

# Agenda

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## Annual Council

Date: **Monday 13 May 2019**

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Time: **6.00 pm**

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Place: **Council Chamber - Oxford Town Hall**

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For any further information please contact:

**Jennifer Thompson, Committee and Members Services Officer**

Telephone: 01865 252275

Email: [democraticservices@oxford.gov.uk](mailto:democraticservices@oxford.gov.uk)

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If you intend to record the meeting, it would be helpful if you speak to the Committee Services Officer before the start of the meeting.

This meeting will also be available via a webcast. The webcast will be available to view on the City Council's website after the meeting.

# Council

## Membership

**Lord Mayor**      **Councillor Colin Cook**

**Deputy Lord Mayor**      **Councillor Sajjad Malik**

**Sheriff**      **Councillor Craig Simmons**

<b>Members</b>	<b>Councillor Mohammed Altaf-Khan</b>	<b>Councillor Rae Humberstone</b>
	<b>Councillor Lubna Arshad</b>	<b>Councillor Dan Iley-Williamson</b>
	<b>Councillor Jamila Begum Azad</b>	<b>Councillor Pat Kennedy</b>
	<b>Councillor Shaista Aziz</b>	<b>Councillor Tom Landell Mills</b>
	<b>Councillor Nadine Bely-Summers</b>	<b>Councillor Ben Lloyd-Shogbesan</b>
	<b>Councillor Susan Brown</b>	<b>Councillor Mark Lygo</b>
	<b>Councillor Nigel Chapman</b>	<b>Councillor Dr Joe McManners</b>
	<b>Councillor Mary Clarkson</b>	<b>Councillor Chewe Munkonge</b>
	<b>Councillor Tiago Corais</b>	<b>Councillor Susanna Pressel</b>
	<b>Councillor Steven Curran</b>	<b>Councillor Mike Rowley</b>
	<b>Councillor Dr Hosnieh Djafari-Marbini</b>	<b>Councillor Martyn Rush</b>
	<b>Councillor Alex Donnelly</b>	<b>Councillor Christine Simm</b>
	<b>Councillor James Fry</b>	<b>Councillor Linda Smith</b>
	<b>Councillor Andrew Gant</b>	<b>Councillor Roz Smith</b>
	<b>Councillor Stef Garden</b>	<b>Councillor John Tanner</b>
	<b>Councillor Stephen Goddard</b>	<b>Councillor Richard Tarver</b>
	<b>Councillor Michael Gotch</b>	<b>Councillor Sian Taylor</b>
	<b>Councillor Mick Haines</b>	<b>Councillor Marie Tidball</b>
	<b>Councillor Paul Harris</b>	<b>Councillor Ed Turner</b>
	<b>Councillor Tom Hayes</b>	<b>Councillor Louise Upton</b>
	<b>Councillor David Henwood</b>	<b>Councillor Elizabeth Wade</b>
<b>Councillor Alex Hollingsworth</b>	<b>Councillor Dick Wolff</b>	
<b>Councillor Richard Howlett</b>		

The quorum for this meeting is 12 members

### **Copies of this agenda**

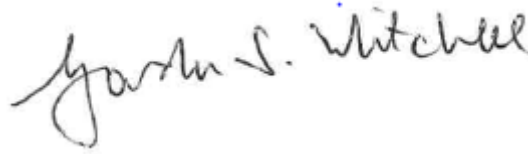
Reference copies are available to consult in the Town Hall Reception. Agendas are published 6 working days before the meeting and the draft minutes a few days after.

All agendas, reports and minutes are available online and can be:

- viewed on our website – [mycouncil.oxford.gov.uk](http://mycouncil.oxford.gov.uk)
- downloaded from our website
- viewed using the computers in the Customer Services, St Aldate's, or
- subscribed to electronically by registering online at [mycouncil.oxford.gov.uk](http://mycouncil.oxford.gov.uk)

## Summons

A meeting of the City Council will be held in the Council Chamber - Oxford Town Hall, on Monday 13 May 2019 at 6.00 pm to transact the business set out below.



Proper Officer

## AGENDA

Pages

### PART 1 - PUBLIC BUSINESS

1 **Election of Lord Mayor for the Council year 2019/20**

2 **Election of Deputy Lord Mayor for the Council year 2019/20**

3 **Election of Sheriff for the Council year 2019/20**

4 **Apologies for absence**

5 **Declarations of interest**

6 **Announcements**

Announcements by:

1. The Lord Mayor
2. The Chief Executive (if any)

7 **Council Leader from May 2018 to May 2020**

Council will recall that on 15 May 2018 Councillor Brown was elected as Leader of the Council for a term of office ending on the day of the Annual Council meeting in 2020 (following all-out elections scheduled in May 2020)

## **8 Report of the Leader of Council**

Council will receive and note a report from the Leader, Councillor Brown, on:

1. the appointment of the deputy Leader of the Council;
2. the appointment of up to 8 additional members of the City Executive Board;
3. the responsibilities of the Leader, Deputy Leader, and other City Executive Board Members;
4. the Council's representative on the Oxfordshire Growth Board;
5. the Council's representatives (and substitutes if any) on the three advisory sub-groups:
  - Oxfordshire Plan 2050
  - Affordable Housing
  - Infrastructure
6. the appointment of Shareholders for:
  - Oxford City Housing Limited (comprising OCH Ltd; OCH (Development) Ltd, OCH (Investment) Ltd;
  - Oxford West End Development Ltd
  - Oxford Direct Services (comprising ODS Ltd; ODS (Trading) Ltd)
7. the Executive Scheme of Delegation as set out in the Section 4 of the Council's Constitution; and
8. any other matters.

The Constitution is available on the [Council's website](#)

## **9 Appointment to Council Committees 2019/20**

The Head of Law and Governance has submitted a report asking Council to appoint committees and the members serving on those committees for the Council year 2019-20 in accordance with the provisions of the Local Government and Housing Act 1989 (Section 15) and other relevant legislation.

Appendices 2 and 3 will be circulated in the Briefing Note published on 10 May, and any outstanding nominations to committee seats may be announced, or agreed, as appropriate at the meeting.

### **Recommendations: Council is recommended to:**

1. **Approve** the structure of the Council committees, as defined within the Council's constitution and set out in Appendix 1: Committee structure;
2. **Approve** the methods, calculations and conventions used in determining political representation on committees as outlined in the report and set out in Appendix 2: Political proportionalities on Council committees (other than those to be appointed on an ad hoc basis) 2019-20;
3. **Approve** the appointment of nominated members to Council committees in accordance with the requirements of political proportionality and the nominations made by political groups, as set out in Appendix 3: Committee nominations 2019-20;
4. **Agree** that all members of Council will form the pool of members able to observe on appeals and some grievance panels;
5. **Appoint** three non-executive members to the Oxfordshire Growth Board Scrutiny Panel;
6. **Appoint** one non-executive member to the Joint Oxfordshire Health Overview and Scrutiny Committee (see Appendix 3: Committee nominations 2019-20).

## **10 Council scheme of delegation for 2019/20**

The Chief Executive **recommends Council to** agree the Council's scheme of delegation for its responsibilities set out in Section 5 of the Council's Constitution as agreed on 26 November 2018 and published with minor amendments on the website in April 2019.

The Constitution is available on the [Council's website](#)

#### Please note:

This Council meeting is followed by the civic Mayor Making ceremony **starting at 7.15pm.**

Councillors and invited guests are asked to be seated **before 7.10pm.**

#### **UPDATES AND ADDITIONAL INFORMATION TO SUPPLEMENT THIS AGENDA ARE PUBLISHED IN THE COUNCIL BRIEFING NOTE.**

Additional information, councillors' questions, public addresses and amendments to motions are published in a supplementary briefing note. The agenda and briefing note should be read together. The Briefing Note is published as a supplement to the agenda. It is available on the Friday before the meeting and can be accessed along with the agenda on the council's website.

## **Councillors declaring interests**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your\* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

\*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.