

FORWARD PLAN

February 2020 - May 2020

Published on: 24/02/20

What is the Forward Plan?

The Forward Plan gives information about all the decisions (key and non-key) that the Cabinet is expected to take over the next year. For completeness, the Forward Plan also includes important decisions which will be taken by Council.

Each item on the Forward Plan shows either a provisional or confirmed date for when it will be considered by Cabinet. Where possible, report authors will keep to the dates shown, however, it may be necessary for some provisional items to be rescheduled.

The Forward Plan is normally published on the Council's website on the first working day of the month. However, it is subject to regular revision and new issues or changes to existing issues will be posted on the website as soon as they are known.

The Forward Plan includes:

- a short description of the decision to be made
- who will make the decision
- when the decision will be made
- details of the planned consultation with local people and other stakeholders
- contact details for further information

What is a Key decision?

A key decision is an executive decision which is likely:

- to result in the council incurring expenditure of more than £500,000; or
- to be significant in terms of its effects on communities living or working in an area comprising of two or more wards.

A key decision, except in special or urgent circumstances, cannot be taken unless it has appeared in the Forward Plan for 28 days before the decision is made.

Inspection of documents

The agenda papers (including the reports and background papers) for Cabinet meetings are available 5 working days before the meeting on the council website:

<http://www.oxford.gov.uk>

The Forward Plan is available to view at the Town Hall.

Private meetings

The majority of the decisions taken by the Cabinet are made in the "open session" of a meeting when the press or public have the right to attend. However, some or all, of the information supporting decisions in the Forward Plan may be confidential and as such it will be taken in the "private session" a meeting when the press or public are excluded. Items that will be taken in "private session" are marked in this plan and the reason for doing so given.

If you object to an item being taken in private, or if you wish to make representations about any matter listed in the Forward Plan, then please contact Committee & Member Services at least 7 working days before the decision is due to be made:

T: 01865 252217

Email: cabinet@oxford.gov.uk

The Council's decision-making process

Further information about the Council's decision making process can be found in the Council's Constitution, which can be inspected at the Council's offices or online at

<http://www.oxford.gov.uk>

Cabinet Members and Senior Officers

Cabinet Member (councillors)	Portfolio
Susan Brown, Council Leader	Economic Development and Partnerships
Linda Smith, Deputy Leader	Leisure and Housing
Ed Turner, Deputy Leader	Finance and Asset Management
Nigel Chapman	Safer Communities and Customer Focused Services
Mary Clarkson	Culture and City Centre
Tom Hayes	Zero Carbon Oxford
Alex Hollingsworth	Planning and Sustainable Transport
Mike Rowley	Affordable Housing
Marie Tidball	Supporting Local Communities
Louise Upton	Healthy Oxford

Senior Officer	Job Title
Gordon Mitchell	Chief Executive
Tim Sadler	Transition Director
Tom Bridgman	Executive Director (Development)
Caroline Green	Assistant Chief Executive
Nadeem Murtuja	Interim Executive Director (Communities)
Paul Leo	Interim Director of Housing
Helen Bishop	Head of Business Improvement
Anita Bradley	Head of Law and Governance / Monitoring Officer
Ian Brooke	Head of Community Services
Stephen Clarke	Head of Housing Services
Adrian Arnold	Acting Head of Planning Services
Nigel Kennedy	Head of Financial Services/Section 151 Officer
Ian Wright	Head of Regulatory Services & Community Safety

STANDING ITEM : DECISIONS ON ACQUISITIONS AND DISPOSALS WITHIN THE COMMERCIAL PROPERTY PORTFOLIO INVESTMENT STRATEGY

ITEM 1: ID: I022798	PROPERTY INVESTMENT PORTFOLIO ANALYSIS AND STRATEGY REPORT
Cabinet resolved at its meeting on 19 December 2019 to note that the Leader will delegate the authority for the decision in relation to individual property transactions to the Cabinet Member for Finance and Asset Management.	
Key Decision	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Decision Taker	Deputy Leader - Finance and Asset Management Before 31 Mar 2024
Executive Lead Member	Deputy Leader - Finance and Asset Management
Lead Officer	Executive Director (Development)
Report Contact	Nick Twigg, Major Projects & Development Manager Tel: 01865 25 2294 ntwigg@oxford.gov.uk

STANDING ITEM: DECISIONS ON PROPERTY OR DEVELOPMENT PURCHASES OVER £500,000 FOR AFFORDABLE HOUSING

ITEM 2: ID: I023209	USE OF S106 AND RETAINED RIGHT TO BUY RECEIPTS TO INCREASE THE PROVISION OF MORE AFFORDABLE HOUSING
Cabinet, at its meeting on 22 January 2020 delegated authority to the Chief Executive, in consultation with the Cabinet Members for Finance and Asset Management, and Affordable Housing, to approve any property or development purchases over £500,000 for affordable housing, within the project approval granted at that meeting.	
Key Decision	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Decision Taker	Chief Executive 31 Mar 2022
Executive Lead Member	Affordable Housing
Lead Officer	Head of Housing Services
Report Contact	Dave Scholes, Housing Strategy & Needs Manager (Affordable Housing Supply Lead) Tel: 01865 252636 dscholes@oxford.gov.uk

KEY DECISIONS DELEGATED TO OFFICERS

ITEM 3: ID: I021125	PROJECT APPROVAL FOR THE ACQUISITION OF PROPERTIES INTO THE HOUSING REVENUE ACCOUNT
Delegated authority to Assistant Chief Executive, in consultation with Head of Finance, to approve property purchases for this project and to enter into agreement on the basis that in the opinion of the Head of Finance this continues to represent best value.	
Key Decision	Likely to incur expenditure greater than £500,000
Decision Taker	Officer Executive Decisions Group, Officer Executive Decisions Before 31 Mar 2020
Executive Lead Member	Affordable Housing
Lead Officer	Assistant Chief Executive
Report Contact	Stephen Clarke, Head of Housing Services / Director Housing Companies Tel: 01865 252447 sclarke@oxford.gov.uk

ITEM 4: ID: I021770	TOWER BLOCK REFURBISHMENT
Delegated authority to the Chief Executive to agree the terms of the final account with Fortem for tower block refurbishment.	
Key Decision	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Decision Taker	Officer Executive Decisions, Officer Executive Decisions Post Before 31 Mar 2020
Executive Lead Member	Deputy Leader - Finance and Asset Management
Lead Officer	Chief Executive
Report Contact	Stephen Clarke, Head of Housing Services / Director Housing Companies Tel: 01865 252447 sclarke@oxford.gov.uk

ITEM 5: ID: I020899	PROPOSAL TO MOVE CAR PARKING DECKING FROM OXPENS CAR PARK TO REDBRIDGE PARK AND RIDE
Delegation to Chief Executive, in consultation with the Section 151 Officer and Monitoring Officer, to enter into all appropriate contracts to implement the recommended option of moving the decking to the Redbridge Park and Ride site.	
Key Decision	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Decision Taker	Officer Executive Decisions Group, Transition Director Before 31 Mar 2020
Executive Lead Member	Planning and Sustainable Transport
Lead Officer	Chief Executive
Report Contact	Tim Sadler, Transition Director / Chairman Direct Services Companies Tel: 01865 252101 tsadler@oxford.gov.uk

ITEM 6: ID: I021261	THE DELIVERY ARRANGEMENTS FOR ADDITIONAL AFFORDABLE HOUSING
Delegated authority to the Assistant Chief Executive in consultation with the Head of Finance and Head of Law and Governance to approve the sale of sites as set out in the OCHL business plan to OCHL providing that such sales comply with the mechanism set out in paragraph 31 of this report and s123 of the Local Government Act 1972, and are made on the basis that following development all affordable housing units at the sites would be purchased back by the Council through the Housing Revenue Account.	
Key Decision	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Item open to the public or exempt	Open - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Preceded by consultation	
Decision Taker	Officer Executive Decisions Post Before 31 Mar 2020
Executive Lead Member	Affordable Housing
Lead Officer	Assistant Chief Executive
Report Contact	Stephen Clarke, Head of Housing Services / Director Housing Companies Tel: 01865 252447 sclarke@oxford.gov.uk

ITEM 7: ID: I024041	LUCY FAITHFULL HOUSE - OFFICER DECISION Report Status:
Delegated authority to dispose of the freehold interest in Lucy Faithfull House following decision of the City Executive Board in January 2018.	
Key Decision	Yes
Decision Taker	Officer Executive Decisions Before 31 Mar 2020
Executive Lead Member	Deputy Leader - Finance and Asset Management
Lead Officer	Head of Housing Services
Report Contact	Alan Wylde, Housing Development & Enabling Manager Tel: 01865 252319 awylde@oxford.gov.uk

REPORTS TO CABINET AND COUNCIL

CABINET: 12 FEBRUARY 2020

ITEM 8: ID: I022288	BUDGET 2020-21 AND MEDIUM TERM FINANCIAL PLAN 2021-22 TO 2023-24 Report Status: Confirmed for this meeting
Budget 2020-21 and Medium Term Financial Plan 2021-22 to 2023-24	
Key Decision	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 12 Feb 2020 Council 13 Feb 2020
Executive Lead Member	Deputy Leader - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Anna Winship, Management Accountancy Manager Tel: 01865 252517 awinship@oxford.gov.uk

ITEM 9: ID: I021702	CAPITAL STRATEGY 2020/21 – 2024/25 Report Status: Confirmed for this meeting
To present the Capital Strategy for approval	
Key Decision	Not Key
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 12 Feb 2020 Council 13 Feb 2020
Executive Lead Member	Deputy Leader - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk

ITEM 10: ID: I021701	TREASURY MANAGEMENT STRATEGY 2020/21 Report Status: Confirmed for this meeting
To present the Council's Treasury Management Strategy for 2020/21 together with the Prudential Indicators for 2020/21 to 2023/24	
Key Decision	Not Key
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 12 Feb 2020

	Council 13 Feb 2020
Executive Lead Member	Deputy Leader - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk

ITEM 11: ID: I019542	CUSTOMER EXPERIENCE STRATEGY Report Status: Confirmed for this meeting
The Customer Experience Strategy is a core component of New Ways of Working. It brings together the Customer, Digital and ICT strategies and is designed to make a difference in the places where it matters the most, putting customers at the heart of everything we do. The action plan reflects how we intend to use digital technology to support New Ways of Working, as well as highlighting those initiatives that will help deliver an improved customer experience.	
Key Decision	Yes
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 12 Feb 2020
Executive Lead Member	Safer Communities and Customer Focused Services
Lead Officer	Executive Director (Communities & Customers) (Interim)
Report Contact	Rocco Labellarte, Chief Technology and Information Officer

ITEM 12: ID: I022535	CORPORATE STRATEGY 20-24 - FINAL DRAFT FOR APPROVAL Report Status: Confirmed for this meeting
Following external consultation this is submission of a final draft for approval	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 12 Feb 2020 Council 13 Feb 2020
Executive Lead Member	Leader, Economic Development and Partnerships
Lead Officer	Assistant Chief Executive
Report Contact	Shelley Ghazi, Policy and Partnerships Officer Tel: 01865 529760 sghazi@oxford.gov.uk

ITEM 13: ID: I023429	ALLOCATION OF HOMELESSNESS PREVENTION FUNDS FOR 2020/21 Report Status: Confirmed for this meeting
To approve the allocation of homelessness prevention funds with the purpose of helping meet the objectives of the Housing and Homelessness Strategy 2018 to 2021.	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 12 Feb 2020
Executive Lead Member	Deputy Leader (Statutory) - Leisure and Housing
Lead Officer	Head of Housing Services
Report Contact	Rachel Lawrence, Rough Sleeping and Single

	Homelessness Manager Tel: 01865529117 rlawrence@oxford.gov.uk
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ITEM 14: ID: I023177	HEADINGTON NEIGHBOURHOOD FORUM (RE) DESIGNATION Report Status: Confirmed for this meeting
Neighbourhood Forums are required to designate their status every five years. The Headington Neighbourhood Forum designation expired in September 2019. This application is to (re) designate the Neighbourhood Forum.	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Item open to the public or exempt	Open -
Preceded by consultation	There is a statutory requirement for the local planning authority to publicise and consults on a neighbourhood forum application for minimum 6 weeks. Providing this consultation begins on Monday 28 November the six week statutory period will finish on Monday 9 December. Consultation feedback to be provided through a verbal update to Cabinet if this date is acceptable. Target groups are set out in legislation as follows: a local planning authority must publish the following on their website and in such other manner as they consider is likely to bring the designation to the attention of people who live, work or carry on business in the neighbourhood area.
Decision Taker	Cabinet 12 Feb 2020
Executive Lead Member	Planning and Sustainable Transport
Lead Officer	Head of Planning Services
Report Contact	Richard Wyatt, Senior Planner rwyatt@oxford.gov.uk

COUNCIL 13 FEBRUARY

REPORTS FOR COUNCIL FROM CABINET ON 12 FEBRUARY

- Budget 2020-21 and Medium Term Financial Plan 2021-22 to 2023-24
- Capital Strategy 2020-21 to 2024-25
- Corporate Strategy 2024
- Treasury Management Strategy

ITEM 15: ID: I020684	COMMUNITY GOVERNANCE REVIEW - HEADINGTON NEIGHBOURHOOD PLAN REFERENDUM AREA Report Status: Provisional: Decision reliant on another action or process
February 2019 - The initial report will set out the timetable for the community governance review in the area covered by the Headington neighbourhood plan. The request has come from the Forum asking the Council to consult on setting up a new parish following the yes vote in the plan referendum in 2017. October 2019 - Report to Council on consultation outcomes and recommendation.	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards

Item open to the public or exempt	Open -
Preceded by consultation	The consultation will be carried out in accordance with DCLG guidance, although it is largely a matter for the Council to decide.
Decision Taker	Council 30 Mar 2020
Executive Lead Member	Leader, Economic Development and Partnerships
Lead Officer	Head of Law and Governance
Report Contact	Martin John, Electoral Services Manager Tel: 01865 252518 mjohn@oxford.gov.uk

ID: I023910 ITEM 1:	COUNCIL TAX 2020/21
Key Decision	No
Item open to the public or exempt	-
Preceded by consultation	
Decision Taker	Council 13 Feb 2020

COUNCIL 24 FEBRUARY

CABINET: 11 MARCH 2020

ITEM 17: ID: I022356	BLACKBIRD LEYS DEVELOPMENT PROJECT DETAILED DESIGN Report Status: Confirmed for this meeting
To provide an update on the Blackbird Leys Development Project and seek approval to proceed to the detailed design phase.	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 11 Mar 2020
Executive Lead Member	Affordable Housing
Lead Officer	Executive Director (Development)
Report Contact	Paul Walker, Interim Projects Director, Regeneration Team pwalker2@oxford.gov.uk

ITEM 18: ID: I022878	ANNUAL REPORT ON GENDER PAY GAP Report Status: Confirmed for this meeting
A report to fulfil a requirement to report annually on the gender pay gap.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 11 Mar 2020
Executive Lead Member	Safer Communities and Customer Focused Services
Lead Officer	Head of Business Improvement
Report Contact	Paul Adams, HR & Payroll Manager padams@oxford.gov.uk

ITEM 19: ID: I021773	INTEGRATED PERFORMANCE REPORT FOR QUARTER 3 2019/20 Report Status: Confirmed for this meeting
Financial and Performance data for Q3 2019/20	
Key Decision	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 11 Mar 2020
Executive Lead Member	Deputy Leader - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Anna Winship, Management Accountancy Manager Tel: 01865 252517 awinship@oxford.gov.uk

ITEM 20: ID: I024186	UPDATE OF HOUSING ASSISTANCE AND DISABLED ADAPTATION POLICY Report Status: Confirmed for this meeting
Minor changes to allow clarification around discretionary grant and joint custody arrangements	
Key Decision	Not Key
Item open to the public or exempt	Open -
Preceded by consultation	N/A
Decision Taker	Cabinet 11 Mar 2020
Executive Lead Member	Councillor Mike Rowley
Lead Officer	Head of Regulatory Services & Community Safety
Report Contact	Becky Walker, Home Improvement Agency Team Manager bwalker@oxford.gov.uk

ITEM 21: ID: I024214	ALLOCATION OF GROWTH DEAL FUNDS TO OXFORD CITY COUNCIL Report Status: Confirmed for this meeting
To delegate authority to officers to arrange the allocation of Growth Deal funds from Oxfordshire County Council to Oxford City Council.	
Key Decision	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 11 Mar 2020
Executive Lead Member	Leader, Economic Development and Partnerships, Planning and Sustainable Transport
Lead Officer	Executive Director (Development)
Report Contact	Matthew Peachey, Economic Development Manager Tel: 01865 252021 mpeachey@oxford.gov.uk

ITEM 22: ID: I024220	CIL CHARGING SCHEDULE Report Status: Provisional: Awaiting further information, advice or input.
For Cabinet to consider options relating to the CIL Charging Schedule review.	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Item open to the public or exempt	Open -

Preceded by consultation	
Decision Taker	Cabinet 11 Mar 2020
Executive Lead Member	Planning and Sustainable Transport
Lead Officer	Head of Planning Services
Report Contact	Sarah Harrison, Team Leader (Planning Policy) Tel: 01865 252015 sbharrison@oxford.gov.uk

COUNCIL 30 MARCH

ITEM 23: ID: I023196	OUTSIDE ORGANISATION REPORT - OXFORDSHIRE PARTNERSHIPS NOT REPORTED THIS YEAR Report Status:
Purpose: to provide Council with an update on the work of the smaller partnerships and those not reported separately in this Council year	
Key Decision	Not Key
Item open to the public or exempt	-
Preceded by consultation	
Decision Taker	Council 30 Mar 2020
Executive Lead Member	Leader, Economic Development and Partnerships
Lead Officer	
Report Contact	Daniella Granito dgranito@oxford.gov.uk

ITEM 24: ID: I022334	PAY POLICY STATEMENT 2020 Report Status: Provisional: Decision reliant on another action or process
Annual review of the pay policy statement The current policy statement came into effect on 1st April 2019, superseding the 2017/18 statement and will continue to be reviewed on an annual basis.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Preceded by consultation	Consultation with Unite & Unison
Decision Taker	Council 30 Mar 2020
Executive Lead Member	Safer Communities and Customer Focused Services
Lead Officer	Head of Business Improvement
Report Contact	Paul Adams, HR & Payroll Manager padams@oxford.gov.uk

ITEM 25: ID: I023197	OUTSIDE ORGANISATION REPORT - OXFORDSHIRE LOCAL ENTERPRISE PARTNERSHIP (LEP) Report Status:
Purpose: to update Council on the work of this outside organisation.	
Key Decision	Not Key
Item open to the public or exempt	-
Preceded by consultation	
Decision Taker	Council 30 Mar 2020
Executive Lead Member	Leader, Economic Development and Partnerships
Lead Officer	
Report Contact	Matthew Peachey, Economic Development Manager Tel: 01865 252021 mpeachey@oxford.gov.uk

CABINET 15 APRIL

ITEM 26: ID: I022534	OXFORD CITY COUNCIL BUSINESS PLAN 2020-21 Report Status: Provisional: Awaiting further information, advice or input.
One year business plan setting out outcomes for the 20-21 financial year. This document will expand on the ambitions set out in Corporate Strategy 20-24	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Item open to the public or exempt	Open -
Preceded by consultation	Not required to consult on.
Decision Taker	Cabinet 15 Apr 2020
Executive Lead Member	Leader, Economic Development and Partnerships
Lead Officer	Assistant Chief Executive
Report Contact	Shelley Ghazi, Policy and Partnerships Officer Tel: 01865 529760 sghazi@oxford.gov.uk

ITEM 27: ID: I023386	STREET NAMING AND NUMBERING POLICY Report Status: Provisional: Awaiting further information, advice or input.
Revised Street Naming and Numbering Policy for adoption	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Cabinet 15 Apr 2020
Executive Lead Member	Safer Communities and Customer Focused Services
Lead Officer	Head of Law and Governance
Report Contact	Emma Griffiths, Lawyer Tel: 01865 252208 egriffiths@oxford.gov.uk

ITEM 28: ID: I022312	ECONOMIC AND CITY CENTRE STRATEGIES Report Status: Provisional: Awaiting further information, advice or input.
New city-level and city centre strategies and actions are being developed from Sept 2019 to May 2019 with focus on triple bottom line actions: economic growth, social/equity, and environment.	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Item open to the public or exempt	Open -
Preceded by consultation	Draft strategies will work through multiple steps of consultation such as Economic Growth Steering Board, OSP, City Centre Task Force, etc as well as the Cabinet review. This will likely happen in April 2020.
Decision Taker	Cabinet 15 Apr 2020
Executive Lead Member	Leader, Economic Development and Partnerships
Lead Officer	Executive Director (Development)

Report Contact	Dan Hodge, Principal Regeneration & Economic Development Officer dhodge@oxford.gov.uk, Matthew Peachey, Economic Development Manager Tel: 01865 252021 mpeachey@oxford.gov.uk
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CABINET 10 JUNE

ITEM 29: ID: I015275	EAST OXFORD COMMUNITY CENTRE - IMPROVEMENT SCHEME Report Status: Provisional : Decision needs further consideration or information
To present an improvement scheme for the East Oxford Community Centre following public consultation.	
Key Decision	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Item open to the public or exempt	Open -
Preceded by consultation	Public Consultation
Decision Taker	Cabinet 10 Jun 2020
Executive Lead Member	Supporting Local Communities
Lead Officer	Executive Director (Communities & Customers) (Interim)
Report Contact	Hagan Lewisman, Active Communities Manager Tel: 01865 252706 hlewisman@oxford.gov.uk

ITEM 30: ID: I019467	OXPENS REDEVELOPMENT UPDATE Report Status: Provisional
The report is an update position on the redevelopment of the Oxpens Lane key City Centre site; the required delivery structure to take the project forward; and the Heads of Terms discussions. The City Council has formed a joint venture company, OxWED, with Nuffield College to progress the delivery of this scheme	
Key Decision	Not Key
Item open to the public or exempt	Open -
Decision Taker	Cabinet 10 Jun 2020
Executive Lead Member	Leader, Economic Development and Partnerships
Lead Officer	Chief Executive
Report Contact	Tom Bridgman, Executive Director (Development) tbridgman@oxford.gov.uk

ITEM 31: ID: I024161	FUSION LIFESTYLE'S ANNUAL SERVICE PLAN FOR OXFORD LEISURE FACILITIES (2020/21) Report Status: Provisional: Decision needs further consideration or information
To recommend that Cabinet endorses Fusion Lifestyle's Annual Service Plan (2020/21) for the continuous development, management and operation of leisure services in Oxford.	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Item open to the public or exempt	Open -
Preceded by consultation	Not Applicable
Decision Taker	Cabinet 10 Jun 2020
Executive Lead Member	Deputy Leader (Statutory) - Leisure and Housing
Lead Officer	Head of Community Services
Report Contact	Lucy Cherry, Leisure and Performance Manager Tel: 01865 252707 lcherry@oxford.gov.uk

ITEM 32: ID: I024380	PROPOSAL TO IMPROVE THE PRIVATE RENTED SECTOR THROUGH SELECTIVE LICENSING Report Status: Confirmed for this meeting
The report provides findings from a review carried out into the housing conditions within the private rented sector and seeks approval from members to conduct a statutory consultation into the introduction of selective licensing of the private rented sector across the city	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Item open to the public or exempt	Open -
Preceded by consultation	Statutory consultation will be carried via various methods including online, face to face interviews and events with stakeholders, open events
Decision Taker	Cabinet 10 Jun 2020
Executive Lead Member	Deputy Leader (Statutory) - Leisure and Housing
Lead Officer	Head of Regulatory Services & Community Safety
Report Contact	Gail Siddall, Team Leader , HMO Enforcement Team gsiddall@oxford.gov.uk

ITEM 33: ID: I024379	REVIEW OF THE ADDITIONAL HMO LICENSING SCHEME Report Status: Confirmed for this meeting
The report provides findings from a review carried out for the HMO Licensing Scheme and seeks approval from members to conduct a statutory consultation to renew the scheme in January 2021	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Item open to the public or exempt	Open -
Preceded by consultation	Statutory consultation will be undertaken - this will include online/ face to face and stakeholder interviews and events -
Decision Taker	Cabinet 10 Jun 2020
Executive Lead Member	Deputy Leader (Statutory) - Leisure and Housing
Lead Officer	Head of Regulatory Services & Community Safety
Report Contact	Gail Siddall, Team Leader , HMO Enforcement Team gsiddall@oxford.gov.uk