

Forward Plan

July 2021 to May 2022

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What is the Forward Plan?

The Forward Plan gives information about all decisions the Cabinet is expecting to take and significant decisions to be made by Council or other Council committees over the next four months.

It also contains information about decisions of significance to be taken in the forthcoming year.

What information is in the plan?

Each item shows either a provisional or confirmed date for when it will be considered by Cabinet. Where possible report authors will keep to the dates shown, but it may be necessary for items to be rescheduled.

An up to date Forward Plan is published on the Council's website monthly. New issues or changes to existing issues are set out in each plan or may be added directly to the website in between publication dates.

The Forward Plan includes:

- a short description of the decision to be made
- who will make the decision
- when the decision will be made
- details of the planned consultation with local people and other stakeholders
- contact details for further information

What is a key decision?

A key decision is an executive decision which is likely:-

- To result in the council incurring expenditure of more than £500,000 or
- To be significant in terms of its effects on communities living or working in an area comprising of two or more wards.

A key decision, except in special or urgent circumstances, cannot be taken unless it has appeared in the Forward Plan for 28 days before the decision is made.

Inspection of documents

The agenda papers (including the reports and background papers) for Cabinet meetings are available 5 working days before the meeting on the council [website](#):

A printed copy of Forward Plan is available to view at the Town Hall.

Private meetings

Some or all, of the information supporting decisions in the Forward Plan may be taken at a meeting not open in part, or in whole to the press or public. Items that contain confidential information that will be excluded from the public are marked in this plan and the reason for doing so given.

If you object to an item being taken in private, or if you wish to make representations about any matter listed in the Forward Plan, then please contact Committee and Members Services at least 7 working days before the decision is due to be made. This can be done by contacting

Committee and Members Services

SAC 3.8, St Aldate's Chambers, St Aldate's, Oxford OX1 1DS

cabinetreports@oxford.gov.ukk

The Council's decision-making process

Further information about the Council's decision making process can be found in the Council's [Constitution](#) or inspected at the Town Hall.

Oxford City Council Cabinet Members and Senior Officers

Cabinet Member (councillors)	Portfolio
Susan Brown, Council Leader	Economic Development and Partnerships
Tom Hayes, Deputy Leader	Green Transport & Zero Carbon Oxford
Ed Turner, Deputy Leader	Finance and Asset Management
Lubna Arshad	Parks and Waste Reduction
Shaista Aziz	Inclusive Communities
Diko Blackings	Affordable Housing, Housing Security and Housing the Homeless
Mary Clarkson	Culture Leisure and Tourism
Alex Hollingsworth	Planning and Housing Delivery
Mike Rowley	Customer Focused Services
Louise Upton	Safer, Healthy Oxford

Senior Officer	Job Title
Caroline Green	Chief Executive
Tom Bridgman	Executive Director (Development)
Nadeem Murtuja	Interim Executive Director (Communities)
Paul Leo	Interim Director of Housing
Helen Bishop	Head of Business Improvement
Susan Sale	Head of Law and Governance / Monitoring

	Officer
Ian Brooke	Head of Community Services
Stephen Clarke	Head of Housing Services
Adrian Arnold	Head of Planning Services
Nigel Kennedy	Head of Financial Services/Section 151 Officer
Ian Wright	Head of Regulatory Services & Community Safety
Carolyn Plozynski	Head of Regeneration & Economy
Jane Winfield	Head of Corporate Property

Standing Item : Decisions on acquisitions and disposals within the Commercial Property Portfolio Investment Strategy

ITEM 1: ID: I022798	Property Investment Portfolio Analysis and Strategy Report
Cabinet resolved at its meeting on 19 December 2019 to note that the Leader will delegate the authority for decisions in relation to individual property transactions to the Cabinet Member for Finance and Asset Management.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Item open to the public or exempt	Open - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Preceded by consultation	N/A
Decision Taker	Cabinet 19 Dec 2019 Deputy Leader - Finance and Asset Management Before 31 Mar 2024
Cabinet Lead Member	Deputy Leader - Finance and Asset Management
Lead Officer	Executive Director (Development)
Report Contact	Nick Twigg, Major Projects & Development Manager Tel: 01865 25 2294 ntwigg@oxford.gov.uk

Standing item: Decisions on property or development purchases over £500,000 for affordable housing

ITEM 2: ID: I023209	Use of s106 and Retained Right to Buy Receipts to increase the provision of more affordable housing
Cabinet, at its meeting on 22 January 2020, delegated authority to the Chief Executive, in consultation with the Cabinet Members for Finance and Asset Management, and Affordable Housing, to approve any property or development purchases over £500,000 for affordable housing, within the project approval granted at that meeting.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 22 Jan 2020 Chief Executive 15 Jun 2020 Chief Executive 14 Sep 2020 Chief Executive 31 Mar 2022
Cabinet Lead Member	Cabinet Member for Affordable Housing, Housing Security, and Housing the Homeless
Lead Officer	Head of Housing Services
Report Contact	Dave Scholes, Housing Strategy & Needs Manager (Affordable Housing Supply Lead) Tel: 01865 252636 dscholes@oxford.gov.uk

Standing item: Land acquisition and Project Approvals for the development of homes in the HRA

ITEM 3: ID: I024856	Land acquisition and Project Approvals for the development of homes in the HRA
Cabinet, at its meeting on 09 September 2020, delegated authority to:	
<ol style="list-style-type: none"> 1. The Director of Housing, in consultation with the Cabinet Member for Affordable Housing; the Head of Financial Services/Section 151 Officer; and the Council's Monitoring Officer, to enter into agreements for the purchase of land, and any other necessary agreements or contracts and/or spend within the identified budget, for the provision of additional affordable housing; and 2. The Chief Executive, in consultation with the Cabinet Members for Finance and Asset Management, and Affordable Housing, to approve any property or development purchases over £500,000 for affordable housing, within this project approval and budget envelope. 	

Key Decision	Yes
Item open to the public or exempt	Open - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Preceded by consultation	
Decision Taker	Cabinet 9 Sep 2020 Council 5 Oct 2020 Officer Executive Decisions 1 Mar 2021 Chief Executive Before 31 Mar 2022
Cabinet Lead Member	Cabinet Member for Affordable Housing, Housing Security, and Housing the Homeless
Lead Officer	Head of Housing Services
Report Contact	Dave Scholes, Housing Strategy & Needs Manager (Affordable Housing Supply Lead) Tel: 01865 252636 dscholes@oxford.gov.uk

Standing Item: The Delivery Arrangements for Additional Affordable Housing

ITEM 4: ID: I021261	The Delivery Arrangements for Additional Affordable Housing
<p>Delegated authority to the Assistant Chief Executive to approve the sale of sites as set out in the OCHL business plan to OCHL providing that such sales comply with the mechanism set out in paragraph 31 of the report to Cabinet on 29 May 2019 and s123 of the Local Government Act 1972, and are made on the basis that following development all affordable housing units at the sites would be purchased back by the Council through the Housing Revenue Account. Delegated authority to the Assistant Chief Executive in consultation with the Head of Finance and the Head of Law and Governance to approve and facilitate the agreed purchase by the Housing Revenue Account of all affordable housing units at the OHCL development sites. The sites are at the following locations:</p> <ul style="list-style-type: none"> • Land at Elsfield Hall • Former 2-16 Cumberlege Close • Land at the Former Murco Petrol Filling Station on Between Towns Road • Bracegirdle, Mortimer and Broadoak • Edgecombe Road 	

<ul style="list-style-type: none"> • Harts Close • Underhill Circus • Warren Crescent • Land at the Oval and Carole's Way, Rose Hill 	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Item open to the public or exempt	Open - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Preceded by consultation	
Decision Taker	Council Assistant Chief Executive Before 31 Dec 2021
Cabinet Lead Member	Cabinet Member for Affordable Housing, Housing Security, and Housing the Homeless
Lead Officer	
Report Contact	Stephen Clarke, Head of Housing Services / Director Housing Companies Tel: 01865 252447 sclarke@oxford.gov.uk

Standing Item Programme approval and allocation for Public Sector Decarbonisation Funding

ITEM 5: ID: I026424	Programme approval and allocation for Public Sector
<p>Cabinet, at its meeting on 10 February 2021, delegated authority to the Transition Director (since delegated to Executive Director Development) , in consultation with the Cabinet Member for Zero Carbon Oxford; the Head of Financial Services/Section 151 Officer; and the Council's Monitoring Officer to commence expenditure to carry out the work to develop proposals for funding and subject to their satisfactory conclusion, enter into funding and other necessary agreements, including construction contracts, for the purpose of development and delivery of decarbonisation projects across Oxford City Council estate.</p>	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]

Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 10 Feb 2021 Executive Director (Development) Before 31 Mar 2021 Head of Corporate Strategy 6 May 2021 Executive Director (Development) Before 31 Dec 2021
Cabinet Lead Member	Deputy Leader - Green Transport and Zero Carbon Oxford
Lead Officer	Executive Director (Development)
Report Contact	Mish Tullar, Head of Corporate Strategy MTullar@oxford.gov.uk

KEY DECISIONS DELEGATED TO OFFICERS

ITEM 6: ID: I020899	Proposal to move car parking decking from Oxpens car park to Redbridge Park and Ride
Delegation to Chief Executive, in consultation with the Section 151 Officer and Monitoring Officer, to enter into all appropriate contracts to implement the recommended option of moving the decking to the Redbridge Park and Ride site.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Executive Director (Development) Before 31 Mar 2021
Cabinet Lead Member	Cabinet Member for Planning and Housing Delivery
Lead Officer	Chief Executive
Report Contact	Tom Bridgman, Executive Director (Development) tbridgman@oxford.gov.uk

ITEM 7: ID: I024041	Lucy Faithfull House - Officer decision
Delegated authority to dispose of the freehold interest in Lucy Faithfull House following decision of the City Executive Board in January 2018.	
Key Decision	Yes
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Chief Executive Before 31 Mar 2021
Cabinet Lead Member	Deputy Leader - Finance and Asset Management
Lead Officer	Head of Housing Services
Report Contact	Stephen Clarke, Head of Housing Services / Director Housing Companies Tel: 01865 252447 sclarke@oxford.gov.uk

ITEM 8: ID: I025338	Implementation of the Housing Infrastructure Funding for Oxford North (Northern Gateway)
Cabinet, at its meeting on 09 September 2020, delegated authority to the Executive Director for Development, in consultation with the Cabinet Member for Planning and Housing Delivery, and the Head of Law and Governance, to: <ul style="list-style-type: none"> a) Finalise the legal agreement with the developer Thomas White Oxford (“TWO”); b) Enter into the legal agreement to secure the delivery of the Housing Infrastructure Funding (“HIF”) funded infrastructure at Oxford North; c) Secure the HIF funding and implementation of the HIF agreements, including the provision of funding to TWO; and d) Agree any changes necessary to the HIF agreement with Homes England to facilitate the securing of the HIF funding, the delivery of the infrastructure and the recouping of funding. 	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Item open to the public or exempt	Open
Preceded by consultation	
Decision Taker	Cabinet 9 Sep 2020 Executive Director (Development) Before 31 Dec 2021
Cabinet Lead Member	Cabinet Member for Planning and Housing Delivery

Lead Officer	Executive Director (Development)
Report Contact	Jenny Barker, Regeneration Manager JBarker@oxford.gov.uk

ITEM 9: ID: I025819	Project Approval and Allocation of Next Steps Accommodation Programme Funding for Affordable Housing Delivery & Homelessness Prevention
Cabinet, at its meeting on 11 November, delegated authority to the Chief Executive, in consultation with the Cabinet Members for Finance and Asset Management, and Affordable Housing, to approve any agreements over £500,000 for affordable housing, within the project approval given at the meeting and budget envelope.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 11 Nov 2020 Council 30 Nov 2020 Chief Executive Before 31 Mar 2022
Cabinet Lead Member	Cabinet Member for Planning and Housing Delivery Cabinet Member for Affordable Housing, Housing Security, and Housing the Homeless
Lead Officer	Head of Housing Services
Report Contact	Dave Scholes, Housing Strategy & Needs Manager (Affordable Housing Supply Lead) Tel: 01865 252636 dscholes@oxford.gov.uk

ITEM 10: ID: I025687	Project Approval and Allocation of Housing and Growth Deal Funding for Affordable Housing Delivery
Agreement to provide grant funding to support this development.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Item open to the public or exempt	Open -
Preceded by consultation	

Decision Taker	Cabinet 14 Oct 2020 Council 30 Nov 2020 Chief Executive Before 31 Mar 2022
Cabinet Lead Member	Cabinet Member for Affordable Housing, Housing Security, and Housing the Homeless
Lead Officer	Head of Housing Services
Report Contact	Dave Scholes, Housing Strategy & Needs Manager (Affordable Housing Supply Lead) Tel: 01865 252636 dscholes@oxford.gov.uk

ITEM 11: ID: I025977	Legionella Control Services
Cabinet, at its meeting on 09 December 2020, delegated authority to Executive Director of Housing, after consultation with the Monitoring Officer and the s151 Officer to award the Legionella control contract to the successful supplier(s) following a tender process undertaken in accordance with the Public Contracts Regulations 2015.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 9 Dec 2020 Officer Executive Decisions 31 Jul 2021
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Housing Services
Report Contact	Paul Worts, Property Health & Safety Compliance Manager Pworts@oxford.gov.uk

ITEM 12: ID: I025978	Lift Maintenance and Repair
Cabinet, at its meeting on 09 December 2020, delegated authority to Executive Director of Housing, after consultation with the Monitoring Officer and the s151 Officer to award the Lift Maintenance and Repair Services contract to the successful supplier(s) following completion of a tender process undertaken in accordance with the Public Contracts Regulations 2015.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater

	[Constitution 15.14]
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 9 Dec 2020 Officer Executive Decisions Before 31 Jul 2021
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Housing Services
Report Contact	Paul Worts, Property Health & Safety Compliance Manager Pworts@oxford.gov.uk

ITEM 13: ID: I025955	Meanwhile in Oxfordshire...Programme
It ensures funding is in place to deliver the Meanwhile in Oxfordshire Project.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 9 Dec 2020 Executive Director (Development) Before 31 Dec 2021
Cabinet Lead Member	Cabinet Member for Planning and Housing Delivery
Lead Officer	Executive Director (Development)
Report Contact	Steve Weitzel, Regeneration Manager sweitzel@oxford.gov

ITEM 14: ID: I025648	1-3 George Street refurbishment
Cabinet, at its meeting on 20 January, delegated authority to the Executive Director Development, in consultation with the Council's Section 151 Officer and the Head of Law and Governance, to agree and enter into a building contract for the refurbishment works and associated professional services, following the conclusion of a current procurement exercise.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater

	[Constitution 15.14]
Item open to the public or exempt	Open - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Preceded by consultation	
Decision Taker	Cabinet 20 Jan 2021 Council 25 Jan 2021 Executive Director (Development) Before 31 Dec 2021
Cabinet Lead Member	Cabinet Member for Planning and Housing Delivery
Lead Officer	Executive Director (Development)
Report Contact	Andrew Humpherson, Regeneration Manager Ahumpherson@oxford.gov.uk

ITEM 15: ID: I026291	Project proposal and delegated authority to award a hybrid print and post contract.
Cabinet, at its meeting on 20 January 2021, delegated authority to the Executive Director of Communities and Customer Services to award a contract for the Supply of a hybrid print and post solution for the Council.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 10 Feb 2021 Executive Director (Communities & Customers) (Interim) Before 30 Sep 2021
Cabinet Lead Member	Cabinet Member for Customer Focused Services
Lead Officer	Executive Director (Communities & Customers) (Interim)
Report Contact	Tim Martin, OCHL project team tmartin@oxford.gov.uk

ITEM 16: ID: I026998	Furnished Tenancy Scheme
Cabinet at its meeting on 14 April 2021 delegated authority to the Director of Housing in consultation with the Section 151 Officer, to award a Furnished Tenancy Scheme contract to a supplier, selected by an evaluation panel, following a fully compliant procurement process.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 14 Apr 2021 Officer Executive Decisions Before 31 Dec 2021
Cabinet Lead Member	Cabinet Member for Affordable Housing Cabinet Member for Affordable Housing, Housing Security, and Housing the Homeless
Lead Officer	Head of Housing Services
Report Contact	Carolyn Devenney, Senior Furnished Tenancy Officer cdevenney@oxford.gov.uk

ITEM 17: ID: I027209	County-Wide Transformation of Rough Sleeping
Cabinet at its meeting on 16 June 2021 approved the re-procurement of the Outreach, Engagement and Assessment hub contract at a value of £1,420,507 and delegated the responsibility for the award of contract to the Executive Director for Housing.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 16 Jun 2021 Officer Executive Decisions Before 31 Dec 2021
Cabinet Lead Member	Cabinet Member for Affordable Housing, Housing Security, and Housing the Homeless

Lead Officer	Head of Housing Services
Report Contact	Nerys Parry, Housing Strategy & Needs Manager nparry@oxford.gov.uk

ITEM 18: ID: I027016	Salix decarbonisation grant funding
Cabinet at its meeting on 16 June 2021 delegated authority to the Head of Corporate Strategy in consultation with the Cabinet Member for Zero Carbon Oxford to enter into a loan agreement with Low Carbon Hub on terms to be agreed by the Head of Financial Services/Section 151 Officer; and the Councils Monitoring Officer.	
Key Decision	Yes
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 16 Jun 2021 Head of Corporate Strategy Before 31 Dec 2021
Cabinet Lead Member	Deputy Leader - Green Transport and Zero Carbon Oxford
Lead Officer	Executive Director (Development) Head of Corporate Strategy
Report Contact	Mish Tullar, Head of Corporate Strategy MTullar@oxford.gov.uk

ITEM 19: ID: I027569	Enabling Works to facilitate the Decarbonisation Project
To facilitate the decarbonisation project, a package of enabling works are to be instructed. These works consist of both repair of the existing mechanical and electrical plant where compatible, and upgrade of plant where compatibility would not be facilitated by repair.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Decision Taker	Chief Executive Before 5 Jul 2021
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Corporate Property
Report Contact	Emma Gubbins egubbins@oxford.gov.uk

ITEM 20: ID: I027769	Parks Public Spaces Protection Order
Introduction of a Public Spaces Protection Order in Parks and Green Spaces to address fires and bottle digging.	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards [Constitution 15.14]
Item open to the public or exempt	Open -
Preceded by consultation	Consultation questionnaire process completed by the end of June 2021
Decision Taker	Officer Executive Decisions Before 30 Sep 2021
Cabinet Lead Member	Cabinet Member for Parks and Waste Reduction
Lead Officer	Head of Regulatory Services & Community Safety
Report Contact	Richard Adams, Community Safety Service Manager Tel: 01865 252283 rjadams@oxford.gov.uk

REPORTS TO CABINET AND COUNCIL

Cabinet 11 August 2021 *Cancelled*

Cabinet 15 September 2021

ITEM 29: ID: I026910	Urban Forest Strategy Report status: Confirmed for this meeting
The trees and vegetation that make up the urban forest provide a range of benefits such as habitat for biodiversity, carbon storage and flood protection. This strategy is for the whole city, not just City Council land and seeks to protect what we have, increase what we have, and engage communities and stakeholders in the process. The strategy has a target to increase the overall canopy cover for Oxford using the “right tree, right place” principle. The strategy highlights specific areas where there is particularly low canopy cover or where benefits can be maximised.	
Key Decision	Not Key
Item open to the public or exempt	Open -

Preceded by consultation	
Decision Taker	Cabinet 15 Sep 2021
Cabinet Lead Member	Deputy Leader - Green Transport and Zero Carbon Oxford
Lead Officer	Head of Corporate Strategy
Report Contact	Emily Green, Environmental Sustainability Officer egreen2@oxford.gov.uk

ITEM 30: ID: I026292	Asset Management Strategy Report status: Provisional
The Asset Management Plan - strategy for the property portfolio for OCC	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards [Constitution 15.14]
Item open to the public or exempt	Open -
Preceded by consultation	Consultation to take place Summer 2021
Decision Taker	Cabinet 15 Sep 2021
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Corporate Property
Report Contact	Michael Scott, Senior Asset Manager (Contractor) Tel: 01865 252138 mwscott@oxford.gov.uk

ITEM 31: ID: I027110	Determination of Shared Ownership Rent Levels Report status: Provisional: Decision needs further consideration or information
To determine future Shared Ownership rent levels.	
Key Decision	Yes
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 15 Sep 2021
Cabinet Lead Member	Cabinet Member for Affordable Housing, Housing Security, and Housing the Homeless
Lead Officer	Head of Housing Services
Report Contact	Stephen Clarke, Head of Housing Services /

	Director Housing Companies Tel: 01865 252447 sclarke@oxford.gov.uk
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ITEM 32: ID: I027012	Integrated Performance Report for Q1 Report status:
A report to Members on Finance, Risk & Performance as at 30 June 2021.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 15 Sep 2021
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Anna Winship, Management Accountancy Manager Tel: 01865 252517 awinship@oxford.gov.uk

ITEM 33: ID: I027031	Council Tax Reduction Scheme for 2022/23 Report status:
A report to seek approval for proposals to consult on the Council's Tax Reduction Scheme for 2022/23.	
Key Decision	Yes
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 15 Sep 2021
Cabinet Lead Member	Cabinet Member for Inclusive Communities
Lead Officer	Executive Director (Communities & Customers) (Interim)
Report Contact	Tanya Bandekar, Service Manager Revenue & Benefits Tel: 01865 252281 tbandekar@oxford.gov.uk

ITEM 34: ID: I027034	Discretionary Housing Payment Policy Report status:
To review the operation of the Discretionary Housing Payment policy, and to amend the policy, if required.	
Key Decision	Yes
Item open to the public or exempt	-
Preceded by consultation	
Decision Taker	Cabinet 15 Sep 2021
Cabinet Lead Member	Cabinet Member for Inclusive Communities
Lead Officer	Head of Financial Services
Report Contact	James Pickering, Welfare Reform Manager Tel: 07909 099571 jpickering@oxford.gov.uk

ITEM 35: ID: I027033	A report to set out the Council's Treasury Management activity and performance for the financial year 2020/2021 Report status:
A report to set out the Council's Treasury Management activity and performance for the financial year 2020/2021.	
Key Decision	Not Key
Item open to the public or exempt	-
Preceded by consultation	
Decision Taker	Cabinet 15 Sep 2021
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk

ITEM 36: ID: I027568	Development of land at South Oxford Science Village (Land South of Grenoble Road) Report status: Provisional: Awaiting further information, advice or input.
Report on the progress towards the delivery of land that is part of the South Oxford Science Village (land South of Grenoble Road) and options for the delivery of development at the site.	
Key Decision	Yes Involves spending or saving a significant

	amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Item open to the public or exempt	Part exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Preceded by consultation	
Decision Taker	Cabinet 15 Sep 2021
Cabinet Lead Member	Cabinet Member for Planning and Housing Delivery
Lead Officer	Executive Director (Development)
Report Contact	Jenny Barker, Regeneration Manager JBarker@oxford.gov.uk

Council 04 October 2021

ID: I027571	OSP - Oxford Strategic Partnership inc Economic Growth, Low Carbon Oxford, Stronger Communities Steering Groups
ITEM 1:	Report Status:
Key Decision	Yes QUOTE
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Council 4 Oct 2021
Cabinet Lead Member	Leader - Inclusive Growth, Economic Recovery, and Partnerships
Lead Officer	Executive Director (Development)
Report Contact	Mish Tullar, Head of Corporate Strategy MTullar@oxford.gov.uk

Cabinet 13 October 2021

ITEM 38: ID: I027100	Food Strategy Report status: Provisional: Decision reliant on another action or process
Development of a Countywide Food strategy, working with key partners such as Good Food Oxford, Oxfordshire County Council, Oxfordshire District Council and the Community Food system within the City.	

<p>That addresses the causes of food poverty as part of our wider anti-poverty work. This should include the following: Taking into account:</p> <ul style="list-style-type: none"> o The National Food Strategy; o The considerable work undertaken by this Council to address inequality and to tackle food poverty during the pandemic; o Being a signatory to the Oxford Good Food Charter; o The excellent work of Oxford's voluntary sector to tackle food poverty; o Recommendations on achieving a self-sustaining community food system and Council's role in supporting this. <p>• Bringing together the views and knowledge of our food network partners to better understand the current root causes of food poverty, and a shared action plan to implement meaningful solutions.</p> <p>• Tackling child food poverty by campaigning to address holiday hunger, increasing take up of free school meals and access to food larders for families with children.</p> <p>• Continuing to use relationships with supermarkets to divert surplus food to those in need and minimise waste to help eliminate Oxford's contribution to climate change by 2040 or sooner, in line with the Zero Carbon Oxford Charter and recommendations of the Citizens' Assembly on Climate Change.</p>	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards [Constitution 15.14]
Item open to the public or exempt	Open -
Preceded by consultation	Will involve engagement with key stakeholders within the food system within the City through the development of the draft strategy.
Decision Taker	Cabinet 13 Oct 2021
Cabinet Lead Member	Cabinet Member for Inclusive Communities
Lead Officer	Head of Community Services
Report Contact	Hagan Lewisman, Active Communities Manager Tel: 01865 252706 hlewisman@oxford.gov.uk

Cabinet 10 November 2021

ITEM 39: ID: I027035	Workplace Equalities and Action Plan Report status:
A report to seek approval for the publication of the annual Workforce Equality Report and report on progress on the Equalities Action Plan 2018 to 2021.	
Key Decision	Not Key

Item open to the public or exempt	-
Preceded by consultation	
Decision Taker	Cabinet 10 Nov 2021
Cabinet Lead Member	Cabinet Member for Customer Focused Services
Lead Officer	Head of Business Improvement
Report Contact	Helen Bishop, Head of Business Improvement Tel: 01865 252233 hbishop@oxford.gov.uk

Council 29 November 2021

ID: I027572 ITEM 2:	OxLEP and skills board Report Status:
Key Decision	Yes
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Council 29 Nov 2021
Cabinet Lead Member	Leader - Inclusive Growth, Economic Recovery, and Partnerships
Lead Officer	Executive Director (Development)
Report Contact	Matthew Peachey, Economic Development Manager Tel: 01865 252021 mpeachey@oxford.gov.uk

Cabinet 15 December 2021

ITEM 41: ID: I027113	Budget 2022/23 Report status:
To propose a Medium Term Financial Strategy and the 2022/23 Budget for consultation.	
Key Decision	Yes
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 15 Dec 2021

Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Nigel Kennedy, Head of Financial Services Tel: 01865 252708 nkennedy@oxford.gov.uk

ITEM 42: ID: I027013	Integrated Performance Report for Q2 Report status:
A report to Members on Finance, Risk & Performance as at 30 September 2021.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 15 Dec 2021
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Anna Winship, Management Accountancy Manager Tel: 01865 252517 awinship@oxford.gov.uk

ITEM 43: ID: I027038	Treasury Management Mid-Year Report Report status:
A report to report on the performance of the Treasury Management function for the 6 months to 30 September 2021	
Key Decision	Not Key
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 15 Dec 2021
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk

Cabinet 26 January 2022

ITEM 44: ID: I027032	Council Tax Reduction Scheme for 2022/23 Report status:
A report to seek approval for the Council's Council Tax Reduction Scheme 2022/23 following consultation.	
Key Decision	Yes
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 26 Jan 2022 Council 16 Feb 2022
Cabinet Lead Member	Cabinet Member for Inclusive Communities
Lead Officer	Executive Director (Communities & Customers) (Interim)
Report Contact	Tanya Bandekar, Service Manager Revenue & Benefits Tel: 01865 252281 tbandekar@oxford.gov.uk

Council 31 January 2022

Reports from Cabinet

- Council Tax Reduction Scheme for 2022/23

Cabinet 09 February 2022

ITEM 45: ID: I027114	Budget 2022/23 Report status:
To propose a Medium Term Financial Strategy and the 2022/23 Budget following consultation.	
Key Decision	Yes
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 9 Feb 2022 Council 21 Mar 2022
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Financial Services

Report Contact	Nigel Kennedy, Head of Financial Services Tel: 01865 252708 nkennedy@oxford.gov.uk
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ITEM 46: ID: I027039	Treasury Management Strategy 2022/23 Report status:
A report to present the Council's Treasury Management Strategy for 2022/23.	
Key Decision	Yes
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 9 Feb 2022 Council 16 Feb 2022
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk

ITEM 47: ID: I027040	Capital Strategy 2022/23 Report status:
A report to present the Capital Strategy for 2022/23 approval.	
Key Decision	Yes
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 9 Feb 2022 Council 16 Feb 2022
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk

ITEM 48: ID: I027041	Grant Allocations to Community & Voluntary Organisations 2022/23 Report status:
A report to make decisions on the allocation of grants to the community and voluntary organisations for 2022/2023.	
Key Decision	Yes
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 9 Feb 2022
Cabinet Lead Member	Cabinet Member for Inclusive Communities
Lead Officer	Executive Director (Communities & Customers) (Interim)
Report Contact	Ian Brooke, Head of Community Services Tel: 01865 252705 ibrooke@oxford.gov.uk

ITEM 49: ID: I027042	Allocation of Homelessness Prevention Funds 2022/23 Report status:
A report to approve the allocation of homelessness prevention funds for 2022/23.	
Key Decision	Yes
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 9 Feb 2022
Cabinet Lead Member	Cabinet Member for Affordable Housing, Housing Security, and Housing the Homeless
Lead Officer	Head of Housing Services
Report Contact	Paul Wilding, System Change Manager - Homelessness Prevention Tel: 01865 252461 pwilding@oxford.gov.uk

ITEM 50: ID: I027055	Annual Update of the Council Business Plan Report status:
A report to present the annual update of the Council's Business Plan.	
Key Decision	Yes
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 9 Feb 2022

Cabinet Lead Member	Leader - Economic Development and Partnerships
Lead Officer	
Report Contact	Shelley Ghazi, Policy and Partnerships Officer Tel: 01865 529760 sghazi@oxford.gov.uk

Council 16 February 2022

Reports from Cabinet

- Budget 2022/23
- Treasury Management Strategy 2022/23
- Capital Strategy 2022/23

Council 28 February 2022

Cabinet 16 March 2022

ITEM 51: ID: I027056	Oxford City Council Safeguarding Report 2020/21 Report status:
To report on the progress made on the Oxford City Council's Safeguarding Action Plan 2020/21.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 16 Mar 2022
Cabinet Lead Member	Cabinet Member for a Safer, Healthier Oxford
Lead Officer	
Report Contact	Daniella Granito, Policy and Partnerships Manager; Safeguarding co-ordinator dgranito@oxford.gov.uk

ITEM 52: ID: I027014	Integrated Performance Report for Q3 Report status:
A report to Members on Finance, Risk & Performance as at 31 December 2021.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 16 Mar 2022
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Anna Winship, Management Accountancy Manager Tel: 01865 252517 awinship@oxford.gov.uk

Council 21 March 2022

ID: I027573 ITEM 3:	Growth Board Report Status:
Key Decision	Yes
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Council 21 Mar 2022
Cabinet Lead Member	Leader - Inclusive Growth, Economic Recovery, and Partnerships
Lead Officer	Chief Executive
Report Contact	

Cabinet 13 April 2022