

Minutes of a meeting of the COUNCIL on Monday 13 May 2019

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Members present

Councillor Simmons (incoming Lord Mayor/ outgoing Sheriff)	Councillor Cook (outgoing Lord Mayor, in the Chair for Minute 1)
Councillor Altaf-Khan (incoming Deputy Lord Mayor)	Councillor Malik (outgoing Deputy Lord Mayor)
Councillor Goddard (incoming Sheriff)	Councillor Arshad
Councillor Azad	Councillor Aziz
Councillor Bely-Summers	Councillor Brown
Councillor Chapman	Councillor Clarkson
Councillor Corais	Councillor Curran
Councillor Donnelly	Councillor Fry
Councillor Gant	Councillor Gotch
Councillor Haines	Councillor Harris
Councillor Hayes	Councillor Henwood
Councillor Hollingsworth	Councillor Howlett
Councillor Humberstone	Councillor Kennedy
Councillor Lloyd-Shogbesan	Councillor Lygo
Councillor Munkonge	Councillor Pressel
Councillor Rowley	Councillor Rush
Councillor Simm	Councillor Linda Smith
Councillor Roz Smith	Councillor Tanner
Councillor Tarver	Councillor Upton
Councillor Wade	Councillor Wolff

Apologies:

Councillors Djafari-Marbini, Garden, Iley-Williamson, McManners, Taylor, Tidball and Turner sent apologies.

1. Election of Lord Mayor for the Council year 2019/20

Councillor Wolff proposed, seconded by Councillor Gant, that Councillor Simmons be elected Lord Mayor. There were no other nominations.

Council resolved to elect Councillor Simmons as Lord Mayor of Oxford for the Council Year 2019/20.

Councillor Simmons took the Chair from Councillor Cook and subsequently signed the Declaration of Acceptance of Office.

2. Election of Deputy Lord Mayor for the Council year 2019/20

Councillor Wade proposed, seconded by Councillor Tanner, that Councillor Altaf Khan be elected Deputy Lord Mayor. There were no other nominations.

Council resolved to elect Councillor Altaf Khan as Deputy Lord Mayor of Oxford for the Council Year 2019/20.

Councillor Altaf Khan subsequently signed the Declaration of Acceptance of Office.

3. Election of Sheriff for the Council year 2019/20

Councillor Roz Smith proposed, seconded by Councillor Hollingsworth, that Councillor Goddard be elected Sheriff. There were no other nominations.

Council resolved to elect Councillor Goddard as Sheriff of Oxford for the Council Year 2019/20.

Councillor Goddard subsequently signed the Declaration of Acceptance of Office.

4. Declarations of interest

There were no declarations.

5. Announcements

The Lord Mayor reminded councillors of the arrangements for the civic ceremonies following the meeting.

6. Council Leader from May 2018 to May 2020

Council noted that Councillor Brown remained as Leader of the Council for a term of office ending on the day of the annual council meeting in 2020.

7. Report of the Leader of Council

The Leader of the Council reported that she was changing the name of the executive from ‘**City Executive Board**’ to ‘**Cabinet**’ with immediate effect.

She reported her appointment of the Deputy Leader and her Cabinet, and also on a number of appointments as set out below. She would arrange for circulation of portfolio names and responsibilities once she had determined these.

Cabinet membership	
Deputy Leader (statutory)	Councillor Linda Smith
Members	Councillor Clarkson Councillor Chapman Councillor Hayes Councillor Hollingsworth Councillor Rowley Councillor Tidball Councillor Turner (as non-statutory deputy leader) Councillor Upton

Reappointment of Champions (not members of Cabinet, but with responsibilities not directly covered by Cabinet)	
Representation in the Workforce Champion	Councillor Aziz
Old People’s Champion	Councillor Kennedy
Sports in Schools Champion	Councillor Lygo
Living Wage Champion	Councillor Rush
Co-operatives Champion	Councillor Howlett
Armed forces and veterans’ Champion	Councillor Humberstone
Small Business Champion	Councillor Munkonge

The Council’s representatives (and substitutes if any) on the Growth Board and its three advisory sub-groups:	
Oxfordshire Growth Board;	Councillor Brown, Leader
Oxfordshire Plan 2050 Advisory Sub Group	Councillor Hollingsworth
Affordable Housing Advisory Sub Group	Councillor Rowley
Infrastructure Advisory Sub Group	Councillor Linda Smith

Shareholders for:	
Oxford City Housing Limited (comprising OCH Ltd; OCH (Development) Ltd, OCH (Investment) Ltd)	The whole of the Cabinet, acting as shareholders.
Oxford West End Development Ltd	The whole of the Cabinet, acting as shareholders.
Oxford Direct Services (comprising ODS Ltd; ODS (Trading) Ltd)	The whole of the Cabinet, acting as shareholders.

The Leader of the Council confirmed there were no changes to the Executive Scheme of Delegation as set out in the Section 4 of the Council's Constitution (apart from replacing *City Executive Board* with *Cabinet* throughout).

8. Appointment to Council Committees 2019/20

Council had before it the report of the Head of Law and Governance setting out the appointments to committees, and separately published appendices setting out the political balance calculations, and the nominations by each group to committee places.

Revised appendices were tabled setting out the new political balance calculations and changes in the proposed memberships of committees to take account of the non-grouped independent councillors' decisions to decline the committee seats offered to them.

The Head of Law and Governance reported the decision of the Group Leaders:

- The Labour Group would take the unallocated seat on the Standards Committee
- The Liberal Democrat Group would take the unallocated seat on the Audit and Governance committee

Council resolved to:

1. Approve the structure of the Council committees, as defined within the Council's constitution and set out in Appendix 1: Committee structure;
2. Approve the methods, calculations and conventions used in determining political representation on committees as outlined in the report and set out in *Revised Appendix 2: Political proportionalities on Council committees 2019-20*; and
 - a. Note that the Labour Group had chosen the unallocated seat on the Standards Committee;
 - b. Agree that the unallocated seat on the Audit and Governance Committee be allocated to the Liberal Democrat Group
3. Approve the appointment of nominated members to Council committees in accordance with the requirements of political proportionality and the nominations made by political groups, as set out in the table below;

4. Agree that all members of Council will form the pool of members able to observe on appeals and some grievances panels;
5. Appoint two non-executive members to the Oxfordshire Growth Board Scrutiny Panel as shown in the table below;
6. Appoint one non-executive member to the Joint Oxfordshire Health Overview and Scrutiny Committee as shown in the table below; and
7. Delegate authority to the Head of Law and Governance to fill appointments to any vacant seats in accordance with the instructions of the relevant Group Leaders.

Committee	Labour	Liberal Democrat	Green
Oxfordshire Joint Health Overview and Scrutiny Committee	1. Nadine Bely-Summers		
Oxfordshire Growth Board Scrutiny Panel	1. <i>to be confirmed</i>	1. Andrew Gant	1. Craig Simmons
Licensing and Gambling Acts Committee	1. Ben Lloyd-Shogbesan 2. Mary Clarkson 3. Colin Cook 4. Nigel Chapman 5. Sian Taylor 6. James Fry 7. John Tanner 8. Mark Lygo 9. Louise Upton 10. Tiago Corais 11. Rae Humberstone	1. Mike Gotch 2. Tom Landell Mills 3. Liz Wade	1. Craig Simmons
General Purposes Licensing Committee	1. Ben Lloyd-Shogbesan 2. Tiago Corais 3. Mary Clarkson 4. Colin Cook 5. Mark Lygo 6. Sian Taylor 7. <i>to be confirmed</i>	1. Mike Gotch 2. Liz Wade	1. Dick Wolff
Appointments Committee	1. Ed Turner 2. Pat Kennedy 3. Susan Brown 4. Linda Smith	1. Andrew Gant	
Audit and Governance Committee	1. Ben Lloyd-Shogbesan 2. Tiago Corais 3. Chewe Munkonge 4. Martyn Rush 5. James Fry	1. Andrew Gant 2. <i>Mike Gotch (Confirmed after the meeting)</i>	

Committee	Labour	Liberal Democrat	Green
Investigation and Disciplinary Committee	<ol style="list-style-type: none"> 1. Lubna Arshad 2. Susan Brown 3. Pat Kennedy 	<ol style="list-style-type: none"> 1. Liz Wade 	
East Area Planning Committee	<ol style="list-style-type: none"> 1. John Tanner 2. Ben Lloyd-Shogbesan 3. Mary Clarkson 4. Shaista Aziz 5. Nigel Chapman 6. Sian Taylor 7. Christine Simm 	<ol style="list-style-type: none"> 1. Roz Smith 2. Liz Wade 	
West Area Planning Committee	<ol style="list-style-type: none"> 1. Tiago Corais 2. Alex Hollingsworth 3. Louise Upton 4. Colin Cook 5. Alex Donnelly 6. Dan Iley-Williamson 	<ol style="list-style-type: none"> 1. Paul Harris 2. Mike Gotch 	<ol style="list-style-type: none"> 1. Dick Wolff
Planning Review Committee	<ol style="list-style-type: none"> 1. Chewe Munkonge 2. Linda Smith 3. Jamila Azad 4. James Fry 5. Joe McManners 6. Mark Lygo 7. Steve Curran 	<ol style="list-style-type: none"> 1. Mohammed Altaf-Khan 2. Steve Goddard 	
Scrutiny Committee	<ol style="list-style-type: none"> 1. Ben Lloyd-Shogbesan 2. Hosneih Djafari-Marbini 3. Tiago Corais 4. Alex Donnelly 5. James Fry 6. Lubna Arshad 7. Nadine Bely-Summers 8. Richard Howlett 9. Joe McManners 	<ol style="list-style-type: none"> 1. Andrew Gant 2. Mohammed Altaf-Khan 	<ol style="list-style-type: none"> 1. Craig Simmons
Standards Committee	<ol style="list-style-type: none"> 1. Susanna Pressel 2. Ben Lloyd-Shogbesan 3. Shaista Aziz 4. Sian Taylor 5. Pat Kennedy 6. <i>to be confirmed</i> 	<ol style="list-style-type: none"> 1. Mike Gotch 	

9. Council scheme of delegation for 2019/20

Council resolved to agree the Council's Scheme of Delegation or its responsibilities set out in Section 5 of the Council's Constitution as agreed on 26 November 2018 and published with minor amendments on the website in April 2019.

The meeting started at 6.00 pm and ended at 6.15 pm

Chair

Date: Monday 22 July 2019