

Agenda

Housing and Homelessness Panel (Panel of the Scrutiny Committee)

This meeting will be held on:

Date: **Tuesday 22 March 2022**

Time: **6.00 pm**

Place: **Remote (Zoom)**

For further information please contact:

Tom Hudson, Scrutiny Officer, Committee Services Officer

☎ 01865 252191

✉ DemocraticServices@oxford.gov.uk

Members of the public can attend to observe this meeting and.

- may register in advance to speak to the committee in accordance with the [committee's rules](#)
- may record all or part of the meeting in accordance with the Council's [protocol](#)

Information about speaking and recording is set out in the agenda and on the [website](#)

Please contact the Committee Services Officer to register to speak; to discuss recording the meeting; or with any other queries.

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mycouncil.oxford.gov.uk.*

All public papers are available from the calendar link to this meeting once published

Committee Membership

Councillors: Membership 6: Quorum 3: substitutes are permitted.

Councillor Linda Smith (Chair)

Councillor Nadine Bely-Summers

Councillor Lizzy Diggins

Councillor Laurence Fouweather

Councillor Chris Jarvis

Councillor Elizabeth Wade

Apologies and notification of substitutes received before the publication are shown under *Apologies for absence* in the agenda. Those sent after publication will be reported at the meeting. Substitutes for the Chair and Vice-chair do not take on these roles.

Agenda

	Pages
1 Apologies Substitutes are not allowed.	
2 Declarations of interest	
3 Housing and Homelessness Panel Work Plan The Panel is asked to NOTE that this is the final meeting of the civic year and that a work plan will be agreed by Scrutiny for the forthcoming year.	
4 Notes of previous meeting The Panel is asked to AGREE the notes of the meeting held on 02 February 2022 as an accurate record, having raised any necessary amendments.	7 - 10
5 DSS Motion Progress Update Councillor Diko Walcott, Cabinet Member for Affordable Housing, Housing Security and Housing the Homeless and Ian Wright, Head of Regulatory Services and Community Safety, have been invited to present a report to update the Panel on the progress made against the actions specified in Council's DSS discrimination motion. The Panel is asked to consider the report and AGREE any recommendations to Cabinet it wishes to make. NB This report will be issued as a supplement.	
6 Reports for Sign Off The Panel is asked to review the draft Tenant Involvement and Empowerment report and AGREE for it to go on to the Scrutiny Committee for final sign off, having identified any necessary	

amendments.

NB This report will follow as a supplement.

7 Arrangements for Next Year

Once the current civic year is wrapped up it will be necessary to plan the arrangements for next civic year. The Panel is asked to give its feedback on the following questions:

- Is the number of participants on the Panel (6) right?
- Would the Panel prefer that next year the meetings are held in person or virtually?
- Does the Panel want external members, either as official co-optees or informal invitees?

8 Dates of next meetings

The first meeting of the Housing and Homelessness Panel in the next civic year is scheduled for:

03 August 2022

Information for those attending

Recording and reporting on meetings held in public

Members of public and press can record, or report in other ways, the parts of the meeting open to the public. You are not required to indicate in advance but it helps if you notify the Committee Services Officer prior to the meeting so that they can inform the Chair and direct you to the best place to record.

The Council asks those recording the meeting:

- To follow the protocol which can be found on the Council's [website](#)
- Not to disturb or disrupt the meeting
- Not to edit the recording in a way that could lead to misinterpretation of the proceedings. This includes not editing an image or views expressed in a way that may ridicule or show a lack of respect towards those being recorded.
- To avoid recording members of the public present, even inadvertently, unless they are addressing the meeting.

Please be aware that you may be recorded during your speech and any follow-up. If you are attending please be aware that recording may take place and that you may be inadvertently included in these.

The Chair of the meeting has absolute discretion to suspend or terminate any activities that in his or her opinion are disruptive.

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". The matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.