

# FORWARD PLAN

## March 2019 - June 2019

Published on: 22/02/19

### What is the Forward Plan?

The Forward Plan gives information about all the decisions (key and non-key) that the City Executive Board (CEB) is expected to take over the next year. For completeness, the Forward Plan also includes important decisions which will be taken by the full Council.

Each item on the Forward Plan shows either a provisional or confirmed date for when it will be considered by CEB. Where possible, report authors will keep to the dates shown, however, it may be necessary for some provisional items to be rescheduled.

The Forward Plan is published on the Council's website on the first working day of the month. However, it is subject to regular revision and new issues or changes to existing issues will be posted on the website as soon as they are known.

The Forward Plan includes:

- a short description of the decision to be made
- who will make the decision
- when the decision will be made
- details of the planned consultation with local people and other stakeholders
- contact details for further information

### What is a Key decision?

A key decision is an executive decision which is likely:

- to result in the council incurring expenditure of more than £500,000; or
- to be significant in terms of its effects on communities living or working in an area comprising of two or more wards.

A key decision, except in special or urgent circumstances, cannot be taken unless it has appeared in the Forward Plan for 28 days before the decision is made.

### Inspection of documents

The agenda papers (including the reports and background papers) for CEB meetings are available 5 working days before the meeting on the council website:

<http://www.oxford.gov.uk>

The Forward Plan is available to view at the Town Hall.

### Private meetings

The majority of the decisions taken by the CEB are made in the "open session" of a meeting when the press or public have the right to attend. However, some or all, of the information supporting decisions in the Forward Plan may be confidential and as such it will be taken in the "private session" a meeting when the press or public are excluded. Items that will be taken in "private session" are marked in this plan and the reason for doing so given.

If you object to an item being taken in private, or if you wish to make representations about any matter listed in the Forward Plan, then please contact Committee & Member Services at least 7 working days before the decision is due to be made:

T: 01865 252217

Email: [cityexecutiveboard@oxford.gov.uk](mailto:cityexecutiveboard@oxford.gov.uk)

### **The Council's decision-making process**

Further information about the Council's decision making process can be found in the Council's Constitution, which can be inspected at the Council's offices or online at

<http://www.oxford.gov.uk>

### **City Executive Board Members and Senior Officers**

<b>City Executive Board Member</b>	<b>Portfolio</b>
<b>Susan Brown, Council Leader</b>	Economic Development and Partnership
<b>Linda Smith, Deputy Leader</b>	Leisure and Housing
<b>Ed Turner, Deputy Leader</b>	Finance and Asset Management
<b>Nigel Chapman</b>	Customer Focused Services
<b>Mary Clarkson</b>	Culture and City Centre
<b>Tom Hayes</b>	Safer, Greener, Environment
<b>Alex Hollingsworth</b>	Planning and Transport
<b>Mike Rowley</b>	Housing
<b>Marie Tidball-Christine Simm</b>	Supporting Local Communities
<b>Louise Upton</b>	Healthy Oxford

<b>Senior Officer</b>	<b>Job Title</b>
<b>Gordon Mitchell</b>	Chief Executive
<b>Tim Sadler</b>	Executive Director, Community Services
<b>Caroline Green</b>	Assistant Chief Executive
<b>Ian Gray</b>	Interim Director of Major Projects
<b>Helen Bishop</b>	Head of Business Improvement
<b>Anita Bradley</b>	Head of Law and Governance / Monitoring Officer
<b>Ian Brooke</b>	Head of Community Services
<b>Stephen Clarke</b>	Head of Housing Services
<b>Adrian Arnold</b>	Acting Head of Planning Services
<b>Simon Howick</b>	Managing Director Oxford Direct Services
<b>Nigel Kennedy</b>	Head of Financial Services/Section 151 Officer

## KEY DECISIONS DELEGATED TO OFFICERS

<b>ITEM 1: ID: I020962</b>	<b>APPROVAL TO DELEGATE AWARD - FIRE SAFETY MONITORING CONTRACT</b> <b>Report Status: Provisional: Decision needs further consideration or information</b>
<p>The Fire Safety Systems Repair and Maintenance contract ensures the statutory inspections and required remedial work are carried out to our fire safety systems such as; fire extinguishers, sprinklers, fire detectors and emergency lighting</p> <p>This contract has been in place for 5 years and is coming to the end of its extension period which terminates on 1 June 2019</p> <p>In order to maintain legislative compliance regarding fire safety systems the contract is currently being re-tendered. At the time of writing this report received tender submissions are being evaluated. As the contract sum will be above £500,000 Officers will use delegated powers to award this contract.</p>	
<b>Key Decision</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
<b>Item open to the public or exempt</b>	Open -
<b>Preceded by consultation</b>	
<b>Decision Taker</b>	Officer Executive Decisions 30 Mar 2019
<b>Executive Lead Member</b>	Councillor Mike Rowley
<b>Lead Officer</b>	Assistant Chief Executive
<b>Report Contact</b>	Jonathan Gould, Capital Investment Programme Manager jgould@oxford.gov.uk, Claire Bateman, Health and Safety Manager cbateman@oxford.gov.uk

## REPORTS TO CEB AND COUNCIL

### CEB: 12 FEBRUARY 2019

<b>ITEM 2: ID: I019080</b>	<b>BUDGET 2019/20 COUNCIL DECISION</b> <b>Report Status: Confirmed for this meeting</b>
Budget 2019/20	
<b>Key Decision</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
<b>Item open to the public or exempt</b>	Open -
<b>Preceded by consultation</b>	
<b>Decision Taker</b>	City Executive Board 12 Feb 2019 Council 13 Feb 2019
<b>Executive Lead Member</b>	Deputy Leader - Finance and Asset Management
<b>Lead Officer</b>	Head of Financial Services
<b>Report Contact</b>	Anna Winship, Management Accountancy Manager Tel: 01865 252517 awinship@oxford.gov.uk

<b>ITEM 3:</b> <b>ID: I019081</b>	<b>CAPITAL STRATEGY</b> <b>Report Status: Confirmed for this meeting</b>
Capital strategy update	
<b>Key Decision</b>	Not Key
<b>Item open to the public or exempt</b>	Open -
<b>Preceded by consultation</b>	
<b>Decision Taker</b>	City Executive Board 12 Feb 2019 Council 13 Feb 2019
<b>Executive Lead Member</b>	Deputy Leader - Finance and Asset Management
<b>Lead Officer</b>	Head of Financial Services
<b>Report Contact</b>	Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk

<b>ITEM 4:</b> <b>ID: I017048</b>	<b>OXFORD RENT GUARANTEE SCHEME PILOT REVIEW</b> <b>Report Status: Provisional: Awaiting further information, advice or input.</b>
Review of the two year pilot to know if this pilot is to continue	
<b>Key Decision</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Item open to the public or exempt</b>	Open -
<b>Preceded by consultation</b>	
<b>Decision Taker</b>	City Executive Board 12 Feb 2019
<b>Executive Lead Member</b>	Deputy Leader (Statutory) - Leisure and Housing
<b>Lead Officer</b>	Head of Housing Services
<b>Report Contact</b>	David Rundle, Private Rented Team Leader drundle@oxford.gov.uk

<b>ITEM 5:</b> <b>ID: I020599</b>	<b>TREASURY MANAGEMENT STRATEGY 2019/20</b> <b>Report Status: Provisional: Decision reliant on another action or process</b>
Presentation of the Treasury Management strategy for 2019/20	
<b>Key Decision</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
<b>Item open to the public or exempt</b>	Open -
<b>Preceded by consultation</b>	
<b>Decision Taker</b>	City Executive Board 12 Feb 2019 Council 13 Feb 2019
<b>Executive Lead Member</b>	Deputy Leader - Finance and Asset Management
<b>Lead Officer</b>	Head of Financial Services
<b>Report Contact</b>	Bill Lewis, Financial Accounting Manager Tel: 01865 252607 blewis@oxford.gov.uk

<b>ITEM 6:</b>	<b>SALE AND LEASEBACK OF FLATS AT ST PAULS HOUSE, JERICHO</b>
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<b>ID: I020427</b>	<b>TO ENABLE REDEVELOPMENT OF THE WIDER SITE</b> <b>Report Status: Provisional: Decision needs further consideration or information</b>
The Council holds some areas of the former Jericho Health Centre site freehold but other areas of the site are held freehold by Lucy Properties. To enable redevelopment of this underused site	
<b>Key Decision</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
<b>Item open to the public or exempt</b>	Open -
<b>Preceded by consultation</b>	
<b>Decision Taker</b>	City Executive Board 12 Feb 2019
<b>Executive Lead Member</b>	Deputy Leader - Finance and Asset Management
<b>Lead Officer</b>	Interim Director Regeneration and Economy
<b>Report Contact</b>	Julia Castle, Senior Lettings & Disposal Surveyor jcastle@oxford.gov.uk

<b>ITEM 7: ID: I020959</b>	<b>ADMINISTRATION FEE FOR INVALID PLANNING APPLICATIONS THAT ARE RETURNED</b> <b>Report Status: Provisional: Awaiting further information, advice or input.</b>
The Development Management Service are seeking to introduce an administration fee for invalid applications that are returned. This is intended to form part of a wider strategy for reducing the number of invalid applications received by the applications team and to incentivise applicants (including regular agents) to get their submission correct the first time.	
<b>Key Decision</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Item open to the public or exempt</b>	Open -
<b>Preceded by consultation</b>	
<b>Decision Taker</b>	City Executive Board 12 Feb 2019
<b>Executive Lead Member</b>	Planning and Transport
<b>Lead Officer</b>	Head of Planning, Sustainable Development and Regulatory Services
<b>Report Contact</b>	Andrew Murdoch, Development Management Service Manager amurdoch@oxford.gov.uk

## COUNCIL 13 FEBRUARY 2019

<b>ID: I021139 ITEM 1:</b>	<b>BUDGET 2019/20</b> <b>Report Status:</b>
<b>Key Decision</b>	Yes <input type="checkbox"/> QUOTE
<b>Item open to the public or exempt</b>	-
<b>Preceded by consultation</b>	
<b>Decision Taker</b>	Council 13 Feb 2019
<b>Executive Lead Member</b>	
<b>Lead Officer</b>	
<b>Report Contact</b>	

<b>ITEM 9: ID: I020684</b>	<b>COMMUNITY GOVERNANCE REVIEW - HEADINGTON NEIGHBOURHOOD PLAN REFERENDUM AREA</b> <b>Report Status: Provisional: Decision reliant on another action or process</b>
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The report will set out the timetable for the community governance review in the area covered by the Headington neighbourhood plan. The request has come from the Forum asking the Council to consult on setting up a new parish following the yes vote in the plan referendum in 2017.	
<b>Key Decision</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Item open to the public or exempt</b>	Open -
<b>Preceded by consultation</b>	The consultation will be carried out in accordance with DCLG guidance, although it is largely a matter for the Council to decide.
<b>Decision Taker</b>	Council 13 Feb 2019
<b>Executive Lead Member</b>	Leader, Economic Development and Partnership
<b>Lead Officer</b>	Head of Law and Governance
<b>Report Contact</b>	Martin John, Electoral Services Manager Tel: 01865 252518 mjohn@oxford.gov.uk

## COUNCIL 18 FEBRUARY (IF REQUIRED)

## PROVISIONAL CEB 7 MARCH 2019

<b>ITEM 10: ID: I021341</b>	<b>APPROVAL OF NEW TWIN CITIES, THE BUDGET ALLOCATION FOR TWINNING PROJECTS AND CRITERIA FOR SELECTING FUTURE TWIN CITIES</b> Report Status: Provisional: Decision reliant on another action or process
To approve the signing of full Twin Ccity agreements with Wroclaw, Ramallah and Padua and agree the criteria for formation of additional international links	
<b>Key Decision</b>	Not Key
<b>Item open to the public or exempt</b>	Open -
<b>Preceded by consultation</b>	
<b>Decision Taker</b>	City Executive Board 7 Mar 2019
<b>Executive Lead Member</b>	Culture and City Centre
<b>Lead Officer</b>	Executive Director for Sustainable City
<b>Report Contact</b>	Ian Brooke, Head of Community Services Tel: 01865 252705 ibrooke@oxford.gov.uk

## CEB: 13 MARCH 2019

<b>ITEM 11: ID: I020468</b>	<b>CORPORATE PLAN UPDATE</b> Report Status: Provisional: Decision reliant on another action or process
Annual update to the Corporate Plan detailing key achievements and future plans	
<b>Key Decision</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Item open to the public or exempt</b>	Open -
<b>Preceded by consultation</b>	
<b>Decision Taker</b>	City Executive Board 13 Mar 2019
<b>Executive Lead Member</b>	Leader, Economic Development and Partnership
<b>Lead Officer</b>	Assistant Chief Executive
<b>Report Contact</b>	Shelley Ghazi, Policy and Partnerships Officer

<b>ITEM 12: ID: I019078</b>	<b>QUARTERLY INTEGRATED REPORT, FINANCE &amp; PERFORMANCE Q3</b> <b>Report Status: Confirmed for this meeting</b>
Quarterly Integrated Report: Finance, Performance and risk	
<b>Key Decision</b>	Not Key
<b>Item open to the public or exempt</b>	Open -
<b>Preceded by consultation</b>	
<b>Decision Taker</b>	City Executive Board 13 Mar 2019 Council 29 Apr 2019
<b>Executive Lead Member</b>	Deputy Leader - Finance and Asset Management
<b>Lead Officer</b>	Head of Financial Services
<b>Report Contact</b>	Anna Winship, Management Accountancy Manager Tel: 01865 252517 awinship@oxford.gov.uk

<b>ITEM 13: ID: I020323</b>	<b>CORPORATE ENFORCEMENT POLICY</b> <b>Report Status: Provisional: Decision reliant on another action or process</b>
The Council's Corporate Enforcement Policy covers a range of regulatory services delivered by the Council. It was adopted in 2015 and requires reviewing and updating as necessary..	
<b>Key Decision</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Item open to the public or exempt</b>	Open -
<b>Preceded by consultation</b>	Services involved in enforcement activities Key stakeholders, such as businesses and regulated dutyholders.
<b>Decision Taker</b>	City Executive Board 13 Mar 2019
<b>Executive Lead Member</b>	Planning and Transport
<b>Lead Officer</b>	Executive Director for Sustainable City
<b>Report Contact</b>	Ian Wright, Service Manager Environmental Health iwright@oxford.gov.uk

<b>ITEM 14: ID: I020491</b>	<b>CORPORATE DEBT POLICY</b> <b>Report Status: Provisional: Decision reliant on another action or process</b>
Policy revision	
<b>Key Decision</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Item open to the public or exempt</b>	Open -
<b>Preceded by consultation</b>	
<b>Decision Taker</b>	City Executive Board 13 Mar 2019
<b>Executive Lead Member</b>	Customer Focused Services
<b>Lead Officer</b>	Head of Financial Services
<b>Report Contact</b>	Tanya Bandekar, Service Manager Revenue & Benefits Tel: 01865 252281 tbandekar@oxford.gov.uk

<b>ITEM 15: ID: I020898</b>	<b>EXTENSION TO CENTRAL CONSERVATION AREA</b> <b>Report Status: Provisional: Decision reliant on another action or process</b>
The alteration of the Oxford Central Conservation Area to include additional areas identified as being of special architectural and historic interest following review and public consultation	
<b>Key Decision</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Item open to the public or exempt</b>	Open -
<b>Preceded by consultation</b>	To amend a Conservation Area boundary a public meeting needs to take place. In this case, a consultation period of 4 weeks will be opened and relevant bodies will be notified.
<b>Decision Taker</b>	City Executive Board 13 Mar 2019
<b>Executive Lead Member</b>	Planning and Transport
<b>Lead Officer</b>	Head of Planning, Sustainable Development and Regulatory Services
<b>Report Contact</b>	Claire Sutton, Team Leader, Design & Heritage Team CSUTTON2@oxford.gov.uk

<b>ITEM 16: ID: I020882</b>	<b>REVIEW OF CIVIC FLAG FLYING ARRANGEMENTS</b> <b>Report Status: Provisional: Awaiting further information, advice or input.</b>
For the City Executive Board to review the Council's arrangements for civic flag flying and agree any changes the schedule of flag flying commitments and the flag flying protocol, which guides the Head of Law and Governance in exercising delegated responsibility for flag flying. These arrangements were last reviewed in 2015.	
<b>Key Decision</b>	Not Key
<b>Item open to the public or exempt</b>	Open -
<b>Preceded by consultation</b>	
<b>Decision Taker</b>	City Executive Board 13 Mar 2019
<b>Executive Lead Member</b>	Leader, Economic Development and Partnership
<b>Lead Officer</b>	Head of Law and Governance
<b>Report Contact</b>	Andrew Brown, Committee and Member Services Manager Tel: 01865 252230 abrown2@oxford.gov.uk

<b>ITEM 17: ID: I021106</b>	<b>RE-DESIGNATION OF NEIGHBOURHOOD FORUMS AND THEIR NEIGHBOURHOOD AREAS</b> <b>Report Status: Provisional: Decision reliant on another action or process</b>
To re-designate the Wolvercote Forum and the Summertown and St. Margaret's Forum together with their Neighbourhood Areas	
<b>Key Decision</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Item open to the public or exempt</b>	Open -
<b>Preceded by consultation</b>	Public consultation for 6 weeks required by Regulations
<b>Decision Taker</b>	City Executive Board 13 Mar 2019
<b>Executive Lead Member</b>	Planning and Transport
<b>Lead Officer</b>	Head of Planning, Sustainable Development and Regulatory Services
<b>Report Contact</b>	Tom Morris, Principal Planner



<b>ITEM 18: ID: I021125</b>	<b>PROJECT APPROVAL FOR THE ACQUISITION OF PROPERTIES INTO THE HOUSING REVENUE ACCOUNT</b> <b>Report Status: Confirmed for this meeting</b>
The report will seek Project Approval for the acquisition of properties into the Housing Revenue Account, including new units that may be purchased 'off-plan' from a developer. The purpose is to deliver more affordable housing, and to manage these properties in the Council, rented at social rent levels.	
<b>Key Decision</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
<b>Item open to the public or exempt</b>	Part exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
<b>Preceded by consultation</b>	
<b>Decision Taker</b>	City Executive Board 13 Mar 2019
<b>Executive Lead Member</b>	Housing
<b>Lead Officer</b>	Head of Housing Services
<b>Report Contact</b>	Dave Scholes, Housing Strategy & Needs Manager Tel: 01865 252636 dscholes@oxford.gov.uk

<b>ITEM 19: ID: I021136</b>	<b>ALLOCATION OF HOMELESSNESS PREVENTION FUNDS 2019/20</b> <b>Report Status: Confirmed for this meeting</b>
Report seeking approval for the proposed allocation of homelessness prevention funds in 2019/20 with the purpose of helping meet the objectives of the Housing & Homelessness Strategy 2018/21.	
<b>Key Decision</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Item open to the public or exempt</b>	Open -
<b>Preceded by consultation</b>	
<b>Decision Taker</b>	City Executive Board 13 Mar 2019
<b>Executive Lead Member</b>	Deputy Leader (Statutory) - Leisure and Housing
<b>Lead Officer</b>	Head of Housing Services
<b>Report Contact</b>	Rachel Lawrence, Rough Sleeping and Single Homelessness Manager Tel: 01865529117 rlawrence@oxford.gov.uk

<b>ITEM 20: ID: I021248</b>	<b>APPROACH TO THE CITY CENTRE PUBLIC SPACES PROTECTION ORDER (PSPO)</b> <b>Report Status: Provisional: Decision reliant on another action or process</b>
Approve a city centre consultation process to determine the standards of acceptable behaviour in the city centre and the acceptability and appropriateness of a City Centre Public Spaces Protection Order for tackling particular behaviours. Also to seek endorsement of the use of the Anti-social Behaviour Enforcement Policy to address behaviours in the city centre addressed by the 2016-19 City Centre PSPO	
<b>Key Decision</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Item open to the public or exempt</b>	Open -
<b>Preceded by consultation</b>	
<b>Decision Taker</b>	Scrutiny Committee 5 Mar 2019

	City Executive Board 13 Mar 2019
<b>Executive Lead Member</b>	Safer, Greener, Environment
<b>Lead Officer</b>	Executive Director for Sustainable City
<b>Report Contact</b>	Richard Adams, Community Safety Service Manager Tel: 01865 252283 rjadams@oxford.gov.uk

## CEB: 10 APRIL 2019

<b>ITEM 21: ID: I019467</b>	<b>OXPENS LANE REDEVELOPMENT UPDATE Report Status: Confirmed for this meeting</b>
The report is an update position on the redevelopment of the Oxpens Lane key City Centre site; the required delivery structure to take the project forward and the procurement of a preferred development partner. The City Council has formed a joint venture company, OxWED, with Nuffield College to progress the delivery of this scheme	
<b>Key Decision</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
<b>Item open to the public or exempt</b>	Open -
<b>Preceded by consultation</b>	
<b>Decision Taker</b>	City Executive Board 13 Mar 2019
<b>Executive Lead Member</b>	Leader, Economic Development and Partnership
<b>Lead Officer</b>	Chief Executive
<b>Report Contact</b>	Ian Gray, Interim Director – Regeneration and Economy lgray@oxford.gov.uk

## COUNCIL 29 APRIL 2019

## COUNCIL 13 MAY 2019 (ANNUAL MEETING)

## CEB: 22 MAY 2019

<b>ITEM 22: ID: I015275</b>	<b>EAST OXFORD COMMUNITY CENTRE - IMPROVEMENT SCHEME Report Status: Provisional : Decision needs further consideration or information</b>
To present an improvement scheme for the East Oxford Community Centre following public consultation.	
<b>Key Decision</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
<b>Item open to the public or exempt</b>	Open -
<b>Preceded by consultation</b>	Public Consultation
<b>Decision Taker</b>	City Executive Board 22 May 2019
<b>Executive Lead Member</b>	Supporting Local Communities
<b>Lead Officer</b>	Executive Director for Sustainable City
<b>Report Contact</b>	Vicky Trietline, Development Project Management Surveyor Tel: 01865 529881 vtrietline@oxford.gov.uk

<b>ITEM 23: ID: I020922</b>	<b>SUMMERTOWN AND ST. MARGARET'S NEIGHBOURHOOD PLAN Report Status: Confirmed for this meeting</b>
The report to CEB will follow the decision of the Referendum, which is likely to take place in	

early March 2019. Assuming that there is a majority in favour of the Plan, this report will seek the adoption of the Summertown and St. Margaret's Neighbourhood Plan which will then go to Full Council for the decision to be ratified..	
<b>Key Decision</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Item open to the public or exempt</b>	Open -
<b>Preceded by consultation</b>	Referendum
<b>Decision Taker</b>	City Executive Board 22 May 2019
<b>Executive Lead Member</b>	Planning and Transport
<b>Lead Officer</b>	Head of Planning, Sustainable Development and Regulatory Services
<b>Report Contact</b>	Tom Morris, Principal Planner tmorris@oxford.gov.uk

<b>ITEM 24: ID: I021018</b>	<b>SEACOURT PARK AND RIDE EXTENSION</b> <b>Report Status: Provisional: Decision needs further consideration or information</b>
Seacourt P&R Extension	
Approval of main works contract, and associated capital expenditure	
<b>Key Decision</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
<b>Item open to the public or exempt</b>	Open -
<b>Preceded by consultation</b>	
<b>Decision Taker</b>	City Executive Board 22 May 2019
<b>Executive Lead Member</b>	Planning and Transport
<b>Lead Officer</b>	Executive Director for Sustainable City
<b>Report Contact</b>	Paul Walker, Interim Projects Director, Regeneration Team pwalker2@oxford.gov.uk

<b>ITEM 25: ID: I021261</b>	<b>THE DELIVERY ARRANGEMENTS FOR ADDITIONAL AFFORDABLE HOUSING</b> <b>Report Status: Provisional: Decision reliant on another action or process</b>
The recent changes to the HRA headroom limit gives the Council the opportunity to acquire and manage newly developed affordable housing. This report sets out how the Council's land assets can be used to enable this development to proceed with its housing company, Oxford City Homes Limited, whilst supporting overall service delivery within the Council and providing new homes for those in need.	
<b>Key Decision</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
<b>Item open to the public or exempt</b>	Fully exempt - Information relating to the financial or business affairs of any particular person (including the authority holding that information)
<b>Preceded by consultation</b>	
<b>Decision Taker</b>	City Executive Board 22 May 2019
<b>Executive Lead Member</b>	Deputy Leader - Finance and Asset Management, Housing
<b>Lead Officer</b>	Head of Housing Services
<b>Report Contact</b>	Alan Wylde, Housing Development & Enabling Manager Tel: 01865 252319 awylde@oxford.gov.uk

## CEB: 12 JUNE 2019

<b>ITEM 26: ID: I020879</b>	<b>WOLVERCOTE NEIGHBOURHOOD PLAN</b> <b>Report Status: Provisional: Decision reliant on another action or process</b>
Report to CEB to endorse the Examiner's modifications to the Wolvercote Neighbourhood Plan, following the Examination, and to move to a Referendum	
<b>Key Decision</b>	Not Key
<b>Item open to the public or exempt</b>	Open -
<b>Preceded by consultation</b>	Consultation on the Plan already taken place
<b>Decision Taker</b>	City Executive Board 12 Jun 2019
<b>Executive Lead Member</b>	Planning and Transport
<b>Lead Officer</b>	Head of Planning, Sustainable Development and Regulatory Services
<b>Report Contact</b>	Tom Morris, Principal Planner tmorris@oxford.gov.uk

<b>ITEM 27: ID: I020875</b>	<b>SAFEGUARDING REPORT AND ACTION PLAN</b> <b>Report Status: Confirmed for this meeting</b>
Annual safeguarding report 2018/19 and safeguarding action plan for 2019/20	
<b>Key Decision</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Item open to the public or exempt</b>	Open -
<b>Preceded by consultation</b>	
<b>Decision Taker</b>	City Executive Board 12 Jun 2019
<b>Executive Lead Member</b>	Councillor Tom Hayes
<b>Lead Officer</b>	Assistant Chief Executive
<b>Report Contact</b>	Rosie Woollcott, Safeguarding Co-ordinator r.woollcott@oxford.gov.uk

## CEB: 10 JULY 2019

<b>ITEM 28: ID: I021150</b>	<b>MONITORING THE COMMUNITY GRANTS PROGRAMME - REPORT FOR 2018/19</b> <b>Report Status: Provisional: Decision reliant on another action or process</b>
To inform members of the monitoring findings of the 2018/19 grants programme	
<b>Key Decision</b>	Not Key
<b>Item open to the public or exempt</b>	Open -
<b>Preceded by consultation</b>	
<b>Decision Taker</b>	City Executive Board 10 Jul 2019
<b>Executive Lead Member</b>	Supporting Local Communities
<b>Lead Officer</b>	Head of Community Services
<b>Report Contact</b>	Julia Tomkins, Grants & External Funding Officer Tel: 01865252685 jtomkins@oxford.gov.uk

## COUNCIL: 22 JULY

## CEB: 07 AUGUST 2019

**CEB: 11 SEPTEMBER 2019**

**COUNCIL: 07 OCTOBER**

**CEB: 09 OCTOBER 2019**

**CEB: 13 NOVEMBER 2019**

**COUNCIL: 25 NOVEMBER**

**CEB: 11 DECEMBER 2019**

<b>ITEM 29: ID: I020878</b>	<b>ANNUAL MONITORING REPORT 2018/19 Report Status: Confirmed for this meeting</b>
The AMR report is a statutory requirement providing information as to the extent to which the policies set out in the Local Plan are being achieved and the implementation of the Local Development Scheme.	
<b>Key Decision</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Item open to the public or exempt</b>	Open -
<b>Preceded by consultation</b>	
<b>Decision Taker</b>	City Executive Board 11 Dec 2019
<b>Executive Lead Member</b>	Planning and Transport
<b>Lead Officer</b>	Head of Planning, Sustainable Development and Regulatory Services
<b>Report Contact</b>	Amanda Ford, Principal Planner aford@oxford.gov.uk

FIELD_SUMMARY	
	FIELD_KEY FIELD_REASON_KEY
	FIELD_LIKELY_EXEMPTION_CLASS - FIELD_LIKELY_REASON_TEXT
	FIELD_CONSULTATION
	FIELD_DMTITLEDATE
	FIELD_LEAD_MEMBER
	FIELD_LEAD_DIRECTOR
	FIELD_OFFICER_TITLETELEMAIL

FIELD_SUMMARY	
<b>Key Decision</b>	FIELD_KEY FIELD_REASON_KEY
	FIELD_LIKELY_EXEMPTION_CLASS - FIELD_LIKELY_REASON_TEXT
	FIELD_CONSULTATION
	FIELD_DMTITLEDATE

	FIELD_LEAD_MEMBER
	FIELD_LEAD_DIRECTOR
	FIELD_OFFICER_TITLETELEMAIL