

Minutes of a meeting of the General Purposes Licensing Committee on Thursday 19 May 2022

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Committee members present:

Councillor Mundy (Chair)	Councillor Corais
Councillor Coyne	Councillor Diggins
Councillor Humberstone	Councillor Lygo
Councillor Miles	Councillor Muddiman
Councillor Rawle	Councillor Sandelson
Councillor Thomas	Councillor Upton

Officers present for all or part of the meeting:

Alan Parr, Interime Litigation Lawyer
Richard Masters, Senior Licensing Compliance Officer
Michael Watson, Senior Licensing Officer
Claire Siddle, Business Regulation Compliance Office
Alice Courtney, Committee and Member Services Officer

Apologies:

Councillor(s) Clarkson, Gant and Waite sent apologies.

1. Appointment of Chair for the Council Year 2022-23

Cllr Mundy was elected Chair for the Council year 2022-23.

2. Appointment of Vice-Chair for the Council Year 2022-23

Cllr Clarkson was elected Vice-Chair for the Council year 2022-23.

3. Declarations of interest

None.

4. Appointment of Sub-Committees

The Committee considered the report of the Head of Law and Governance setting out the establishment of four sub-committees for the 2022-23 Council Year to deal with casework flowing from the Committee's own responsibilities.

The General Purposes Licensing Committee resolved to:

- **Agree** that the casework hearings for taxi, private hire or other driver or vehicle licences, street trading licences and sex establishment licences should be determined by sub-committees on the basis of the Powers and Duties of GPL Sub-Committees at Appendix A.
- **Establish** four politically-balanced sub-committees of three members, each to undertake the casework of the General Purposes Licensing Committee as set out at Appendix A.
- **Agree** the membership of the four sub-committees as:
 - Sub-Committee A: Cllr Mundy, Cllr Coyne, Cllr Miles
 - Sub-Committee B: Cllr Clarkson, Cllr Upton, Cllr Sandelson
 - Sub-Committee C: Cllr Mundy, Cllr Humberstone, Cllr Miles
 - Sub-Committee D: Cllr Clarkson, Cllr Lygo, Cllr Sandelson
- **Agree** that substitution is permitted on each of the four sub-committees but that substitutes must be from the General Purposes Licensing Committee and must maintain political proportionality.
- **Agree** the meeting dates and time for sub-committees as set out in the report.

5. Interim Framework for Street Trading Renewal Fee Arrears

Michael Watson, Senior Licensing Officer introduced the report, which sought the Committee's endorsement of an interim approach for the management of street trading arrears cases.

In response to questions, the Senior Licensing Officer confirmed that street trader arrears were being monitored almost weekly to ensure early engagement with individuals who were behind on payments. He added that there was a commitment to working with street traders and as such reasonable adjustments to payment plans were considered where appropriate to enable affordability.

The General Purposes Licensing Committee resolved to:

- **Endorse** the interim approach set out in the report to be applied to those street trading renewal applications which are in arrears and stand to be referred to Sub-Committee for breach of a condition of street trading consent. This approach being temporary and pending review of the Street Trading Policy and changes to the Constitution.

6. Minutes of the previous meeting

The Committee agreed to **approve** the minutes of the meeting held on 17 March 2022 as a true and accurate record.

7. Dates and times of meetings

The Committee noted the dates and times of future meetings.

The meeting started at 6.15 pm and ended at 6.32 pm

Chair

Date: Monday 26 September 2022

When decisions take effect:

Cabinet: after the call-in and review period has expired

Planning Committees: after the call-in and review period has expired and the formal decision notice is issued

All other committees: immediately.

Details are in the Council's Constitution.