

Agenda

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Housing Panel (Panel of the Scrutiny Committee)

Date: **Thursday 12 October 2017**

Time: **5.00 pm**

Place: **Plowman Room - Town Hall**

For any further information please contact:

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As a matter of courtesy, if you intend to record the meeting please let the Contact Officer know how you wish to do this before the start of the meeting.

Housing Panel (Panel of the Scrutiny Committee)

Membership

Chair	Councillor David Henwood
	Councillor Angie Goff
	Councillor Jennifer Pegg
	Councillor Gill Sanders
	Councillor David Thomas
	Councillor Elizabeth Wade
	Geno Humphrey (co-optee)

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AGENDA

Pages

1 APOLOGIES

Substitutes are not allowed.

2 DECLARATIONS OF INTEREST

3 REGULATING THE PRIVATE RENTED SECTOR

5.00 PM 40 MINS

7 - 34

Background Information
The City Executive Board on 16 October will be asked to: 1. Approve the option of establishing and pursuing a 5 year proactive inspection programme of unlicensed privately rented properties. 2. Approve the use of all the funds generated from Civil Penalties issued under the Housing and Planning Act 2016 for the purposes of enforcement in the private rented sector. 3. Approve the Civil Penalty Protocol and delegate authority to the Head of Service for Planning, Sustainable Development and Regulatory Services to review and update the protocol subject to the agreement of the Head of Law and Governance and the Executive Director.
Why is it on the agenda?
The Scrutiny Committee asked for this item to be included on the agenda for pre-decision scrutiny. This is an opportunity for the Panel to make recommendations to the City Executive Board.
Who has been invited to comment?
<ul style="list-style-type: none">• Cllr Alex Hollingsworth, Board Member for Planning & Regulatory;• Ian Wright, Environmental Health Service Manager.

4 DRAFT HOUSING ASSISTANCE AND DISABLED ADAPTATIONS POLICY 2018

5.40 PM 30 MINS

35 - 94

Background Information
The City Executive Board on 16 October will be asked to approve the draft Housing Assistance and Disabled Adaptation Policy for a city wide consultation.
Why is it on the agenda?
The Scrutiny Committee asked for this item to be included on the agenda for pre-decision scrutiny. This is an opportunity for the Panel to make recommendations to the City Executive Board.
Who has been invited to comment?
<ul style="list-style-type: none">• Cllr Mike Rowley, Board Member for Housing;• Ian Wright, Environmental Health Service Manager;• Becky Bell, Home Improvement Agency Team Manager.

5 HOUSING PERFORMANCE - QUARTER 1**6.10 PM 10 MINS**

95 - 98

Background Information
The Housing Panel has a role in monitoring Council performance against housing targets. This report contains outcomes at the end of July 2017/18 for a set of housing performance indicators. The Panel has also asked to monitor the numbers of households and children living in temporary accommodation.
Why is it on the agenda?
For the Panel to note and comment on housing performance. The numbers of households and children living in temporary accommodation at the end of September 2017 will be provided to the Panel in November.
Who has been invited to comment?
<ul style="list-style-type: none">• Cllr Mike Rowley, Board Member for Housing;• Stephen Clarke, Head of Housing Services.

6 TOWER BLOCK FIRE SAFETY - VERBAL UPDATE**6.20 PM 20 MINS**

Background Information
The Panel previously considered the issue of fire safety in Oxford tower blocks at a meeting in July. The Panel asked to be kept informed by receiving regular verbal briefings from the Head of Housing Services.
Why is it on the agenda?
For the Panel to note and comment on any developments.
Who has been invited to comment?
<ul style="list-style-type: none">• Cllr Mike Rowley, Board Member for Housing;• Stephen Clarke, Head of Housing Services.

7 LUCY FAITHFULL HOUSE**6.40 PM 30 MINS**

99 - 106

Background Information
The City Executive Board on 16 October will be asked to: <ol style="list-style-type: none">1. Authorise the demolition of Lucy Faithfull House.2. Authorise officers to investigate the viability of undertaking the development of the site as outlined below with Oxford City Housing Limited (OCHL) as part of its overall development programme.
Why is it on the agenda?
The Chair asked for this item to be included on the agenda for pre-decision scrutiny. This is an opportunity for the Panel to make recommendations to the City Executive Board.
Who has been invited to comment?
<ul style="list-style-type: none">• Cllr Mike Rowley, Board Member for Housing;• Alan Wylde, Housing Development & Enabling Manager.

8 HOUSING PANEL WORK PLAN

107 - 108

For the Panel to note and agree its work plan, which can be adjusted to reflect the wishes of the Panel.

9 NOTES OF PREVIOUS MEETING

109 - 114

For the Panel to approve the record of the meeting held on 11 September 2017.

10 DATE OF NEXT MEETING

Meetings are scheduled as follows:

13 November 2017

16 January 2018 – Provisional for Housing and Homelessness Strategy

8 March 2018

9 April 2018

All meetings begin at 5.00pm.

Housing Panel members are also invited to attend a scrutiny budget review meeting on 8 January 2018 (5.30pm start).

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.