

Minutes of a meeting of the Licensing and Gambling Acts Committee on Thursday 18 May 2023

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Committee members present:

Councillor Mundy (Vice-Chair)	Councillor Coyne
Councillor Lygo	Councillor Miles
Councillor Muddiman	Councillor Rawle
Councillor Sandelson	Councillor Upton
Councillor Waite	Councillor Hunt

Officers present for all or part of the meeting:

Tazafar Asghar, Legal Advisor
Joshua Curnow, Supervising Senior Licensing Officer
Celeste Reyeslao, Committee and Member Services Officer

Apologies:

Councillor(s) Clarkson, Gant, Humberstone, Pressel and Walcott sent apologies.

1. Election of Chair for the Council Year 2023-24

Cllr Clarkson was elected Chair for the Council year 2023-24.

2. Election of Vice-Chair for the Council Year 2023-24

Cllr Mundy was elected Vice-Chair for the Council year 2023-24.

Cllr Hunt joined the meeting.

3. Declarations of interest

None.

4. Appointment of Sub-Committees

The Committee considered the report of the Head of Law and Governance setting out the establishment of licensing casework sub-committees for the Council year to deal with casework flowing from the Council's responsibilities under the Licensing Act 2003 and the Gambling Act 2005.

The Licensing and Gambling acts Committee resolved to:

- **Appoint** as many licensing casework sub-committees of three members as there are combinations of three members in the total number of members of the Committee;
- **Note** that the sub-committees' powers and duties are set out in Appendix A to the report;
- **Agree** the dates on which the sub-committees will meet if required, as set out in the report.

5. Appointment of Sub-Committee for the meeting of 30 May 2023

The Committee resolved to appoint the following members to attend the Licensing and Gambling Acts Casework Sub-Committee meeting on 30 May 2023:

- Cllr Mundy
- Cllr Lygo
- Cllr Sandelson
- Cllr Rawle (Reserve)

6. Minutes of the previous meeting

The Committee agreed to **approve** the minutes of the meeting held on 06 February 2023 as a true and accurate record.

7. Dates and times of meetings

The Committee noted the dates and times of future meetings.

8. Any other business

The Committee requested that diary invites be circulated to members of Sub-Committee as required.

The meeting started at 6.00 pm and ended at 6.12 pm

Chair

Date: Monday 25 September 2023

When decisions take effect:

Cabinet: after the call-in and review period has expired

Planning Committees: after the call-in and review period has expired and the formal decision notice is issued

All other committees: immediately.

Details are in the Council's Constitution.