

# Agenda

## Housing and Homelessness Panel (Panel of the Scrutiny Committee)

This meeting will be held on:

Date: **Thursday 6 March 2025**

Time: **6.00 pm**

Place: **Zoom - Remote meeting**

**For further information** please contact:

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**Members of the public can attend to observe this meeting and.**

- may register in advance to speak to the committee in accordance with the [committee's rules](#)
- may record all or part of the meeting in accordance with the Council's [protocol](#)

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Please contact the Committee Services Officer to register to speak; to discuss recording the meeting; or with any other queries.

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## Committee Membership

Councillors: Membership 6: Quorum 3: substitutes are permitted.

Councillor Lizzy Diggins (Chair)

Councillor Theodore Jupp

Councillor Edward Mundy

Councillor Asima Qayyum

Councillor Rosie Rawle

Councillor Anne Stares

Councillor Linda Smith

Cabinet Member for Housing

Apologies and notification of substitutes received before the publication are shown under *Apologies for absence* in the agenda. Those sent after publication will be reported at the meeting. Substitutes for the Chair and Vice-chair do not take on these roles.

# Agenda

	<b>Pages</b>
<b>1 Apologies</b>	
<b>2 Declarations of Interest</b>	
<b>3 Chair's Announcements</b>	
<b>4 Notes of the previous meeting</b>	9 - 16
<p>The Panel is asked to <b>agree</b> the notes of the meeting held on 7 November 2024 and the extraordinary meeting on 27 November as a true and accurate record.</p>	
<b>5 Housing and Homelessness Panel Work Plan</b>	17 - 18
<p>The Panel is asked to consider the Work Plan and agree any amendments.</p>	
<b>6 Report back on recommendations</b>	19 - 32
<p>At its meetings on 13 November 2024 and 11 December 2024, Cabinet considered the following reports from the Housing and Homelessness Panel and made responses to the recommendations:</p> <ul style="list-style-type: none"><li>• Furnished Tenancy Scheme</li><li>• HRA Asset Management Strategy and 5 Year Investment Programme</li><li>• Tenancy Engagement and Management</li></ul> <p>Cabinet's responses to recommendations were presented to the Scrutiny Committee at its meetings on 2 December 2024 and 14 January 2025 for noting.</p> <p>The Panel is asked to <b>note</b> Cabinet's responses to its recommendations.</p>	
<b>7 Selective Licensing Implementation Update - Year 2</b>	33 - 38
<p>The Director of Planning and Regulatory Services has submitted a report updating the report for the Selective Licensing Implementation for year 2.</p> <p>Councillor Linda Smith, Cabinet Member for Housing and Communities,</p>	

	David Butler, Director of Planning and Regulatory Services and Courtney Bennett, Regulatory Services Manager will present the report and ask any questions. The Panel is asked to consider the report and agree any recommendations.	
<b>8</b>	<b>Housing Ombudsman Complaint Handling Code Self-Assessment</b>  The Director of Housing has submitted a report detailing the Housing Ombudsman Complaint Handling Code Self-Assessment. Councillor Linda Smith, Cabinet Member for Housing and Communities, Nerys Parry, Director of Housing, Bill Graves, Landlord Services Manager and Kat Mayes Customer Care & Complaints Manager will present the report and ask any questions. The Panel is asked to consider the report and agree any recommendations.	39 - 80
<b>9</b>	<b>Building Safety and Compliance</b>  The Director of Housing has submitted a report detailing the Temporary Accommodation and Homelessness Update. Councillor Linda Smith, Cabinet Member for Housing and Communities, Nerys Parry, Director of Housing, Malcolm Peek, Property Services Manager, and Aidan Heed, Senior Surveyor (Interim) HRA, will present the report and ask any questions. The Panel is asked to consider the report and agree any recommendations.	81 - 94
<b>10</b>	<b>Temporary Accommodation and Homelessness Update</b>  The Director of Housing has submitted a report detailing the Temporary Accommodation and Homelessness Update. Councillor Linda Smith, Cabinet Member for Housing and Communities, Nerys Parry, Director of Housing, Richard Wood, Housing Strategy and Needs Manager and James Pickering, Homelessness Prevention Manager, will present the report and ask any questions. The Panel is asked to consider the report and agree any recommendations.	95 - 100
<b>11</b>	<b>Housing complaint case to Ombudsman</b>	101 -

The Director of Housing has submitted a report a finding from the Local Government and Social Care Ombudsman.

Councillor Linda Smith, Cabinet Member for Housing and Communities, Nerys Parry, Director of Housing, Richard Wood, Housing Strategy and Needs Manager and James Pickering, Homelessness Prevention Manager, will present the report and ask any questions.

The Panel is asked to consider the report and agree any recommendations.

## **12 Dates of future meetings**

The Panel is asked to note the dates and times of future meetings of the Housing and Homelessness Panel:

*Next meetings are scheduled for after the Scrutiny Committee in June 2025.*

*Meetings will take place remotely via Zoom.*

## **Information for those attending**

### **Recording and reporting on meetings held in public**

Members of public and press can record, or report in other ways, the parts of the meeting open to the public. You are not required to indicate in advance but it helps if you notify the Committee Services Officer prior to the meeting so that they can inform the Chair and direct you to the best place to record.

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- Not to disturb or disrupt the meeting
- Not to edit the recording in a way that could lead to misinterpretation of the proceedings. This includes not editing an image or views expressed in a way that may ridicule or show a lack of respect towards those being recorded.
- To avoid recording members of the public present, even inadvertently, unless they are addressing the meeting.

Please be aware that you may be recorded during your speech and any follow-up. If you are attending please be aware that recording may take place and that you may be inadvertently included in these.

The Chair of the meeting has absolute discretion to suspend or terminate any activities that in his or her opinion are disruptive.

### **Councillors declaring interests**

#### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

#### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your\* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

#### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

#### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". The matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

\*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.