

# Agenda

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## Companies Scrutiny Panel

This meeting will be held on:

Date: **Tuesday 20 July 2021**

Time: **6.00 pm**

Place: **Zoom - Remote meeting**

**For further information** please contact:

Tom Hudson, Scrutiny Officer, Committee Services Officer

☎ 01865 252191

✉ DemocraticServices@oxford.gov.uk

**Members of the public can observe the open parts of this meeting on the Council's YouTube channel and.**

- may register in advance to speak to the committee in accordance with the [committee's rules](#)
- may record all or part of the meeting in accordance with the Council's [protocol](#)

Information about speaking and recording is set out in the agenda and on the [website](#)

Please contact the Committee Services Officer to register to speak; to discuss recording the meeting; or with any other queries.

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*All public papers are available from the calendar link to this meeting once published*

## **Committee Membership**

Councillors: Membership 6: Quorum 3: substitutes are not permitted.

Councillor Nigel Chapman (Chair)  
Councillor James Fry  
Councillor Landell Mills  
Councillor Katherine Miles  
Councillor Edward Mundy  
Councillor Lucy Pegg

Apologies and notification of substitutes received before the publication are shown under *Apologies for absence* in the agenda. Those sent after publication will be reported at the meeting. Substitutes for the Chair and Vice-chair do not take on these roles.

# Agenda

	<b>Pages</b>
<b>1 Apologies for absence</b>	
<b>2 Declarations of Interest</b>	
<b>3 Items to be considered in private</b>	
<b>Items to be considered in private - matters exempt from publication</b>	
<p>If the Panel wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda or at any other point in the meeting, it will be necessary for the Panel to pass a resolution to that effect in accordance with the provisions of Paragraph 4(2)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972. .</p> <p>The Panel may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.</p>	
<b>4 Minutes of the previous meeting</b>	7 - 14
<b>Recommendation:</b> that the open and confidential notes of the meeting held on 15 March 2021 be approved.	
<b>5 Announcements and verbal updates from the Chair, the Scrutiny Officer, and/or the Monitoring Officer</b>	
<p>Announcements and verbal updates on matter relevant to the agenda items or to the operation of the Panel from the Chair; Scrutiny Officer; Monitoring Officer or her deputy; or with the Chair's permission from other officers in attendance.</p>	
<b>6 Shareholder and Joint Venture Group reports</b>	

To consider reports to the Shareholder and Joint Venture Group meetings on 27 July 2021 and on 28 July 2021 (reports are open/ fully exempt as shown on that meeting's agenda: reports packs to follow).

## **7 Responses to previous recommendations**

There were no comments or recommendations made to the SJVG from the Companies Scrutiny Panel's meeting on 15 March 2021.

## **8 Date of the Next Meeting**

Dates and future operation of the Panel to be agreed.

## **Information for those attending**

### **Recording and reporting on meetings held in public**

Members of public and press can record, or report in other ways, the parts of the meeting open to the public. You are not required to indicate in advance but it helps if you notify the Committee Services Officer prior to the meeting so that they can inform the Chair and direct you to the best place to record.

The Council asks those recording the meeting:

- To follow the protocol which can be found on the Council's [website](#)
- Not to disturb or disrupt the meeting
- Not to edit the recording in a way that could lead to misinterpretation of the proceedings. This includes not editing an image or views expressed in a way that may ridicule or show a lack of respect towards those being recorded.
- To avoid recording members of the public present, even inadvertently, unless they are addressing the meeting.

Please be aware that you may be recorded during your speech and any follow-up. If you are attending please be aware that recording may take place and that you may be inadvertently included in these.

The Chair of the meeting has absolute discretion to suspend or terminate any activities that in his or her opinion are disruptive.

### **Councillors declaring interests**

#### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

#### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your\* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

#### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

#### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". The matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

\*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.