

Agenda

Scrutiny Committee

This meeting will be held on:

Date: **Tuesday 2 November 2021**

Time: **6.00 pm**

Place: **The Old Library - Oxford Town Hall**

For further information please contact:

John Mitchell, Committee Services Officer, Committee Services Officer

📞 01865 252217

✉ DemocraticServices@oxford.gov.uk

Members of the public can attend to observe this meeting and.

- may register in advance to speak to the committee in accordance with the [committee's rules](#)
- may record all or part of the meeting in accordance with the Council's [protocol](#)

Information about speaking and recording is set out in the agenda and on the [website](#)

Please contact the Committee Services Officer to register to speak; to discuss recording the meeting; or with any other queries.

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All public papers are available from the calendar link to this meeting once published

Committee Membership

Councillor Elizabeth Wade (Chair)

Councillor Nigel Chapman (Vice-Chair)

Councillor Tiago Corais

Councillor Dr Hosnieh Djafari-Marbini

Councillor Paula Dunne

Councillor James Fry

Councillor Linda Smith

Councillor Dr Christopher Smowton

Councillor Imogen Thomas

Councillor Marie Tidball

Councillor Naomi Waite

Councillor Dick Wolff

Apologies and notification of substitutes received before the publication are shown under *Apologies for absence* in the agenda. Those sent after publication will be reported at the meeting. Substitutes for the Chair and Vice-chair do not take on these roles.

Agenda

	Pages
1 Apologies for absence	
2 Declarations of interest	
3 Chair's Announcements	
4 Minutes	9 - 14
Recommendation: That the minutes of the meeting held on 05 October be APPROVED as a true and accurate record.	
5 Work Plan and Forward Plan	15 - 30
The work plan is driven to a very large extent by the Cabinet Forward Plan a summary of which is attached. The Scrutiny Committee agrees its priorities for items coming onto the Forward Plan, which then form part of its work plan.	
The Committee is recommended to:	
1. Confirm its agreement to the current priorities and the work plan both of which are attached.	
6 Anti-social Behaviour Policy	31 - 60
Cabinet, at its meeting on 10 November, will consider a report on the Anti-Social Behaviour Policy. The Committee is asked to consider the report and agree any recommendations thereon.	
Cllr Louise Upton, Cabinet Member for a Safer Healthy Oxford and Richard Adams, Community Safety Manager, have been invited to attend for this item.	
7 East Oxford Community Centre - Improvement Scheme	61 - 84
Cabinet, at its meeting on 10 November, will consider a report on the East Oxford Community Centre. The Committee is asked to consider the report and agree any recommendations thereon.	
Cllr Shaista Aziz, Cabinet Member for Inclusive Communities has been invited to attend for this item.	

8 Reports for approval

The Committee is asked to approve reports and recommendations on the following for subsequent submission to Cabinet:

1. Housing & Homelessness Panel report on Housing & Carbon Reduction
2. Report on Air Quality further to discussion at the previous meeting.

These reports will be published as a supplement

9 Report back on recommendations and from Scrutiny Panel Meetings

85 - 88

Cabinet, at its meeting on 13 October, considered the Committee's recommendations in relation to the South Oxford Science Park and Housing Performance in Q1. Cabinet responses to those recommendations are attached.

Cllr James Fry will feedback on the most recent meetings of the Companies Scrutiny Panel and Shareholder & Joint Venture Group.

10 Dates of future meetings

Scrutiny Committee

- 06 December 2021
- 18 January
- 01 February
- 07 March
- 05 April

Standing Panels

Housing & Homelessness: 04 November, 02 February, 04 April

Finance & Performance: 08 December, 24 January, 09 March

Companies: 24 November, 13 December, 24 March

All meetings start at 6.00 pm.

Part 2 Matters exempt from publication

If the Committee wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt part of the agenda, it will be necessary for the Committee to pass a resolution in accordance with the provisions of Paragraph 4(2)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

The Committee may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

11 Confidential Minutes

89 - 90

Recommendation: That the confidential minutes of the meeting held on 05 October be APPROVED as a true and accurate record.

Information for those attending

Recording and reporting on meetings held in public

Members of public and press can record, or report in other ways, the parts of the meeting open to the public. You are not required to indicate in advance but it helps if you notify the Committee Services Officer prior to the meeting so that they can inform the Chair and direct you to the best place to record.

The Council asks those recording the meeting:

- To follow the protocol which can be found on the Council's [website](#)
- Not to disturb or disrupt the meeting
- Not to edit the recording in a way that could lead to misinterpretation of the proceedings. This includes not editing an image or views expressed in a way that may ridicule or show a lack of respect towards those being recorded.
- To avoid recording members of the public present, even inadvertently, unless they are addressing the meeting.

Please be aware that you may be recorded during your speech and any follow-up. If you are attending please be aware that recording may take place and that you may be inadvertently included in these.

The Chair of the meeting has absolute discretion to suspend or terminate any activities that in his or her opinion are disruptive.

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". The matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.