

# Agenda

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## Scrutiny Committee

Date: **Tuesday 6 February 2018**

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Time: **6.00 pm**

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Place: **St Aldate's Room, Town Hall**

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# Scrutiny Committee

## Membership

<b>Chair</b>	Councillor Andrew Gant
<b>Vice-chair</b>	Councillor Nigel Chapman Councillor Mohammed Altaf-Khan Councillor Jamila Begum Azad Councillor Steven Curran Councillor James Fry Councillor David Henwood Councillor Mark Ladbrooke Councillor Ben Lloyd-Shogbesan Councillor Mark Lygo Councillor David Thomas Councillor Michele Paule

The quorum for this Committee is four, substitutes are permitted.

### **HOW TO OBTAIN A COPY OF THE AGENDA**

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# AGENDA

Pages

1 **APOLOGIES FOR ABSENCE**

2 **DECLARATIONS OF INTEREST**

3 **MINUTES**

Minutes from 15 January 2018

9 - 14

**Recommendation:** That the minutes of the meeting held on 15 January 2018 be APPROVED as a true and accurate record.

4 **REPORT BACK ON RECOMMENDATIONS**

15 - 24

Background Information
Scrutiny is empowered to make recommendations to the City Executive Board, which is obliged to respond in writing.
Why is it on the agenda?
For the Committee to note and comment on recent executive responses to Scrutiny recommendations. Since the last meeting the Executive has responded to recommendations on the following items: <ul style="list-style-type: none"><li>• Preventing elderly isolation</li><li>• Oxford Direct Services Limited (ODSL) and Oxford Direct Services Trading Limited (ODSTL) Business Plan</li></ul>
Who has been invited to comment?
<ul style="list-style-type: none"><li>• Andrew Brown, Committee and Member Services Manager.</li></ul>

5 **WORK PLAN AND FORWARD PLAN**

25 - 46

Background Information
The Scrutiny Committee operates within a work plan which is agreed at the start of the Council year. The work plan will be reviewed at every meeting so that it can be adjusted to reflect the wishes of the Committee and take account of any changes to the latest <a href="#">Forward Plan</a> (which outlines decisions to be taken by the City Executive Board or Council).
Why is it on the agenda?
The Committee is asked to: <ol style="list-style-type: none"><li>1. Review and note its work plan for the 2017/18 council year.</li><li>2. The Committee is also asked to select Forward Plan items for pre-decision scrutiny (max. 3 per meeting).</li><li>3. Receive updates from the chairs of standing panels and review groups on their work.</li></ol>
Who has been invited to comment?
<ul style="list-style-type: none"><li>• Andrew Brown, Committee and Member Services Manager.</li></ul>

**6 REPORTS FOR APPROVAL**

47 - 50

The Committee is asked to approve the following report(s) for submission to the City Executive Board on 13/02/2018:

- Air quality annual status report 2016
- Budget 2018/19 – may be circulated as a late paper.

**7 UPDATE OF THE CORPORATE PLAN 2018 (6.15 PM)**

51 - 68

Background Information
The Scrutiny Committee has asked for this item to be included on the agenda for pre-decision scrutiny.
Why is it on the agenda?
The City Executive Board on 13 February 2018 will be asked to: <ol style="list-style-type: none"> <li>1. Approve the Annual Update report on the Corporate Plan 2016-20, as set out in Annex 1.</li> <li>2. Delegate authority to the Assistant Chief Executive to make minor textual/formatting changes to the Annual Update Report in advance of formal publication</li> <li>3. Delegate authority for the Assistant Chief Executive to add new success measures to the Annual Update Report (point 13) once agreed with Service Heads and the Chief Executive.</li> </ol> This is an opportunity for the Scrutiny Committee to make recommendations to the City Executive Board.
Who has been invited to comment?
<ul style="list-style-type: none"> <li>• Councillor Bob Price, Board Member for Corporate Strategy and Economic Development;</li> <li>• Councillor Susan Brown, Board Member for Customer and Corporate Services;</li> <li>• Caroline Green, Assistant Chief Executive;</li> <li>• Mish Tullar, Corporate Policy, Partnership and Communications Manager.</li> </ul>

**8 GRANT ALLOCATIONS TO COMMUNITY AND VOLUNTARY ORGANISATIONS 2018/19 (6.45 PM)**

69 - 84

Background Information
The Scrutiny Committee has asked for this item to be included on the agenda for pre-decision scrutiny.
Why is it on the agenda?
The City Executive Board on 13 February 2018 will be asked to: <ol style="list-style-type: none"> <li>1. Approve the recommendations for the commissioning programme as set out in Appendices 1 and 2.</li> <li>2. Delegate authority to the Head of Community Services, in consultation with the Executive Members for Customer and Corporate Services and Culture and Communities, to approve the recommendations for applications received to the grants open bidding programme for 2018-21 and allocate funding to art and culture organisations that apply for funding through this theme from April 2019.</li> </ol>

3. Delegate authority to the Executive Director for Organisational Development and Corporate Services in consultation with the Executive Members for Customer and Corporate Services and Culture and Communities to allocate the development fund in the Advice and Money Management commissioning theme for 2018-21.

This is an opportunity for the Scrutiny Committee to make recommendations to the City Executive Board.

Who has been invited to comment?

- Councillor Dee Sinclair, Board Member for Culture and Communities;
- Councillor Susan Brown, Board Member for Customer and Corporate Services;
- Julia Tomkins, Grants and External Funding Officer.

**9 REVIEW OF USE OF COMMUNITY PROTECTION NOTICES (7.15 PM)**

85 - 114

Background Information
The Scrutiny Committee has asked for this item to be included on the agenda for pre-decision scrutiny.
Why is it on the agenda?
The City Executive Board on 13 February 2018 will be asked to: <ol style="list-style-type: none"> <li>1. Endorse the report, including the findings of the CPN Review and Cross-Party Panel; and</li> <li>2. Authorise the Head of Community Services in consultation with the Board Member for Community Safety to update the Antisocial Behaviour Policy and Antisocial Behaviour Procedures in line with the recommendations made.</li> </ol>
This is an opportunity for the Scrutiny Committee to make recommendations to the City Executive Board.
Who has been invited to comment?
<ul style="list-style-type: none"> <li>• Councillor Tom Hayes, Board Member for Community Safety;</li> <li>• Tim Sadler, Executive Director for Sustainable City.</li> <li>• Richard Adams, Community Safety &amp; Resilience Manager.</li> </ul>

**10 CHILDREN & YOUNG PERSON STRATEGY 2018-2023 (7.45 PM)**

115 - 168

Background Information
The Scrutiny Committee has asked for this item to be included on the agenda for pre-decision scrutiny.
Why is it on the agenda?
The City Executive Board on 13 February 2018 will be asked to: <ol style="list-style-type: none"> <li>1. Agree the pre consultation version of the Children &amp; Young People's Strategy; and</li> <li>2. Commence the consultation process on the draft Children &amp; Young People's Strategy.</li> </ol>
This is an opportunity for the Scrutiny Committee to make recommendations to the City Executive Board.
Who has been invited to comment?
<ul style="list-style-type: none"> <li>• Councillor Marie Tidball, Board Member for Young People,</li> </ul>

Schools and Public Health; • Ian Brooke, Head of Community Services.
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**11 DATES OF FUTURE MEETINGS**

Contact Officer:

Meetings are scheduled as followed:

**Scrutiny Committee**

6 March 2018

5 April 2018

17 May 2018

All meetings start at 6.00 pm.

**Standing Panels**

Housing Standing Panel – 8 March 2018, 6pm start

Finance Standing Panel – 14 March 2018, 6pm start

Companies Panel – 14 March 2018, 5pm start

## **DECLARING INTERESTS**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your\* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

\*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.