

# Agenda

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## Scrutiny Committee

### Informal Remote Meeting

This is an informal meeting of the members of the Scrutiny Committee to enable remote attendance. It is not being held as a committee meeting under the provisions of the Local Government Act 1972.

This meeting will be held on:

Date: **Tuesday 1 February 2022**

Time: **6.00 pm**

Place: **Zoom - Remote meeting**

**For further information** please contact:

Alice Courtney, Committee and Member Services Officer

☎ 01865 529834

✉ DemocraticServices@oxford.gov.uk

**Members of the public can attend to observe this meeting and.**

- may register in advance to speak to the committee in accordance with the [committee's rules](#)
- may record all or part of the meeting in accordance with the Council's [protocol](#)

Information about speaking and recording is set out in the agenda and on the [website](#)

Please contact the Committee Services Officer to register to speak; to discuss recording the meeting; or with any other queries.

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*All public papers are available from the calendar link to this meeting once published*

## **Committee Membership**

Councillors: Membership 12: Quorum 4: No substitutes are permitted.

Councillor Elizabeth Wade (Chair)

Councillor Nigel Chapman (Vice-Chair)

Councillor Tiago Corais

Councillor Dr Hosnieh Djafari-Marbini

Councillor Paula Dunne

Councillor James Fry

Councillor Linda Smith

Councillor Dr Christopher Snowton

Councillor Marie Tidball

Councillor Imogen Thomas

Councillor Naomi Waite

Councillor Dick Wolff

Apologies and notification of substitutes received before the publication are shown under *Apologies for absence* in the agenda. Those sent after publication will be reported at the meeting. Substitutes for the Chair and Vice-chair do not take on these roles.

# Agenda

	Pages
<b>1 Apologies for absence</b>	
<b>2 Declarations of interest</b>	
<b>3 Chair's Announcements</b>	
<b>4 Minutes</b>	7 - 12
Minutes from 18 January 2022	
<b>Recommendation:</b> That the minutes of the meeting held on 18 January 2022 be APPROVED as a true and accurate record.	
<b>5 Work Plan and Forward Plan</b>	13 - 20
The Work Plan is driven to a very large extent by the Cabinet Forward Plan. The Scrutiny Committee agrees its priorities for items coming onto the Forward Plan, which then form part of its Work Plan.	
The Committee is recommended to:	
<ol style="list-style-type: none"><li>1. <b>Note</b> the summary of the current status of the Forward Plan (<i>to follow</i>).</li><li>2. <b>Confirm</b> its agreement to the current priorities and the Work Plan (<i>both attached</i>)</li></ol>	
<b>6 Oxfordshire Plan 2050</b>	21 - 286
This is a common report to each of the Oxfordshire local planning authorities which provides an update on the preparation of the Oxfordshire Plan, including a summary of the comments received during the recent consultation.	
Once adopted, the Oxfordshire Plan will provide a high-level spatial framework to shape the future planning of the county up to 2050 and will sit alongside Local Plans and Neighbourhood Plans.	
The Committee is recommended to:	

- Note the summary results from the recent regulation 18 (part 2) consultation;
- Note the revised scope of the Oxfordshire Plan, with clarification over its relationship to city and district Local Plans and supporting evidence base;
- Note the next steps of the Oxfordshire Plan process; and
- Recommend the adoption of the revised Statement of Community Involvement, subject to approval at the cabinets of the five Oxfordshire councils.

## **7 Reports for approval**

The Committee is asked to approve reports and recommendations on the following for submission to Cabinet:

- Climate Emergency Review Group Update (*to follow*)
- Procurement Update (*to follow*)
- Budget Review Group Report (*to follow*)

## **8 Report back from Scrutiny Panel meetings**

Since Scrutiny's previous meeting, the following Panel has met:

- Finance and Performance Panel

The Committee is asked to note the update from the Panel Chair.

## **9 Dates of future meetings**

### **Scrutiny Committee**

- 07 March
- 05 April

### **Standing Panels**

Housing and Homelessness: 02 February, 04 April

Finance and Performance: 09 March

Companies: 24 March, 07 April

All meetings start at 6.00 pm.

## **Information for those attending**

### **Recording and reporting on meetings held in public**

Members of public and press can record, or report in other ways, the parts of the meeting open to the public. You are not required to indicate in advance but it helps if you notify the Committee Services Officer prior to the meeting so that they can inform the Chair and direct you to the best place to record.

The Council asks those recording the meeting:

- To follow the protocol which can be found on the Council's [website](#)
- Not to disturb or disrupt the meeting
- Not to edit the recording in a way that could lead to misinterpretation of the proceedings. This includes not editing an image or views expressed in a way that may ridicule or show a lack of respect towards those being recorded.
- To avoid recording members of the public present, even inadvertently, unless they are addressing the meeting.

Please be aware that you may be recorded during your speech and any follow-up. If you are attending please be aware that recording may take place and that you may be inadvertently included in these.

The Chair of the meeting has absolute discretion to suspend or terminate any activities that in his or her opinion are disruptive.

### **Councillors declaring interests**

#### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

#### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your\* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

#### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

#### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". The matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

\*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.