

# Agenda

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## Companies Scrutiny Panel

This meeting will be held on:

Date: **Monday 13 December 2021**

Time: **6.00 pm**

Place: **Remote (Zoom)**

**For further information** please contact:

Tom Hudson, Scrutiny Officer, Committee Services Officer

☎ 01865 252191

✉ [DemocraticServices@oxford.gov.uk](mailto:DemocraticServices@oxford.gov.uk)

**Members of the public can attend to observe this meeting and.**

- may register in advance to speak to the committee in accordance with the [committee's rules](#)
- may record all or part of the meeting in accordance with the Council's [protocol](#)

Information about speaking and recording is set out in the agenda and on the [website](#)

Please contact the Committee Services Officer to register to speak; to discuss recording the meeting; or with any other queries.

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## **Committee Membership**

Councillors: Membership 6: Quorum 3: substitutes are not permitted.

Councillor Nigel Chapman

Councillor James Fry

Councillor Tom Landell Mills

Councillor Katherine Miles

Councillor Edward Mundy

Councillor Lucy Pegg

Apologies and notification of substitutes received before the publication are shown under *Apologies for absence* in the agenda. Those sent after publication will be reported at the meeting. Substitutes for the Chair and Vice-chair do not take on these roles.

# Agenda

	Pages
<b>1 Apologies for absence</b>	
<b>2 Declarations of Interest</b>	
<b>3 Announcements and verbal updates from the Chair and/or the Scrutiny Officer</b>  Announcements and verbal updates on matter relevant to the agenda items or to the operation of the Panel from the Chair; Scrutiny Officer; or with the Chair's permission from other officers in attendance.	
<b>4 Notes of the previous meeting</b>  <b>Recommendation:</b> that the open and confidential notes of the meeting held on 24 November 2021 be approved.	7 - 12
<b>5 Tree Planting and Management</b>  The Scrutiny Committee has asked the Companies Scrutiny Panel to consider a report concerning tree planting and management by ODS, specifically in light of discussions arising from the Council's Urban Forest Strategy. ODS representatives Laura Harlock, Parks and Open Spaces Manager, Jason Munro, Head of Service (Operations), and Simon Howick, Managing Director, have been invited to attend for this item.  The Panel is asked to consider the report, <b>NOTE</b> it, and <b>AGREE</b> any recommendations the Panel may wish to make to the Shareholder and Joint Venture Group or to the Cabinet.	13 - 14
<b>6 Items to be considered in private</b>  <b>Items to be considered in private - matters exempt from publication</b>  If the Panel wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda or at any other point in the meeting, it will be necessary for the Panel to pass a resolution to that effect in	

accordance with the provisions of Paragraph 4(2)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972. .

The Panel may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

## **7 Shareholder and Joint Venture Group reports**

Shareholder and Joint Venture Group reports for consideration are listed separately below.

### **8a ODS reports**

15 - 48

To consider the ODS reports to the Shareholder and Joint Venture Group meeting on 20 December 2021, of which there are two.

The Panel is asked to consider the report and **AGREE** the questions or issues it wishes to raise at the Shareholder and Joint Venture Group meeting.

Simon Howick, ODS Managing Director, will be present to support the presentation of this report and answer any questions arising.

### **8b OCHL report**

No OCHL report is scheduled for this meeting.

### **8c Barton Report**

No Barton report is scheduled for this meeting.

### **8d OxWED report**

No OxWED report is scheduled for this meeting.

## **9 Date of the Next Meeting**

Meetings are scheduled to be held on:

24 March 2022 (OCHL, Barton and OxWED)

07 April 2022 (ODS)

The Panel is also asked to note that an additional meeting is likely to be arranged around early February to consider an OxWED paper, which is due to go to a meeting of the Shareholder and Joint Venture Group later that month.

## **Information for those attending**

### **Recording and reporting on meetings held in public**

Members of public and press can record, or report in other ways, the parts of the meeting open to the public. You are not required to indicate in advance but it helps if you notify the Committee Services Officer prior to the meeting so that they can inform the Chair and direct you to the best place to record.

The Council asks those recording the meeting:

- To follow the protocol which can be found on the Council's [website](#)
- Not to disturb or disrupt the meeting
- Not to edit the recording in a way that could lead to misinterpretation of the proceedings. This includes not editing an image or views expressed in a way that may ridicule or show a lack of respect towards those being recorded.
- To avoid recording members of the public present, even inadvertently, unless they are addressing the meeting.

Please be aware that you may be recorded during your speech and any follow-up. If you are attending please be aware that recording may take place and that you may be inadvertently included in these.

The Chair of the meeting has absolute discretion to suspend or terminate any activities that in his or her opinion are disruptive.

### **Councillors declaring interests**

#### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

#### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your\* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

#### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

#### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". The matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

\*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.