

# Agenda

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## General Purposes Licensing Committee

This meeting will be held by Zoom and streamed to the Council's YouTube channel when the meeting starts, <https://www.youtube.com/oxfordcitycouncil>

This meeting will be held on:

Date: **Tuesday 22 September 2020**

Time: **6.00 pm** (please note the revised start time)

Place: **Zoom remote meeting**

**For further information** please contact:

John Mitchell, Committee Services Officer, Committee Services Officer

☎ 01865 252217

✉ [jmitchell@oxford.gov.uk](mailto:jmitchell@oxford.gov.uk)

**Members of the public can attend to observe this meeting and.**

- may register in advance to speak to the committee in accordance with the [committee's rules](#)
- may record all or part of the meeting in accordance with the Council's [protocol](#)

Information about speaking and recording is set out in the agenda and on the [website](#)

Please contact the Committee Services Officer to register to speak; to discuss recording the meeting; or with any other queries.

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*All public papers are available from the calendar link to this meeting once published*

## Committee Membership

Councillor Mary Clarkson (Chair)  
Councillor Colin Cook (Vice-Chair)  
Councillor Nigel Chapman  
Councillor Tiago Corais  
Councillor Michael Gotch  
Councillor Rae Humberstone  
Councillor Dan Iley-Williamson  
Councillor Tom Landell Mills  
Councillor Mark Lygo  
Councillor Christine Simm  
Councillor John Tanner  
Councillor Sian Taylor  
Councillor Louise Upton  
Councillor Elizabeth Wade  
Councillor Dick Wolff

Quorum 5

Apologies and notification of substitutes received before the publication are shown under *Apologies for absence* in the agenda. Those sent after publication will be reported at the meeting. Substitutes for the Chair and Vice-chair do not take on these roles.

# Agenda

	Pages
<b>1 Apologies for Absence</b>	
<b>2 Declarations of Interest</b>	
<b>3 Variation (increase) of the current Hackney Carriage Tariffs (table of fares)</b>	7 - 32
<p>The Head of Regulatory Services and Community Safety has submitted a report to consider an application for a variation of the current Hackney Carriage Table of Fares from the City of Oxford Licensed Taxicab Association (COLTA).</p> <p><b>Recommendations:</b> That the General Purposes Licensing Committee resolves to:</p> <ol style="list-style-type: none"><li>1. <b>Consider</b> the application from the City of Oxford Licensed Taxicab Association (COLTA) for a variation to the current Hackney Carriage table of fares in accordance with the information contained within this report;</li><li>2. <b>Instruct</b> the Head of Regulatory Services and Community Safety in consultation with the Head of Law and Governance to carry out the statutory requirement of a public consultation on the proposed table of fares variation; and</li><li>3. <b>Delegate</b> to the Chair and the Head of Regulatory Services and Community Safety to consider any response to the proposed variation.</li></ol>	
<b>4 Minutes</b>	33 - 36
<p><b>Recommendation:</b> That the minutes of the meeting held on 21 May 2020 be APPROVED as a true and accurate record.</p>	
<b>5 Dates of Future Meetings</b>	
<p>The next meeting of the Committee is scheduled to take place on 04 February 2020.</p>	

## **Information for those attending**

### **Recording and reporting on meetings held in public**

Members of public and press can record, or report in other ways, the parts of the meeting open to the public. You are not required to indicate in advance but it helps if you notify the Committee Services Officer prior to the meeting so that they can inform the Chair and direct you to the best place to record.

The Council asks those recording the meeting:

- To follow the protocol which can be found on the Council's [website](#)
- Not to disturb or disrupt the meeting
- Not to edit the recording in a way that could lead to misinterpretation of the proceedings. This includes not editing an image or views expressed in a way that may ridicule or show a lack of respect towards those being recorded.
- To avoid recording members of the public present, even inadvertently, unless they are addressing the meeting.

Please be aware that you may be recorded during your speech and any follow-up. If you are attending please be aware that recording may take place and that you may be inadvertently included in these.

The Chair of the meeting has absolute discretion to suspend or terminate any activities that in his or her opinion are disruptive.

### **Councillors declaring interests**

#### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

#### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your\* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

#### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

#### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". The matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

\*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.