

Agenda

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General Purposes Licensing Committee

Date: **Monday 22 October 2018**

Time: **6.00 pm**

Place: **Council Chamber - Oxford Town Hall**

For any further information please contact:

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As a matter of courtesy, if you intend to record the meeting please let the Contact Officer know how you wish to do this before the start of the meeting.

General Purposes Licensing Committee

Membership

Chair Councillor Mary Clarkson

Vice-Chair Councillor Colin Cook

Councillor Tiago Corais

Councillor Michael Gotch

Councillor Richard Howlett

Councillor Rae Humberstone

Councillor Tom Landell Mills

Councillor Mark Lygo

Councillor Sian Taylor

Councillor Christine Simm

The quorum for this Committee is 4 Members, no substitutes are permitted.

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AGENDA

Pages

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST

3 UPDATE ON TAXI LICENSING ACTIVITY: APRIL 2018 - JULY 2018

The Head of Community Services will bring a report to inform the Committee of the progress made by the Taxi Licensing team during the current Council year (April 2018 – July 2018).

Please note, this report will be issued as a supplement.

4 ANIMAL WELFARE (LICENSING OF ACTIVITIES INVOLVING ANIMALS) (ENGLAND) REGULATIONS 2018 AND APPROVAL OF ASSOCIATED LICENCE FEES AND CHARGES.

5 - 18

The Head of Planning, Sustainable Development and Regulatory Services has submitted a report to bring to the Committee's attention the Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018 and to seek approval of associated licence fees and charges.

5 MINUTES

19 - 22

Recommendation: That the minutes of the meeting held on 16 May 2018 be APPROVED as a true and accurate record.

6 DATES OF FUTURE MEETINGS

The next meeting of the Committee is scheduled for :

23 January, to start at 6.15pm.

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed “Declarations of Interest” or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council’s area; licences for land in the Council’s area; corporate tenancies; and securities. These declarations must be recorded in each councillor’s Register of Interests which is publicly available on the Council’s website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members’ Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members’ Code of Conduct says that a member “must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself” and that “you must not place yourself in situations where your honesty and integrity may be questioned”. What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member’s spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.