

# FORWARD PLAN FOR THE PERIOD MARCH - DECEMBER 2015

The Forward Plan gives information about all decisions the City Executive Board (CEB) is expected to take and significant decisions to be made by Council or other Council committees over the forthcoming four-month period. It also contains information beyond this in draft form about decisions of significance to be taken in the forthcoming year.

## What is a Key decision?

A key decision is an executive decision which is likely:-

- To result in the council incurring expenditure of more than £500,000 or
- To be significant in terms of its effects on communities living or working in an area comprising of two or more wards.

A key decision, except in special or urgent circumstances, cannot be taken unless it has appeared in the Forward Plan for 28 days before the decision is made.

## Private meetings

Some or all, of the information supporting decisions in the Forward Plan may be taken at a meeting not open in part, or in whole to the press or public. Items that contain confidential information that will be excluded from the public are marked in this plan and the reason for doing so given.

If you object to an item being taken in private, or if you wish to make representations about any matter listed in the Forward Plan, then please contact Committee & Member Services at least 7 working days before the decision is due to be made. This can be done by contacting:

Pat Jones, Committee Services Manager

Committee & Member Services  
St Aldate's Chambers  
St Aldate's Street  
Oxford OX1 1DS

01865 252191

[cityexecutiveboard@oxford.gov.uk](mailto:cityexecutiveboard@oxford.gov.uk)

## Inspection of documents

Reports to be submitted to the decision-maker and background papers to those reports are available for inspection at the Council offices and will appear on our website

<http://www.oxford.gov.uk> 5 working days prior to the date on which the decision is due to be made.

## The Council's decision-making process

The agenda papers for CEB meetings are available five working days before the meeting on the council website.

Further information about the Council's decision making process can be found in the Council's Constitution, which can be inspected at the Council's offices or online at

<http://www.oxford.gov.uk>

## City Executive Board Members and Senior Officers

City Executive Board Member	Portfolio
<b>Bob Price, Council Leader</b>	Corporate Strategy, Economic Development and Planning
<b>Ed Turner, Deputy Leader</b>	Finance, Asset Management and Public Health
<b>Susan Brown</b>	Customer Services and Social Inclusion
<b>Mark Lygo</b>	Sports, Events and Parks
<b>Pat Kennedy</b>	Educational Attainment and Youth Ambition
<b>Mike Rowley</b>	Leisure Contract and Community Partnership Grants
<b>Dee Sinclair</b>	Crime and Community Response
<b>Scott Seamons</b>	Housing and Estate Regeneration
<b>Christine Simm</b>	Culture and Communities
<b>John Tanner</b>	Cleaner, Greener Oxford, Climate Change and Transport

Senior Officers	Job Title
<b>Peter Sloman</b>	Chief Executive
<b>David Edwards</b>	Executive Director of City Regeneration and Housing
<b>Tim Sadler</b>	Executive Director of Community Services
<b>Jackie Yates</b>	Executive Director of Organisational Development and Corporate Services
<b>Jane Lubbock</b>	Head of Business Improvement and Technology
<b>Michael Crofton-Briggs</b>	Head of City Development
<b>Helen Bishop</b>	Head of Customer Services
<b>Graham Bourton</b>	Head of Direct Services
<b>John Copley</b>	Head of Environmental Development
<b>Nigel Kennedy</b>	Head of Finance/ Section 106 Officer
<b>Stephen Clarke</b>	Head of Housing and Property
<b>Simon Howick</b>	Head of Human Resources and Facilities
<b>Jeremy Thomas</b>	Head of Law and Governance / Monitoring Officer
<b>Ian Brooke</b>	Head of Leisure and Communities
<b>Peter McQuitty</b>	Head of Policy Culture and Communications

## DELEGATED OFFICER EXECUTIVE KEY DECISIONS

<b>ITEM 1:</b>	<b>SALE OF SUB STATION SITES ID: I009192</b>	
Proposal recommending disposal of freehold interest in 84 sub-station sites across the city to Scottish and Southern Electric.		
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards	
<b>Is this item open or exempt to the public?</b>	Part exempt business affairs of the council.	
<b>Will this decision be preceded by any form of consultation?</b>	None	
<b>Decision Taker</b>	Executive Director for City Regeneration and Housing	
<b>Executive Lead Member:</b>		
<b>Report Owner:</b>		
<b>Report Contact:</b>		

<b>ITEM 2:</b>	<b>HOUSING STOCK - ENERGY EFFICIENCY IMPROVEMENT ID: I008092</b>	
This report will seek funding approval for a project to improve the energy efficiency of the Council's hard to treat housing stock utilising Energy Company Obligation funding.		
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards	
<b>Is this item open or exempt to the public?</b>		
<b>Will this decision be preceded by any form of consultation?</b>		
<b>Decision Taker</b>	Executive Director for City Regeneration and Housing	
<b>Executive Lead Member:</b>		
<b>Report Owner:</b>		
<b>Report Contact:</b>	David Edwards, Executive Director City Regeneration and Housing Tel: 01865 252394 dedwards@oxford.gov.uk	

<b>ITEM 3:</b>	<b>AWARD OF CONTRACT FOR A NEW TELEPHONY SOLUTION. ID: I009808</b>	
<p>The Council currently has</p> <ul style="list-style-type: none"> <li>• Numerous contracts with BT for line rental and call costs</li> <li>• A contract with Vodafone for mobiles. This contract ends later this month and can be extended on a monthly basis.</li> <li>• Various line contracts with Virgin</li> <li>• A Mitel for our switchboard system which has a two year remaining life span</li> </ul> <p>The Council's annual telephony spend is approx. is £270k a year and many staff have access to more than one voice device solution.</p> <p>Organisations are moving to providing staff with a single voice device solution depending on their role and work requirement.</p> <p>This supply market is now fairly mature and a number of Councils are already implementing</p>		

<p>this solution and achieving financial savings .</p> <p>The likely new contract value over 5 years will exceed the £500k threshold so I will require CEB approval to award this contract.</p> <p>The City Executive Board resolved on 10 September 2014 to give project approval and delegated authority to the Director of Organisational Development and Corporate Services to award a new telephony contract.</p>	
<b>Is this a Key Decision?</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
<b>Is this item open or exempt to the public?</b>	Part exempt Commercially Sensitive Information
<b>Will this decision be preceded by any form of consultation?</b>	None
<b>Decision Taker</b>	Executive Director for Organisational Development and Corporate Services
<b>Executive Lead Member:</b>	Finance, Asset Management and Public Health
<b>Report Owner:</b>	Executive Director for Organisational Development and Corporate Services
<b>Report Contact:</b>	Jane Lubbock, Head of Business Improvement and Technology Tel: 01865 252708 jlubbock@oxford.gov.uk

<b>ITEM 4:</b>	<b>DEVELOPMENT OF THE NEW ROSE HILL COMMUNITY CENTRE ID: I010054</b>
<p>The proposed development of the new Rose Hill Community Centre will commence upon the appointment of a building contractor. Tenders were submitted on the 8th September with a view to awarding the contact week commencing 22nd September 2012. The value of this contract will be in excess of £500,000.</p> <p>The Executive Director of Community Services will award a contract to develop the new Rose Hill Community Centre.</p>	
<b>Is this a Key Decision?</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
<b>Is this item open or exempt to the public?</b>	Part exempt Commercially Sensitive information
<b>Will this decision be preceded by any form of consultation?</b>	None
<b>Decision Taker</b>	Executive Director for Community Services
<b>Executive Lead Member:</b>	Culture and Communities
<b>Report Owner:</b>	Executive Director for Community Services
<b>Report Contact:</b>	Jane Winfield, Regeneration and Major Projects - Team Manager Tel: 01865 252551 jwinfield@oxford.gov.uk

<b>ITEM 5:</b>	<b>REDEVELOPMENT OF FRIDESWIDE SQUARE PROJECT ID: I008876</b>
<p>Redevelopment of Frideswide Square in partnership with Oxfordshire County Council.</p> <p>On 3 July CEB agreed to Delegate to the Executive Director of Regeneration and Housing responsibility to complete the legal agreement requested by the County Council</p> <p>On 15 October CEB agreed - To include within the Legal Agreement with the County Council</p>	

the arrangements for the maintenance and management of Frideswide Square and to delegate to the Executive Director Community Services the responsibility for agreeing such maintenance and management arrangements.	
<b>Is this a Key Decision?</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
<b>Is this item open or exempt to the public?</b>	Open
<b>Will this decision be preceded by any form of consultation?</b>	
<b>Decision Taker</b>	Executive Director for City Regeneration and Housing <input type="checkbox"/> Executive Director for Community Services
<b>Executive Lead Member:</b>	Corporate Strategy, Economic Development and Planning
<b>Report Owner:</b>	
<b>Report Contact:</b>	David Edwards, Executive Director City Regeneration and Housing Tel: 01865 252394 dedwards@oxford.gov.uk <input type="checkbox"/> Tim Sadler, Executive Director Community Services Tel: 01865 252101 tsadler@oxford.gov.uk

<b>ITEM 6:</b>	<b>WESTGATE COMMUNITY INFRASTRUCTURE LEVY ID: I010037</b>
This is asking the Council to agree to make a financial contribution to the Westgate Alliance towards the public realm works associated with the Westgate development that fall outside the red line of the planning application site.	
At the CEB meeting on 19 November, the Executive Director of Regeneration and Housing has been delegated the responsibility to complete the legal agreement.	
<b>Is this a Key Decision?</b>	Yes
<b>Is this item open or exempt to the public?</b>	Open
<b>Will this decision be preceded by any form of consultation?</b>	Not applicable. Consultation in context of planning application.
<b>Decision Taker</b>	Executive Director for City Regeneration and Housing
<b>Executive Lead Member:</b>	
<b>Report Owner:</b>	
<b>Report Contact:</b>	David Edwards, Executive Director City Regeneration and Housing Tel: 01865 252394 dedwards@oxford.gov.uk

<b>ITEM 7:</b>	<b>SALE OF TEMPLE COWLEY SWIMMING POOL ID: I010164</b>
To delegate authority to the Executive Director of City Regeneration and Housing to enter into an appropriate contract with Catalyst Housing for the disposal of the Site in accordance with the terms of its bid, or any reasonable variation thereof approved by the Executive Director of City Regeneration and Housing.	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Part exempt Commercially sensitive information
<b>Will this decision be preceded by any form of consultation?</b>	None
<b>Decision Taker</b>	Executive Director for City Regeneration and

	Housing
<b>Executive Lead Member:</b>	
<b>Report Owner:</b>	
<b>Report Contact:</b>	

<b>ITEM 8:</b>	<b>MEMORANDUM OF UNDERSTANDING – OXFORD AND ABINGDON FLOOD ALLEVIATION SCHEMES ID: I010927</b>
To complete a memorandum of understanding to steer the work of the future Oxford and Abingdon Flood Alleviation Scheme.	
<b>Is this a Key Decision?</b>	Yes
<b>Is this item open or exempt to the public?</b>	Open
<b>Will this decision be preceded by any form of consultation?</b>	None
<b>Decision Taker</b>	Executive Director for Community Services
<b>Executive Lead Member:</b>	Cleaner, Greener Oxford, Climate Change and Transport
<b>Report Owner:</b>	
<b>Report Contact:</b>	

<b>ITEM 9:</b>	<b>GRANT ALLOCATIONS TO COMMUNITY AND VOLUNTARY ORGANISATIONS 2015/2016 ID: I009804</b>
CEB 12 February 2015	
<p>The Board agreed to DELEGATE authority to the Board member for Leisure Contract and Community Partnership Grants in consultation with the Board member for Customer Services and Social Inclusion and the Head of Customer Services to approve proposals for the unallocated funding (£20,000) in the Advice and Money Management commissioning theme.</p> <p>Description of report</p> <p>This report will set out the recommendations for the allocation of grant funding to the community and voluntary sector from 01.04.15.</p>	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Open
<b>Will this decision be preceded by any form of consultation?</b>	
<b>Decision Taker</b>	Head of Customer Services
<b>Executive Lead Member:</b>	Customer Services and Social Inclusion, Leisure Contract and Community Partnership Grants
<b>Report Owner:</b>	
<b>Report Contact:</b>	Helen Bishop, Head of Customer Services Tel: 01865 252233 hbishop@oxford.gov.uk

## CEB 12 MARCH 2015

<b>ITEM 10:</b>	<b>AWARD OF A SINGLE HOMELESSNESS AND OUTREACH SERVICE ID: I010937</b>	
To provide an assertive outreach service to all rough sleepers in Oxford City; advice and guidance to those who fall into the single homeless category; and for the management of the Assessment Service.		
<b>Is this a Key Decision?</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000	
<b>Is this item open or exempt to the public?</b>	Open	
<b>Will this decision be preceded by any form of consultation?</b>	None	
<b>Decision Taker</b>	City Executive Board	
<b>Executive Lead Member:</b>	Housing and Estate Regeneration	
<b>Report Owner:</b>	Head of Housing and Property	
<b>Report Contact:</b>	Nicky Atkin, Business Improvement Tel: 01865 252778 natkin@oxford.gov.uk	

<b>ITEM 11:</b>	<b>THE CULTURE STRATEGY 2015-18 ID: I009798</b>	
The 2015-2018 Culture Strategy includes the vision and priorities for the Culture team's delivery and investment. It plays an important role in developing partnerships, enhancing cultural provision for Oxford's communities, and highlighting the Council's commitment to cultural regeneration and economic development. CEB will be asked to approve the Draft Culture Strategy so it can go out for public consultation. The Strategy will be revised following this consultation, at which point CEB will be asked to approve and adopt the revised Culture Strategy 2015-18.		
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards	
<b>Is this item open or exempt to the public?</b>	Open	
<b>Will this decision be preceded by any form of consultation?</b>	Yes – proposed Oct- Dec 2014	
<b>Decision Taker</b>	City Executive Board	
<b>Executive Lead Member:</b>	Culture and Communities	
<b>Report Owner:</b>	Head of Policy, Culture and Communications	
<b>Report Contact:</b>	Ceri Gorton, Cultural Development Manager Tel: 01856 252829 cgorton@oxford.gov.uk	

<b>ITEM 12:</b>	<b>DISCRETIONARY HOUSING PAYMENT POLICY ID: I009095</b>	
Review of the City Council's current policy in light of reduced funding		
<b>Is this a Key Decision?</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000	
<b>Is this item open or exempt to the public?</b>	Open	
<b>Will this decision be preceded by any form of consultation?</b>		
<b>Decision Taker</b>	City Executive Board	
<b>Executive Lead Member:</b>	Customer Services and Social Inclusion	
<b>Report Owner:</b>	Head of Customer Services	
<b>Report Contact:</b>	Paul Wilding, Benefit Operations Manager Tel: 01865 252461 pwilding@oxford.gov.uk	

<b>ITEM 13:</b>	<b>HOMELESSNESS GRANTS ALLOCATION ID: I008005</b>
This report will recommend the allocation of the Preventing Homelessness Grant and the Council's monies relating to homelessness services.	
<b>Is this a Key Decision?</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
<b>Is this item open or exempt to the public?</b>	Open
<b>Will this decision be preceded by any form of consultation?</b>	
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Housing and Estate Regeneration
<b>Report Owner:</b>	Head of Housing and Property
<b>Report Contact:</b>	Dave Scholes, Housing Needs Manager Tel: 01865 252636 dscholes@oxford.gov.uk

<b>ITEM 14:</b>	<b>INTEGRATED PERFORMANCE REPORT 2014/15_ QUARTER 3 ID: I009810</b>
To provide a quarterly update of the Council's finances, the performance of services and the risks faced by the authority.	
Quarter 1- based on information as at 30 June 2014 Quarter 2- based on information as at 31 October 2014 Quarter 3- based on information as at 31 December 2014 Quarter 4 – based on information as at 31 March 2015	
<b>Is this a Key Decision?</b>	Not Key
<b>Is this item open or exempt to the public?</b>	Open
<b>Will this decision be preceded by any form of consultation?</b>	None
<b>Decision Taker</b>	City Executive Board <input type="checkbox"/> <input type="checkbox"/> City Executive Board
<b>Executive Lead Member:</b>	Finance, Asset Management and Public Health <input type="checkbox"/> <input type="checkbox"/>
<b>Report Owner:</b>	Head of Finance <input type="checkbox"/> <input type="checkbox"/>
<b>Report Contact:</b>	Nigel Kennedy, Head of Finance Tel: 01865 252708 nkennedy@oxford.gov.uk

## CEB 2 APRIL 2015

<b>ITEM 15:</b>	<b>AIDS AND ADAPTATIONS POLICY ID: I010042</b>
The document defines who is eligible for support under the aids and adaptations policy, and any limitations. The aim of this policy is to provide a cost effective service taking into account the health and well-being of the tenant and the household. The policy takes into account the following corporate and service priorities: Corporate Priorities Meeting Housing Needs Housing Strategy Objectives Meet the Housing Needs of Vulnerable Groups Support Sustainable Communities	
<b>Is this a Key Decision?</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000

<b>Is this item open or exempt to the public?</b>	Open
<b>Will this decision be preceded by any form of consultation?</b>	No
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Housing and Estate Regeneration
<b>Report Owner:</b>	Head of Housing and Property
<b>Report Contact:</b>	Stephen Clarke, Head of Housing and Property Tel: 01865 252447 sclarke@oxford.gov.uk

<b>ITEM 16:</b>	<b>APPOINTMENT OF OUTSIDE BODIES 2015/16 ID: I010171</b>
To appoint Council representatives to outside bodies and charities.	
<b>Is this a Key Decision?</b>	Yes
<b>Is this item open or exempt to the public?</b>	Open
<b>Will this decision be preceded by any form of consultation?</b>	Consult with outside bodies and seek feedback from Councillors
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Corporate Strategy, Economic Development and Planning
<b>Report Owner:</b>	Head of Law and Governance
<b>Report Contact:</b>	Sarah Claridge, Committee Services Officer Tel: 01865 252402 sclaridge@oxford.gov.uk

<b>ITEM 17:</b>	<b>AWARD OF A FRAMEWORK AGREEMENT FOR SUB-CONTRACTED RESPONSIVE &amp; PLANNED MAINTENANCE ID: I010935</b>
The report will recommend a series of contractors to carry out specialist works on behalf of the Council ranging from general construction services to the maintenance of solar PV.	
<b>Is this a Key Decision?</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
<b>Is this item open or exempt to the public?</b>	Part exempt Commercially sensitive - affairs of the Council.
<b>Will this decision be preceded by any form of consultation?</b>	None
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Housing and Estate Regeneration
<b>Report Owner:</b>	Head of Direct Services
<b>Report Contact:</b>	Nicky Atkin, Business Improvement Tel: 01865 252778 natkin@oxford.gov.uk

<b>ITEM 18:</b>	<b>BLACKBIRD LEYS DISTRICT CENTRE REGENERATION ID: I011042</b>
To update CEB on feasibilities for regeneration of the district centre and to seek approval to secure a development partner.	
<b>Is this a Key Decision?</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
<b>Is this item open or exempt to the public?</b>	Part exempt Commercially Sensitive
<b>Will this decision be preceded by any form of consultation?</b>	Formal consultation is underway regarding budgetary provision for this project - to be heard at full council February. Previous community consultation has taken place on regeneration proposals for the area.

	Meetings with portfolio holders and key stakeholders have taken place. Further informal consultation is planned following receipt partner bids. Information sharing and marketing planned. Formal consultation will take place as part of town planning processes.
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Housing and Estate Regeneration
<b>Report Owner:</b>	Executive Director for City Regeneration and Housing
<b>Report Contact:</b>	Fiona Piercy Tel: 01865 252185 fpiercy@oxford.gov.uk

<b>ITEM 19:</b>	<b>CAPITAL STRATEGY ID: I010207</b>
To adopt the Council's capital strategy	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Open
<b>Will this decision be preceded by any form of consultation?</b>	None
<b>Decision Taker</b>	City Executive Board <input type="checkbox"/> Council
<b>Executive Lead Member:</b>	Finance, Asset Management and Public Health <input type="checkbox"/> Finance, Asset Management and Public Health
<b>Report Owner:</b>	Head of Finance <input type="checkbox"/> Head of Finance
<b>Report Contact:</b>	Nigel Kennedy, Head of Finance Tel: 01865 252708 nkennedy@oxford.gov.uk

<b>ITEM 20:</b>	<b>FUSION LIFESTYLE - ANNUAL SERVICE PLAN 2015/16 ID: I010167</b>
To endorse Fusion Lifestyle's Annual Service Plan for the management of the Council's leisure facilities for 2015-16.	
<b>Is this a Key Decision?</b>	Yes
<b>Is this item open or exempt to the public?</b>	Open
<b>Will this decision be preceded by any form of consultation?</b>	None
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Leisure Contract and Community Partnership Grants
<b>Report Owner:</b>	Head of Leisure, Parks and Communities
<b>Report Contact:</b>	Lucy Cherry, City Leisure Tel: 01865 252707 lcherry@oxford.gov.uk

<b>ITEM 21:</b>	<b>HERITAGE PLAN FRAMEWORK ID: I011252</b>
Endorsement of the Heritage Plan Framework, which sets out the City Council's intended strategy for management of the city's heritage through the Heritage Plan, and which includes an action plan.	
<b>Is this a Key Decision?</b>	Not Key

<b>Is this item open or exempt to the public?</b>	Open
<b>Will this decision be preceded by any form of consultation?</b>	General public consultation has not been undertaken for this document, as it is a statement of the City Council's intended strategy for management of the city's heritage through the Heritage Plan. However, the document has been informed by intensive consultation events with stakeholders, including key sector champions from the Oxford Strategy Partnership, English Heritage and the Oxford Preservation Trust.
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Corporate Strategy, Economic Development and Planning
<b>Report Owner:</b>	Head of City Development
<b>Report Contact:</b>	Sarah Harrison Tel: 01865 252015 sbharrison@oxford.gov.uk

<b>ITEM 22:</b>	<b>HOUSING STRATEGY 2015-2018 ID: I009802</b>	
The Housing Strategy 2015-16 sets out the priorities for the next three years, with a new action plan to help deliver these priorities.		
Approval of the strategy is being requested following consultation.		
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards	
<b>Is this item open or exempt to the public?</b>	Open	
<b>Will this decision be preceded by any form of consultation?</b>	Yes	
<b>Decision Taker</b>	City Executive Board <input type="checkbox"/> <input type="checkbox"/> Council	
<b>Executive Lead Member:</b>	Housing and Estate Regeneration <input type="checkbox"/> <input type="checkbox"/>	
<b>Report Owner:</b>	Head of Housing and Property <input type="checkbox"/> <input type="checkbox"/>	
<b>Report Contact:</b>	Stephen Clarke, Head of Housing and Property Tel: 01865 252447 sclarke@oxford.gov.uk	

<b>ITEM 23:</b>	<b>OFFICER DELEGATION FOR CAPITAL INVESTMENT IN PROPERTY ID: I010348</b>	
To create a City Council Property Investment Panel capable of sanctioning (i) the acquisition of residential property for the Homelessness Accommodation Search and (ii) the acquisition of commercial investment property.		
The panel will consist of officers, the Leader and the Board Member for Finance, Asset Management and Public Health.		
<b>Is this a Key Decision?</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000	
<b>Is this item open or exempt to the public?</b>	Open	
<b>Will this decision be preceded by any form of consultation?</b>	None	
<b>Decision Taker</b>	City Executive Board	
<b>Executive Lead Member:</b>	Corporate Strategy, Economic Development and Planning	
<b>Report Owner:</b>	Executive Director for City Regeneration and Housing	

<b>Report Contact:</b>	Jane Winfield, Regeneration and Major Projects - Team Manager Tel: 01865 252551 jwinfield@oxford.gov.uk
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<b>ITEM 24:</b>	<b>OXFORD HERITAGE ASSETS REGISTER</b> <b>ID: I005935</b>
The report seeks endorsement of a list of assets to be included on the Oxford Heritage Assets Register from nominations from the East and West Oxford pilot areas. These are assets assessed against the criteria for inclusion on the register.	
<b>Is this a Key Decision?</b>	Yes
<b>Is this item open or exempt to the public?</b>	Open
<b>Will this decision be preceded by any form of consultation?</b>	Consultation is being undertaken currently with a range of organisations in and adjoining the affected area, as well as with city wide stakeholders. The consultation is open to all. The results of the consultation exercise will be reported to a panel (the relevant ward members) and their recommendations, as well as a summary of the consultation exercise, will be reported to Board.
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Corporate Strategy, Economic Development and Planning
<b>Report Owner:</b>	Head of City Development
<b>Report Contact:</b>	Sarah Harrison Tel: 01865 252015 sbharrison@oxford.gov.uk

<b>ITEM 25:</b>	<b>OXFUTURES PROGRAMME</b> <b>ID: I008833</b>
Update on progress and risk regarding the EU funded OxFutures programme <ul style="list-style-type: none"> <li>• update on delivery progress</li> <li>• description of delivery pipeline to Nov 2015</li> <li>• discussion of financial risks</li> </ul>	
<b>Is this a Key Decision?</b>	Not Key
<b>Is this item open or exempt to the public?</b>	Part exempt Some elements may be exempt from publication as they are commercially sensitive.
<b>Will this decision be preceded by any form of consultation?</b>	None
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Cleaner, Greener Oxford, Climate Change and Transport
<b>Report Owner:</b>	Executive Director for Community Services
<b>Report Contact:</b>	Mairi Brookes Tel: 01865 252212 mbrookes@oxford.gov.uk

<b>ITEM 26:</b>	<b>OXPENS DELIVERY STRATEGY</b> <b>ID: I009224</b>
To update CEB on the delivery of the strategy for the Oxpens site and seek approval for stages 2 and 3.	
<b>Is this a Key Decision?</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
<b>Is this item open or exempt to the public?</b>	Part exempt Commercially Sensitive
<b>Will this decision be preceded by any</b>	Formal consultation is underway regarding

<b>form of consultation?</b>	budgetary provision- to be heard at full council February.  Previous statutory consultation has taken place regarding regeneration of Oxpens through the West End AAP and the Oxpens masterplan SPD.
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Corporate Strategy, Economic Development and Planning
<b>Report Owner:</b>	Executive Director for City Regeneration and Housing
<b>Report Contact:</b>	Fiona Piercy Tel: 01865 252185 fpiercy@oxford.gov.uk

<b>ITEM 27:</b>	<b>PARTNERSHIP AGREEMENT WITH JOBCENTRE PLUS TO DELIVER UNIVERSAL CREDIT ID: I005533</b>
The report seeks approval to sign off the Delivery Partnership Agreement which sets out the commitments that the Council is undertaking to support the delivery of Universal Credit	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Part exempt
<b>Will this decision be preceded by any form of consultation?</b>	No
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Customer Services and Social Inclusion
<b>Report Owner:</b>	Head of Customer Services
<b>Report Contact:</b>	Paul Wilding, Benefit Operations Manager Tel: 01865 252461 pwilding@oxford.gov.uk

<b>ITEM 28:</b>	<b>SAFEGUARDING CHILDREN, YOUNG PEOPLE AND VULNERABLE ADULT POLICY ID: I008658</b>
To review and refresh the Council's Safeguarding Children, Young People and Vulnerable Adult policy and procedures.	
<b>Is this a Key Decision?</b>	Not Key
<b>Is this item open or exempt to the public?</b>	Open
<b>Will this decision be preceded by any form of consultation?</b>	
<b>Decision Taker</b>	City Executive Board <input type="checkbox"/> Council
<b>Executive Lead Member:</b>	Finance, Asset Management and Public Health <input type="checkbox"/>
<b>Report Owner:</b>	Head of Policy, Culture and Communications <input type="checkbox"/>
<b>Report Contact:</b>	Val Johnson, Policy Team Leader Tel: 01865 252209 vjohnson@oxford.gov.uk

## COUNCIL 13 APRIL 2015 PROVISIONAL REPORTS

To include any reports from CEB

<b>ITEM 29:</b>	<b>CONSTITUTION REVIEW 2015/16 ID: I010173</b>
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An annual report to propose any required changes to the constitution.	
<b>Is this a Key Decision?</b>	Yes
<b>Is this item open or exempt to the public?</b>	Open
<b>Will this decision be preceded by any form of consultation?</b>	None
<b>Decision Taker</b>	Council
<b>Executive Lead Member:</b>	Corporate Strategy, Economic Development and Planning
<b>Report Owner:</b>	Head of Law and Governance
<b>Report Contact:</b>	Jeremy Thomas, Head of Law and Governance Tel: 01865 252224 jjthomas@oxford.gov.uk, Emma Griffiths, Law and Governance Tel: 01865 252208 egriffiths@oxford.gov.uk

<b>ITEM 30:</b>	<b>EMPLOYMENT POLICIES ID: I003437</b>
To seek approval for three employment policies and procedures which are Family Leave incorporating Shared Parental Leave legislation, Allegations Policy and Employee Data Monitoring Policy.	
<b>Is this a Key Decision?</b>	Not Key
<b>Is this item open or exempt to the public?</b>	Open
<b>Will this decision be preceded by any form of consultation?</b>	Trade Unions
<b>Decision Taker</b>	Council
<b>Executive Lead Member:</b>	Corporate Strategy, Economic Development and Planning
<b>Report Owner:</b>	Head of Human Resources and Facilities
<b>Report Contact:</b>	Simon Howick, Head of Human Resources and Facilities Tel: 01865 252547 showick@oxford.gov.uk

<b>ITEM 31:</b>	<b>ADOPTION OF THE STREET TRADING POLICY 2015 ID: I009280</b>
Adoption of the Street Trading Policy 2015 following the public consultation	
<b>Is this a Key Decision?</b>	Not Key
<b>Is this item open or exempt to the public?</b>	Open
<b>Will this decision be preceded by any form of consultation?</b>	
<b>Decision Taker</b>	Council
<b>Executive Lead Member:</b>	
<b>Report Owner:</b>	Head of Environmental Development
<b>Report Contact:</b>	Lesley Rennie, Business Regulation Team Manager lrennie@oxford.gov.uk

## CEB 14 MAY 2015 PROVISIONAL REPORTS

<b>ITEM 32:</b>	<b>AWARD OF INTERNAL AUDIT CONTRACT ID: I011047</b>
To award the contract for Council's Internal Auditors	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area

	comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Part exempt Commercially sensitive to the business affairs of the Council
<b>Will this decision be preceded by any form of consultation?</b>	N/A
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Finance, Asset Management and Public Health
<b>Report Owner:</b>	Executive Director for Organisational Development and Corporate Services
<b>Report Contact:</b>	Nigel Kennedy, Head of Finance Tel: 01865 252708 nkennedy@oxford.gov.uk

<b>ITEM 33:</b>	<b>CITY CENTRE PUBLIC SPACES PROTECTION ORDER (PSPO) ID: I010939</b>
The implementation of a Public Space Protection Order to effectively deal with a number of City Centre related activities of a few people that affects the general public's freedom to use the City centre freely and safely.	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Open
<b>Will this decision be preceded by any form of consultation?</b>	Yes
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Crime and Community Response
<b>Report Owner:</b>	Executive Director for Community Services
<b>Report Contact:</b>	Richard J Adams, Housing and Communities Tel: 01865 252283 rjadams@oxford.gov.uk

<b>ITEM 34:</b>	<b>HOUSING DEVELOPMENT DELIVERY MODELS ID: I011254</b>
Possible models of development.	
<b>Is this a Key Decision?</b>	Yes
<b>Is this item open or exempt to the public?</b>	Open
<b>Will this decision be preceded by any form of consultation?</b>	
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Housing and Estate Regeneration
<b>Report Owner:</b>	Head of Housing and Property
<b>Report Contact:</b>	Gary Parsons Tel: 01865 252711 gparsons@oxford.gov.uk

<b>ITEM 35:</b>	<b>CORPORATE DEBT POLICY ID: I006675</b>
Annual update of policy in relation to the collection of income	
<b>Is this a Key Decision?</b>	Not Key
<b>Is this item open or exempt to the public?</b>	Open
<b>Will this decision be preceded by any form of consultation?</b>	None
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Finance, Asset Management and Public Health
<b>Report Owner:</b>	Head of Finance

<b>Report Contact:</b>	Nigel Kennedy, Head of Finance Tel: 01865 252708 nkennedy@oxford.gov.uk
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<b>ITEM 36:</b>	<b>COVERED MARKET ACTION PLAN ID: I010130</b>
To update the City Executive Board in respect of the costed action plan & programme including scrutiny recommendations 5-8 for the covered market.	
<b>Is this a Key Decision?</b>	Yes
<b>Is this item open or exempt to the public?</b>	Open
<b>Will this decision be preceded by any form of consultation?</b>	
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Finance, Asset Management and Public Health
<b>Report Owner:</b>	Executive Director for City Regeneration and Housing
<b>Report Contact:</b>	Jane Winfield, Regeneration and Major Projects - Team Manager Tel: 01865 252551 jwinfield@oxford.gov.uk

<b>ITEM 37:</b>	<b>OXFORD RAILWAY STATION REDEVELOPMENT ID: I010169</b>
To update CEB on the Oxford Station Redevelopment Proposals and seek approval for next stages.	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Open
<b>Will this decision be preceded by any form of consultation?</b>	Formal consultation on this site was undertaken as part of the West End AAP.  Significant informal consultation and information gathering has taken place and continues to take place.  Formal statutory consultation will be undertaken as part of the town planning processes going forward.
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Corporate Strategy, Economic Development and Planning
<b>Report Owner:</b>	Head of City Development
<b>Report Contact:</b>	Fiona Piercy Tel: 01865 252185 fpiercy@oxford.gov.uk

<b>ITEM 38:</b>	<b>PROPOSED LEASE AND MONITORING ARRANGEMENTS FOR COMMUNITY CENTRES ID: I011250</b>
Formalise the approach of the Council to Community Centre lease agreements	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	

<b>Will this decision be preceded by any form of consultation?</b>	
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Culture and Communities
<b>Report Owner:</b>	Head of Leisure, Parks and Communities
<b>Report Contact:</b>	Mark Spriggs, Community Centres Co-ordinator Tel: 01865 252822 mspriggs@oxford.gov.uk

<b>ITEM 39:</b>	<b>STATEMENT OF COMMUNITY INVOLVEMENT 2014 ID: I010033</b>
<p>The Statement of Community Involvement (SCI) is a statutory document that sets out how the Council will involve the community and others in planning decisions. It covers development control, policy, and design/conservation decisions. The current SCI was adopted in 2006 (reviewed in 2009) so it is now due to be reviewed to ensure it remains up to date.</p> <p>To approve the Statement of Community Involvement 2014 following public consultation.</p>	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Open
<b>Will this decision be preceded by any form of consultation?</b>	Yes
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Corporate Strategy, Economic Development and Planning
<b>Report Owner:</b>	Head of City Development
<b>Report Contact:</b>	Lyndsey Beveridge Tel: 01865 25 2482 lbeveridge@oxford.gov.uk

## ANNUAL COUNCIL 18 MAY 2015

<b>ITEM 40:</b>	<b>APPOINTMENT OF COMMITTEES FOR THE YEAR 2015/16 ID: I010361</b>
To appoint Councillors to Council Committees for 2015/16	
<b>Is this a Key Decision?</b>	Yes
<b>Is this item open or exempt to the public?</b>	Open
<b>Will this decision be preceded by any form of consultation?</b>	
<b>Decision Taker</b>	Council
<b>Executive Lead Member:</b>	
<b>Report Owner:</b>	Head of Law and Governance
<b>Report Contact:</b>	Pat Jones, Committee and Member Services Manager phjones@oxford.gov.uk

## CEB 11 JUNE 2015 PROVISIONAL REPORTS

<b>ITEM 41:</b>	<b>AGENCY STAFF CONTRACT AWARD ID: I010929</b>
To award the Agency Staff Contract.	
<b>Is this a Key Decision?</b>	Yes

<b>Is this item open or exempt to the public?</b>	Part exempt
<b>Will this decision be preceded by any form of consultation?</b>	
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	
<b>Report Owner:</b>	Head of Business Improvement and Technology
<b>Report Contact:</b>	Jane Lubbock, Head of Business Improvement and Technology Tel: 01865 252708 jlubbock@oxford.gov.uk

<b>ITEM 42:</b>	<b>CONTRACT AWARD ICT NEW PARTNER ID: I010931</b>
To award a contract to provide Council's ICT services and support.	
<b>Is this a Key Decision?</b>	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
<b>Is this item open or exempt to the public?</b>	Part exempt
<b>Will this decision be preceded by any form of consultation?</b>	
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	
<b>Report Owner:</b>	Head of Business Improvement and Technology
<b>Report Contact:</b>	Jane Lubbock, Head of Business Improvement and Technology Tel: 01865 252708 jlubbock@oxford.gov.uk

<b>ITEM 43:</b>	<b>CORPORATE BIODIVERSITY STRATEGY ID: I010031</b>
This Strategy sets out how the Council aims to fulfil its duties under the Natural Environment and Rural Communities Act 2006.	
To adopt the Corporate Biodiversity Strategy following public consultation	
<b>Is this a Key Decision?</b>	Yes
<b>Is this item open or exempt to the public?</b>	Open
<b>Will this decision be preceded by any form of consultation?</b>	None
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Cleaner, Greener Oxford, Climate Change and Transport
<b>Report Owner:</b>	Head of Environmental Development
<b>Report Contact:</b>	Mai Jarvis, Environmental Policy Team Leader Tel: 01865 252403 mjarvis@oxford.gov.uk

<b>ITEM 44:</b>	<b>HORSPATH ROAD SPORTS PAVILION - REMODELLING OPTIONS ID: I008107</b>
This report will review the options for remodelling the Horspath Road sports pavilion and for improving sports provision at Horspath Road.	
<b>Is this a Key Decision?</b>	Yes
<b>Is this item open or exempt to the public?</b>	Open
<b>Will this decision be preceded by any form of consultation?</b>	
<b>Decision Taker</b>	City Executive Board

<b>Executive Lead Member:</b>	Sports, Events and Parks
<b>Report Owner:</b>	Head of Leisure, Parks and Communities
<b>Report Contact:</b>	Ian Brooke, Head of Leisure, Parks and Communities Tel: 01865 252705 ibrooke@oxford.gov.uk

<b>ITEM 45:</b>	<b>HOUSING ASSET MANAGEMENT STRATEGY (INCLUDING THE OXFORD STANDARD) ID: I010484</b>
To propose the adoption of a strategy that will determine decisions for the Council's housing stock	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Open
<b>Will this decision be preceded by any form of consultation?</b>	Yes. Consultation has already happened to produce this draft which in turn will be subject to a further 28 day consultation before final consideration by CEB and Council
<b>Decision Taker</b>	City Executive Board <input type="checkbox"/> Council
<b>Executive Lead Member:</b>	Housing and Estate Regeneration <input type="checkbox"/>
<b>Report Owner:</b>	Head of Housing and Property <input type="checkbox"/>
<b>Report Contact:</b>	Martin Shaw Tel: 01865 252775 mshaw2@oxford.gov.uk

<b>ITEM 46:</b>	<b>HOUSES IN MULTIPLE OCCUPATION (HMO) LICENSING SCHEME ID: I005715</b>
<p>The Council designated the whole of the City subject to Additional Licensing of HMOs in 2010 which was phased into effect from the 24th January 2011 and 31st January 2012. Each Phase of the scheme was designated for 5 years and during this time the Council must undertake a review.</p> <p>The report to be submitted to the June CEB will provide findings from a review of the impact of the scheme and seek approval from members to proceed with a consultation exercise regarding the future of the Additional Licensing scheme and to investigate other options for improving the Private Rented Sector in Oxford.</p> <p>The report to be submitted to the October CEB will set out the results of the consultation exercise for Additional Licensing and set out recommendations for the future of the scheme and for improving the Private Rented Sector as a whole.</p>	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Open
<b>Will this decision be preceded by any form of consultation?</b>	Consultation will occur after the June report.
<b>Decision Taker</b>	City Executive Board <input type="checkbox"/> City Executive Board
<b>Executive Lead Member:</b>	Finance, Asset Management and Public Health <input type="checkbox"/> Finance, Asset Management and Public Health
<b>Report Owner:</b>	Executive Director for Community Services <input type="checkbox"/> Executive Director for Community

	Services
<b>Report Contact:</b>	Adrian Chowns, Team Leader HMO Enforcement Team Tel: 01865 252010 achowns@oxford.gov.uk

<b>ITEM 47:</b>	<b>ICT STRATEGY ID: I002559</b>
This report will propose an ICT Strategy for the Council.	
<b>Is this a Key Decision?</b>	Yes
<b>Is this item open or exempt to the public?</b>	
<b>Will this decision be preceded by any form of consultation?</b>	Internal only.
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Finance, Asset Management and Public Health
<b>Report Owner:</b>	Head of Business Improvement and Technology
<b>Report Contact:</b>	Jane Lubbock, Head of Business Improvement and Technology Tel: 01865 252708 jlubbock@oxford.gov.uk

<b>ITEM 48:</b>	<b>LETTING OF 1-3 GEORGE STREET ID: I011414</b>
Letting of shop unit	
<b>Is this a Key Decision?</b>	Not Key
<b>Is this item open or exempt to the public?</b>	Part exempt Likely to contain market sensitive information.
<b>Will this decision be preceded by any form of consultation?</b>	
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Finance, Asset Management and Public Health
<b>Report Owner:</b>	Executive Director for City Regeneration and Housing
<b>Report Contact:</b>	Julia Castle, Corporate Assets jcastle@oxford.gov.uk

<b>ITEM 49:</b>	<b>LOCAL DEVELOPMENT SCHEME ID: I010035</b>
To adopt the Local Development Scheme	
<b>Is this a Key Decision?</b>	Yes
<b>Is this item open or exempt to the public?</b>	Open
<b>Will this decision be preceded by any form of consultation?</b>	None
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Corporate Strategy, Economic Development and Planning
<b>Report Owner:</b>	Head of City Development
<b>Report Contact:</b>	Rona Knott, Planning Officer Tel: 01865 252157 rknott@oxford.gov.uk

<b>ITEM 50:</b>	<b>PRIVATE SECTOR HOUSING POLICY ID: I010352</b>
To set out the future priorities and areas of intervention in the private rented and owner-occupied residential sectors in Oxford.	
<b>Is this a Key Decision?</b>	Yes It is likely to result in the Council incurring

	expenditure which is greater than £500,000
<b>Is this item open or exempt to the public?</b>	Open
<b>Will this decision be preceded by any form of consultation?</b>	None
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Finance, Asset Management and Public Health
<b>Report Owner:</b>	Head of Environmental Development
<b>Report Contact:</b>	Ian Wright, Environmental Development iwright@oxford.gov.uk

## CEB 9 JULY 2015 PROVISIONAL REPORTS

<b>ITEM 51:</b>	<b>LEISURE &amp; WELLBEING STRATEGY ID: I009355</b>
To adopt the Leisure & Wellbeing Strategy following public consultation	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Open
<b>Will this decision be preceded by any form of consultation?</b>	
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Leisure Contract and Community Partnership Grants
<b>Report Owner:</b>	Head of Leisure, Parks and Communities
<b>Report Contact:</b>	Ian Brooke, Head of Leisure, Parks and Communities Tel: 01865 252705 ibrooke@oxford.gov.uk

<b>ITEM 52:</b>	<b>ADOPTION OF NORTHERN GATEWAY AREA ACTION PLAN ID: I008299</b>
To report the findings of the independent Planning Inspector and adopt the Northern Gateway AAP as council policy (subject to the report's findings)	
<b>Is this a Key Decision?</b>	Yes
<b>Is this item open or exempt to the public?</b>	Open
<b>Will this decision be preceded by any form of consultation?</b>	There have been 3 previous stages of consultation/public involvement in the development of the AAP
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Corporate Strategy, Economic Development and Planning
<b>Report Owner:</b>	Head of City Development
<b>Report Contact:</b>	Rachel Williams rwilliams@oxford.gov.uk

## COUNCIL 20 JULY 2015 PROVISIONAL REPORTS

To include any reports from CEB

<b>ITEM 53:</b>	<b>ENERGY AND WATER MANAGEMENT PLAN ID: I010350</b>
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To ensure clear roles, responsibilities and controls in place to reduce energy and water consumption and costs in Council buildings and operations; to embed the use of whole life costing approach to decisions making	
<b>Is this a Key Decision?</b>	Yes
<b>Is this item open or exempt to the public?</b>	Open
<b>Will this decision be preceded by any form of consultation?</b>	None
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Cleaner, Greener Oxford, Climate Change and Transport
<b>Report Owner:</b>	Head of Environmental Development
<b>Report Contact:</b>	John Copley, Head of Environmental Development Tel: 01865 252386 jcopley@oxford.gov.uk

## CEB 10 SEPTEMBER 2015 PROVISIONAL REPORTS

<b>ITEM 54:</b>	<b>REPLACEMENT OF HOUSING COMPUTER SYSTEMS ID: I010933</b>
The Council currently has two housing computer systems, this report details the procurement of one housing computer system to replace the current computer applications.	
<b>Is this a Key Decision?</b>	Yes
<b>Is this item open or exempt to the public?</b>	Part exempt commercially sensitive to the business affairs of the council
<b>Will this decision be preceded by any form of consultation?</b>	
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	
<b>Report Owner:</b>	Head of Business Improvement and Technology
<b>Report Contact:</b>	Jane Lubbock, Head of Business Improvement and Technology Tel: 01865 252708 jlubbock@oxford.gov.uk

<b>ITEM 55:</b>	<b>INTEGRATED PERFORMANCE REPORT QUARTER 1 2015/16 ID: I011045</b>
Report details the Council's finances, risk and performance as at the end of Quarter 1, 30 June 2015	
<b>Is this a Key Decision?</b>	Yes
<b>Is this item open or exempt to the public?</b>	Open
<b>Will this decision be preceded by any form of consultation?</b>	N/A
<b>Decision Taker</b>	City Executive Board <input type="checkbox"/>
<b>Executive Lead Member:</b>	Finance, Asset Management and Public Health, Head of Business Improvement and Technology <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>Report Owner:</b>	Head of Finance <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>Report Contact:</b>	Nigel Kennedy, Head of Finance Tel: 01865 252708 nkennedy@oxford.gov.uk, Jane Lubbock, Head of Business Improvement and Technology Tel: 01865 252708 jlubbock@oxford.gov.uk

<b>ITEM 56:</b>	<b>SHELTERED HOUSING REVIEW ID: I010356</b>
Approve outcomes of review, including future of some of the stock	
<b>Is this a Key Decision?</b>	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
<b>Is this item open or exempt to the public?</b>	Open
<b>Will this decision be preceded by any form of consultation?</b>	None
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Housing and Estate Regeneration
<b>Report Owner:</b>	Head of Housing and Property
<b>Report Contact:</b>	Gary Parsons Tel: 01865 252711 gparsons@oxford.gov.uk

## **COUNCIL 21 SEPTEMBER 2014 PROVISIONAL REPORTS**

**To include any reports from CEB**

## **CEB 15 OCTOBER 2015 PROVISIONAL REPORTS**

## **CEB 12 NOVEMBER 2015 PROVISIONAL REPORTS**

<b>ITEM 57:</b>	<b>CORPORATE ENFORCEMENT POLICY (PREVIOUSLY ENVIRONMENTAL DEVELOPMENT ENFORCEMENT POLICY) ID: I003111</b>
Refresh the current enforcement policy to take account of government guidance and corporate priorities.	
<b>Is this a Key Decision?</b>	Yes
<b>Is this item open or exempt to the public?</b>	Open
<b>Will this decision be preceded by any form of consultation?</b>	To be advised.
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Cleaner, Greener Oxford, Climate Change and Transport
<b>Report Owner:</b>	Head of Environmental Development
<b>Report Contact:</b>	Nathan Vear, Interim Head of Environmental Development nvear@oxford.gov.uk

## **COUNCIL 7 DECEMBER 2015 PROVISIONAL REPORTS**

**To include any reports from CEB**

## **CEB 17 DECEMBER 2015 PROVISIONAL REPORTS**

<b>ITEM 58:</b>	<b>DATA PROTECTION POLICY REFRESH ID: I006767</b>
<b>Is this a Key Decision?</b>	Yes

<b>Is this item open or exempt to the public?</b>	Open
<b>Will this decision be preceded by any form of consultation?</b>	None
<b>Decision Taker</b>	City Executive Board
<b>Executive Lead Member:</b>	Finance, Asset Management and Public Health
<b>Report Owner:</b>	Executive Director for Organisational Development and Corporate Services
<b>Report Contact</b>	Lucy Neville Tel: 01864 2086 lneville@oxford.gov.uk