

Minutes of a meeting of the Licensing and Gambling Acts Committee on Thursday 19 May 2022

www.oxford.gov.uk



Committee members present:

Councillor Mundy (Vice-Chair)	Councillor Corais
Councillor Coyne	Councillor Diggins
Councillor Humberstone	Councillor Lygo
Councillor Miles	Councillor Muddiman
Councillor Rawle	Councillor Sandelson
Councillor Thomas	Councillor Upton

Officers present for all or part of the meeting:

Alan Parr, Interime Litigation Lawyer
Richard Masters, Senior Licensing Compliance Officer
Alice Courtney, Committee and Member Services Officer

Apologies:

Councillor(s) Clarkson, Gant and Waite sent apologies.

1. Election of Chair for the Council Year 2022-23

Cllr Clarkson was elected Chair for the Council year 2022-23.

2. Election of Vice-Chair for the Council Year 2022-23

Cllr Mundy was elected Vice-Chair for the Council year 2022-23.

3. Declarations of interest

None.

4. Appointment of Sub-Committees

The Committee considered the report of the Head of Law and Governance setting out the establishment of licensing casework sub-committees for the Council Year to deal with casework flowing from the Council's responsibilities under the Licensing Act 2003 and the Gambling Act 2005.

The Licensing and Gambling Acts Committee resolved to:

- **Appoint** as many licensing casework sub-committees of three members as there are combinations of three members in the total number of members of the Committee;
- **Note** that the sub-committees' powers and duties are as set out in Appendix A to the report;
- **Agree** the dates on which the sub-committees will meet if required, as set out in the report.

5. Appointment of Sub-Committee for the meeting of 31 May 2022

The Committee resolved to appoint the following members to attend the Licensing and Gambling Acts Casework Sub-Committee meeting on 31 May 2022:

- Cllr Humberstone
- Cllr Lygo
- Cllr Sandelson
- Cllr Diggins (Reserve)

6. Minutes of the previous meeting

The Committee agreed to **approve** the minutes of the meeting held on 17 March 2022 as a true and accurate record.

7. Dates and times of meetings

The Committee noted the dates and times of future meetings.

The meeting started at 6.00 pm and ended at 6.08 pm

Chair

Date: Monday 26 September 2022

When decisions take effect:

Cabinet: after the call-in and review period has expired

Planning Committees: after the call-in and review period has expired and the formal decision notice is issued

All other committees: immediately.

Details are in the Council's Constitution.