

# Agenda

**OXFORDSHIRE**

G R O W T H B O A R D

## **Oxfordshire Growth Board Scrutiny Panel**

**Thursday 24 January at 6.30pm**

**The Council Chamber, Town Hall, St Aldate's, Oxford OX1 1BX**

Contact: Jennifer Thompson, Committee and Members' Services, Oxford City Council  
Amit Alva, Oxfordshire Growth Board - Project & Scrutiny Officer, South  
Oxfordshire and Vale of White Horse District Councils

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Telephone: 01865 252275 (Committee Services) / 01235 422346 (Scrutiny Officer)

Website: [www.oxfordshiregrowthboard.org](http://www.oxfordshiregrowthboard.org)

### **Scrutiny Panel members 1 July 2018 to 30 June 2019**

Councillor Andrew Gant (Chair)	Oxford City Council
Councillor John Tanner (from Jan 2019)	
Councillor Craig Simmons	
Councillor Neil Prestidge	Cherwell District Council
Councillor Sean Gaul	
Councillor Sean Woodcock	
Councillor Nick Carter	Oxfordshire County Council
Councillor John Sanders	
Councillor Emily Smith	
Councillor Elaine Hornsby	South Oxfordshire District Council
Councillor David Turner	
Councillor Ian White	
Councillor Debby Hallett	Vale of White Horse District Council
Councillor Ben Mabbett	
Councillor Chris Palmer	
Councillor Derek Cotterill	West Oxfordshire District Council
Councillor David Harvey	
Councillor Julian Cooper	

The quorum is 6 members, one from each council. Substitutes are allowed and should be notified to the Committee Services contact above.

This meeting is open to the press and public.

# AGENDA

## PART ONE PUBLIC BUSINESS

### Pages

- 1 **APOLOGIES FOR ABSENCE AND SUBSTITUTES;  
DECLARATIONS OF INTEREST;  
CHAIR'S ANNOUNCEMENTS;  
INTRODUCTION OF NEW STAFF TO THE SCRUTINY PANEL**

- 2 **ELECTION OF VICE- CHAIR TO JUNE 2019**

To elect a Vice-Chair/ Vice-Chairman to replace Cllr David Henwood who has stepped down from this Panel.

- 3 **MINUTES OF PREVIOUS MEETING**

**Recommendation:** To approve the minutes of the previous meeting (attached)

7 - 14

- 4 **PUBLIC PARTICIPATION**

The terms of reference of the Panel state:

Members of the public may address meetings of the Scrutiny Panel, where notice is given to the secretariat no later than 4.00pm on the last working day before the day of the meeting.

The Chair will have discretion to manage the public participation procedure as they see appropriate, including rejecting frivolous, defamatory or offensive questions and managing the time afforded to public addresses.

Notice of a wish to address the meeting, including the subject of the address or the full question to be asked, must be sent to

[democraticservices@oxford.gov.uk](mailto:democraticservices@oxford.gov.uk)

by 4.00pm on Wednesday 23 January 2019.

The Chair's decision will be final.

5	<b>GROWTH DEAL AFFORDABLE HOUSING PROGRAMME</b>	15 - 22
	<b>Purpose:</b> To introduce the Scrutiny Panel to the Growth Deal Affordable Housing Work stream and consider how to address some of the key issues in building a successful programme.	
	<b>Information:</b> Affordable housing report (attached)	
	<b>Recommendation:</b> The Scrutiny Panel note and comment upon the report	
6	<b>COMMUNICATIONS AND ENGAGEMENT WITH THE OXFORDSHIRE GROWTH BOARD</b>	23 - 32
	<b>Purpose:</b> To advise the Scrutiny Panel of the current arrangements for communication sand engaging with the public and other stakeholders and to provide a summary of the work taking place to engage the public in the work of the Growth Deal.	
	<b>Information:</b> Communications and engagement report (attached)	
	<b>Recommendation:</b> The Scrutiny Panel note and comment upon the report	
7	<b>GROWTH BOARD RESPONSE TO SCRUTINY PANEL RECOMMENDATIONS - NOVEMBER 2018 MEETING</b>	33 - 34
	<b>Purpose:</b> To consider the Growth Board's response to the recommendations to the Board from the Scrutiny Panel meeting on 22 November 2018	
	<b>Information:</b> Response attached	
	<b>Recommendation:</b> To discuss and note the response.	
8	<b>OXFORDSHIRE GROWTH BOARD PAPERS 29 JANUARY 2019 FOR DISCUSSION</b>	
	<b>Purpose:</b> To consider reports and matters on the agenda for the Oxfordshire Growth Board meeting on 29 January 2019.	
	<b>Information:</b> Agenda and reports <b>published on 21 January</b> <a href="#">separately from this agenda</a> .	
	<b>Recommendations:</b> To make any recommendations or comments to the Growth Board.	

**9 WORK PROGRAMME FOR THE SCRUTINY PANEL - JANUARY 2018**

35 - 36

**Purpose:** To discuss the draft work programme for the Scrutiny Panel submitted for consideration by the Panel's acting scrutiny officer.

**Information:** Work programme (attached)

**Recommendation:** To agree the draft work programme as set out and to note that other relevant items may be added to agendas at the request of officers or the Chair.

**10 DATES OF MEETINGS**

**Purpose:** To note the dates for meetings of this Panel:

<b>Scrutiny Panel</b>	<b>Venue</b>	<b>Growth Board meets on</b>
Thurs 21 March 6.30pm	Oxford Town Hall	26 March 2pm
Thurs 30 May 6.30pm	Oxford Town Hall	4 June 2pm
Thurs 25 July 6.30pm	The Beacon, Wantage	30 July 2pm

\*if no rooms available in Town Hall or The Beacon, venue will change

## **Councillors' duties on declaring interests**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your\* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Member's Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

\*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

