

FORWARD PLAN

May 2019 – March 2020

Published on: 15/05/19

What is the Forward Plan?

The Forward Plan gives information about all the decisions (key and non-key) that the Cabinet is expected to take over the next year. For completeness, the Forward Plan also includes important decisions which will be taken by Council.

Each item on the Forward Plan shows either a provisional or confirmed date for when it will be considered by Cabinet. Where possible, report authors will keep to the dates shown, however, it may be necessary for some provisional items to be rescheduled.

The Forward Plan is normally published on the Council's website on the first working day of the month. However, it is subject to regular revision and new issues or changes to existing issues will be posted on the website as soon as they are known.

The Forward Plan includes:

- a short description of the decision to be made
- who will make the decision
- when the decision will be made
- details of the planned consultation with local people and other stakeholders
- contact details for further information

What is a Key decision?

A key decision is an executive decision which is likely:

- to result in the council incurring expenditure of more than £500,000; or
- to be significant in terms of its effects on communities living or working in an area comprising of two or more wards.

A key decision, except in special or urgent circumstances, cannot be taken unless it has appeared in the Forward Plan for 28 days before the decision is made.

Inspection of documents

The agenda papers (including the reports and background papers) for Cabinet meetings are available 5 working days before the meeting on the council website:

<http://www.oxford.gov.uk>

The Forward Plan is available to view at the Town Hall.

Private meetings

The majority of the decisions taken by the Cabinet are made in the "open session" of a meeting when the press or public have the right to attend. However, some or all, of the information supporting decisions in the Forward Plan may be confidential and as such it will be taken in the "private session" a meeting when the press or public are excluded. Items that will be taken in "private session" are marked in this plan and the reason for doing so given.

If you object to an item being taken in private, or if you wish to make representations about any matter listed in the Forward Plan, then please contact Committee & Member Services at least 7 working days before the decision is due to be made:

T: 01865 252217

Email: cabinet@oxford.gov.uk

The Council's decision-making process

Further information about the Council's decision making process can be found in the Council's Constitution, which can be inspected at the Council's offices or online at

<http://www.oxford.gov.uk>

Cabinet Members and Senior Officers

Cabinet Member (councillors)	Portfolio
Susan Brown, Council Leader	Economic Development and Partnership
Linda Smith, Deputy Leader	Leisure and Housing
Ed Turner, Deputy Leader	Finance and Asset Management
Nigel Chapman	Customer Focused Services
Mary Clarkson	Culture and City Centre
Tom Hayes	Safer, Greener, Environment
Alex Hollingsworth	Planning and Transport
Mike Rowley	Housing
Marie Tidball	Supporting Local Communities
Louise Upton	Healthy Oxford

Senior Officer	Job Title
Gordon Mitchell	Chief Executive
Tim Sadler	Transition Director
Tom Bridgman	Executive Director (Development)
Caroline Green	Assistant Chief Executive
Ian Gray	Regeneration & Economic Programme Director
Aileen Carlisle	Interim Executive Director (Communities & Customers)
Helen Bishop	Head of Business Improvement
Anita Bradley	Head of Law and Governance / Monitoring Officer
Ian Brooke	Head of Community Services
Stephen Clarke	Head of Housing Services
Adrian Arnold	Acting Head of Planning Services
Simon Howick	Managing Director Oxford Direct Services
Nigel Kennedy	Head of Financial Services/Section 151 Officer
Ian Wright	Head of Regulatory Services & Community Safety

KEY DECISIONS DELEGATED TO OFFICERS

ITEM 1: ID: I020962	APPROVAL TO DELEGATE AWARD - FIRE SAFETY MONITORING CONTRACT Report Status: Provisional: Decision needs further consideration or information
<p>The Fire Safety Systems Repair and Maintenance contract ensures the statutory inspections and required remedial work are carried out to our fire safety systems such as; fire extinguishers, sprinklers, fire detectors and emergency lighting</p> <p>This contract has been in place for 5 years and is coming to the end of its extension period which terminates on 1 June 2019</p> <p>In order to maintain legislative compliance regarding fire safety systems the contract is currently being re-tendered. At the time of writing this report received tender submissions are being evaluated. As the contract sum will be above £500,000 Officers will use delegated powers to award this contract.</p>	
Key Decision	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Officer Executive Decisions 30 Mar 2019
Executive Lead Member	Councillor Mike Rowley
Lead Officer	Assistant Chief Executive
Report Contact	Claire Bateman, Health and Safety Manager cbateman@oxford.gov.uk, Jonathan Gould, Capital Investment Programme Manager jgould@oxford.gov.uk

ITEM 2: ID: I021125	PROJECT APPROVAL FOR THE ACQUISITION OF PROPERTIES INTO THE HOUSING REVENUE ACCOUNT Report Status: Confirmed for this meeting
<p>Delegated authority, in consultation with Head of Finance, to approve property purchases for this project and to enter into agreement on the basis that in the opinion of the Head of Finance this continues to represent best value.</p>	
Key Decision	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Officer Executive Decisions Before 30 Dec 2019
Executive Lead Member	Housing
Lead Officer	Assistant Chief Executive
Report Contact	Stephen Clarke, Head of Housing Services Tel: 01865 252447 sclarke@oxford.gov.uk

ITEM 3: ID: I021458	IMPLEMENTATION OF AN ELECTRIC VEHICLE STRATEGY WITH ASSOCIATED INFRASTRUCTURE TO SUPPORT TARGETED IMPROVEMENT OF AIR QUALITY. Report Status: Confirmed for this meeting
<p>Delegated authority to the Transition Director, in consultation with the Heads of Finance and Law and Governance, to enter into a collaboration agreement with the Council's bid partners to secure the grant funding for the scheme from Innovate UK, to appoint the Council as the Accountable Body for the Scheme, and under which the Council would itself receive grant funding for the scheme; and</p>	

Delegated authority to the Transition Director, in consultation with the Heads of Finance and Law and Governance, to negotiate and award any further contracts that are necessary for the successful delivery of the project	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Officer Executive Decisions Before 30 Dec 2019
Executive Lead Member	Safer, Greener, Environment
Lead Officer	Transition Director
Report Contact	Tim Sadler, Transition Director Tel: 01865 252101 tsadler@oxford.gov.uk

ITEM 4: ID: I021448	PROJECT APPROVAL AND DELEGATED AUTHORITY FOR SPEND FOR THE DEVELOPMENT OF A HOMELESS SHELTER AND ASSESSMENT HUB Report Status: Provisional: Awaiting further information, advice or input.
Delegated authority, in consultation with the Head of Finance, to approve any property purchases for this project and to enter into agreement on the basis that in the opinion of the Head of Finance this continues to represent best value.	
Key Decision	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	Officer Executive Decisions Before 30 Dec 2019
Executive Lead Member	Deputy Leader (Statutory) - Leisure and Housing
Lead Officer	Assistant Chief Executive
Report Contact	Stephen Clarke, Head of Housing Services Tel: 01865 252447 sclarke@oxford.gov.uk

REPORTS TO CEB AND COUNCIL

CEB: 29 MAY 2019

ITEM 6: ID: I021261	THE DELIVERY ARRANGEMENTS FOR ADDITIONAL AFFORDABLE HOUSING Report Status: Provisional: Decision reliant on another action or process
The recent changes to the HRA headroom limit gives the Council the opportunity to acquire and manage newly developed affordable housing. This report sets out how the Council's land assets can be used to enable this development to proceed with its housing company, Oxford City Homes Limited, whilst supporting overall service delivery within the Council and providing new homes for those in need.	
Key Decision	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Item open to the public or exempt	Fully exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Preceded by consultation	
Decision Taker	City Executive Board (became Cabinet on 13 May 2019) 29 May 2019

Executive Lead Member	Deputy Leader - Finance and Asset Management, Housing
Lead Officer	Head of Housing Services
Report Contact	Alan Wylde, Housing Development & Enabling Manager Tel: 01865 252319 awylde@oxford.gov.uk

ITEM 7: ID: I021456	COMMUNITY INFRASTRUCTURE LEVY CHARGING SCHEDULE REVIEW Report Status: Confirmed for this meeting
This report aims to seek approval and for its recommendations post consultation and approval for submission to be examined with the Oxford Local Plan	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	City Executive Board (became Cabinet on 13 May 2019) 29 May 2019
Executive Lead Member	Planning and Transport
Lead Officer	Acting Head of Planning Services
Report Contact	Lorraine Freeman, Development Funding Officer lofreeman@oxford.gov.uk, Carolyn Ploszynski, Planning Policy and Place Manager CPLOSZYNSKI@oxford.gov.uk

ITEM 8: ID: I021447	PARK & RIDE MANAGEMENT Report Status: Provisional: Decision reliant on another action or process
The Park & Ride car parks to be operated by Oxford City Council.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Preceded by consultation	N/A
Decision Taker	City Executive Board (became Cabinet on 13 May 2019) 29 May 2019
Executive Lead Member	Planning and Transport
Lead Officer	Transition Director
Report Contact	Jason Munro, Parking & Shopmobility Manager Tel: 01865 252489 jmunro@oxford.gov.uk

ITEM 9: ID: I021559	GRAVE RECLAMATION IN OXFORD CITY COUNCIL CEMETERIES Report Status: Provisional: Decision reliant on another action or process
To allow the reclaiming of graves where the deeds have expired and no burial has taken place. Also to allow the selling and use of previously unpurchased graves. These two acts would extend the burial space in the current Oxford City Council Cemeteries by potentially two years without having to alter their aesthetics.	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Item open to the public or exempt	Open -
Preceded by consultation	A general press release would be the most appropriate course of action.
Decision Taker	City Executive Board (became Cabinet on 13 May 2019) 29 May 2019

Executive Lead Member	Healthy Oxford
Lead Officer	Head of Community Services
Report Contact	Laura Harlock, ODS Cemeteries Manager Laura.Harlock@oxfordds.co.uk

ITEM 10: ID: I021557	REVOLVING CONSTRUCTION LOAN TO LOW CARBON HUB IPS Report Status: Provisional: Decision reliant on another action or process
To request City Executive Board to approve a revolving loan facility to Low Carbon Hub	
Key Decision	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	City Executive Board (became Cabinet on 13 May 2019) 29 May 2019
Executive Lead Member	Deputy Leader - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk

ITEM 11: ID: I021601	COMMUNITY LEASES Report Status: Provisional: Decision reliant on another action or process
To agree three community leases	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Item open to the public or exempt	Open -
Preceded by consultation	Meetings have been held with the organisations requesting the leases
Decision Taker	City Executive Board (became Cabinet on 13 May 2019) 29 May 2019
Executive Lead Member	Supporting Local Communities
Lead Officer	Head of Community Services
Report Contact	Ian Brooke, Head of Community Services Tel: 01865 252705 ibrooke@oxford.gov.uk

ITEM 12: ID: I021602	OVO ENERGY WOMEN'S CYCLE TOUR Report Status: Provisional: Decision reliant on another action or process
To agree the council's support for the OVO Energy Women's Cycle Tour	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Item open to the public or exempt	Open -
Preceded by consultation	While we are not consulting we will engage communities to see how they can benefit from the event
Decision Taker	City Executive Board (became Cabinet on 13 May 2019) 29 May 2019
Executive Lead Member	Healthy Oxford
Lead Officer	Head of Community Services
Report Contact	Ian Brooke, Head of Community Services Tel: 01865 252705 ibrooke@oxford.gov.uk

ITEM 13: ID: I021603	CLEAN BUS TECHNOLOGY FUND Report Status: Confirmed for this meeting
The Council has been awarded £671,550 of funding from the Joint Air Quality Unit, DEFRA/DfT to retrofit buses in Oxford with emissions reduction equipment, in the interest of improving air quality. This report seeks project approval as well as a request for budget variation to take account of the incoming capital funding.	
Key Decision	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	City Executive Board (became Cabinet on 13 May 2019) 29 May 2019
Executive Lead Member	Safer, Greener, Environment
Lead Officer	Transition Director
Report Contact	Mai Jarvis, Environmental Quality Team Manager Tel: 01865 252403 mjarvis@oxford.gov.uk

ITEM 14: ID: I021680	AWARD OF ASBESTOS SURVEYING CONTRACT Report Status: Provisional: Decision reliant on another action or process
To seek delegated authority to award an asbestos surveying contract	
Key Decision	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	City Executive Board (became Cabinet on 13 May 2019) 29 May 2019
Executive Lead Member	Deputy Leader - Finance and Asset Management
Lead Officer	Head of Housing Services
Report Contact	Jonathan Gould, Capital Investment Programme Manager jgould@oxford.gov.uk

ITEM 15: ID: I021710	EXTENSION TO CENTRAL (CITY & UNIVERSITY) CONSERVATION AREA Report Status: Confirmed for this meeting
To approve alterations to the conservation area boundary	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	City Executive Board (became Cabinet on 13 May 2019) 29 May 2019
Executive Lead Member	Planning and Transport
Lead Officer	Acting Head of Planning Services
Report Contact	Claire Sutton, Team Leader, Design & Heritage Team CSUTTON2@oxford.gov.uk

CEB: 12 JUNE 2019

ITEM 16: ID: I021018	SEACOURT PARK AND RIDE EXTENSION Report Status: Provisional: Decision needs further consideration or information
Seacourt P&R Extension	
Approval of main works contract, and associated capital expenditure	
Key Decision	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	City Executive Board (became Cabinet on 13 May 2019) 12 Jun 2019
Executive Lead Member	Planning and Transport
Lead Officer	Transition Director
Report Contact	Paul Walker, Interim Projects Director, Regeneration Team pwalker2@oxford.gov.uk

ITEM 17: ID: I020875	SAFEGUARDING REPORT AND ACTION PLAN Report Status: Confirmed for this meeting
Annual safeguarding report 2018/19 and safeguarding action plan for 2019/20	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	City Executive Board (became Cabinet on 13 May 2019) 12 Jun 2019
Executive Lead Member	Safer, Greener, Environment
Lead Officer	Assistant Chief Executive
Report Contact	Rosie Woollcott, Safeguarding Co-ordinator r.woollcott@oxford.gov.uk

ITEM 18: ID: I021633	APPOINTMENT TO OUTSIDE BODIES 2019/20 Report Status: Confirmed for this meeting
A report to agree appointments to charities, trusts, community associations and other organisations for the 2019/20 Council Year.	
Key Decision	Not Key
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	City Executive Board (became Cabinet on 13 May 2019) 12 Jun 2019
Executive Lead Member	Leader, Economic Development and Partnership
Lead Officer	Head of Law and Governance
Report Contact	Catherine Phythian, Committee Services Officer Tel: 01865252402 cphythian@oxford.gov.uk

ITEM 19: ID: I021671	BUS EURO 6 LOW EMISSION ZONE Report Status: Provisional: Decision reliant on another action or process
Report to approve support for Oxfordshire County Council's application to the traffic commissioner for the implementation of a Traffic Regulation Condition to require buses to be minimum Euro 6 standard from December 2020.	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	City Executive Board (became Cabinet on 13 May 2019) 12 Jun 2019
Executive Lead Member	Safer, Greener, Environment
Lead Officer	Transition Director
Report Contact	Mai Jarvis, Environmental Quality Team Manager Tel: 01865 252403 mjarvis@oxford.gov.uk

ITEM 20: ID: I021774	FUSION LIFESTYLE'S ANNUAL SERVICE PLAN FOR OXFORD LEISURE FACILITIES (2019/20) Report Status: Confirmed for this meeting
To recommend that the City Executive Board endorse Fusion Lifestyles 2019/20 Annual Service Plan for the continuous development, management and operation of leisure services in Oxford	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	City Executive Board (became Cabinet on 13 May 2019) 12 Jun 2019
Executive Lead Member	Deputy Leader (Statutory) - Leisure and Housing
Lead Officer	Head of Community Services
Report Contact	Lucy Cherry, Leisure and Performance Manager Tel: 01865 252707 lcherry@oxford.gov.uk

ITEM 21: ID: I021907	RELEASE OF CAPITAL FUNDS FOR THE EAST OXFORD COMMUNITY CENTRE Report Status: Confirmed for this meeting
To seek Cabinet's agreement for the release of funds to proceed with detailed feasibility & design, planning and oversight of the refurbishment and partial rebuild of the East Oxford Community Centre.	
Key Decision	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	City Executive Board (became Cabinet on 13 May 2019) 12 Jun 2019
Executive Lead Member	Deputy Leader - Finance and Asset Management
Lead Officer	Interim Executive Director (Communities & Customers)
Report Contact	Aileen Carlisle, Interim Executive Director (Communities and Customers)

CEB: 10 JULY 2019

ITEM 22: ID: I021449	APPROVAL TO DISPOSE OF HRA LAND FOR HOUSING Report Status: Provisional: Awaiting further information, advice or input.
To seek approval to dispose of land at less than market value for the provision of three units of affordable housing on an abandoned garage site.	
Key Decision	Not Key
Item open to the public or exempt	Fully exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Preceded by consultation	
Decision Taker	City Executive Board (became Cabinet on 13 May 2019) 10 Jul 2019
Executive Lead Member	Housing
Lead Officer	Head of Housing Services
Report Contact	Dave Scholes, Housing Strategy & Needs Manager (Affordable Housing Supply Lead) Tel: 01865 252636 dscholes@oxford.gov.uk

ITEM 23: ID: I021770	Q4 INTEGRATED REPORT Report Status: Provisional: Decision reliant on another action or process
Financial and Performance report for 2018/19	
Key Decision	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	City Executive Board (became Cabinet on 13 May 2019) 10 Jul 2019
Executive Lead Member	Deputy Leader - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Anna Winship, Management Accountancy Manager Tel: 01865 252517 awinship@oxford.gov.uk

ITEM 24: ID: I021711	BARTON OXFORD LLP Report Status: Confirmed for this meeting
The City Council entered into a joint venture (known as Barton Oxford LLP) with Grosvenor developments Limited to bring forward the development of land at Barton , now known as Barton Park . Subsequently , the Council also entered into an agreement with the joint venture that enabled the purchase of all affordable housing to be provided on the site . This report provides an update on the progress of the joint venture and the purchase of the social housing .	
Key Decision	Not Key
Item open to the public or exempt	Fully exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
Preceded by consultation	
Decision Taker	City Executive Board (became Cabinet on 13 May 2019) 10 Jul 2019
Executive Lead Member	Deputy Leader - Finance and Asset Management

Lead Officer	Executive Director (Development)
Report Contact	Jane Winfield, Regeneration and Major Projects - Team Manager Tel: 01865 252551 jwinfield@oxford.gov.uk

ITEM 25: ID: I019467	OXPENS LANE REDEVELOPMENT UPDATE Report Status: Confirmed for this meeting
The report is an update position on the redevelopment of the Oxpens Lane key City Centre site; the required delivery structure to take the project forward and the procurement of a preferred development partner. The City Council has formed a joint venture company, OxWED, with Nuffield College to progress the delivery of this scheme	
Key Decision	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	City Executive Board (became Cabinet on 13 May 2019) 10 Jul 2019
Executive Lead Member	Leader, Economic Development and Partnership
Lead Officer	Chief Executive
Report Contact	Tom Bridgman, Executive Director (Development) tbridgman@oxford.gov.uk

ITEM 26: ID: I020879	WOLVERCOTE NEIGHBOURHOOD PLAN Report Status: Provisional: Decision reliant on another action or process
Report to CEB to endorse the Examiner's modifications to the Wolvercote Neighbourhood Plan, following the Examination, and to move to a Referendum	
Key Decision	Not Key
Item open to the public or exempt	Open -
Preceded by consultation	Consultation on the Plan already taken place
Decision Taker	City Executive Board (became Cabinet on 13 May 2019) 10 Jul 2019
Executive Lead Member	Planning and Transport
Lead Officer	Acting Head of Planning Services
Report Contact	Tom Morris, Principal Planner tmorris@oxford.gov.uk

ITEM 27: ID: I021150	MONITORING THE COMMUNITY GRANTS PROGRAMME - REPORT FOR 2018/19 Report Status: Provisional: Decision reliant on another action or process
To inform members of the monitoring findings of the 2018/19 grants programme	
Key Decision	Not Key
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	City Executive Board (became Cabinet on 13 May 2019) 10 Jul 2019
Executive Lead Member	Supporting Local Communities
Lead Officer	Head of Community Services
Report Contact	Julia Tomkins, Grants & External Funding Officer Tel: 01865252685 jtomkins@oxford.gov.uk

ITEM 28: ID: I021568	MODERNISING LEISURE CONCESSIONS Report Status: Provisional: Decision reliant on another action or process
With the introduction of Universal Credit it is timely to review concessions to make sure they are effectively targeted to meet the council's strategic objectives.	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	City Executive Board (became Cabinet on 13 May 2019) 10 Jul 2019
Executive Lead Member	Deputy Leader (Statutory) - Leisure and Housing
Lead Officer	Interim Executive Director (Communities & Customers)
Report Contact	Ian Brooke, Head of Community Services Tel: 01865 252705 ibrooke@oxford.gov.uk

COUNCIL: 22 JULY
CEB: 07 AUGUST 2019

CEB: 11 SEPTEMBER 2019

ITEM 29: ID: I021385	JOINT MUNICIPAL WASTE PLAN Report Status: Confirmed for this meeting
This report seeks to agree the Oxfordshire-wide Joint Municipal Waste Strategy for collection authorities, e.g. Oxford City Council via Oxford Direct Services, and disposal authority Oxfordshire County Council.	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	City Executive Board (became Cabinet on 13 May 2019) 11 Sep 2019
Executive Lead Member	Safer, Greener, Environment
Lead Officer	Transition Director
Report Contact	Jo Colwell, Service Manager Environmental Sustainability Tel: 01865 252188 jcolwell@oxford.gov.uk

ITEM 30: ID: I015275	EAST OXFORD COMMUNITY CENTRE - IMPROVEMENT SCHEME Report Status: Provisional : Decision needs further consideration or information
To present an improvement scheme for the East Oxford Community Centre following public consultation.	
Key Decision	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Item open to the public or exempt	Open -
Preceded by consultation	Public Consultation
Decision Taker	City Executive Board (became Cabinet on 13 May 2019) 11 Sep 2019
Executive Lead Member	Supporting Local Communities

Lead Officer	Interim Executive Director (Communities & Customers)
Report Contact	Vicky Trietline, Development Project Management Surveyor Tel: 01865 529881 vtrietline@oxford.gov.uk

ITEM 31: ID: I021699	TREASURY MANAGEMENT PERFORMANCE: ANNUAL REPORT AND PERFORMANCE 2018/19 Report Status: Provisional: Decision reliant on another action or process
The report sets out the Council's Treasury Management activity and performance for the financial year 2018/2019	
Key Decision	Not Key
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	City Executive Board (became Cabinet on 13 May 2019) 11 Sep 2019
Executive Lead Member	Deputy Leader - Finance and Asset Management
Lead Officer	Head of Financial Services, Head of Housing Services
Report Contact	Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk

ITEM 32: ID: I021771	Q1 INTEGRATED REPORT Report Status: Provisional: Decision reliant on another action or process
Financial and Performance performance for Q1 2019/20	
Key Decision	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	City Executive Board (became Cabinet on 13 May 2019) 11 Sep 2019
Executive Lead Member	Deputy Leader - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Anna Winship, Management Accountancy Manager Tel: 01865 252517 awinship@oxford.gov.uk

COUNCIL: 07 OCTOBER
CEB: 09 OCTOBER 2019
CEB: 13 NOVEMBER 2019
COUNCIL: 25 NOVEMBER

CEB: 11 DECEMBER 2019

ITEM 33: ID: I020878	ANNUAL MONITORING REPORT 2018/19 Report Status: Confirmed for this meeting
The AMR report is a statutory requirement providing information as to the extent to which the policies set out in the Local Plan are being achieved and the implementation of the Local Development Scheme.	
Key Decision	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	City Executive Board (became Cabinet on 13 May 2019) 11 Dec 2019
Executive Lead Member	Planning and Transport
Lead Officer	Acting Head of Planning Services
Report Contact	Amanda Ford, Principal Planner aford@oxford.gov.uk

ITEM 34: ID: I021433	ENERGY & WATER SUPPLY PROCUREMENT 2020 – 2024 Report Status: Provisional: Decision needs further consideration or information
To seek approval for the approach to the procurement of the Council's energy and water for the period 1 October 2020 to 30 September 2024	
Key Decision	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	City Executive Board (became Cabinet on 13 May 2019) 11 Dec 2019
Executive Lead Member	Safer, Greener, Environment
Lead Officer	Transition Director
Report Contact	Paul Spencer, Energy & Carbon Manager Tel: 01865 252238 pspencer@oxford.gov.uk

ITEM 35: ID: I021772	Q2 INTEGRATED REPORT Report Status: Provisional: Decision reliant on another action or process
Financial and Performance data for Q2 2019/20	
Key Decision	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	City Executive Board (became Cabinet on 13 May 2019) 11 Dec 2019
Executive Lead Member	Deputy Leader - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Anna Winship, Management Accountancy Manager Tel: 01865 252517 awinship@oxford.gov.uk

CEB: 22 JANUARY 2020

ITEM 36: ID: I021700	TREASURY MID-YEAR REPORT 2019/20 Report Status: Confirmed for this meeting
To report on the performance of the Treasury Management function for the 6 months to 30th September 2019	
Key Decision	Not Key
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	City Executive Board (became Cabinet on 13 May 2019) 22 Jan 2020
Executive Lead Member	Deputy Leader - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk

CEB: 12 FEBRUARY 2020

ITEM 37: ID: I021702	CAPITAL STRATEGY 2020/21 – 2024/25 Report Status: Provisional: Decision reliant on another action or process
To present the Capital Strategy for approval	
Key Decision	Not Key
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	City Executive Board (became Cabinet on 13 May 2019) 12 Feb 2020
Executive Lead Member	Deputy Leader - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk

ITEM 38: ID: I021701	TREASURY MANAGEMENT STRATEGY 2020/21 Report Status: Provisional: Decision reliant on another action or process
To present the Council's Treasury Management Strategy for 2020/21 together with the Prudential Indicators for 2020/21 to 2023/24	
Key Decision	Not Key
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	City Executive Board (became Cabinet on 13 May 2019) 12 Feb 2020
Executive Lead Member	Deputy Leader - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk

CEB: 11 MARCH 2020

ITEM 39: ID: I021773	Q3 INTEGRATED REPORT Report Status: Provisional: Decision reliant on another action or process
Financial and Performance data for Q3 2019/20	
Key Decision	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Item open to the public or exempt	Open -
Preceded by consultation	
Decision Taker	City Executive Board (became Cabinet on 13 May 2019) 11 Mar 2020
Executive Lead Member	Deputy Leader - Finance and Asset Management
Lead Officer	Head of Financial Services
Report Contact	Anna Winship, Management Accountancy Manager Tel: 01865 252517 awinship@oxford.gov.uk