

Open minutes of a meeting of the Shareholder and Joint Venture Group for Oxford City Council Companies

on Wednesday 30 March 2022

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SJVG members:

Councillor Brown (Chair)

Councillor Turner (Vice-Chair)

Councillor Walcott

Councillor Hollingsworth

Councillor Rowley

Officers representing the Council and/or supporting the Shareholder:

Marcia Ecclestone, Legal Adviser; Law and Governance

Lucy Tyrrell, Committee Officer; Law and Governance

Jane Winfield, Council Adviser; Head of Corporate Property Services

Company Directors and support staff present for all or part of the meeting (see individual minutes for details):

Lindsay Cane, Company Secretary for Oxford Direct Services, Housing Group and OxWED

Jane Winfield, Director, Housing Group, Barton Oxford LLP, and OXWED

Kerry Kyriacou, Non Executive Director, Housing Group

Helen Horne, Managing Director, OCHL

Sarah Knight, Oxford City Housing

David Watt, Oxford City Housing

Caroline Green, Director, OXWED

Tom Bridgman, Director, OxWED

Kevin Minns, OXWED Managing Director

Guests present (members of the Companies Scrutiny Panel)

Councillor Nigel Chapman, Companies Scrutiny Panel

Councillor James Fry, Companies Scrutiny Panel

Minutes

33. Apologies for absence

Apologies were noted from Councillors Arshad and Hayes.

34. Declarations of interest

None received..

35. Scrutiny comments and/or recommendations

There were no recommendations from the Companies Scrutiny Panel tabled under this agenda item but members of the Companies Scrutiny Panel contributed to the discussions on all agenda items as minuted.

36. SJVG Confidentiality and private session

The SJVG passed a resolution in accordance with the provisions of Paragraph 4(2)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012 to exclude the press and members of the public on the grounds that Oxford City Council, Town Hall, St Aldate's Oxford OX1 1BX their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

37. OXWED LLP: Stage 2 update - March 2022 [private]

The following were present for this item:

Kevin Minns, Managing Director, OxWED

Tom Bridgman, Director, OxWED

Jane Winfield, Director, OxWED

Lindsay Cane, Company Secretary

The SJVP considered a report which provided an update on the Stage 2 workstreams and asked the Members of SJVP to note the contents of this report.

The Shareholder and Joint Venture Group discussed the report in private session. Members of the Companies Scrutiny Panel contributed questions and comments.

The Shareholder and Joint Venture Group noted the contents of the report.

38. Oxford City Housing Limited (OCHL): Finance and Scheme Update Report [private]

The following were present for this item:

Helen Horne, Managing Director, OCHL

Sarah Knight, Development Director, OCHL

Lindsay Cane, Company Secretary, OCHL
David Watt, Strategic Finance Manager, OCHL
Kerry Kyriacou, Chair
Jane Winfield, Director

The SJVP considered a report which provided an update of OCHL over the past quarter.

Helen Horne, Managing Director of OCHL introduced the report and answered questions from those members of the SJVP and Companies' Scrutiny Panel present at the meeting in a private session.

The SJVP noted the report, however due to the informality of the meeting were unable to approve any recommendations which will be carried to the next meeting.

**39. Barton Oxford LLP: Quarterly Progress Report - March 2022
[public]**

The following were present for this item:

Jane Winfield, Director
Sarah Knight, Head of Development

The SJVP considered a report which provided an update into the activities of Barton Oxford LLP (BOLLP) over the past quarter.

Sarah Knight, Head of Development, introduced the report and answered questions from those members of the SJVP and Companies' Scrutiny Panel present at the meeting.

The SJVP noted the report.

40. Minutes of the previous meeting [part private]

Adoption of the public and private minutes of the Shareholder and Joint Venture Group will be carried forward to the next meeting.

The meeting started at 6.00 pm and ended at 7.40 pm

Chair: **Date:**

Note: the next meeting is on Thursday 14 April 2022