

Agenda

Cabinet

This meeting will be held on:

Date: **Wednesday 15 June 2022**

Time: **6.00 pm**

Place: **Long Room - Oxford Town Hall**

For further information please contact:

Emma Lund, Committee and Member Services Officer

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✉ DemocraticServices@oxford.gov.uk

Members of the public can attend to observe this meeting and.

- may submit a question about any item for decision at the meeting in accordance with the [Cabinet's rules](#)
- may record all or part of the meeting in accordance with the Council's [protocol](#)

Details of how City Councillors and members of the public may engage with this meeting are set out later in the agenda. Information about recording is set out later in the agenda and on the [website](#)

Please contact the Committee Services Officer to submit a question; to discuss recording the meeting; or with any other queries.

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All public papers are available from the calendar link to this meeting once published

Cabinet Members

Councillor Susan Brown	Leader of the Council, Inclusive Economy and Partnerships
Councillor Ed Turner	Deputy Leader (Statutory) - Finance and Asset Management
Councillor Shaista Aziz	Cabinet Member for Communities and Culture
Councillor Nigel Chapman	Cabinet Member for Citizen Focused Services
Councillor Alex Hollingsworth	Cabinet Member for Planning and Housing Delivery
Councillor Chewe Munkonge	Deputy Leader, Cabinet Member for Leisure and Parks
Councillor Linda Smith	Cabinet Member for Housing
Councillor Imogen Thomas	Cabinet Member for Zero Carbon Oxford and Climate Justice
Councillor Louise Upton	Cabinet Member for Health and Transport
Councillor Diko Walcott	Cabinet Member for Safer Communities

Apologies received before the publication are shown under *Apologies for absence* in the agenda. Those sent after publication will be reported at the meeting.

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Agenda

Items to be considered at this meeting in open session (part 1) and in confidential session (part 2).

Future items to be discussed by the Cabinet can be found on the Forward Plan which is available on the Council's [website](#)

	Pages
1 Apologies for Absence	
2 Declarations of Interest	
3 Addresses and Questions by Members of the Public	
4 Councillor Addresses on any item for decision on the Cabinet agenda	
5 Councillor Addresses on Neighbourhood Issues	
6 Items raised by Cabinet Members	
7 Scrutiny Reports	
Scrutiny Committee will meet on 8 June 2022. The following reports are expected and will be published as a supplement, together with any other recommendations to Cabinet from that meeting:	
<ul style="list-style-type: none">• Oxford's Economic Strategy – Consultation Report and Recommendations• City Centre Action Plan (Draft) – Consultation Report and Recommendations• Waterways Update• Report of the Child Poverty Review Group	
8 Oxford's Economic Strategy - Consultation Report and Recommendations	13 - 184
Lead Member: Leader - Inclusive Economy and Partnerships (Councillor Susan Brown)	
The Executive Director (Development) has submitted a report inviting Cabinet to note the recommended revisions to Oxford's Economic Strategy following the recent consultation and to recommend adoption	

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of the document.

Cabinet is recommended to:

1. **Note** the recommended changes to the Consultation version of Oxford's Economic Strategy as set out in Appendix 3 to this report; and
2. **Adopt** and publish the revised version of Oxford's Economic Strategy at Appendix 1.

9 **Oxford City Centre Action Plan (Draft) - Consultation Report and Recommendations**

185 -
364

Lead Member: Cabinet Member for Zero Carbon Oxford and Climate Justice (Councillor Imogen Thomas)

The Head of Regeneration and Economy has submitted a report setting out recommended revisions to the Consultation Report City Centre Action Plan and recommending adoption of the Plan.

Cabinet is recommended to:

1. **Note** the recommended changes to the consultation version of the City Centre Action Plan as set out within Appendix 3; and
2. **Adopt** and publish the revised Oxford City Centre Action Plan.

10 **Proposal for Public Realm Improvements on Council Owned Land in the City Centre**

365 -
368

Lead Member: Deputy Leader (Statutory) - Finance and Asset Management (Councillor Ed Turner)

The Executive Director (Development) has submitted a report to seek approval of a public realm improvement scheme on Council owned land in the City Centre, including approval of planned works and required property and legal procedures to deliver the scheme.

Cabinet is recommended to:

1. **Approve** the public realm improvement scheme on Council owned land in the City Centre, including approval of planned works and required property and legal procedures to deliver the scheme (see Confidential Appendix 1 for more details);
2. **Recommend to Council** to approve a capital budget of £297K for delivery of the public realm improvement scheme (see Confidential Appendix 1 for more details);

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	<p>3. Delegate authority to the Executive Director (Development) in consultation with the Council's Section 151 Officer, the Head of Law and Governance and the Deputy Leader (Statutory) - Finance and Asset Management to agree the final works details, budget changes, and submission of any planning application for this public realm improvement on Council owned land in the city centre (see Confidential Appendix 1 for more details).</p>	
11	<p>Draft West End and Osney Mead Supplementary Planning Document</p> <p>Lead Member: Cabinet Member for Planning and Housing Delivery (Councillor Alex Hollingsworth)</p> <p>The Head of Planning Services has submitted a report to ask Cabinet to formally approve the Draft West End and Osney Mead Supplementary Planning Document to go out to public consultation.</p> <p>Cabinet is recommended to:</p> <ol style="list-style-type: none"> 1. Approve the Draft West End and Osney Mead Supplementary Planning Document (SPD) to go out to public consultation; and 2. Authorise the Head of Planning Services, in consultation with the Cabinet Member for Planning and Housing Delivery, to make any necessary editorial corrections to the SPD prior to going out to public consultation. 	369 - 390
12	<p>Oxford Local Plan Local Development Scheme 2022 - 2027</p> <p>Lead Member: Cabinet Member for Planning and Housing Delivery (Councillor Alex Hollingsworth)</p> <p>The Head of Planning Services has submitted a report to present for approval the updated programme for the preparation of documents which will form the Council's Development Plan.</p> <p>Cabinet is recommended to:</p> <ol style="list-style-type: none"> 1. Approve the Oxford Local Development Scheme 2022 – 2027. 	391 - 412
13	<p>Local Electric Vehicle Infrastructure Grant and Project</p> <p>Lead Member: Cabinet Member for Zero Carbon Oxford and Climate Justice (Councillor Imogen Thomas)</p>	413 - 430

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The Head of Corporate Strategy has submitted a report to seek approval for the City Council's participation in a countywide bid to Government under the new Local Electric Vehicle Infrastructure (LEVI) pilot fund, led by Oxfordshire County Council, which if successful will fund the installation of Electric Vehicle Charging Infrastructure in Oxford.

Cabinet is recommended to:

1. **Grant approval** for Oxford City Council to collaborate in the project (called OXLEVI) and funding bid in June 2022, and, if successful, to deliver the scheme, subject to negotiations with Government and partner organisations associated with the project;
2. **Delegate authority** to the Head of Corporate Strategy, in consultation with the Cabinet Member for Health and Transport, the Cabinet Member for Zero Carbon Oxford and Climate Justice, the Head of Financial Services/Section 151 Officer, and the Council's Monitoring Officer, to enter into funding, partnership, contracts and other necessary agreements for the purpose of delivering the scheme, including expenditure as necessary of remaining GULO grant funding held by the Council;
3. **Authorise officers** to deliver installation of EV Charging infrastructure in Oxford's car parks, having regard to other potential purposes to seek to optimise the use of space;
4. **Grant approval** for funding of up to £80k (£8k pa) to cover contract management for the installed infrastructure over the next 10 years, with the expectation that this figure will be increasingly offset by revenues generated; and
5. **Note** that the Oxford City EV Infrastructure Strategy is scheduled for the July Cabinet, while due to the June grant deadline the OXLEVI project item has been brought forward to the June Cabinet. The delivery of this project within Oxford will be aligned with the principles set out in the Strategy.

14 **Review of the Anti-Racism Charter**

431 -
454

Lead Member: Cabinet Member for Communities and Culture
(Councillor Shaista Aziz)

The Head of Community Services has submitted a report to highlight the scheduled review of the Anti-Racism Charter, which has involved community focus groups, and to ask Cabinet to approve the recommended changes and actions.

Cabinet is recommended to:

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1. **Approve** the updated Anti-Racism Charter at Appendix 1 and the actions shown in Table 1 of the report.

15 **Draft Oxfordshire Food Strategy**

455 -
488

Lead Member: Cabinet Member for Health and Transport (Councillor Louise Upton), Cabinet Member for Communities and Culture (Councillor Shaista Aziz)

The Executive Director (Communities and People) has submitted a report setting out the partnership work which has enabled the development of the draft Oxfordshire Food Strategy and outlining the ambitions established in Part 1 which will guide the development of the action plan in Part 2.

Cabinet is recommended to:

1. **Endorse** the Oxfordshire Food Strategy: Part 1, including the principles and framework for delivery;
2. **Delegate authority** to the Executive Director (Communities and People) in consultation with the Cabinet Member for Health and Transport and the Cabinet Member for Communities and Culture to make any necessary amendments to the draft strategy as it goes through the County and District approvals process, with a revised document returning in the autumn;
3. **Note** that Part 2 will see the development of a detailed action plan for and that this will return to Cabinet in the autumn; and
4. **Note** the grant allocation proposed by the County Council to assist with the development of Part 2.

16 **National Non-Domestic Rates Discretionary Rate Relief Policy**

489 -
512

Lead Member: Cabinet Member for Citizen Focused Services (Councillor Nigél Chapman)

The Head of Financial Services has submitted a report to seek approval for an updated National Non-Domestic Rates Discretionary Relief policy.

Cabinet is recommended to:

1. **Approve** the updated National Non-Domestic Rates (NNDR) Discretionary Rate Relief policy as attached at Appendix 1.

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17	<p>Repairs to 2-4 Gloucester Street & 24-26 George Street, Oxford</p> <p>Lead Member: Deputy Leader (Statutory) - Finance and Asset Management (Councillor Ed Turner)</p> <p>The Head of Corporate Property has submitted a report to seek approval for a budget of £770,000 for the repair of 2-4 Gloucester Street & 24-26 George Street, Oxford, in order to facilitate letting of the building.</p> <p>Cabinet is recommended to:</p> <ol style="list-style-type: none"> 1. Approve a budget of £770,000 to spend on 2-4 Gloucester Street & 24-26 George Street, Oxford from the existing budget assigned for Condition Survey works. 	513 - 516
18	<p>Disposal of Council Dwelling Houses</p> <p>Lead Member: Cabinet Member for Housing (Councillor Linda Smith), Deputy Leader (Statutory) - Finance and Asset Management (Councillor Ed Turner)</p> <p>The Head of Housing has submitted a report to seek approval for the sale of four Council owned properties on the open market, with the use of the resulting capital receipts into the General Fund for regeneration purposes.</p> <p>Cabinet is recommended to:</p> <ol style="list-style-type: none"> 1. Approve the disposal of the freeholds of 39 Long Close, 163 Walton Street, 8 Cowley Road and 46 Stubbs Avenue; 2. Approve the use of the resulting capital receipt into the General Fund for regeneration purposes; and 3. Delegate authority to the Executive Director (Communities and People), in consultation with the Cabinet Member for Housing, to approve the terms of sale for each property. 	517 - 522
19	<p>Minutes</p> <p>Recommendation: That Cabinet resolves to approve the minutes of the meeting held on 13 April 2022 as a true and accurate record.</p>	523 - 528

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20 **Dates of Future Meetings**

Meetings are scheduled for the following dates:

- 13 July 2022
- 10 August 2022
- 14 September 2022
- 19 October 2022
- 16 November 2022
- 14 December 2022
- 25 January 2023

All meetings start at 6.00pm.

Matters Exempt from Publication

If Cabinet wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for Cabinet to pass a resolution in accordance with the provisions of Paragraph 4(2)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

Cabinet may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Part Two – matters exempt from publication

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|----|---|--------------|
| 21 | Proposal for public realm improvements on Council owned land in the city centre - Appendices 1 and 2 | 529 -
540 |
| 22 | Repairs to 2-4 Gloucester Street and 24-26 George Street, Oxford - Appendices 1 and 2 | 541 -
544 |

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Oxford City Council, Town Hall, St Aldate's Oxford OX1 1BX

Information for those attending

Recording and reporting on meetings held in public

Members of public and press can record, or report in other ways, the parts of the meeting open to the public. You are not required to indicate in advance but it helps if you notify the Committee Services Officer prior to the meeting so that they can inform the Chair and direct you to the best place to record.

The Council asks those recording the meeting:

- To follow the protocol which can be found on the Council's [website](#)
- Not to disturb or disrupt the meeting
- Not to edit the recording in a way that could lead to misinterpretation of the proceedings. This includes not editing an image or views expressed in a way that may ridicule or show a lack of respect towards those being recorded.
- To avoid recording members of the public present, even inadvertently, unless they are addressing the meeting.

Please be aware that you may be recorded during your speech and any follow-up. If you are attending please be aware that recording may take place and that you may be inadvertently included in these.

The Chair of the meeting has absolute discretion to suspend or terminate any activities that in his or her opinion are disruptive.

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". The matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

How Oxford City Councillors and members of the public can engage at Cabinet

Addresses and questions by members of the public (15 minutes in total)

Members of the public can submit questions in writing about any item for decision at the meeting. Questions, stating the relevant agenda item, must be received by the Head of Law and Governance by 9.30am two working days before the meeting (eg for a Tuesday meeting, the deadline would be 9.30am on the Friday before). Questions can be submitted either by letter or by email (to cabinet@oxford.gov.uk).

Answers to the questions will be provided in writing at the meeting; supplementary questions will not be allowed. If it is not possible to provide an answer at the meeting it will be included in the minutes that are published on the Council's website within 2 working days of the meeting.

The Chair has discretion in exceptional circumstances to agree that a submitted question or related statement (dealing with matters that appear on the agenda) can be asked verbally at the meeting. In these cases, the question and/or address is limited to 3 minutes, and will be answered verbally by the Chair or another Cabinet member or an officer of the Council. The text of any proposed address must be submitted within the same timescale as questions.

For this agenda item the Chair's decision is final.

Councillors speaking at meetings

Oxford City councillors may, when the chair agrees, address the Cabinet on an item for decision on the agenda (other than on the minutes). The member seeking to make an address must notify the Head of Law and Governance by 9.30am at least one working day before the meeting, stating the relevant agenda items. An address may last for no more than three minutes. If an address is made, the Cabinet member who has political responsibility for the item for decision may respond or the Cabinet will have regard to the points raised in reaching its decision.

Councillors speaking on Neighbourhood issues (10 minutes in total)

Any City Councillor can raise local issues on behalf of communities directly with the Cabinet. The member seeking to make an address must notify the Head of Law and Governance by 9.30am at least one working day before the meeting, giving outline details of the issue. Priority will be given to those members who have not already addressed the Cabinet within the year and in the order received. Issues can only be raised once unless otherwise agreed by the Cabinet. The Cabinet's responsibility will be to hear the issue and respond at the meeting, if possible, or arrange a written response within 10 working days.

Items raised by Cabinet members

Such items must be submitted within the same timescale as questions and will be for discussion only and not for a Cabinet decision. Any item which requires a decision of the Cabinet will be the subject of a report to a future meeting of the Cabinet.