

Forward Plan

March 2021 to April 2021

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What is the Forward Plan?

The Forward Plan gives information about all decisions the Cabinet is expecting to take and significant decisions to be made by Council or other Council committees over the next four months.

It also contains information about decisions of significance to be taken in the forthcoming year.

What information is in the plan?

Each item shows either a provisional or confirmed date for when it will be considered by Cabinet. Where possible report authors will keep to the dates shown, but it may be necessary for items to be rescheduled.

An up to date Forward Plan is published on the Council's website monthly. New issues or changes to existing issues are set out in each plan or may be added directly to the website in between publication dates.

The Forward Plan includes:

- a short description of the decision to be made
- who will make the decision
- when the decision will be made
- details of the planned consultation with local people and other stakeholders
- contact details for further information

What is a key decision?

A key decision is an executive decision which is likely:-

- To result in the council incurring expenditure of more than £500,000 or
- To be significant in terms of its effects on communities living or working in an area comprising of two or more wards.

A key decision, except in special or urgent circumstances, cannot be taken unless it has appeared in the Forward Plan for 28 days before the decision is made.

Inspection of documents

The agenda papers (including the reports and background papers) for Cabinet meetings are available 5 working days before the meeting on the council [website](#):

A printed copy of Forward Plan is available to view at the Town Hall.

Private meetings

Some or all, of the information supporting decisions in the Forward Plan may be taken at a meeting not open in part, or in whole to the press or public. Items that contain confidential information that will be excluded from the public are marked in this plan and the reason for doing so given.

If you object to an item being taken in private, or if you wish to make representations about any matter listed in the Forward Plan, then please contact Committee and Members Services at least 7 working days before the decision is due to be made. This can be done by contacting

Committee and Members Services

SAC 3.8, St Aldate's Chambers, St Aldate's, Oxford OX1 1DS

cabinetreports@oxford.gov.ukk

The Council's decision-making process

Further information about the Council's decision making process can be found in the Council's [Constitution](#) or inspected at the Town Hall.

Oxford City Council Cabinet Members and Senior Officers

Cabinet Member (councillors)	Portfolio
Susan Brown, Council Leader	Economic Development and Partnerships
Tom Hayes, Deputy Leader	Green Transport & Zero Carbon Oxford
Ed Turner, Deputy Leader	Finance and Asset Management
Nigel Chapman	Customer Focused Services
Mary Clarkson	City Centre, Covered Market and Culture
Alex Hollingsworth	Planning & Housing Delivery
Mike Rowley	Affordable Housing
Linda Smith	Leisure & Parks
Marie Tidball	Supporting Local Communities
Louise Upton	Safer, Healthy Oxford

Senior Officer	Job Title
Gordon Mitchell	Chief Executive
Tim Sadler	Transition Director
Tom Bridgman	Executive Director (Development)
Caroline Green	Assistant Chief Executive
Nadeem Murtuja	Interim Executive Director (Communities)
Paul Leo	Interim Director of Housing
Helen Bishop	Head of Business Improvement

Susan Sale	Head of Law and Governance / Monitoring Officer
Ian Brooke	Head of Community Services
Stephen Clarke	Head of Housing Services
Adrian Arnold	Head of Planning Services
Nigel Kennedy	Head of Financial Services/Section 151 Officer
Ian Wright	Head of Regulatory Services & Community Safety
Carolyn Plozynski	Head of Regeneration & Economy
Jane Winfield	Head of Corporate Property

Standing Item : Decisions on acquisitions and disposals within the Commercial Property Portfolio Investment Strategy

ITEM 1: ID: I022798	Property Investment Portfolio Analysis and Strategy Report
Cabinet resolved at its meeting on 19 December 2019 to note that the Leader will delegate the authority for decisions in relation to individual property transactions to the Cabinet Member for Finance and Asset Management.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Decision Taker	Cabinet 19 Dec 2019 Deputy Leader - Finance and Asset Management Before 31 Mar 2024
Cabinet Lead Member	Deputy Leader - Finance and Asset Management
Lead Officer	Executive Director (Development)
Report Contact	Nick Twigg, Major Projects & Development Manager Tel: 01865 25 2294 ntwigg@oxford.gov.uk

Standing item: Decisions on property or development purchases over £500,000 for affordable housing

ITEM 2: ID: I023209	Use of s106 and Retained Right to Buy Receipts to increase the provision of more affordable housing
Cabinet, at its meeting on 22 January 2020, delegated authority to the Chief Executive, in consultation with the Cabinet Members for Finance and Asset Management, and Affordable Housing, to approve any property or development purchases over £500,000 for affordable housing, within the project approval granted at that meeting.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Decision Taker	Cabinet 22 Jan 2020 Chief Executive 15 Jun 2020 Chief Executive 14 Sep 2020 Chief Executive 31 Mar 2022
Cabinet Lead Member	Affordable Housing
Lead Officer	Head of Housing Services
Report Contact	Dave Scholes, Housing Strategy & Needs Manager (Affordable Housing Supply Lead) Tel: 01865 252636 dscholes@oxford.gov.uk

Standing item: Land acquisition and Project Approvals for the development of homes in the HRA

ITEM 3: ID: I024856	Land acquisition and Project Approvals for the development of homes in the HRA
Cabinet, at its meeting on 09 September 2020, delegated authority to:	
<ol style="list-style-type: none"> 1. The Director of Housing, in consultation with the Cabinet Member for Affordable Housing; the Head of Financial Services/Section 151 Officer; and the Council's Monitoring Officer, to enter into agreements for the purchase of land, and any other necessary agreements or contracts and/or spend within the identified budget, for the provision of additional affordable housing; and 2. The Chief Executive, in consultation with the Cabinet Members for Finance and Asset Management, and Affordable Housing, to approve any property or development purchases over £500,000 for affordable housing, within this project approval and budget envelope. 	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]

Decision Taker	Cabinet 9 Sep 2020 Council 5 Oct 2020 Chief Executive Before 31 Mar 2021
Cabinet Lead Member	Cabinet Member for Affordable Housing
Lead Officer	Head of Housing Services
Report Contact	Dave Scholes, Housing Strategy & Needs Manager (Affordable Housing Supply Lead) Tel: 01865 252636 dscholes@oxford.gov.uk

Standing Item: The Delivery Arrangements for Additional Affordable Housing

ITEM 4: ID: I021261	The Delivery Arrangements for Additional Affordable Housing
<p>Delegated authority to the Assistant Chief Executive to approve the sale of sites as set out in the OCHL business plan to OCHL providing that such sales comply with the mechanism set out in paragraph 31 of the report to Cabinet on 29 May 2020 and s123 of the Local Government Act 1972, and are made on the basis that following development all affordable housing units at the sites would be purchased back by the Council through the Housing Revenue Account.</p> <p>Delegated authority to the Assistant Chief Executive in consultation with the Head of Finance and the Head of Law and Governance to approve and facilitate the agreed purchase by the Housing Revenue Account of all affordable housing units at the OHCL development sites.</p> <p>The sites are at the following locations:</p> <ul style="list-style-type: none"> • Land at Elsfield Hall • Former 2-16 Cumberlege Close • Land at the Former Murco Petrol Filling Station on Between Towns Road • Bracegirdle, Mortimer and Broadoak • Edgecombe Road • Harts Close • Underhill Circus • Warren Crescent • Land at the Oval and Carole's Way, Rose Hill 	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Decision Taker	Council Assistant Chief Executive Before 31 Mar 2021
Cabinet Lead Member	Affordable Housing

Lead Officer	Assistant Chief Executive
Report Contact	Stephen Clarke, Head of Housing Services / Director Housing Companies Tel: 01865 252447 sclarke@oxford.gov.uk

KEY DECISIONS DELEGATED TO OFFICERS

ITEM 5: ID: I020899	Proposal to move car parking decking from Oxpens car park to Redbridge Park and Ride
Delegation to Chief Executive, in consultation with the Section 151 Officer and Monitoring Officer, to enter into all appropriate contracts to implement the recommended option of moving the decking to the Redbridge Park and Ride site.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Decision Taker	Executive Director (Development) Before 31 Mar 2021
Cabinet Lead Member	Cabinet Member for Planning and Housing Delivery
Lead Officer	Chief Executive
Report Contact	Tim Sadler, Transition Director / Chairman Direct Services Companies Tel: 01865 252101 tsadler@oxford.gov.uk

ITEM 6: ID: I024041	Lucy Faithfull House - Officer decision
Delegated authority to dispose of the freehold interest in Lucy Faithfull House following decision of the City Executive Board in January 2018.	
Key Decision	Yes
Decision Taker	Chief Executive Before 31 Mar 2021
Cabinet Lead Member	Deputy Leader - Finance and Asset Management
Lead Officer	Head of Housing Services
Report Contact	Alan Wylde, Housing Development Manager Tel: 01865 252319 awylde@oxford.gov.uk

ITEM 7: ID: I025039	Temporary Staffing Contract Report status: Provisional: Decision reliant on another action or process
Cabinet, at its meeting on 12 August 2020, delegated authority to the Chief Executive to award a contract for the supply of Temporary Staffing following the procurement exercise outlined in the report before it that day.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Decision Taker	Cabinet 12 Aug 2020 Chief Executive Before 31 Mar 2021
Cabinet Lead Member	Cabinet Member for Customer Focused Services
Lead Officer	Head of Business Improvement
Report Contact	Matthew Stevenson mstevenson@oxford.gov.uk

ITEM 8: ID: I025338	Implementation of the Housing Infrastructure Funding for Oxford North (Northern Gateway)
Cabinet, at its meeting on 09 September 2020, delegated authority to the Executive Director for Development, in consultation with the Cabinet Member for Planning and Housing Delivery, and the Head of Law and Governance, to: <ul style="list-style-type: none"> a) Finalise the legal agreement with the developer Thomas White Oxford (“TWO”); b) Enter into the legal agreement to secure the delivery of the Housing Infrastructure Funding (“HIF”) funded infrastructure at Oxford North; c) Secure the HIF funding and implementation of the HIF agreements, including the provision of funding to TWO; and d) Agree any changes necessary to the HIF agreement with Homes England to facilitate the securing of the HIF funding, the delivery of the infrastructure and the recouping of funding. 	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Decision Taker	Cabinet 9 Sep 2020 Executive Director (Development) Before 31 Mar 2021
Cabinet Lead Member	Cabinet Member for Planning and Housing Delivery

Lead Officer	Executive Director (Development)
Report Contact	Jenny Barker, Regeneration Manager JBarker@oxford.gov.uk

ITEM 9: ID: I025819	Project Approval and Allocation of Next Steps Accommodation Programme Funding for Affordable Housing Delivery & Homelessness Prevention
Cabinet, at its meeting on 11 November, delegated authority to the Chief Executive, in consultation with the Cabinet Members for Finance and Asset Management, and Affordable Housing, to approve any agreements over £500,000 for affordable housing, within the project approval given at the meeting and budget envelope.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Decision Taker	Cabinet 11 Nov 2020 Council 30 Nov 2020 Chief Executive Before 31 Mar 2022
Cabinet Lead Member	Cabinet Member for Planning and Housing Delivery, Cabinet Member for Affordable Housing
Lead Officer	Head of Housing Services
Report Contact	Dave Scholes, Housing Strategy & Needs Manager (Affordable Housing Supply Lead) Tel: 01865 252636 dscholes@oxford.gov.uk

ITEM 10: ID: I025687	Project Approval and Allocation of Housing and Growth Deal Funding for Affordable Housing Delivery
Cabinet, at its meeting on 14 October 2020 delegated authority to the Chief Executive, in consultation with the Cabinet Members for Finance and Asset Management, and Affordable Housing, to approve any agreements over £500,000 for affordable housing, within the project approval and budget envelope agreed at that meeting.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Decision Taker	Cabinet 14 Oct 2020 Council 30 Nov 2020 Chief Executive Before 31 Mar 2022
Cabinet Lead Member	Cabinet Member for Affordable Housing
Lead Officer	Head of Housing Services

Report Contact	Dave Scholes, Housing Strategy & Needs Manager (Affordable Housing Supply Lead) Tel: 01865 252636 dscholes@oxford.gov.uk
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ITEM 11: ID: I025977	Legionella Control Services
Cabinet, at its meeting on 09 December 2020, delegated authority to Executive Director of Housing, after consultation with the Monitoring Officer and the s151 Officer to award the Legionella control contract to the successful supplier(s) following a tender process undertaken in accordance with the Public Contracts Regulations 2015.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Decision Taker	Cabinet 9 Dec 2020 Officer Executive Decisions 8 Mar 2021
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Housing Services
Report Contact	Paul Worts, Property Health & Safety Compliance Manager Pworts@oxford.gov.uk

ITEM 12: ID: I025978	Lift Maintenance and Repair
Cabinet, at its meeting on 09 December 2020, delegated authority to Executive Director of Housing, after consultation with the Monitoring Officer and the s151 Officer to award the Lift Maintenance and Repair Services contract to the successful supplier(s) following completion of a tender process undertaken in accordance with the Public Contracts Regulations 2015.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Decision Taker	Cabinet 9 Dec 2020 Officer Executive Decisions Before 31 Mar 2021
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Housing Services
Report Contact	Paul Worts, Property Health & Safety Compliance Manager Pworts@oxford.gov.uk

ITEM 13: ID: I025955	Meanwhile in Oxfordshire...Programme
<p>Cabinet, at its meeting on 09 December 2020, delegated authority to:</p> <ol style="list-style-type: none"> 1. The Executive Director-Development in consultation with the Council's Section 151 Officer, the Head of Law and Governance and the Leader of the Council, to: <ol style="list-style-type: none"> a. Agree and enter into grant funding arrangements and contractual terms with OxLEP for £1.875m in Getting Building Fund funds for the delivery of 'Meanwhile in Oxfordshire'; and to b. Enter into contract with an operator, subject to an appropriate procurement process; and to allocate appropriate internal project management resource to deliver the project from the allocated funding. 2. The Executive Director-Development to take any further steps necessary to comply with the grant funding conditions and to deliver the project within the identified budget in order to meet the challenging timescales of the project including explicit permission to enter into an OJEU compliant procurement process and taking account of any prevailing UK legislation at time of procurement to contract a Meanwhile Operator. 	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Decision Taker	Cabinet 9 Dec 2020 Executive Director (Development) Before 31 Mar 2021
Cabinet Lead Member	Cabinet Member for Planning and Housing Delivery
Lead Officer	Executive Director (Development)
Report Contact	Steve Weitzel, Regeneration Manager sweitzel@oxford.gov

ITEM 14: ID: I026424	Programme approval and allocation for Public Sector Decarbonisation Funding
<p>Cabinet, at its meeting on 10 February 2021, delegated authority to the Transition Director, in consultation with the Cabinet Member for Zero Carbon Oxford; the Head of Financial Services/Section 151 Officer; and the Council's Monitoring Officer to commence expenditure to carry out the work to develop proposals for funding and subject to their satisfactory conclusion, enter into funding and other necessary agreements, including construction contracts, for the purpose of development and delivery of decarbonisation projects across Oxford City Council estate.</p>	

Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Decision Taker	Cabinet 10 Feb 2021 Transition Director Before 31 Mar 2021
Cabinet Lead Member	Deputy Leader - Green Transport and Zero Carbon Oxford
Lead Officer	Transition Director
Report Contact	Jo Colwell, Service Manager Environmental Sustainability Tel: 01865 252188 jcolwell@oxford.gov.uk

ITEM 15: ID: I025648	1-3 George Street refurbishment
Cabinet, at its meeting on 20 January, delegated authority to the Executive Director Development, in consultation with the Council's Section 151 Officer and the Head of Law and Governance, to agree and enter into a building contract for the refurbishment works and associated professional services, following the conclusion of a current procurement exercise.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Decision Taker	Cabinet 20 Jan 2021 Council 25 Jan 2021 Executive Director (Development) Before 31 Mar 2021
Cabinet Lead Member	Cabinet Member for Planning and Housing Delivery
Lead Officer	Executive Director (Development)
Report Contact	Andrew Humpherson, Regeneration Manager Ahumpherson@oxford.gov.uk

ITEM 16: ID: I026291	Project proposal and delegated authority to award a hybrid print and post contract.
Cabinet, at its meeting on 20 January 2021, delegated authority to the Executive Director of Communities and Customer Services to award a contract for the Supply of a hybrid print and post solution for the Council.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater

	[Constitution 15.14]
Decision Taker	Cabinet 10 Feb 2021 Executive Director (Communities & Customers) (Interim) Before 31 Mar 2021
Cabinet Lead Member	Cabinet Member for Customer Focused Services
Lead Officer	Executive Director (Communities & Customers) (Interim)
Report Contact	Tim Martin, OCHL project team tmartin@oxford.gov.uk

REPORTS TO CABINET AND COUNCIL

CABINET 10 March

ITEM 17: ID: I024527	Allocation of Homelessness Prevention Funds 2021/22 Report status: Confirmed for this meeting
A report to approve the allocation of homelessness prevention funds for 2021/22.	
Key Decision	Yes Involves spending or saving a significant amount - for this Council 'significant' in budgetary terms is £500,000 or greater [Constitution 15.14]
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 10 Mar 2021
Cabinet Lead Member	Cabinet Member for Affordable Housing
Lead Officer	Head of Housing Services
Report Contact	Stephen Clarke, Head of Housing Services / Director Housing Companies Tel: 01865 252447 sclarke@oxford.gov.uk

ITEM 18: ID: I019467	Oxpens Redevelopment Update Report status: Confirmed for this meeting
The report is an update position on the redevelopment of the Oxpens Lane key City Centre site; the required delivery structure to take the project forward; and the Heads of Terms discussions. The City Council has formed a joint venture company, OxWED, with Nuffield College to progress the delivery of this scheme	
Key Decision	Not Key

Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 10 Mar 2021
Cabinet Lead Member	Leader - Economic Development and Partnerships
Lead Officer	Chief Executive
Report Contact	Tom Bridgman, Executive Director (Development) tbridgman@oxford.gov.uk

ITEM 19: ID: I024506	Additional HMO licensing scheme renewal Report status: Confirmed for this meeting
To report on the findings of the consultation and to seek approval for the next steps in relation to additional HMO licensing in the city	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards [Constitution 15.14]
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 10 Mar 2021
Cabinet Lead Member	Cabinet Member for Affordable Housing
Lead Officer	Head of Regulatory Services & Community Safety
Report Contact	Gail Siddall, Team Leader , HMO Enforcement Team gsiddall@oxford.gov.uk

ITEM 20: ID: I025616	To report on the findings of the consultation and to seek approval for the next steps in relation to selective licensing in the city Report status: Confirmed for this meeting
The report provides findings from a statutory consultation exercise carried out into the proposal to introduce licensing in the city for all non HMO privately rented homes and seeks approval from members to take the next steps in relation to selective licensing	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards [Constitution 15.14]
Item open to the public or exempt	Open -

Preceded by consultation	The process of implementation of such a licensing scheme requires widespread statutory consultation, the results of which will be contained in the report
Decision Taker	Cabinet 10 Mar 2021
Cabinet Lead Member	Cabinet Member for Planning and Housing Delivery
Lead Officer	Head of Regulatory Services & Community Safety
Report Contact	Gail Siddall, Team Leader , HMO Enforcement Team gsiddall@oxford.gov.uk

ITEM 21: ID: I024511	Zero Emission Zone Report status: Confirmed for this meeting
Decision on whether to support Oxfordshire County Council's introduction of the Red Zone Zero Emission Zone	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards [Constitution 15.14]
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 10 Mar 2021
Cabinet Lead Member	Deputy Leader - Green Transport and Zero Carbon Oxford
Lead Officer	Executive Director (Development)
Report Contact	Mai Jarvis, Environmental Quality Team Manager Tel: 01865 252403 mjarvis@oxford.gov.uk

ITEM 22: ID: I024529	Integrated Performance Report for Q3 Report status: Confirmed for this meeting
A report to update Members on Finance, Risk and Performance as at 31 December 2020	
Key Decision	Not Key
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 10 Mar 2021

Cabinet Lead Member	Deputy Leader - Finance and Asset Management
Lead Officer	Head of Financial Services, Head of Business Improvement
Report Contact	Anna Winship, Management Accountancy Manager Tel: 01865 252517 awinship@oxford.gov.uk

ITEM 23: ID: I025318	Council Business Plan 2021-22 and Business Plan 2020-21 update Report status: Confirmed for this meeting
The annual business plan sets out the key actions and objectives for the next financial year, to support delivery against each of the four corporate priorities set out in the Council Strategy 2020-24. The document also includes an update on delivery against the previous year's business plan.	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards [Constitution 15.14]
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 10 Mar 2021
Cabinet Lead Member	Leader - Economic Development and Partnerships
Lead Officer	Assistant Chief Executive
Report Contact	Shelley Ghazi, Policy and Partnerships Officer Tel: 01865 529760 sghazi@oxford.gov.uk

ITEM 24: ID: I026675	Local Development Scheme 2021-2026 Report status: Confirmed for this meeting
The Oxford Local Development Scheme (LDS) is a project plan that sets out timescales for the preparation and revision of documents in Oxford City Council's Local Plan and other planning policy documents. This will be an update of the current 2020-2025 LDS	
Key Decision	Not Key
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 10 Mar 2021

Cabinet Lead Member	Cabinet Member for Planning and Housing Delivery
Lead Officer	Head of Planning Services
Report Contact	Sarah Harrison, Team Leader (Planning Policy) Tel: 01865 252015 sbharrison@oxford.gov.uk

ITEM 25: ID: I026738	Report back on Zero Carbon Summit and launch of partnership Report status: Confirmed for this meeting
To report back on the Zero Carbon Oxford Summit, formation of partnership and the plan to achieve zero carbon in Oxford	
Key Decision	Not Key
Item open to the public or exempt	Open -
Preceded by consultation	Not required
Decision Taker	Cabinet 10 Mar 2021
Cabinet Lead Member	Deputy Leader - Green Transport and Zero Carbon Oxford
Lead Officer	Transition Director
Report Contact	Tim Sadler, Transition Director / Chairman Direct Services Companies Tel: 01865 252101 tsadler@oxford.gov.uk

ITEM 26: ID: I026891	Business Rates Write Offs Report status: Confirmed for this meeting
To approve the write off of business rates in excess of £100k in accordance with the Councils Constitution.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 10 Mar 2021
Cabinet Lead Member	Deputy Leader (Statutory) - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Nigel Kennedy, Head of Financial Services Tel: 01865 252708 nkennedy@oxford.gov.uk

Council 22 March

ID: I025684 ITEM 1:	Partnership report - Oxfordshire Resources and Waste Partnership
Key Decision	No
Decision Taker	Council 22 Mar 2021
Cabinet Lead Member	Cabinet Member for Customer Focused Services
Report Contact	Jo Colwell, Service Manager Environmental Sustainability Tel: 01865 252188 jcolwell@oxford.gov.uk

ITEM 28: ID: I026130	Pay Policy Statement 2021
To approve the Annual Pay Policy Statement	
Key Decision	Not Key
Decision Taker	Council 22 Mar 2021
Cabinet Lead Member	Councillor Nigel Chapman
Report Contact	Head of Business Improvement

Cabinet 14 April (no items scheduled)
