

Agenda

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Finance and Performance Panel (Panel of the Scrutiny Committee)

This meeting will be held on:

Date: **Wednesday 6 September 2023**

Time: **6.00 pm**

Place: **Zoom - Remote meeting**

For further information please contact:

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All public papers are available from the calendar link to this meeting once published

Membership

City Councillors

Councillor James Fry (Chair)

Councillor Dr Hosnieh Djafari-Marbini

Councillor Chris Jarvis

Councillor Dr Christopher Snowton

Agenda

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1 Apologies	
2 Declarations of Interest	
3 Chair's Announcements	
4 Notes of the previous meeting	7 - 10
<p>The Panel is asked to agree the notes of the meeting held on 26 January 2023 as a true and accurate record.</p>	
5 Finance and Performance Panel Work Plan	11 - 14
<p>The Panel is asked to consider the Work Plan and agree any amendments.</p>	
6 Integrated Performance Report for Q1 2023/24	15 - 36
<p>Cabinet, at its meeting on 13 September 2023, will consider a report from the Head of Financial Services on the Integrated Performance Report for Q1 2023/24. Cllr Ed Turner, Deputy Leader (Statutory) and Cabinet Member for Finance and Asset Management and Anna Winship, Management Accountancy Manager have been invited to present the report and answer questions. The Panel is asked to consider the report and agree any recommendations.</p>	
7 Treasury Management Annual Report 2022/23	37 - 52
<p><i>Appendix 1 to this item includes exempt information pursuant to Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972. If the Panel wishes to discuss matters relating to the information set out in Appendix 1 to the report, it will be necessary for the Panel to pass a resolution to exclude the press and public from the meeting.</i></p> <p>Cabinet, at its meeting on 13 September 2023, will consider a report from the Head of Financial Services on the Treasury Management Annual Report 2022/23. Cllr Ed Turner, Deputy Leader (Statutory) and Cabinet Member for Finance and Asset Management and Bill Lewis, Financial Accounting Accountancy Manager have been invited to present the report and answer questions. The Panel is asked to</p>	

consider the report and agree any recommendations.

8 Scrutiny Performance Monitoring

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The Finance and Performance Panel is asked to consider a report on how it wishes to discharge its performance monitoring function for the 2023/24 municipal year. The Panel is recommended to:

1. **Note and comment on** the end of year performance report for KPIs selected by the Finance and Performance Panel in the 2022/23 municipal year.
2. **Note and comment on** the Q1 2023/24 performance report for KPIs selected by the Finance and Performance Panel in the 2022/23 municipal year.
3. **Agree** to have Scrutiny Performance Monitoring as a standing item on the Finance and Performance Panel agenda, where written questions or invitations to relevant officers to attend the next meeting can be agreed, and previous written responses considered.
4. **Agree** to continue monitoring the KPIs selected in 2022/23, or agree any amendments for 2023/24 as required.

9 Dates of future meetings

The Panel is asked to note the dates and times of future meetings of the Finance and Performance Panel:

- 06 December 2023, 6pm
- 22 January 2024, 6pm
- 26 March 2024, 6pm

Meetings will take place remotely via Zoom.

Notes and Information for those attending

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed “Declarations of Interest” or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council’s area; licenses for land in the Council’s area; corporate tenancies; and securities. These declarations must be recorded in each councillor’s Register of Interests which is publicly available on the Council’s website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members’ Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members’ Code of Conduct says that a member “must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself” and that “you must not place yourself in situations where your honesty and integrity may be questioned”. The matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

Members Code – Other Registrable Interests

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing** of one of your Other Registerable Interests*** then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Members Code – Non Registrable Interests

Where a matter arises at a meeting which **directly relates** to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under Other Registrable Interests, then you must declare the interest.

You must not take part in any discussion or vote on the matter and must not remain in the room, if you answer in the affirmative to this test:

“Where a matter affects the financial interest or well-being:

- a. to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;

b. a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest You may speak on the matter only if members of the public are also allowed to speak at the meeting.”

Otherwise, you may stay in the room, take part in the discussion and vote.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member’s spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

** Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person’s quality of life, either positively or negatively, is likely to affect their wellbeing.

*** Other Registrable Interests: a) any unpaid directorships b) any Body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority c) any Body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.