

Record of Decisions of the meeting of the Shareholder and Joint Venture Group - Oxford Direct Services Limited and Oxford Direct Services Trading Limited

On Thursday 24 July 2025

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Set out below is a summary of the decisions taken at the meeting of the Shareholder and Joint Venture Group - Oxford Direct Services Limited and Oxford Direct Services Trading Limited held on Thursday 24 July 2025.

Decisions made by the Cabinet and Planning – Oxford City Planning Committee will be subject to a two-day call-in period.

The wording used does not necessarily reflect the actual wording that will appear in the minutes.

If you have any queries about any matters referred to in this decision sheet please contact Committee and Member Services.

7 ODS Governance Reivew

The Shareholder and Joint Venture Group resolved as Shareholder to:

1. **To note** the amended Articles and Agreements of the Companies attached as agreed with the Council's Monitoring Officer.
2. **To delegate authority** to the Council's Monitoring Officer to agree the final versions and the execution of the Agreements for and on behalf of the Council as the sole Shareholder of the Companies.
3. **To approve** that the amended Articles attached to the written special resolutions (**Special Resolutions**) be adopted as the Articles of the Companies in substitution for, and to the exclusion of, all existing articles of association of the Companies.
4. That the Special Resolutions attached to the amended Articles of the Companies **be delegated to** the Council's Monitoring Officer to be signed on behalf of the Council as sole Shareholder of the Companies.
5. **To resolve** to adopt the Executive Pay Policy.

8 Appointment to the ODS Board

The Shareholder and Joint Venture Group resolved as Shareholder to:

1. **Appoint** Paul Concannon as Statutory Director of Oxford Direct Services Limited and Oxford Direct Services Trading Limited.

For more details on the subject of the Decision or for a copy of the Decision Note please contact:

Dr Brenda McCollum, Committee and Member Services Officer, Mobile: or Email:

The Record of Decision sets out the decision taken by the Committee. Details of the reasons for the decision and any alternative options put forward for consideration (if any) were published within the reports

The Decision is available on the [Council's website](#) for the call-in period.