

# Minutes of a meeting of the Licensing and Gambling Acts Committee on Monday 7 February 2022

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## Committee members present:

Councillor Cook (Chair)	Councillor Clarkson
Councillor Corais	Councillor Coyne
Councillor Dunne	Councillor Jarvis
Councillor Miles	Councillor Mundy
Councillor Rehman	Councillor Upton
Councillor Wade	

## Officers present for all or part of the meeting:

Alison Daly, Lawyer  
Emma Thompson, Senior Licensing Compliance Officer  
Katie Thorp, Licensing Compliance Officer  
Alice Courtney, Committee and Member Services Officer

## Apologies:

Councillor(s) Gant, Humberstone and Thomas sent apologies.

## 12. Declarations of interest

None.

## 13. Licensing Act 2003 and Gambling Act 2005 Licence Fees and Charges for the 2022/23 Financial Year

The Head of Regulatory Services and Community Safety had submitted a report to seek agreement of the licence fees for 2022/23 where the Council had discretion over the level of fee charged.

The Senior Licensing Compliance Officer introduced the report. It was proposed that no substantial variation to the current fees and charges was made in 2022/23 in order to provide financial stability to licence holders in the present economic climate.

In response to questions, the Senior Licensing Compliance Officer confirmed:

- That the additional fee for capacity of over 5,000 people detailed in Appendix 1 was determined by statute, as was the case for all Licensing Act fees.
- That when taking factors such as inflation and wage rises into account, as far as she was aware the Council was not experiencing any financial losses as a result of freezing the licence fees, but that the Licensing Team Leader would be best-

placed to advise on the matter. She added that Licensing was not a revenue-making department.

- That the Night-time Levy was subject to the policy discussion rather than the fees and charges discussion and it was not something the Council was currently looking to explore, as there was resistance from the night-time economy when this issue was considered a few years previously and the sector had been faced with economic challenges since then which were still ongoing.
- That any future implementation of a Night-time Levy would be subject to consultation and brought to the Committee for consideration as part of the Policy.
- That the process through which Thames Valley Police (TVP) would inform the Council that it was interested in applying the Night-time Levy would be in the same way as the Special Saturation Zones in the East Oxford City Centre areas. TVP would be required to provide statistics that demonstrated the need for extra resource in order to Police the city centre.

The Committee resolved to:

- **Agree** the licence fees and charges for 2022/23 as set out in Appendix 1 and recommend them to Council.

#### **14. Minutes of the previous meeting**

The Committee agreed to **approve** the minutes of the meeting held on 03 November 2021 as a true and accurate record.

#### **15. Dates and times of meetings**

The Committee was advised that an additional meeting was required in order to agree the Statement of Licensing Policy. The proposed date for this meeting was Thursday 17 March 2022, 5.30pm.

The Committee resolved to:

- **Agree** the proposed date for the additional meeting to consider the Statement of Licensing Policy.

The Committee noted the dates and times of future meetings.

**The meeting started at 6.03 pm and ended at 6.13 pm**

Chair .....

**Date: Thursday 17 March 2022**

*When decisions take effect:*

*Cabinet: after the call-in and review period has expired*

*Planning Committees: after the call-in and review period has expired and the formal decision notice is issued*

*All other committees: immediately.*

*Details are in the Council's Constitution.*