

Agenda

www.oxford.gov.uk



Housing and Homelessness Panel (Panel of the Scrutiny Committee)

@this meeting will be held by Zoom and streamed to the Council's YouTube channel when the meeting starts, <https://www.youtube.com/oxfordcitycouncil>

This meeting will be held on:

Date: **Thursday 5 November 2020**
Time: **6.00 pm**
Place: **Zoom - Remote meeting**

For further information please contact:

Tom Hudson, Scrutiny Officer, Committee Services Officer

☎ 01865 252191

✉ thudson@oxford.gov.uk

Members of the public can attend to observe this meeting and.

- may register in advance to speak to the committee in accordance with the [committee's rules](#)
- may record all or part of the meeting in accordance with the Council's [protocol](#)

View or subscribe to updates for agendas, reports and minutes at mycouncil.oxford.gov.uk.

All public papers are available from the calendar link to this meeting once published

Information about speaking and recording is set out in the agenda and on the [website](#)
Please contact the Committee Services Officer to register to speak; to discuss recording the meeting; or with any other queries.

Committee Membership

Councillors: Membership 6: Quorum 3: substitutes are not permitted.

Councillor Nadine Bely-Summers
(Chair)

Councillor Shaista Aziz (Vice-Chair)

Councillor Michael Gotch

Councillor Sian Taylor

Councillor Elizabeth Wade

Councillor Dick Wolff

Councillor Mike Rowley

Cabinet Member for Affordable
Housing

Tony Buchanan

Apologies and notification of substitutes received before the publication are shown under *Apologies for absence* in the agenda. Those sent after publication will be reported at the meeting.

Agenda

	Pages
1 Apologies Substitutes are not allowed.	
2 Declarations of interest	
3 Housing Panel Work Plan For the Panel to consider and agree its work plan, having raised any questions concerning the proposed work plan presented.	7 - 8
4 Notes of previous meeting For the Panel to approve the record of the meeting held on 08 October 2020. The Panel is asked to review the draft minutes, identify required amendments and agree the approved minutes.	9 - 14
5 Rough Sleeping Update (including Hidden Homelessness) An update report on the Council's activities in relation to Rough Sleeping and hidden homelessness, particularly in light of Covid 19. Councillor Mike Rowley, Cabinet Member for Affordable Housing and Paul Wilding, Rough Sleeping and Single Homeless Manager, will be attending the meeting to present the report. The Panel is recommended to consider the report and agree any recommendations it wishes to make to Cabinet arising from it.	15 - 24

6 Reports for approval

25 - 28

For the Panel to consider the draft report to Cabinet written in response to the report on Housing Performance Q1.

The Panel is recommended to agree the draft report, having raised any necessary amendments.

7 Date of next meeting

Meetings are scheduled as follows:

- 01 February 2021
- 04 March 2021

The Panel is also asked to note that members are invited to participate in the Housing element of the Budget Review Group meeting held on 06 January 2021.

All meetings begin at 6.00pm.

Information for those attending

Recording and reporting on meetings held in public

Members of public and press can record, or report in other ways, the parts of the meeting open to the public. You are not required to indicate in advance but it helps if you notify the Committee Services Officer prior to the meeting so that they can inform the Chair and direct you to the best place to record.

The Council asks those recording the meeting:

- To follow the protocol which can be found on the Council's [website](#)
- Not to disturb or disrupt the meeting
- Not to edit the recording in a way that could lead to misinterpretation of the proceedings. This includes not editing an image or views expressed in a way that may ridicule or show a lack of respect towards those being recorded.
- To avoid recording members of the public present, even inadvertently, unless they are addressing the meeting.

Please be aware that you may be recorded during your speech and any follow-up. If you are attending please be aware that recording may take place and that you may be inadvertently included in these.

The Chair of the meeting has absolute discretion to suspend or terminate any activities that in his or her opinion are disruptive.

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". The matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.