

FORWARD PLAN FOR THE PERIOD NOVEMBER 2014 - MARCH 2015

The Forward Plan gives information about all decisions the City Executive Board (CEB) is expected to take and significant decisions to be made by Council or other Council committees over the forthcoming four-month period. It also contains information beyond this in draft form about decisions of significance to be taken in the forthcoming year.

What is a Key decision?

A key decision is an executive decision which is likely:-

- To result in the council incurring expenditure of more than £500,000 or
- To be significant in terms of its effects on communities living or working in an area comprising of two or more wards.

A key decision, except in special or urgent circumstances, cannot be taken unless it has appeared in the Forward Plan for 28 days before the decision is made.

Private meetings

Some or all, of the information supporting decisions in the Forward Plan may be taken at a meeting not open in part, or in whole to the press or public. Items that contain confidential information that will be excluded from the public are marked in this plan and the reason for doing so given.

If you object to an item being taken in private, or if you wish to make representations about any matter listed in the Forward Plan, then please contact Democratic Services at least 7 working days before the decision is due to be made. This can be done by emailing cityexecutiveboard@oxford.gov.uk or writing to:

Democratic Services
St Aldate's Chambers
St Aldate's Street
Oxford OX1 1DS

Inspection of documents

Reports to be submitted to the decision-maker and background papers to those reports are available for inspection at the Council offices and will appear on our website <http://www.oxford.gov.uk> 5 working days prior to the date on which the decision is due to be made.

The Council's decision-making process

The agenda papers for CEB meetings are available five working days before the meeting on the council website.

Further information about the Council's decision making process can be found in the Council's Constitution, which can be inspected at the Council's offices or online at <http://www.oxford.gov.uk>

City Executive Board Membership and Responsibilities

City Executive Board Member	Portfolio
Bob Price, Council Leader	Corporate Strategy, Economic Development and Planning
Ed Turner, Deputy Leader	Finance, Asset Management and Public Health
Susan Brown	Customer Services and Social Inclusion
Mark Lygo	Sports, Events and Parks
Pat Kennedy	Educational Attainment and Youth Ambition
Mike Rowley	Leisure Contract and Community Partnership Grants
Dee Sinclair	Crime and Community Response
Scott Seamons	Housing and Estate Regeneration
Christine Simm	Culture and Communities
John Tanner	Cleaner, Greener Oxford, Climate Change and Transport

CEB 19 NOVEMBER 2014

ITEM 1:	STATEMENT OF COMMUNITY INVOLVEMENT 2014 REVIEW ID: I010033
The Statement of Community Involvement (SCI) is a statutory document that sets out how the Council will involve the community and others in planning decisions. It covers development control, policy, and design/conservation decisions. The current SCI was adopted in 2006 (reviewed in 2009) so it is now due to be reviewed to ensure it remains up to date.	
Is this a Key Decision?	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board
Executive Lead Member:	Corporate Strategy, Economic Development and Planning
Report Owner:	Head of City Development
Report Contact:	Lyndsey Beveridge Tel: 01865 25 2482 lbeveridge@oxford.gov.uk

ITEM 2:	TREASURY MANAGEMENT REPORT FIRST HALF OF YEAR 2014/15 ID: I009445
Report detailing the Council's Treasury Management Performance for the first half of the year 2014/15	
Is this a Key Decision?	Not Key
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board <input type="checkbox"/> <input type="checkbox"/> City Executive Board <input type="checkbox"/> <input type="checkbox"/> Council
Executive Lead Member:	Finance, Asset Management and Public Health <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Finance, Asset Management and Public Health
Report Owner:	Head of Finance Head of Business Improvement and Technology
Report Contact:	Nigel Kennedy Tel: 01865 252708 nkennedy@oxford.gov.uk

ITEM 3:	WESTGATE COMMUNITY INFRASTRUCTURE LEVY ID: I010037
This is asking the Council to agree to make a financial contribution to the Westgate Alliance towards the public realm works associated with the Westgate development that fall outside the red line of the planning application site.	
Is this a Key Decision?	Yes
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board
Executive Lead Member:	Corporate Strategy, Economic Development and Planning
Report Owner:	Head of City Development
Report Contact:	Michael Crofton-Briggs Tel: 01865 252360 mcrofton-briggs@oxford.gov.uk

OFFICER EXECUTIVE DECISIONS FOR OCTOBER 2014

ITEM 4:	AWARD OF CONTRACT FOR A NEW TELEPHONY SOLUTION. ID: I009808
<p>The Council currently has</p> <ul style="list-style-type: none"> • Numerous contracts with BT for line rental and call costs • A contract with Vodafone for mobiles. This contract ends later this month and can be extended on a monthly basis. • Various line contracts with Virgin • A Mitel for our switchboard system which has a two year remaining life span <p>The Council's annual telephony spend is approx. is £270k a year and many staff have access to more than one voice device solution.</p> <p>Organisations are moving to providing staff with a single voice device solution depending on their role and work requirement. This supply market is now fairly mature and a number of Councils are already implementing this solution and achieving financial savings .</p> <p>The likely new contract value over 5 years will exceed the £500k threshold so I will require CEB approval to award this contract.</p> <p>The City Executive Board resolved on 10 September 2014 to give project approval and delegated authority to the Director of Organisational Development and Corporate Services to award a new telephony contract.</p>	
Is this a Key Decision?	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Is this item open or exempt to the public?	Part exempt Commercially Sensitive Information
Decision Taker	City Executive Board Executive Director of Organisational Development and Corporate Services
Executive Lead Member:	Finance, Asset Management and Public Health
Report Owner:	Head of Business Improvement and Technology Executive Director of Organisational Development and Corporate Services
Report Contact:	Jane Lubbock Tel: 01865 252708 jlubbock@oxford.gov.uk

ITEM 5:	COMMISSIONING ADVICE SERVICES 2015-18 ID: I009633
<p>The report sets out the process for re-commissioning advice services linking the required outcomes to those in the Financial Inclusion Strategy.</p> <p>On 10 September 2014, the City Executive Board resolved that the identification of the priority area to be included in the service specification together with the associated outcomes and measures are delegated to the portfolio holder for Customer Services and Social Inclusion and the Head of Customer Services to agree with the commissioned advice agencies prior to 1 October 2014.</p>	
Is this a Key Decision?	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards

Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board Customer Services and Social Inclusion, Head of Customer Services
Executive Lead Member:	Customer Services and Social Inclusion <input type="checkbox"/>
Report Owner:	Head of Customer Services Head of Community Services
Report Contact:	Paul Wilding Tel: 01865 252461 pwilding@oxford.gov.uk Helen Bishop Tel: 01865 252233 hbishop@oxford.gov.uk

ITEM 6:	DEVELOPMENT OF THE NEW ROSE HILL COMMUNITY CENTRE ID: I010054
The proposed development of the new Rose Hill Community Centre will commence upon the appointment of a building contractor. Tenders were submitted on the 8th September with a view to awarding the contact week commencing 22nd September 2012. The value of this contract will be in excess of £500,000.	
Is this a Key Decision?	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Is this item open or exempt to the public?	Part exempt Commercially Sensitive information
Decision Taker	City Executive Board Council Regeneration and Major Projects Service Manager
Executive Lead Member:	Culture and Communities, Finance, Asset Management and Public Health <input type="checkbox"/>
Report Owner:	Head of Leisure, Parks and Communities, Regeneration and Major Projects Service Manager Executive Director of Community Services
Report Contact:	Mark Spriggs Tel: 01865 252822 mspriggs@oxford.gov.uk Jane Winfield Tel: 01865 252551 jwinfield@oxford.gov.uk

ITEM 7:	REDEVELOPMENT OF FRIDESWIDE SQUARE PROJECT ID: I008876
Redevelopment of Frideswide Square in partnership with Oxfordshire County Council. Frideswide Square: Consultation response	
Is this a Key Decision?	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board <input type="checkbox"/> Council <input type="checkbox"/> City Executive Board <input type="checkbox"/> Executive Director of City Regeneration and Housing <input type="checkbox"/> Executive Director of Community Services
Executive Lead Member:	Corporate Strategy, Economic Development and Planning <input type="checkbox"/>
Report Owner:	Head of City Development

Report Contact:	Michael Crofton-Briggs Tel: 01865 252360 mcrofton-briggs@oxford.gov.uk David Edwards Tel: 01865 252394 dedwards@oxford.gov.uk Tim Sadler Tel: 01865 252101 tsadler@oxford.gov.uk
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COUNCIL 1 DECEMBER 2014

ITEM 8:	ASSET MANAGEMENT PLAN REFRESH 2014-15 ID: I009892
Short refresh of the current Asset Management Plan 2011-14 to extend the document through to end of 2015 ahead of a new Plan for 2016-20	
Is this a Key Decision?	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board Council
Executive Lead Member:	Finance, Asset Management and Public Health <input type="checkbox"/> <input type="checkbox"/>
Report Owner:	Regeneration and Major Projects Service Manager
Report Contact:	Mike Scott Tel: 01865 252138 mwscott@oxford.gov.uk

ITEM 9:	LEASEHOLDER PAYMENT OPTIONS FOR MAJOR WORKS ID: I009294
Report to identify and select the preferred repayment options to be made available to dwelling leaseholders with regards to rechargeable major repairs undertaken by the Council to their block of flats.	
Is this a Key Decision?	Not Key
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board Council
Executive Lead Member:	Housing and Estate Regeneration <input type="checkbox"/> <input type="checkbox"/>
Report Owner:	Head of Finance, Head of Housing and Property
Report Contact:	David Watt Tel: 01865 252182 dwatt@oxford.gov.uk

ITEM 10:	MEMBERS ALLOWANCES SCHEME ID: I010056
To present the advice of the independent remuneration panel to Council and for Council to agree a new allowance scheme for 2015 – 2018.	
Is this a Key Decision?	Yes
Is this item open or exempt to the public?	Open
Decision Taker	Council
Executive Lead Member:	Corporate Strategy, Economic Development and Planning
Report Owner:	Head of Law and Governance

Report Contact:	Emma Griffiths Tel: 01865 252208 egriffiths@oxford.gov.uk
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ITEM 11:	POLLING PLACES REVIEW ID: I010058
To report the findings of a statutory review of polling places	
Is this a Key Decision?	Yes
Is this item open or exempt to the public?	Open
Decision Taker	Council
Executive Lead Member:	
Report Owner:	Head of Law and Governance
Report Contact:	Martin John Tel: 01865 252518 mjohnd@oxford.gov.uk

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ITEM 12:	SALE OF TEMPLE COWLEY SWIMMING POOL ID: I010164
To review the bids interested in purchasing the Temple Cowley Pool site.	
Is this a Key Decision?	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Is this item open or exempt to the public?	Part exempt Commercially sensitive information
Decision Taker	City Executive Board
Executive Lead Member:	Leisure Contract and Community Partnership Grants
Report Owner:	Regeneration and Major Projects Service Manager
Report Contact:	Jane Winfield Tel: 01865 252551 jwinfield@oxford.gov.uk

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ITEM 13:	AIDS AND ADAPTATIONS POLICY ID: I010042
<p>The document defines who is eligible for support under the aids and adaptations policy, and any limitations. The aim of this policy is to provide a cost effective service taking into account the health and well-being of the tenant and the household.</p> <p>The policy takes into account the following corporate and service priorities:</p> <ul style="list-style-type: none"> Corporate Priorities Meeting Housing Needs Housing Strategy Objectives Meet the Housing Needs of Vulnerable Groups Support Sustainable Communities 	
Is this a Key Decision?	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board

Executive Lead Member:	Housing and Estate Regeneration
Report Owner:	Head of Housing and Property
Report Contact:	Stephen Clarke Tel: 01865 252447 sclarke@oxford.gov.uk

ITEM 14:	ASSET MANAGEMENT STRATEGY- COUNCIL HOUSING STOCK ID: I010484
To propose the adoption of a strategy that will determine decisions for the Council's housing stock	
Is this a Key Decision?	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board Council
Executive Lead Member:	Housing and Estate Regeneration <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Report Owner:	Head of Housing and Property
Report Contact:	Martin Shaw mshaw2@oxford.gov.uk

ITEM 15:	BUDGET 2015/16 ID: I010205
Draft Budget and medium term Financial Plan	
Is this a Key Decision?	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board Council
Executive Lead Member:	Finance, Asset Management and Public Health <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Report Owner:	Head of Finance
Report Contact:	Nigel Kennedy Tel: 01865 252708 nkennedy@oxford.gov.uk

ITEM 16:	CREATION OF A PANEL TO MANAGE THE COUNCIL'S INVESTMENT PORTFOLIO ID: I010348
To create a City Council Property Investment Panel capable of sanctioning (i) the acquisition of residential property for the Homelessness Accommodation Search and (ii) the acquisition of commercial investment property.	
The panel will consist of officers, the Leader and the Board Member for Finance, Asset Management and Public Health.	
Is this a Key Decision?	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board
Executive Lead Member:	Corporate Strategy, Economic Development and Planning
Report Owner:	Executive Director of City Regeneration and Housing
Report Contact:	Jane Winfield Tel: 01865 252551

	jwinfield@oxford.gov.uk
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ITEM 17:	PURCHASE OF ST ALDATE'S CHAMBERS ID: I010346
To make an offer for the purchase of the Council offices at 13 St Aldates.	
Is this a Key Decision?	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Is this item open or exempt to the public?	Part exempt Commercial affairs of the Council.
Decision Taker	City Executive Board
Executive Lead Member:	Finance, Asset Management and Public Health
Report Owner:	Regeneration and Major Projects Service Manager
Report Contact:	Nick Twigg ntwigg@oxford.gov.uk

ITEM 18:	DISCRETIONARY RATES RELIEF FOR BUSINESSES POLICY ID: I010158
Review of the Council's Discretionary Rates Relief for Businesses policy	
Is this a Key Decision?	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board Council
Executive Lead Member:	Finance, Asset Management and Public Health <input type="checkbox"/>
Report Owner:	Head of Customer Services
Report Contact:	Tanya Bandekar Tel: 01865 252281 tbandekar@oxford.gov.uk

ITEM 19:	CORPORATE BIODIVERSITY STRATEGY ID: I010031
This Strategy will set out how the Council aims to fulfil its duties under the Natural Environment and Rural Communities Act 2006.	
Is this a Key Decision?	Yes
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board
Executive Lead Member:	Cleaner, Greener Oxford, Climate Change and Transport
Report Owner:	Head of Environmental Development
Report Contact:	Mai Jarvis Tel: 01865 252403 mjarvis@oxford.gov.uk

ITEM 20:	COMPULSORY PURCHASE ORDER - COWLEY ROAD, OXFORD. ID: I010477
Approval to initiation of CPO proceedings under the approved Empty Homes Strategy and subsequent disposal options in order to bring property into use.	
Is this a Key Decision?	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Is this item open or exempt to the public?	Part exempt Commercial affairs of the Council
Decision Taker	City Executive Board
Executive Lead Member:	Housing and Estate Regeneration

Report Owner:	Head of Housing and Property
Report Contact:	Melanie Mutch mmutch@oxford.gov.uk, Mike Scott Tel: 01865 252138 mwscott@oxford.gov.uk

ITEM 21:	COMPULSORY PURCHASE ORDER - LANHAM WAY, LITTLEMORE, OXFORD ID: I007981
Compulsory Purchase of property at Lanham Way Oxford. Update following previous CEB approval (October 2013) to initiation of CPO under approved Empty Homes Strategy.	
Is this a Key Decision?	Not Key
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board Council
Executive Lead Member:	Housing and Estate Regeneration
Report Owner:	Head of Housing and Property, Regeneration and Major Projects Service Manager
Report Contact:	Melanie Mutch mmutch@oxford.gov.uk Mike Scott Tel: 01865 252138 mwscott@oxford.gov.uk

ITEM 22:	CORPORATE PLAN 2015-19 ID: I010162
Draft of the Corporate Plan 2015-19 for consultation	
Draft Budget and Corporate Plan available for consultation in December 2014.	
Approval of Full Council in February 2015.	
Is this a Key Decision?	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board Council
Executive Lead Member:	Corporate Strategy, Economic Development and Planning
Report Owner:	Head of Policy Culture and Communications
Report Contact:	Peter McQuitty Tel: 01865 252780 pmcquitty@oxford.gov.uk

ITEM 1:	DATA PROTECTION POLICY REFRESH ID: I006767
Is this a Key Decision?	
Yes	
Is this item open or exempt to the public?	
Open	
Decision Taker	
City Executive Board	
Executive Lead Member:	
Finance, Asset Management and Public Health	
Report Owner:	
Head of Business Improvement and Technology	
Report Contact	
Jane Lubbock Tel: 01865 252708 jlubbock@oxford.gov.uk Lucy Neville Tel: 01864 2086 lneville@oxford.gov.uk	

ITEM 24:	EXEMPTION POLICY FOR REPAIRS ID: I010046
The Exemption Policy for Repairs is being updated to better reflect the needs of tenants through more comprehensive targeting support.	
Is this a Key Decision?	Yes
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board
Executive Lead Member:	Housing and Estate Regeneration
Report Owner:	Head of Housing and Property
Report Contact:	Nichola Griffiths Tel: 01865 252 336 ngriffiths@oxford.gov.uk

ITEM 25:	HORSPATH ROAD SPORTS PAVILION - REMODELLING OPTIONS ID: I008107
This report will review the options for remodelling the Horspath Road sports pavilion and for improving sports provision at Horspath Road.	
Is this a Key Decision?	Yes
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board
Executive Lead Member:	Sports, Events and Parks
Report Owner:	Head of Leisure, Parks and Communities
Report Contact:	Ian Brooke Tel: 01865 252705 ibrooke@oxford.gov.uk

ITEM 26:	INTEGRATED PERFORMANCE REPORTS 2014/15 ID: I009810
To provide an update of the forecast financial out-turn, the performance of services and the risks faced by the authority. Quarter 1- based on information as at 30th June 2014. Quarter 2- based on information as at 31 st October 2014 Quarter 3- based on information as at 31st January 2015	
Is this a Key Decision?	Not Key
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board Council
Executive Lead Member:	Finance, Asset Management and Public Health <input type="checkbox"/>
Report Owner:	Head of Finance Head of Business Improvement and Technology
Report Contact:	Nigel Kennedy Tel: 01865 252708 nkennedy@oxford.gov.uk

ITEM 2:	LEISURE & WELLBEING STRATEGY ID: I009355
Is this a Key Decision?	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board
Executive Lead Member:	Leisure Contract and Community Partnership

	Grants
Report Owner:	Head of Leisure, Parks and Communities
Report Contact	Ian Brooke Tel: 01865 252705 ibrooke@oxford.gov.uk

ITEM 28:	RISK MANAGEMENT STRATEGY ID: I009990
To approve the Council's updated Risk Management Strategy and Operating framework.	
Is this a Key Decision?	Not Key
Is this item open or exempt to the public?	Open
Decision Taker	Audit and Governance Committee City Executive Board
Executive Lead Member:	Finance, Asset Management and Public Health
Report Owner:	Head of Finance
Report Contact:	Joanna Hargreaves Tel: 01865 252265 jhargreaves@oxford.gov.uk Shaun Vinnicombe Tel: 01865 252048 svinnicombe@oxford.gov.uk

ITEM 29:	PERFORMANCE IMPROVEMENT FRAMEWORK ID: I003058
This report will set out the Council's approach to delivering and embedding continuous improvement across the Council.	
Is this a Key Decision?	Yes
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board
Executive Lead Member:	Councillor Ed Turner <input type="checkbox"/>
Report Owner:	Head of Business Improvement and Technology
Report Contact:	Jane Lubbock Tel: 01865 252708 jlubbock@oxford.gov.uk <input type="checkbox"/> Jan Heath Tel: 01865 252324 jheath@oxford.gov.uk

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ITEM 30:	BARTON - ACQUISITION OF AFFORDABLE PROPERTY ID: I006432
To update CEB on progress towards acquiring the affordable (social rented) housing from Barton Oxford LLP as part of the Barton Development. Also to seek explicit approval for the purchase of the phase 1 affordable housing comprising of 95 homes.	
Is this a Key Decision?	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Is this item open or exempt to the public?	Part exempt Information relating to the business affairs of the Council
Decision Taker	City Executive Board Council
Executive Lead Member:	Finance, Asset Management and Public Health, Housing and Estate Regeneration <input type="checkbox"/>
Report Owner:	Head of Housing and Property
Report Contact:	Stephen Clarke Tel: 01865 252447 sclarke@oxford.gov.uk <input type="checkbox"/> Alan Wylde Tel: 01865 252319 awylde@oxford.gov.uk

ITEM 31:	COMPULSORY PURCHASE ORDER - ROGER DUDMAN WAY. ID: I010479
Acquisition of land to facilitate the construction of a bridge to Fidlers Island from Roger Dudman Way to supplement and improve access and provision of cycle and walking routes in the City.	
Is this a Key Decision?	Yes
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board
Executive Lead Member:	Cleaner, Greener Oxford, Climate Change and Transport, Finance, Asset Management and Public Health
Report Owner:	Regeneration and Major Projects Service Manager
Report Contact:	Mike Scott Tel: 01865 252138 mwscott@oxford.gov.uk

ITEM 32:	DRAFT DIAMOND PLACE SUPPLEMENTARY PLANNING DOCUMENT (SPD) ID: I009631
The draft Diamond Place SPD will be in the form of a development brief intended to guide future development of the Diamond Place/Ewert House site in Summertown. The SPD expands on Policy SP14 in the Sites and Housing Plan 2011-2026, which sets out the uses permitted on the site.	
Is this a Key Decision?	Not Key
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board
Executive Lead Member:	Corporate Strategy, Economic Development and Planning
Report Owner:	Head of City Development
Report Contact:	Sarah Harrison Tel: 01865 252015 sbharrison@oxford.gov.uk

ITEM 33:	LOCAL DEVELOPMENT SCHEME ID: I010035
To adopt the Local Development Scheme	
Is this a Key Decision?	Yes
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board
Executive Lead Member:	Corporate Strategy, Economic Development and Planning
Report Owner:	Head of City Development
Report Contact:	Rona Knott Tel: 01865 252157 rknott@oxford.gov.uk

ITEM 34:	OXFUTURES PROGRAMME ID: I008833
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Update on progress and risk regarding the EU funded OxFutures programme	
<ul style="list-style-type: none"> • update on delivery progress • description of delivery pipeline to Nov 2015 • discussion of financial risks 	
Is this a Key Decision?	Not Key
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board
Executive Lead Member:	Cleaner, Greener Oxford, Climate Change and Transport
Report Owner:	Head of Environmental Development Executive Director of Community Services
Report Contact:	Jo Colwell Tel: 01865 252188 jcolwell@oxford.gov.uk Mairi Brookes Tel: 01865 252212 mbrookes@oxford.gov.uk

ITEM 35:	ORGANISATIONAL DEVELOPMENT STRATEGY	
	ID: I010160	
A refresh of the strategy		
Is this a Key Decision?	Not Key	
Is this item open or exempt to the public?	Open	
Decision Taker	City Executive Board	
Executive Lead Member:	Corporate Strategy, Economic Development and Planning	
Report Owner:	Head of Human Resources and Facilities	
Report Contact:	Simon Howick Tel: 01865 252547 showick@oxford.gov.uk	

CEB 11 FEBRUARY 2015 - PROVISIONAL REPORTS

ITEM 3:	CAPITAL STRATEGY	
	ID: I010207	
Is this a Key Decision?	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards	
Is this item open or exempt to the public?	Open	
Decision Taker	City Executive Board Council	
Executive Lead Member:	Finance, Asset Management and Public Health	
Report Owner:	Head of Finance	
Report Contact	Nigel Kennedy Tel: 01865 252708 nkennedy@oxford.gov.uk	

ITEM 37:	GRANT ALLOCATIONS TO COMMUNITY AND VOLUNTARY ORGANISATIONS 2015/2016	
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	ID: I009804
This report will set out the recommendations for the allocation of grant funding to the community and voluntary sector from 01.04.15.	
Is this a Key Decision?	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board
Executive Lead Member:	Leisure Contract and Community Partnership Grants
Report Owner:	Head of Leisure, Parks and Communities
Report Contact:	Julia Tomkins Tel: 01865252685 jtomkins@oxford.gov.uk

ITEM 38:	THE CULTURE STRATEGY 2015-18 ID: I009798
The 2015-2018 Culture Strategy includes the vision and priorities for the Culture team's delivery and investment. It plays an important role in developing partnerships, enhancing cultural provision for Oxford's communities, and highlighting the Council's commitment to cultural regeneration and economic development. CEB will be asked to approve the Draft Culture Strategy so it can go out for public consultation. The Strategy will be revised following this consultation, at which point CEB will be asked to approve and adopt the revised Culture Strategy 2015-18.	
Is this a Key Decision?	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board
Executive Lead Member:	Culture and Communities, Sports, Events and Parks <input type="checkbox"/> <input type="checkbox"/>
Report Owner:	Head of Policy Culture and Communications
Report Contact:	Ceri Gorton Tel: 01856 252829 cgorton@oxford.gov.uk

ITEM 39:	HOUSING STRATEGY 2015-2018 ID: I009802
The Draft Housing Strategy sets out the priorities for the next three years, with a new action plan to help deliver these priorities. Approval is being requested to consult on the draft strategy on a wider basis.	
Is this a Key Decision?	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board
Executive Lead Member:	Housing and Estate Regeneration <input type="checkbox"/> <input type="checkbox"/>
Report Owner:	Head of Housing and Property
Report Contact:	Gary Parsons Tel: 01865 252711 gparsons@oxford.gov.uk

ITEM 4:	TREASURY MANAGEMENT STRATEGY 15/16
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	ID: I010203
Is this a Key Decision?	Yes
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board Council
Executive Lead Member:	Finance, Asset Management and Public Health
Report Owner:	Head of Finance
Report Contact	Nigel Kennedy Tel: 01865 252708 nkennedy@oxford.gov.uk

COUNCIL 18 FEBRUARY 2015 - PROVISIONAL REPORTS

ITEM 5:	RESERVES AND BALANCES REPORT ID: I010209
Is this a Key Decision?	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Is this item open or exempt to the public?	Open
Decision Taker	Council
Executive Lead Member:	Finance, Asset Management and Public Health
Report Owner:	Head of Finance
Report Contact	Nigel Kennedy Tel: 01865 252708 nkennedy@oxford.gov.uk

ITEM 6:	COUNCIL TAX SETTING ID: I010211
Is this a Key Decision?	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Is this item open or exempt to the public?	Open
Decision Taker	Council
Executive Lead Member:	Finance, Asset Management and Public Health
Report Owner:	Head of Finance
Report Contact	Nigel Kennedy Tel: 01865 252708 nkennedy@oxford.gov.uk

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ITEM 43:	DISCRETIONARY HOUSING PAYMENT POLICY ID: I009095
Review of the City Council's current policy in light of reduced funding	
Is this a Key Decision?	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board
Executive Lead Member:	Customer Services and Social Inclusion

Report Owner:	Head of Customer Services
Report Contact:	Paul Wilding Tel: 01865 252461 pwilding@oxford.gov.uk

ITEM 44:	HOMELESSNESS GRANTS ALLOCATION ID: I008005
This report will recommend the allocation of the Preventing Homelessness Grant and the Council's monies relating to homelessness services.	
Is this a Key Decision?	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Is this item open or exempt to the public?	
Decision Taker	City Executive Board
Executive Lead Member:	Housing and Estate Regeneration
Report Owner:	Head of Housing and Property
Report Contact:	Nerys Parry nparry@oxford.gov.uk

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ITEM 45:	APPOINTMENT OF OUTSIDE BODIES 2015/16 ID: I010171
To appoint Council representatives to outside bodies and charities.	
Is this a Key Decision?	Yes
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board
Executive Lead Member:	Corporate Strategy, Economic Development and Planning
Report Owner:	Head of Law and Governance
Report Contact:	Sarah Claridge Tel: 01865 252402 sclaridge@oxford.gov.uk

ITEM 46:	ENERGY AND WATER MANAGEMENT PLAN ID: I010350
To ensure clear roles, responsibilities and controls in place to reduce energy and water consumption and costs in Council buildings and operations; to embed the use of whole life costing approach to decisions making	
Is this a Key Decision?	Yes
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board
Executive Lead Member:	Cleaner, Greener Oxford, Climate Change and Transport
Report Owner:	Head of Environmental Development
Report Contact:	John Copley Tel: 01865 252386 jcopley@oxford.gov.uk

ITEM 47:	ENVIRONMENTAL DEVELOPMENT ENFORCEMENT POLICY ID: I003111
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Refresh the current enforcement policy to take account of government guidance and corporate priorities.	
Is this a Key Decision?	Yes
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board
Executive Lead Member:	Councillor John Tanner□□
Report Owner:	Head of Environmental Development
Report Contact:	John Copley Tel: 01865 252386 jcopley@oxford.gov.uk

ITEM 48:	FUSION LIFESTYLE - ANNUAL SERVICE PLAN 2015/16 ID: I010167
The report presents Fusion Lifestyle's Annual Service Plan for the management of the Council's leisure facilities for 2015/2016	
Is this a Key Decision?	Yes
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board
Executive Lead Member:	Leisure Contract and Community Partnership Grants
Report Owner:	Head of Leisure, Parks and Communities
Report Contact:	Lucy Cherry Tel: 01865 252707 lcherry@oxford.gov.uk

ITEM 49:	OXFORD STATION REDEVELOPMENT ID: I010169
Economic Strategy for the redevelopment of the Oxford Railway Station	
Is this a Key Decision?	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board
Executive Lead Member:	Corporate Strategy, Economic Development and Planning
Report Owner:	Head of City Development
Report Contact:	Michael Crofton-Briggs Tel: 01865 252360 mcrofton-briggs@oxford.gov.uk

ITEM 50:	OXPENS DELIVERY STRATEGY ID: I009224
3/7/2014 The report provides an update on progress on delivery of the Oxpens regeneration project and asks for approval for the budget to move it forward.	
1/4 / 2015 To confirm the business partners for the Oxpens re-development.	
Is this a Key Decision?	Yes
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board Council
Executive Lead Member:	Finance, Asset Management and Public Health Corporate Strategy, Economic Development and Planning

Report Owner:	Executive Director of City Regeneration and Housing Head of City Development
Report Contact:	Fiona Piercy Tel: 01865 252185 fpiercy@oxford.gov.uk Michael Crofton-Briggs Tel: 01865 252360 mcrofton-briggs@oxford.gov.uk

ITEM 51:	SAFEGUARDING CHILDREN, YOUNG PEOPLE AND VULNERABLE ADULT POLICY ID: I008658
10/2/2014: This report will represent the independent review of the outcome of its self-assessment of its Safeguarding Children arrangements.	
1/4/2015: To review and refresh the policy and procedures	
Is this a Key Decision?	Not Key
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board
Executive Lead Member:	Educational Attainment and Youth Ambition Finance, Asset Management and Public Health
Report Owner:	Head of Policy Culture and Communications
Report Contact:	Val Johnson Tel: 01865 252209 vjohnson@oxford.gov.uk

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ITEM 52:	CONSTITUTION REVIEW 2015/16 ID: I010173
An annual report to propose any required changes to the constitution.	
Is this a Key Decision?	Yes
Is this item open or exempt to the public?	Open
Decision Taker	Council
Executive Lead Member:	Corporate Strategy, Economic Development and Planning
Report Owner:	Head of Law and Governance
Report Contact:	Jeremy Thomas Tel: 01865 252224 jjthomas@oxford.gov.uk , Emma Griffiths Tel: 01865 252208 egriffiths@oxford.gov.uk

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ITEM 53:	PRIVATE SECTOR HOUSING POLICY ID: I010352
To set out the future priorities and areas of intervention in the private rented and owner-occupied residential sectors in Oxford.	
Is this a Key Decision?	Yes It is likely to result in the Council incurring expenditure which is greater than £500,000
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board

Executive Lead Member:	Finance, Asset Management and Public Health
Report Owner:	Head of Environmental Development
Report Contact:	John Copley Tel: 01865 252386 jcopley@oxford.gov.uk

ITEM 54:	CITY CENTRE REPORT 2015 ID: I010354
City Centre Report 2015	
Is this a Key Decision?	Not Key
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board
Executive Lead Member:	Crime and Community Response
Report Owner:	Head of Environmental Development
Report Contact:	John Copley Tel: 01865 252386 jcopley@oxford.gov.uk

ITEM 55:	SHELTERED HOUSING REVIEW ID: I010356
Approve outcomes of review, including future of some of the stock	
Is this a Key Decision?	Yes It is significant in terms of its effect on communities living or working in an area comprising two or more wards
Is this item open or exempt to the public?	Open
Decision Taker	City Executive Board
Executive Lead Member:	Housing and Estate Regeneration
Report Owner:	Head of Housing and Property
Report Contact:	Gary Parsons Tel: 01865 252711 gparsons@oxford.gov.uk

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ITEM 56:	APPOINTMENT OF COMMITTEES FOR THE YEAR 2015/16 ID: I010361
To appoint Councillors to Council Committees for 2015/16	
Is this a Key Decision?	Yes
Is this item open or exempt to the public?	Open
Decision Taker	Council
Executive Lead Member:	
Report Owner:	Head of Law and Governance
Report Contact:	Pat Jones phjones@oxford.gov.uk