

# Agenda

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## Scrutiny Committee

This meeting will be held on:

Date: **Monday 6 March 2023**

Time: **6.00 pm**

Place: **Long Room - Oxford Town Hall**

**For further information** please contact:

Lucy Brown, Committee and Member Services Officer, Committee Services Officer

☎ 01865 252784

✉ [DemocraticServices@oxford.gov.uk](mailto:DemocraticServices@oxford.gov.uk)

**Members of the public can attend to observe this meeting and.**

- may register in advance to speak to the committee in accordance with the [committee's rules](#)
- may record all or part of the meeting in accordance with the Council's [protocol](#)

Information about speaking and recording is set out in the agenda and on the [website](#)

Please contact the Committee Services Officer to register to speak; to discuss recording the meeting; or with any other queries.

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## Committee Membership

Councillors: Membership 12: Quorum 4 substitutes are permitted.

Councillor Dr Christopher Smowton  
(Chair)

Councillor Lizzy Diggins (Vice-Chair)

Councillor Mohammed Altaf-Khan

Councillor Lubna Arshad

Councillor Tiago Corais

Councillor Barbara Coyne

Councillor Chris Jarvis

Leader of the Green Group

Councillor Edward Mundy

Councillor Lucy Pegg

Councillor Mike Rowley

Councillor Jemima Hunt

Apologies and notification of substitutes received before the publication are shown under *Apologies for absence* in the agenda. Those sent after publication will be reported at the meeting. Substitutes for the Chair and Vice-chair do not take on these roles.

# Agenda

	Pages
<b>1 Apologies for absence</b>	
<b>2 Declarations of interest</b>	
<b>3 Chair's Announcements</b>	
<b>4 Minutes</b>	9 - 12
<p>Minutes from 1 February 2023.</p> <p><b>Recommendation:</b> That the minutes of the meeting held on 01 February 2023 be APPROVED as a true and accurate record.</p>	
<b>5 Work Plan and Forward Plan</b>	13 - 22
<p>The work plan is driven to a very large extent by the Cabinet Forward Plan a summary of which is attached. The Scrutiny Committee agrees its priorities for items coming onto the Forward Plan, which then form part of its work plan.</p> <p>The Committee is recommended to:</p> <ol style="list-style-type: none"><li><b>Confirm</b> its agreement to the current priorities and the work plan both of which are attached.</li></ol>	
<b>6 Annual Update of the Council's Business Plan</b>	23 - 98
<p>Cabinet will, at its meeting on 15 March 2023, consider a report on the Annual update of the Council's Business Plan. Cllr Brown, Leader of the Council and Cabinet Member for Inclusive Economy and Partnerships, Caroline Green, Chief Executive of the Council, and Mish Tullar, Head of Corporate Strategy, have been invited to present the report and to answer questions.</p> <p>The Committee is asked to consider the report and to agree any</p>	

recommendations it wishes to make to Cabinet.

## **7 Integrated Care Strategy Update**

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Cabinet will, at its meeting on 15 March 2023, consider a report on the Integrated Care System Strategy Update. Cllr Louise Upton, Cabinet Member for Health and Transport, Mish Tullar, Head of Corporate Strategy, and Dani Granito, Policy and Partnership Team Manager, have been invited to present the report and answer questions.

The Committee is asked to consider the report and to agree any recommendations it wishes to make to Cabinet.

## **8 Integrated Performance Report for Q3 2022/23**

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176

Cabinet will, at its meeting on 15 March 2023, consider a report on the Integrated Performance Report for Quarter 3 2022/23. Cllr Ed Turner, Cabinet Member for Finance and Asset Management, Nigel Kennedy, Head of Financial Services, and Anna Winship, Management Accountancy Manager, have been invited to present the report and answer questions.

The Committee is asked to consider the report and to agree any recommendations it wishes to make to Cabinet.

## **9 Reports for approval**

The Committee is asked to approve reports and recommendations on the following for submission to Cabinet:

## **10 Report back on recommendations and from Scrutiny Panel meetings**

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At its meeting on 08 February 2023, Cabinet considered the following reports from the Scrutiny Committee and made responses to the recommendations:

- Budget Review Group
- Covered Market Masterplan
- Disciplinary Policy

The recommendation made on the Disciplinary Policy at the last meeting was accepted at the meeting and incorporated in advance of Council but was submitted to Cabinet afterwards for completeness.

The Housing and Homelessness Panel is due to meet on 02 March

2023 and will consider a report to Cabinet on the Housing, Homelessness, and Rough Sleeping Strategy. The recommendations of the Panel will be reported at the Committee.

## **11 Dates of future meetings**

### **Scrutiny Committee**

- 04 April 2023

### **Standing Panels**

Housing & Homelessness: 24 April 2023

Finance & Performance: 28 March 2023

Climate & Environment Panel: 09 March 2023

Companies Scrutiny Panel will meet on the same dates as the SJVG:  
27 April 2023

**All meetings start at 6.00 pm.**

## **Information for those attending**

### **Recording and reporting on meetings held in public**

Members of public and press can record, or report in other ways, the parts of the meeting open to the public. You are not required to indicate in advance but it helps if you notify the Committee Services Officer prior to the meeting so that they can inform the Chair and direct you to the best place to record.

The Council asks those recording the meeting:

- To follow the protocol which can be found on the Council's [website](#)
- Not to disturb or disrupt the meeting
- Not to edit the recording in a way that could lead to misinterpretation of the proceedings. This includes not editing an image or views expressed in a way that may ridicule or show a lack of respect towards those being recorded.
- To avoid recording members of the public present, even inadvertently, unless they are addressing the meeting.

Please be aware that you may be recorded during your speech and any follow-up. If you are attending please be aware that recording may take place and that you may be inadvertently included in these.

The Chair of the meeting has absolute discretion to suspend or terminate any activities that in his or her opinion are disruptive.

### **Councillors declaring interests**

#### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

#### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your\* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

#### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

#### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". The matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

\*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.