

Minutes of a meeting of the Licensing and Gambling Acts Committee on Monday 20 May 2024

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Committee members present:

Councillor Miles (Chair)	Councillor Waite (Vice-Chair)
Councillor Lygo	Councillor Ottino
Councillor Upton	Councillor Jupp
Councillor Sandelson	Councillor Max Morris
Councillor Muddiman	Councillor Mundy
Councillor Yeatman	Councillor Rehman
Councillor Azad	

Officers present for all or part of the meeting:

Alison Daly, Legal Adviser
Anna Dumitru, General Licensing Team Leader
Joshua Curnow, Supervising Senior Licensing Officer
Celeste Reyeslao, Committee and Member Services Officer

Apologies:

Councillor(s) Clarkson and Qayyum sent apologies.

1. Election of Chair for Council Year 2024-25

Councillor Miles proposed and Councillor Muddiman seconded the nomination of Councillor Mundy to be elected as Chair of the Committee for 2024/25. Councillor Mundy withdrew his nomination.

Councillor Sandelson proposed and Councillor Mundy seconded the nomination of Councillor Miles to be elected as Chair of the Committee for 2024/25.

Councillor Lygo proposed and Councillor Upton seconded the nomination of Councillor Waite to be elected as Chair for the council year 2024-25.

The two nominations were put to the vote and by 7 votes to 6, the Licensing and Gambling Acts Committee resolved that Councillor Miles be elected as the Chair for 2024/25.

2. Election of Vice-Chair for Council Year 2024-25

Councillor Upton proposed and Councillor Lygo seconded the nomination of Councillor Waite to be elected as Vice-Chair of the Committee for 2024/25.

There were no other nominations.

On being put to the vote, the Licensing and Gambling Acts Committee resolved that Councillor Waite be elected as Vice-Chair for 2024/25.

3. Declarations of interest

There were no declarations of interest.

4. Appointment of Sub-Committees

The Committee considered the report of the Head of Law and Governance setting out the establishment of licensing casework sub-committees for the council year to deal with casework flowing from the Council's responsibilities under the Licensing Act 2003 and the Gambling Act 2005.

The Licensing and Gambling Acts Committee resolved to:

1. **Appoint** as many licensing casework sub-committees of three members as there are combinations of three members in the total number of members of the Committee;
2. **Note** that the sub-committees' powers and duties are as set out in Appendix A to this report; and
3. **Agree** the dates on which the sub-committees will meet if required.

5. Licensing and Gambling Acts Committee Update Report

The Committee noted the update report.

6. Minutes of the previous meeting

The Committee resolved to **approve** the minutes of the meeting held on 5 February 2024 as a true and accurate record.

7. Dates and times of meetings

The Committee noted the dates and times of future meetings.

The meeting started at 6:02 pm and ended at 6:11 pm

Chair

Date: Monday 23 September 2024

When decisions take effect:

Cabinet: after the call-in and review period has expired

Planning Committees: after the call-in and review period has expired and the formal decision notice is issued

All other committees: immediately.

Details are in the Council's Constitution.