

Agenda

Cabinet

This meeting is held in person and is NOT streamed live

This meeting will be held on:

Date: **Wednesday 15 September 2021**

Time: **6.00 pm**

Place: **The Old Library - Oxford Town Hall**

For further information please contact:

John Mitchell, Committee and Member Services Officer, Committee Services Officer

☎ 01865 252217

✉ DemocraticServices@oxford.gov.uk

Members of the public can attend to observe this meeting and.

- may submit a question about any item for decision at the meeting in accordance with the [Cabinet's rules](#)
- may record all or part of the meeting in accordance with the Council's [protocol](#)

Details of how City Councillors and members of the public may engage with this meeting are set out later in the agenda. Information about recording is set out later in the agenda and on the [website](#)

Please contact the Committee Services Officer to submit a question; to discuss recording the meeting; or with any other queries.

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All public papers are available from the calendar link to this meeting once published

Cabinet Membership

Leader/ Chair

Councillor Susan Brown (Chair) Leader of the Council

Cabinet Members

Councillor Ed Turner	Deputy Leader - Finance and Asset Management
Councillor Tom Hayes	Deputy Leader - Green Transport and Zero Carbon Oxford
Councillor Lubna Arshad	Cabinet Member for Parks and Waste Reduction
Councillor Shaista Aziz	Cabinet Member for Inclusive Communities
Councillor Diko Blackings	Cabinet Member for Affordable Housing, Housing Security, and Housing the Homeless
Councillor Mary Clarkson	Cabinet Member for Culture, Leisure and Tourism
Councillor Alex Hollingsworth	Cabinet Member for Planning and Housing Delivery
Councillor Mike Rowley	Cabinet Member for Citizen Focused Services
Councillor Louise Upton	Cabinet Member for a Safer, Healthier Oxford

Apologies received before the publication are shown under *Apologies for absence* in the agenda. Those sent after publication will be reported at the meeting.

Decisions come into effect after the latest of the expiry of the post-meeting councillor call in period; reconsideration of a called-in decision; or Council's agreement of recommendations.

Agenda

Items to be considered at this meeting in open session (part 1) and in confidential session (part 2).

Future items to be discussed by the Cabinet can be found on the Forward Plan which is available on the Council's [website](#)

	Pages
1 Apologies for Absence	
2 Declarations of Interest	
3 Addresses and questions by members of the public	
4 Councillor addresses on any item for decision on the Cabinet agenda	
5 Councillor addresses on neighbourhood issues	
6 Items raised by Cabinet Members	
7 Scrutiny Committee reports	
<p>Scrutiny Committee met on 08 September. The following reports are expected and will be published as a supplement together with any other recommendations to Cabinet from that meeting: Response to EV Strategy recommendations; Recommendations re Aereon QL implementation; Recommendations re Social Value in Procurement; and Response to Domestic Review Group recommendations.</p>	
8 Integrated Performance Report for Q1	11 - 34
<p>Lead Member: Deputy Leader (Statutory) - Finance and Asset Management (Councillor Ed Turner)</p> <p>The Head of Financial Services and Head of Business Improvement have submitted a report to update Cabinet on Finance, Risk and Corporate Performance matters as at 30th June 2021.</p> <p>Cabinet is recommended to:</p> <ol style="list-style-type: none">Note the projected financial outturn as well as the current position on risk and performance as at 30 June 2021; andRecommend to Council the addition of £10.0 million into the Capital programme as per paragraph 12.	

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9	Council Tax Reduction Scheme for 2022/23	35 - 60
	Lead Member: Cabinet Member for Inclusive Communities (Councillor Shaista Aziz)	
	The Head of Financial Services has submitted a report to seek approval for proposals for consultation on changes to the Council's Council Tax Reduction Scheme for 2022/23.	
	Cabinet is recommended to:	
	<ol style="list-style-type: none"> 1. Agree that the proposals for the 2022/23 Council Tax Reduction Scheme outlined in the report be subject to consultation for an 8 week period from 20th September 2021; and 2. Note the intention of the Head of Financial Services to bring a further report to Cabinet in January 2022 to outline the outcome of the consultation process and make proposals for the 2022/23 Council Tax Reduction Scheme 	
10	A report to set out the Council's Treasury Management activity and performance for the financial year 2020/2021	61 - 70
	Lead Member: Deputy Leader (Statutory) - Finance and Asset Management (Councillor Ed Turner)	
	The Head of Financial Services has submitted a report to set out the Council's Treasury Management activity and performance for the financial year 2020/21.	
	Cabinet is recommended to:	
	1. Note the report.	
11	A bid for government RSAP funding to support the Council's Homelessness Strategy	71 - 76
	Lead Member: Councillor Diko Blackings	
	The Executive Director of Housing has submitted a report to seek approval to proceed with the bid to MHCLG for funding from the Rough Sleeping Accommodation Programme (RSAP) and to agree to include the required capital match funding in the Council's budget.	

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Cabinet is recommended to:

1. **Agree** the Rough Sleeping Accommodation Programme bid and the further £2m investment in the National Homelessness Property Fund by the Council;
2. **Recommend** to Council that budget provision is agreed for the required match funding of £2m; and
3. **Delegate** to the Executive Director of Housing the entering into of supporting agreements

12 Urban Forest Strategy

77 - 170

Lead Member: Deputy Leader - Green Transport and Zero Carbon Oxford (Councillor Tom Hayes)

The Head of Corporate Strategy has submitted a report to seek approval for the Urban Forest Strategy.

Cabinet is recommended to:

1. **Approve** the Oxford Urban Forest Strategy – A Master Plan to 2050, which sets out the strategic direction for how we, as a city, protect, manage and expand our urban forest to help tackle the climate and ecological emergencies. Officers will take opportunities to seek external funding opportunities to facilitate the implementation of the strategy; and
2. **Authorise** the Head of Corporate Strategy to make minor editorial amendments to the strategy document.

13 Minutes

171 -
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Recommendation: That Cabinet resolves to **approve** the minutes of the meeting held on 21 July as a true and accurate record.

14 Decisions taken under Part 9.3 (b) of the Constitution

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The Head of Paid Service (Chief Executive) had submitted a report asking Cabinet to note the decisions taken by the Head of Paid Service (Chief Executive) using the urgency powers delegated in Part 9.3(b) of the Constitution.

Cabinet is recommended to:

1. **Note** the decisions taken as set out in the report.

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15 Decarbonisation programme update

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Lead Member: Deputy Leader - Green Transport and Zero Carbon Oxford (Councillor Tom Hayes)

The Head of Corporate Strategy has submitted a report to provide an update on the decarbonisation programme and seek approval for the de-scoping of the programme to remain within budget and issue contracts for construction works.

Cabinet is recommended to:

1. **Approve** the de-scoping of the Decarbonisation Programme through the removal of the Ice Rink and Rose Hill Community Centre;
2. **Note** that the full costs of decarbonisation works will utilise 100% of the Salix grant funding available, so there will no longer be any grant contribution available towards the enabling works, contrary to the earlier report to Cabinet;
3. **Note** that the Head of Corporate Strategy will shortly execute the contract for both enabling and decarbonisation construction work on behalf of the Council, as previously delegated by Cabinet; and
4. **Note** the update provided on the Decarbonisation Programme and solar farm investment.

16 Dates of Future Meetings

Meetings are scheduled for the following dates:

13 October 2021	26 January 2022
10 November 2021	9 February 2022
15 December 2021	16 March 2022
	13 April 2022
	26 May 2022

All meetings start at 6.00pm.

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Oxford City Council, Town Hall, St Aldate's Oxford OX1 1BX

17 Matters Exempt From Publication

If Cabinet wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for Cabinet to pass a resolution in accordance with the provisions of Paragraph 4(2)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012 on the grounds that their presence could involve the likely disclosure of exempt information as described in paragraph 3 of Schedule 12A of the Local Government Act 1972.

Cabinet may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**PART TWO
MATTERS EXEMPT FROM PUBLICATION**

18 Decarbonisation Programme - Confidential Appendix

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Information for those attending

Recording and reporting on meetings held in public

Members of public and press can record, or report in other ways, the parts of the meeting open to the public. You are not required to indicate in advance but it helps if you notify the Committee Services Officer prior to the meeting so that they can inform the Chair and direct you to the best place to record.

The Council asks those recording the meeting:

- To follow the protocol which can be found on the Council's [website](#)
- Not to disturb or disrupt the meeting
- Not to edit the recording in a way that could lead to misinterpretation of the proceedings. This includes not editing an image or views expressed in a way that may ridicule or show a lack of respect towards those being recorded.
- To avoid recording members of the public present, even inadvertently, unless they are addressing the meeting.

Please be aware that you may be recorded during your speech and any follow-up. If you are attending please be aware that recording may take place and that you may be inadvertently included in these.

The Chair of the meeting has absolute discretion to suspend or terminate any activities that in his or her opinion are disruptive.

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". The matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

How Oxford City Councillors and members of the public can engage at Cabinet

Addresses and questions by members of the public (15 minutes in total)

Members of the public can submit questions in writing about any item for decision at the meeting. Questions, stating the relevant agenda item, must be received by the Head of Law and Governance by 9.30am two clear working day before the meeting (eg for a Tuesday meeting, the deadline would be 9.30am on the Friday before). Questions can be submitted either by letter or by email (to cabinet@oxford.gov.uk).

Answers to the questions will be provided in writing at the meeting; supplementary questions will not be allowed. If it is not possible to provide an answer at the meeting it will be included in the minutes that are published on the Council's website within 2 working days of the meeting.

The Chair has discretion in exceptional circumstances to agree that a submitted question or related statement (dealing with matters that appear on the agenda) can be asked verbally at the meeting. In these cases, the question and/or address is limited to 3 minutes, and will be answered verbally by the Chair or another Cabinet member or an officer of the Council. The text of any proposed address must be submitted within the same timescale as questions.

For this agenda item the Chair's decision is final.

Councillors speaking at meetings

Oxford City councillors may, when the chair agrees, address the Cabinet on an item for decision on the agenda (other than on the minutes). The member seeking to make an address must notify the Head of Law and Governance by 9.30am at least one clear working day before the meeting, stating the relevant agenda items. An address may last for no more than three minutes. If an address is made, the Cabinet member who has political responsibility for the item for decision may respond or the Cabinet will have regard to the points raised in reaching its decision.

Councillors speaking on Neighbourhood issues (10 minutes in total)

Any City Councillor can raise local issues on behalf of communities directly with the Cabinet. The member seeking to make an address must notify the Head of Law and Governance by 9.30am at least one clear working day before the meeting, giving outline details of the issue. Priority will be given to those members who have not already addressed the Cabinet within the year and in the order received. Issues can only be raised once unless otherwise agreed by the Cabinet. The Cabinet's responsibility will be to hear the issue and respond at the meeting, if possible, or arrange a written response within 10 working days.

Items raised by Cabinet members

Such items must be submitted within the same timescale as questions and will be for discussion only and not for a Cabinet decision. Any item which requires a decision of the Cabinet will be the subject of a report to a future meeting of the Cabinet.

