

Agenda

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Scrutiny Committee

This meeting will be held on:

Date: **Tuesday 8 June 2021**

Time: **6.00 pm**

Place: **Main Hall - Town Hall**

For further information please contact:

John Mitchell, Committee Services Officer, Committee Services Officer

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Members of the public can attend to observe this meeting and.

- may register in advance to speak to the committee in accordance with the [committee's rules](#)
- may record all or part of the meeting in accordance with the Council's [protocol](#)

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Please contact the Committee Services Officer to register to speak; to discuss recording the meeting; or with any other queries.

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All public papers are available from the calendar link to this meeting once published

Committee Membership

Councillor Nigel Chapman

Councillor Tiago Corais

Councillor Dr Hosnieh Djafari-Marbini

Councillor Paula Dunne

Councillor James Fry

Councillor Linda Smith

Councillor Dr Christopher Smowton

Councillor Imogen Thomas

Councillor Marie Tidball

Councillor Elizabeth Wade

Councillor Naomi Waite

Councillor Dick Wolff

Apologies and notification of substitutes received before the publication are shown under *Apologies for absence* in the agenda. Those sent after publication will be reported at the meeting. Substitutes for the Chair and Vice-chair do not take on these roles.

Agenda

	Pages
1 Election of Chair for the Council Year 2021-22	
2 Election of Vice Chair for the Council Year 2021-22	
3 Apologies for absence Cllr Djafari-Marbini, Cllr Dunne.	
4 Declarations of interest	
5 Chair's Announcements	
6 Minutes Recommendation: That the minutes of the meeting held on 02 March 2021 be APPROVED as a true and accurate record.	9 - 14
7 Work Plan & Forward Plan The Scrutiny Committee operates within a work plan which is agreed at the start of the Council year. The work plan is driven to a very large extent by the Cabinet Forward Plan. A summary of the latest version of the Forward Plan is attached. The Committee will be asked to agree its work plan as part of the following item.	15 - 22
8 Scrutiny Operating Principles & Standing Panel Arrangements The Head of Law and Governance has submitted a report which seeks the Committee's agreement to the adoption of a set of operating principles for the Scrutiny Committee for the 2021/22 municipal year, establish standing panels and appoint standing panel Chairs. The recommendations are set out in the report.	23 - 46

9	Oxford City Council Safeguarding Report 2019/20	47 - 120
	Cabinet, at its meeting on 16 June, will consider a report on the Oxford City Council Safeguarding Report 2019/20. The Committee is asked to consider the report and agree any recommendations thereon.	
	Councillor Louise Upton, Cabinet Member for a Safer, Healthy Oxford; Dani Granito, Policy & Partnerships Team Manager; and Laura Jones, Safeguarding Coordinator, have been invited to attend for this item.	
10	County-Wide Transformation of Rough Sleeping	121 - 156
	Cabinet, at its meeting on 16 June, will consider a report on the County-Wide Transformation of Rough Sleeping. The Committee is asked to consider the report and agree any recommendations thereon.	
	Councillor Diko Blackings, Cabinet Member for Affordable Housing, Housing Security & Housing the Homeless; and Nerys Parry, Housing Strategy & Needs Manager, have been invited to attend for this item.	
11	Covered Market Leasing Strategy	157 - 178
	Cabinet, at its meeting on 16 June, will consider a report on the Covered Market Leasing Strategy. The Committee is asked to consider the report and agree any recommendations thereon.	
	Councillor Ed Turner, Cabinet Member for Finance & Asset Management; Jane Winfield, Head of Service for Corporate Property; Elaine Philip, Markets' Manager; and Emma Gubbins, Senior Surveyor, have been invited to attend for this item.	
12	Report back on recommendations	179 - 220
	Cabinet on 10 March considered Scrutiny recommendations in relation to the Council Business Plan 2021-22; Citizen Engagement; Zero Carbon Council; and the Climate Emergency Review Group. The Cabinet responses to the recommendations are attached.	

13 Dates of future meetings

Meetings are scheduled as followed:

Scrutiny Committee

14 July 2021

03 August 2021

08 September 2021

05 October 2021

02 November 2021

06 December 2021

All meetings start at 6.00 pm.

Standing Panels

Housing & Homelessness: 05 July; 06 October; 04 November

Finance & Performance: 08 July; 02 August; 06 September; 08 December

Companies: 21 June*; 20 September; 14 December

*Please note this date may change.

14 Matters Exempt From Publication

If the Committee wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Committee to pass a resolution in accordance with the provisions of Paragraph 4(2)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

The Committee may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Part Two – matters exempt from publication

15	County-Wide Transformation of Rough Sleeping - Appendices 5 & 6	221 - 224
16	Covered Market Leasing Strategy - Appendix 2	225 - 226

Information for those attending

Recording and reporting on meetings held in public

Members of public and press can record, or report in other ways, the parts of the meeting open to the public. You are not required to indicate in advance but it helps if you notify the Committee Services Officer prior to the meeting so that they can inform the Chair and direct you to the best place to record.

The Council asks those recording the meeting:

- To follow the protocol which can be found on the Council's [website](#)
- Not to disturb or disrupt the meeting
- Not to edit the recording in a way that could lead to misinterpretation of the proceedings. This includes not editing an image or views expressed in a way that may ridicule or show a lack of respect towards those being recorded.
- To avoid recording members of the public present, even inadvertently, unless they are addressing the meeting.

Please be aware that you may be recorded during your speech and any follow-up. If you are attending please be aware that recording may take place and that you may be inadvertently included in these.

The Chair of the meeting has absolute discretion to suspend or terminate any activities that in his or her opinion are disruptive.

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". The matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.