

# **Minutes of a meeting of the APPOINTMENTS COMMITTEE on Tuesday 10 October 2017**

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## **Committee members:**

Councillor Price

Councillor Gant

Councillor Kennedy

Councillor Sanders

Councillor Turner

## **Officers:**

Paul Adams, HR and Payroll Manager

Helen Bishop, Head of Business Improvement

Lindsay Cane, Acting Head of Law and Governance

Jennifer Thompson, Committee and Members Services Officer

## **1. Appointment of Chair**

Councillor Price was elected as Chair for the 2017/18 municipal year.

## **2. Appointment of Vice-Chair**

Councillor Turner was elected as Vice-Chair for the 2017/18 municipal year.

## **3. Apologies for absence and substitutions**

None.

## **4. Open and confidential minutes of the last meeting**

The open minutes of the meeting started on 24 April and concluded on 5 May 2017 were approved as a correct record.

The Committee noted that the confidential minutes had been agreed and signed on 5 May at the conclusion of that meeting.

**5. Extension to the Contract of the Interim Chief Executive**

The Appointments Committee considered a report and supporting documentation seeking approval of the extension of the current Interim Chief Executive’s fixed term contract until 31 December 2020, and to recommend such extension to full Council on 27 November 2017.

In reaching its decision the Committee considered the confidential information before it including legal and financial advice and the equalities impact assessment and risk register.

**The Appointments Committee resolved to:**

- 1. Recommend to full Council a 3 year extension to the Interim Chief Executive’s current fixed-term contract to 31st December 2020;
- 2. Agree the job description, key objectives and salary for the role holder for the extended contract as delegated to the committee in the Council’s constitution.

**6. Open and Confidential minutes of this meeting**

The open and confidential minutes of this meeting were read and were approved as a correct record.

*The Chair signed these as such and the signed copy is appended to the documents for this meeting.*

**The meeting started at 4.00 pm and ended at**

**Chair .....**

**Date:**