

Agenda

Cabinet

This meeting will be held on:

Date: **Wednesday 13 July 2022**

Time: **6.00 pm**

Place: **The Old Library - Oxford Town Hall**

For further information please contact:

Emma Lund, Committee and Member Services Officer

📞 01865 252367

✉ DemocraticServices@oxford.gov.uk

Members of the public can attend to observe this meeting and:

- may submit a question about any item for decision at the meeting in accordance with the [Cabinet's rules](#)
- may record all or part of the meeting in accordance with the Council's [protocol](#)

Details of how City Councillors and members of the public may engage with this meeting are set out later in the agenda. Information about recording is set out later in the agenda and on the [website](#)

Please contact the Committee Services Officer to submit a question; to discuss recording the meeting; or with any other queries.

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All public papers are available from the calendar link to this meeting once published

Cabinet Members

Councillor Susan Brown	Leader, Inclusive Economy and Partnerships
Councillor Ed Turner	Deputy Leader (Statutory) - Finance and Asset Management
Councillor Shaista Aziz	Cabinet Member for Inclusive Communities and Culture
Councillor Nigel Chapman	Cabinet Member for Citizen Focused Services
Councillor Alex Hollingsworth	Cabinet Member for Planning and Housing Delivery
Councillor Chewe Munkonge	Deputy Leader, Cabinet Member for Leisure and Parks
Councillor Linda Smith	Cabinet Member for Housing
Councillor Imogen Thomas	Cabinet Member for Zero Carbon Oxford and Climate Justice
Councillor Louise Upton	Cabinet Member for Health and Transport
Councillor Diko Walcott	Cabinet Member for Safer Communities

Apologies received before the publication are shown under *Apologies for absence* in the agenda. Those sent after publication will be reported at the meeting.

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Agenda

Items to be considered at this meeting in open session (part 1) and in confidential session (part 2).

Future items to be discussed by the Cabinet can be found on the Forward Plan which is available on the Council's [website](#)

	Pages
1 Apologies for Absence	
An apology for absence has been received from Councillor Imogen Thomas, Cabinet Member for Zero Carbon Oxford and Climate Justice	
2 Declarations of Interest	
3 Addresses and Questions by Members of the Public	
4 Councillor Addresses on any item for decision on the Cabinet agenda	
5 Councillor Addresses on Neighbourhood Issues	
6 Items raised by Cabinet Members	
7 Scrutiny reports	
Scrutiny Committee will meet on 5 July 2022. The following reports are expected and will be published as a supplement, together with any other recommendations to Cabinet from that meeting:	
<ul style="list-style-type: none">• Tenant Involvement and Empowerment Report• Oxford City Council Safeguarding Report• Oxford City Council's Electric Vehicle Infrastructure Strategy• Growth Fund Cycle Routes• Waterways Update	
8 Oxford City Council Safeguarding Report 2021/22	13 - 38
Lead Member: Cabinet Member for Safer Communities (Councillor Diko Walcott)	

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The Head of Corporate Strategy has submitted a report on the progress made on the Oxford City Council's Safeguarding Action Plan 2021-22.

Cabinet is recommended to:

1. **Note** the key achievements of the Safeguarding work delivered through Oxford City Council during 2021/2022; and
2. **Approve** the Safeguarding Action Plan 2022/23 set out at Appendix 1.

9 **Oxford City Electric Vehicle Infrastructure Strategy**

39 - 186

Lead Member: Cabinet Member for Health and Transport (Councillor Louise Upton)

The Head of Corporate Strategy has submitted a report inviting Cabinet to approve the Oxford City Council Electric Vehicle Infrastructure Strategy.

Cabinet is recommended to:

1. **Approve** the draft Electric Vehicle Infrastructure Strategy as set out at Appendix 1, confirming the principles for future decision making within this strategy and delegate authority to the Head of Corporate Strategy in consultation with the Cabinet Member for Health and Transport to make further minor amendments to the draft Strategy prior to its adoption;
2. **Note** that an Implementation Plan will follow for Cabinet approval in Autumn 2022;
3. **Adopt** the Oxfordshire Electric Vehicle Infrastructure Strategy which links in a complementary way with the Oxford city specific policies and actions set out in the Electric Vehicle Charging Infrastructure Strategy.

10 **Variation to Allocation of Growth Funding to Cycle Routes**

187 -
196

Lead Member: Cabinet Member for Health and Transport (Councillor Louise Upton)

The Executive Director (Development) has submitted a report seeking Cabinet approval for variation to the schemes to be funded from the £1m Growth Deal funding previously approved in March 2020 and the return of funds to Oxfordshire County Council for the delivery of the Marston Road Crossing improvement.

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Cabinet is recommended to:

1. **Approve** a variation to the schemes to be funded from the £1m Growth Deal funding (previously approved in March 2020) as set out at Appendix 2;
2. **Delegate authority** to the Executive Director (Development) in consultation with the Head of Financial Services/Section 151 Officer, The Head of Law and Governance and the Cabinet Member for Health and Transport to make any further variations to the schemes, and any amendments to the funding agreement, that are within the approved budget and comply with the requirements of the Growth Deal Funding Agreement;
3. **Agree** the return of £140k to Oxfordshire County Council for the delivery of the Marston Road Crossing improvement which has been absorbed into a larger scheme; and
4. **Delegate authority** to the Executive Director (Development) in consultation with the Head of Financial Services/Section 151 Officer, the Head of Law and Governance and the Cabinet Member for Health and Transport to appoint contractors and award contracts to deliver the Growth Deal cycle schemes in accordance with the contract rules contained in the Council's Constitution.

11 **Oxford Playing Pitch Strategy 2022-2036**

197 -
298

Lead Member: Deputy Leader, Cabinet Member for Leisure and Parks (Councillor Chewe Munkonge)

The Head of Community Services has submitted a report to seek approval for the Oxford Playing Pitch Strategy 2022 – 2036.

Cabinet is recommended to:

1. **Approve** the Oxford Playing Pitch Strategy 2022 – 2036 which will help enable residents to maintain active lifestyles on fit-for-purpose outdoor playing pitches.

12 **Introduction of a local connection test to the self-build and custom housebuilding register**

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Lead Member: Cabinet Member for Planning and Housing Delivery (Councillor Alex Hollingsworth)

The Head of Planning Services has submitted a report to ask Cabinet to adopt a Local Connection Test to the Self-Build and Custom

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Housebuilding Register following public consultation and updated government guidance.

Cabinet is recommended to:

1. **Approve** the implementation of a local connection test in order to determine whether an applicant has a local connection to Oxford;
2. **Approve** the criteria to be applied in considering applications for the Self-build and Custom Housebuilding Register as set out at paragraph 11 of the report; and
3. **Approve** the splitting of the current Self-build and Custom Housebuilding Register into two parts which would differentiate between people with a local connection and those who do not have a local connection.

13 **Medium Term Financial Strategy 2023-24 to 2026-27**

309 -
322

Lead Member: Deputy Leader (Statutory) - Finance and Asset Management (Councillor Ed Turner)

The Head of Financial Services has submitted a report to agree the budget setting strategy for the forthcoming Medium Term Financial Plan 2023-24 to 2026-27.

Cabinet is recommended to:

1. **Approve** the budget setting strategy for the Medium Term Financial Plan 2023-24 to 2026-27.

14 **Park and Ride Charges**

323 -
336

Lead Member: Deputy Leader (Statutory) - Finance and Asset Management (Councillor Ed Turner)

The Executive Director (Development) has submitted a report seeking Cabinet approval of changes to the charging period at Oxford City Council Park and Ride sites, and for a trial period to offer combined parking and bus tickets.

Cabinet is recommended to:

1. **Agree** the use of combined parking and bus tickets at Oxford City Council Park and Ride sites at a reduced price for a six-month trial period from 30 September 2022 (subject to a review after three months);
2. **Delegate** authority to the Executive Director (Development) in

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consultation with the Head of Financial Services/S151 Officer and the Deputy Leader (Statutory) – Finance and Asset Management to negotiate and finalise the terms of any agreement associated with this trial;

3. **Agree** that ability to purchase combined parking and bus tickets at Oxford City Council Park and Ride will continue as a permanent change beyond the trial. This relates to the types of ticket not the price paid;
4. **Agree** to amend the 1-11 hour parking period to become 1-16 hours and the 11-24 hour period to become 16-24 hours. This would commence on the same date as the trial but be a permanent change; and
5. **Delegate authority** to the Executive Director (Development) in consultation with the Head of Financial Services/S151 Officer, the Deputy Leader (Statutory) – Finance and Asset Management and the Cabinet Member for Health and Transport to continue or amend the trial based on a review of the trial feedback and income generated.

15 **Additional loan finance to Oxford West End Developments (OxWED LLP)**

337 -
340

Lead Member: Deputy Leader (Statutory) - Finance and Asset Management (Councillor Ed Turner)

The Executive Director (Development) has submitted a report to seek an in-year budget increase to allow Oxford City Council to lend Oxford West End Developments (OxWED LLP) up to £600,000 to support the redevelopment of Oxpens.

Cabinet is recommended to:

1. **Recommend to Council** that it increases the capital budget by £600,000 to allow the City Council to loan Oxford West End Developments (OxWED) LLP these funds;
2. **Delegate authority** to the Head of Financial Services/S151 Officer in consultation with the Deputy Leader (Statutory) - Finance and Asset Management to agree terms and draw down the up to £600,000 loan to OxWED.

16 **Appointments to Outside Bodies 2022/23**

341 -
358

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Lead Member: Leader - Inclusive Economy and Partnerships
(Councillor Susan Brown)

The Head of Law and Governance has submitted a report to agree appointments to Outside Bodies for the 2022/23 Council year.

Cabinet is recommended to:

1. **Approve** appointments to charities, trusts, community associations and other organisations as shown in Appendices 1A – 1D and note the appointments to partnerships as detailed in Appendix 1E;
2. **Note** the guidance for appointees as detailed in Appendix 2;
3. **Delegate authority to** the Head of Law and Governance, in consultation with the Leader of the Council, and where appropriate with other group leaders, to make any changes to appointments to Outside Bodies as may be required during the course of the Council year 2022/23.

17 Minutes

359 -
368

Recommendation: That Cabinet resolves to **approve** the minutes of the meeting held on 15 June 2022 as a true and accurate record.

18 Dates of Future Meetings

Meetings are scheduled for the following dates:

10 August 2022

14 September 2022

19 October 2022

16 November 2022

14 December 2022

All meetings start at 6.00pm

Matters Exempt from Publication

If Cabinet wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication

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part of the agenda, it will be necessary for Cabinet to pass a resolution in accordance with the provisions of Paragraph 4(2)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

Cabinet may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Part Two – matters exempt from publication

19	Park and Ride Charges - Appendix 1	369 - 370
20	Additional loan finance to Oxford West End Developments (OxWED LLP) - Appendices 1 and 2	371 - 424

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Information for those attending

Recording and reporting on meetings held in public

Members of public and press can record, or report in other ways, the parts of the meeting open to the public. You are not required to indicate in advance but it helps if you notify the Committee Services Officer prior to the meeting so that they can inform the Chair and direct you to the best place to record.

The Council asks those recording the meeting:

- To follow the protocol which can be found on the Council's [website](#)
- Not to disturb or disrupt the meeting
- Not to edit the recording in a way that could lead to misinterpretation of the proceedings. This includes not editing an image or views expressed in a way that may ridicule or show a lack of respect towards those being recorded.
- To avoid recording members of the public present, even inadvertently, unless they are addressing the meeting.

Please be aware that you may be recorded during your speech and any follow-up. If you are attending please be aware that recording may take place and that you may be inadvertently included in these.

The Chair of the meeting has absolute discretion to suspend or terminate any activities that in his or her opinion are disruptive.

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". The matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

How Oxford City Councillors and members of the public can engage at Cabinet

Addresses and questions by members of the public (15 minutes in total)

Members of the public can submit questions in writing about any item for decision at the meeting. Questions, stating the relevant agenda item, must be received by the Head of Law and Governance by 9.30am two working days before the meeting (eg for a Tuesday meeting, the deadline would be 9.30am on the Friday before). Questions can be submitted either by letter or by email (to cabinet@oxford.gov.uk).

Answers to the questions will be provided in writing at the meeting; supplementary questions will not be allowed. If it is not possible to provide an answer at the meeting it will be included in the minutes that are published on the Council's website within 2 working days of the meeting.

The Chair has discretion in exceptional circumstances to agree that a submitted question or related statement (dealing with matters that appear on the agenda) can be asked verbally at the meeting. In these cases, the question and/or address is limited to 3 minutes, and will be answered verbally by the Chair or another Cabinet member or an officer of the Council. The text of any proposed address must be submitted within the same timescale as questions.

For this agenda item the Chair's decision is final.

Councillors speaking at meetings

Oxford City councillors may, when the chair agrees, address the Cabinet on an item for decision on the agenda (other than on the minutes). The member seeking to make an address must notify the Head of Law and Governance by 9.30am at least one working day before the meeting, stating the relevant agenda items. An address may last for no more than three minutes. If an address is made, the Cabinet member who has political responsibility for the item for decision may respond or the Cabinet will have regard to the points raised in reaching its decision.

Councillors speaking on Neighbourhood issues (10 minutes in total)

Any City Councillor can raise local issues on behalf of communities directly with the Cabinet. The member seeking to make an address must notify the Head of Law and Governance by 9.30am at least one working day before the meeting, giving outline details of the issue. Priority will be given to those members who have not already addressed the Cabinet within the year and in the order received. Issues can only be raised once unless otherwise agreed by the Cabinet. The Cabinet's responsibility will be to hear the issue and respond at the meeting, if possible, or arrange a written response within 10 working days.

Items raised by Cabinet members

Such items must be submitted within the same timescale as questions and will be for discussion only and not for a Cabinet decision. Any item which requires a decision of the Cabinet will be the subject of a report to a future meeting of the Cabinet.