

Agenda

Oxfordshire Growth Board

Date: **Wednesday 26 July 2017**

Time: **2.00 pm**

Place: **The Old Library, Town Hall**

For any further information please contact:

Jennifer Thompson

✉: democraticservices@oxford.gov.uk ☎: 01865 252275

Voting Members 30/06/2017-30/06/2018

Chair - Leader of Oxford City Council	Councillor Bob Price
Vice- Chairman - Leader of South Oxfordshire District Council	Councillor John Cotton
Leader of Cherwell District Council	Councillor Barry Wood
Leader of Oxfordshire County Council	Councillor Ian Hudspeth
Leader of Vale of White Horse District Council	Councillor Matthew Barber
Leader of West Oxfordshire District Council	Councillor James Mills

Non- voting Members 30/06/2017-30/06/2018

Chairman of OXLEP	Jeremy Long
Vice Chairman and Skills Board Representative	Adrian Lockwood
Universities Representative	Professor Alistair Fitt
OXLEP Business Representative – Bicester	Phil Shadbolt
OXLEP Business Representative – Oxford City	Richard Venables
OXLEP Business Representative – Science Vale	Andrew Harrison
Homes and Communities Agency Representative	Kevin Bourner
Oxfordshire CCG Representative	David Smith
Environment Agency Representative	Veronica James

Note: Members of the Board may be accompanied at the table by senior officers from their organisation.

As a matter of courtesy, if you intend to record the meeting please let the Committee Services Officer know how you wish to do this before the start of the meeting.

AGENDA

PART ONE PUBLIC BUSINESS

Pages

ELECTION OF CHAIR AND VICE-CHAIR FOR THE YEAR

In accordance with its terms of reference, the Growth Board is asked to appoint Councillor Price as Chair and Councillor Cotton as Vice-Chairman for 2017/18.

1 APOLOGIES FOR ABSENCE AND SUBSTITUTE MEMBERS

Apologies for absence should be notified by email to democraticservices@oxford.gov.uk or telephone 01865 252275 prior to the start of the meeting.

2 DECLARATIONS OF INTEREST

3 MINUTES

9 - 20

Purpose: to confirm as a correct record the minutes of the meeting of the Oxfordshire Growth Board held on 29 March 2017.

4 CHAIR'S ANNOUNCEMENTS

To receive communications from the Chair.

5 PUBLIC PARTICIPATION

21 - 22

Members of the public may ask questions of the Chairman of the Growth Board, or address the Growth Board on any substantive item at a meeting, subject to the restrictions set out in the public participation scheme (attached).

The total amount of time allowed for public participation at a meeting shall not exceed 30 minutes unless the Chairman consents to that in the interests of the proper conduct of the business of the Board.

A person speaking to the Board may speak for up to 3 minutes. The Board members may ask questions for clarification.

Asking a question

Questions (in full and in writing) must be received before 5pm on

Thursday 20 July 2017 by the Chief Executive of the host authority. A written or verbal answer will be provided by the Chairman at the meeting. The questioner may ask a supplementary question directly related to either the original question or the reply received.

Addressing the Board

Notice of a wish to address the Board must be received before noon on Tuesday 25 July 2017 by the Chief Executive of the host authority.

Petitions

Petitions on matters directly relevant to matters in which the Board has powers and duties must be received before 5pm on Thursday 20 July 2017 by the Chief Executive of the host authority. The representative of the petitioners may speak. Petitions are referred without discussion to the next meeting.

Questions, petitions and notice of addresses should be submitted to the committee secretary at democraticservices@oxford.gov.uk or delivered/ posted to the Chief Executive at Oxford City Council before the deadline.

6 OXFORDSHIRE INFRASTRUCTURE STRATEGY(OXIS) APPROACH TO PRIORITISATION AND PUBLIC ENGAGEMENT- REPORT AND PRESENTATION

23 - 28

Purpose: to update the Board with progress with this project

Recommendation: that the Growth Board:

- I. Notes progress with OXIS.
- II. Approves a supplementary budget allocation of up to £19,500 to cover the additional costs of OXIS and authorise EOG to engage with the consultants to finalise the additional costs within that cap.

7 OXFORDSHIRE JOINT SPATIAL PLAN/STRATEGY

29 - 36

Report of the Growth Board Partnership Programme Manager

Purpose: paper provides an update on the work underway on the preparation of a Joint Spatial Plan / Strategy (OJSP/S) and highlights the drivers for and opportunities from joint spatial planning. It also sets out the issues that need to be addressed to progress the project.

Recommendation: that the Growth Board:

- I. Approve the preparation of a business plan for an Oxfordshire Spatial Plan/ Strategy, to be presented to the Growth Board in September 2017, based on the flexible approach set out in this

paper;

- II. Agree that the Leaders should take part in an appropriate discussion during the autumn to address issues needed to progress the joint approach.

8 COMMUNITY EMPLOYMENT PLANS

37 - 74

Purpose: OxLEP is seeking to facilitate the implementation of Community Employment Plans (CEP's) in Oxfordshire.

Recommendation: that

- I. The Growth Board endorse the CEP Evidence Paper;
- II. The CEP Evidence Paper is published on OxLEP's website as evidence for CEP policies in Local Plans;
- III. OxLEP continue its work with each Local Planning Authority to facilitate the implementation of CEP policies and to request CEP's as a condition on development sites which meet the proposed threshold.

9 CITY AND GROWTH DEAL PROGRAMME REPORTS

75 - 96

Purpose: to update the Growth Board on progress with the City and Growth Deal projects agreed with government.

Recommendation: that the Growth Board note the report and appendix.

10 MATTERS ARISING FROM THE LEP

A representative of OXLEP may provide a verbal update.

11 LOCAL PLAN UPDATE

97 - 100

Purpose: to update the Growth Board with progress towards Local Plans adoption across the county

Recommendation: to note the report

12 NATIONAL INFRASTRUCTURE COMMISSION AND DCLG UPDATE

101 - 102

Purpose:

1. This report is to update the Board with progress on a number of workstreams that the councils are currently working on with the

National Infrastructure Commission (NIC) on the Oxford to Cambridge corridor (O2C)

2. This report also updates the board on early discussions with Government officials on a housing and growth deal for Oxfordshire

Recommendation: that the Growth Board:

- I. Notes the progress with the NIC workstreams.
- II. Notes the progress on the development of an Oxfordshire housing and growth deal proposition to government.

13 **GROWTH BOARD FORWARD PLAN**

103 - 110

Purpose: the Forward Plan is attached for information.

Recommendation: that the Growth Board note and comment on the report.

Councillors' duties on declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Member's Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

