

Agenda

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Council

Date: **Monday 23 July 2018**

Time: **5.00 pm**

Place: **Council Chamber, Town Hall**

For any further information please contact:

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If you intend to record the meeting, it would be helpful if you speak to the Committee Services Officer before the start of the meeting.

This meeting will also be available via a webcast. The webcast will be available to view on the City Council's website after the meeting.

Council

Membership

Lord Mayor	Councillor Colin Cook
Deputy Lord Mayor	Councillor Sajjad Malik
Sheriff	Councillor Craig Simmons

Members	Councillor Lubna Arshad	Councillor Richard Howlett
	Councillor Mohammed Altaf-Khan	Councillor Rae Humberstone
	Councillor Jamila Begum Azad	Councillor Dan Iley-Williamson
	Councillor Shaista Aziz	Councillor Martyn Rush
	Councillor Nadine Bely-Summers	Councillor Pat Kennedy
	Councillor Susan Brown	Councillor Tom Landell Mills
	Councillor Nigel Chapman	Councillor Ben Lloyd-Shogbesan
	Councillor Mary Clarkson	Councillor Mark Lygo
	Councillor Tiago Corais	Councillor Dr Joe McManners
	Councillor Steven Curran	Councillor Chewe Munkonge
	Councillor Hosnieh Djafari-Marbini	Councillor Susanna Pressel
	Councillor Alex Donnelly	Councillor Mike Rowley
	Councillor James Fry	Councillor Christine Simm
	Councillor Andrew Gant	Councillor Linda Smith
	Councillor Stephen Goddard	Councillor Roz Smith
	Councillor Michael Gotch	Councillor John Tanner
	Councillor Angie Goff	Councillor Richard Tarver
	Councillor Mick Haines	Councillor Sian Taylor
	Councillor Paul Harris	Councillor Marie Tidball
	Councillor Tom Hayes	Councillor Ed Turner
	Councillor David Henwood	Councillor Louise Upton
	Councillor Alex Hollingsworth	Councillor Dick Wolff

The quorum for this meeting is 12 members

Copies of this agenda

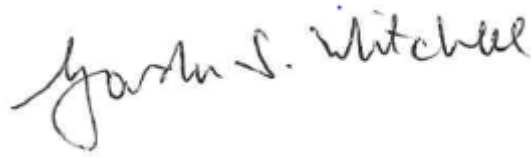
Reference copies are available to consult in the Town Hall Reception. Agendas are published 6 working days before the meeting and the draft minutes a few days after.

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- viewed on our website – mycouncil.oxford.gov.uk
- downloaded from our website
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Summons

A meeting of the City Council will be held in the Council Chamber, Town Hall, on Monday 23 July 2018 at 5.00 pm to transact the business set out below.



Proper Officer

AGENDA

	Pages
PART 1 - PUBLIC BUSINESS	
1 Apologies for absence	
2 Declarations of interest	
3 Minutes	19 - 36
Minutes of the ordinary meeting of Council held on 23 April 2018 and the annual meeting of Council held on 15 May 2018.	
Council is asked to approve the minutes as a correct record.	
4 Appointment to Committees	
The Head of Law and Governance has been, or may be, notified of changes of membership requested by group leaders to fill vacancies on committees as a result of resignations, changes of group memberships, and the by-election for Headington Ward on 19 July.	
If the by-election causes no change to the political balance and committee seats, Council is asked to approve the following appointments to committees.	
<ul style="list-style-type: none">• East Area Planning Committee<ul style="list-style-type: none">○ Labour seat – to be nominated○ Lib Dem seat – to be nominated• General Purposes Licensing Committee<ul style="list-style-type: none">○ Labour seat – to be nominated• Scrutiny Committee<ul style="list-style-type: none">○ Labour seat – Councillor Lygo• Oxfordshire Growth Board Scrutiny Panel<ul style="list-style-type: none">○ Councillors Gant, Henwood, and Simmons	
Any change to the political balance and hence to committee	

memberships including those listed above as a result of the by-election will be reported in the Briefing Note.

Nominations to vacant seats will be reported in the Briefing Note or at the meeting.

5 Announcements

Announcements by:

1. The Lord Mayor
2. The Sheriff
3. The Leader of the Council (who may with the permission of the Lord Mayor invite other councillors to make announcements)
4. The Chief Executive, Chief Finance Officer, Monitoring Officer

6 Public addresses and questions that relate to matters for decision at this meeting

Public addresses and questions to the Leader or other Board member received in accordance with Council Procedure Rules 11.11, 11.12, and 11.13 relating to matters for decision in Part 1 of this agenda.

The request to speak accompanied by the full text of the address or question must be received by the Head of Law and Governance by 5.00 pm on Tuesday 17 July 2018.

The briefing note will contain the text of addresses and questions submitted by the deadline, and written responses where available.

A total of 45 minutes is available for both public speaking items. Responses are included in this time. Up to five minutes is available for each public address and up to three minutes for each question.

CITY EXECUTIVE BOARD RECOMMENDATIONS

7 Tenancy Strategy and Tenancy Policy 2018-2023

37 - 146

The Head of Housing Services submitted a report to the [City Executive Board on 13 June 2018](#) asking the Board to recommend to Council approval of the amended Draft Tenancy Strategy and Tenancy Policy 2018-23 and associated appendices.

The report and appendices are attached here.

The City Executive Board agreed the recommendations in the report and resolved to **recommend** to Council the Tenancy Strategy and Tenancy Policy 2018-23 and associated appendices presented to that meeting.

Councillor Rowley, Board Member for Housing, will move the recommendations.

Recommendation: the City Executive Board recommends that Council resolves to:

1. Approve the amended Draft Tenancy Strategy and Tenancy Policy 2018-23 and associated appendices.

8 Q4 2017/18 Integrated Report

147 - 164

The Head of Financial Services and Head of Business Improvement submitted a report to the [City Executive Board on 13 June 2018](#) asking update Members on finance, risk and performance as at the end of the financial year.

The report and relevant appendices are attached here. The appendices are available as part of the [agenda](#) for the City Executive Board meeting.

The City Executive Board agreed all recommendations in the report including the carry forward requests and new bids and resolved to **recommend** to Council that it establish budgetary provision for these.

Councillor Turner, Board Member for Finance and Asset Management, will move the recommendations.

Recommendation: the City Executive Board recommends that Council resolves to:

1. Establish budgetary provision of £364k in the General Fund in respect of the new bids shown in paragraph 6 and Appendix D or the report;
2. Establish budgetary provision of £70k in respect of the new HRA bids as detailed in paragraphs 16 to 19 and Appendix D of the report.

OFFICER REPORTS

9 **Scheme of Delegation and Amendment to Proper Officer Designations**

165 - 166

The Head of Law and Governance has submitted a report recommending approval of the Council's scheme of delegation with a change to the Proper Officer designations (Parts 5 and 10 of the Council's Constitution).

The Constitution is available on the [Council's website](#).

Council is recommended to approve the Council's scheme of delegation as set out in Part 5 of the Council's Constitution with the addition to the proper officer designations set out in the report:

Local Government Act 1972 Section 234	Signing notices, orders and other documents which the Council is required or authorised to issue by or under any enactment	All Heads of Service. The Head of Housing will be the Proper Officer for all Council functions transferred to Oxford Direct Services in performance of the role Council Representative (Oxford Direct Services)
Highways Act 1980	Signing notices, orders and other documents which the Council is required or authorised to issue	Highways Client Manager

QUESTIONS

10 **City Executive Board Minutes**

This item has a time limit of 15 minutes.

Councillors may ask the Board Members questions about matters in these minutes:

10a **Minutes of meeting Wednesday 13 June 2018 of City Executive Board**

167 - 176

10b	Minutes of meeting Tuesday 22 May 2018 of City Executive Board	177 - 182
10c	Minutes of meeting Tuesday 15 May 2018 of City Executive Board	183 - 184
10d	Minutes of meeting Wednesday 11 July 2018 of City Executive Board	185 - 188

11 Questions on Notice from Members of Council

Questions on notice from councillors received in accordance with Council Procedure Rule 11.10(b).

Questions on notice may be asked of the Lord Mayor, a Member of the City Executive Board or a Chair of a Committee. One supplementary question may be asked at the meeting.

The full text of questions must be received by the Head of Law and Governance by no later than 1.00pm on Monday 16 July 2018

The briefing note will contain all questions submitted by the deadline, and written responses where available.

PART 2 - PUBLIC INVOLVEMENT AND SCRUTINY

12 Public addresses and questions that do not relate to matters for decision at this Council meeting

Public addresses and questions to the Leader or other Board member received in accordance with Council Procedure Rule 11.11, 11.12 and 11.13 and not related to matters for decision in Part 1 of this agenda.

The request to speak accompanied by the full text of the address or question must be received by the Head of Law and Governance by 5.00 pm on Tuesday 17 July 2018

The briefing note will contain the text of addresses and questions submitted by the deadline, and written responses where available.

A total of 45 minutes is available for both public speaking items. Responses are included in this time. Up to five minutes is available for each public address and up to three minutes for each question.

13 Outside organisation/Committee Chair reports and questions

189-220

1. On behalf of Councillor Upton, the Policy and Partnership Team Manager has submitted a report on the Oxfordshire Health and Wellbeing Board.

Council is invited to comment on and note the submitted report.

2. Each ordinary meeting of Council shall normally receive a written report concerning the work of one of the partnerships on which the Council is represented.

The programme of reporting at future meetings is proposed to be:

1 October	Oxfordshire Health Improvement Board Oxfordshire Growth Board Oxfordshire LEP
26 November	Oxford Strategic Partnership
28 January	Annual Report on Oxfordshire Partnerships
29 April	Oxfordshire Children's Trust Board

3. As set out in the Council procedure rules, Members who are Council representatives on external bodies or Chairs of Council Committees who consider that a significant decision or event has taken place may give notice to the Head of Law and Governance by 1.00 pm on Thursday 19 July 2018 that they will present a written or oral report on the event or the significant decision and how it may influence future events.

Written reports will be circulated with the briefing note.

14 Scrutiny Committee update report

221 - 233

The Chair of the Scrutiny Committee has submitted the annual report of the Council's Scrutiny Committee for 2017/18.

Council is invited to comment on and note the report.

PART 3 - MOTIONS REPRESENTING THE CITY

15 Motions on notice

This item has a time limit of 60 minutes.

The full text of motions received by the Head of Law and Governance in accordance with Council Procedure Rule 11.17 by the deadline of 1.00pm on Wednesday 11 July 2018 is below.

Motions will be taken in turn from the Liberal Democrat, Green, Labour groups in that order.

Substantive amendments to these motions must be sent by councillors to the Head of Law and Governance by no later than 10.00am on Friday 20 July so that they may be circulated with the briefing note.

Minor technical or limited wording amendments may be submitted during the meeting but must be written down and circulated.

Council is asked to consider the following motions:

- a. Eco standards in new buildings (Proposed by Councillor Gotch)
- b. Opposition to the Oxford Cambridge Expressway road plans and the expansion of Oxford airport (Proposed by Councillor Wolff, seconded by Councillor Simmons)
- c. Stop Roll Out of Universal Credit, Fix its Impact on Vulnerable People (proposed by Councillor Tidball)
- d. Homelessness (proposed by Councillor Gant, seconded by Councillor Landell Mills)
- e. Supporting a People's Vote on the final Brexit deal (proposed by Councillor Simmons, seconded by Councillor Wolff)
- f. Extending twinning links (proposed by Councillor Tanner, seconded by Councillor Rush)

15a Eco standards in new buildings

Proposed by Councillor Gotch

Liberal Democrat motion

Council wishes to live up to its green aspirations.

Council encourages officers to give consideration to incorporating as far as possible suitable 'green' aspirations into the development of policies in the Local Plan.

Examples of the type of matters to which due consideration may be given could include: improving air quality; electric charging provision; and measures to ensure high quality development.

15b Opposition to the Oxford Cambridge Expressway road plans and the expansion of Oxford airport

Proposed by Councillor Wolff, seconded by Councillor Simmons

Green member motion

Council notes the well-attended meeting on climate change held on 12th January 2018 at the Wesley Memorial Church organised by local campaigning groups and addressed by, amongst others, Oxford's two MPs.

Council notes the concern expressed by one of the expert speakers, and in public questions, over the planned Oxford-Cambridge Expressway road, as well as the proposed expansion of the Oxford Airport, both incompatible with achieving climate change goals.

Since the January meeting opposition to the Expressway road has, in particular, grown significantly.

With respect to the airport, the capacity increases that the proposed lengthened runway will deliver, including the encouraging of disproportionately damaging short trips by air, will only lead to a net increase in transport emissions.

This Council has stated its commitment to climate change reduction on several occasions and recognises that all levels of Government must play their part in tackling climate change.

This Council therefore wishes to state its opposition to the Oxford Cambridge Expressway road plans and the expansion of Oxford airport and asks the Leader of the Council to write to the relevant ministers and Oxford's MPs informing them of these views.

15c Stop Roll Out of Universal Credit, Fix its Impact on Vulnerable People

Proposed by Councillor Tidball

Labour member motion

Last month, the National Audit Office report "Rolling out Universal Credit" highlighted a number of urgent problems about the way Universal Credit works in practice and acknowledges that the Department for Work and Pensions has actually dismissed evidence of difficulties and hardship on claimants 'instead of working with these bodies to establish an evidence base for what is actually happening'. Indeed the National Audit Office (NAO) doubts 'it will ever be possible to

measure whether the economic goal of increasing employment has been achieved'. This, the extended timescales, and the cost of running Universal Credit compared to the benefits it replaces has caused the NAO to conclude that 'the project is not value for money now, and that its future value for money is unproven'.

On 18 May 2018, the Council and Oxford & District Action on Child Poverty, held a conference with local stakeholders to share experiences and learning from supporting Oxford residents on receiving Universal Credit. The meeting included advice organisations, housing associations and specialist support providers from the third sector. This reflected the findings of the NAO and showed the desperate impact Universal Credit is having on vulnerable individuals in our City. It also reflected the Council's own experience in supporting the DWP to deliver Universal Credit.

The following are just some of the dire problems with the operation of and hardship caused by Universal Credit:

- some young people in education have had difficulty in claiming Universal Credit, despite being eligible, particularly those in care and with specialist educational needs and disabilities (SEND);
- the inability to claim Universal Credit when in hospital is delaying discharges for many vulnerable groups, including those with mental health problems;
- prisoners are unable to access computers, so cannot learn how to apply for Universal Credit before they are released. Some types of offender may be barred from accessing digital services even when they are not in custody;
- it is difficult for people with disabilities to arrange home visits when they need them in order to be able to make a claim;
- there is insufficient support for claimants with mental health needs;
- those without ICT and literacy skills need a lot more support than DWP say they do.

The explicit consent rule means that it takes advice organisation four times longer to deal with an issue compared to legacy benefits. Oxford City Council is also experiencing significant additional workloads as a result of Universal Credit. Oxford City Council currently has six full time members of staff dealing with these Universal Credit notifications provided by DWP, but the funding provided by DWP for this work doesn't even cover the costs of one member of staff.

Oxford City Council calls on the government to stop the roll out of universal credit and urgently work to fix its impact on vulnerable people by ensuring the DWP:

- 1) Immediately reviews the way support is provided for the vulnerable groups highlighted above;
- 2) Pauses the migration of these customer types while that review is conducted;
- 3) Urgently reduces the burden of work for local authorities created by the provision of unnecessary notices;
- 4) Provide funding to local authority software suppliers to automate the administration of the Universal Credit notices;
- 5) Reviewing the funding arrangements for the work that local authorities are required to do, to support the delivery of Universal Credit. Including, increasing funding for staffing for local authorities supporting migration to UC to a level sufficient to enable local authorities to deliver the effective support for residents migrating to Universal Credit that is needed.

and asks that the Leader makes representations to that effect.

15d Homelessness

Proposed by Councillor Gant, seconded by Councillor Landell Mills

Liberal Democrat member motion

Council notes:

- The fantastic work local charities such as Oxfordshire Homeless, Aspire and others do, as well as national charities like Crisis which operate heavily in Oxford, and community/church groups who provide SWEP accommodation.
- Oxford Brookes University and Crisis' joint partnership, designing stable, long-term temporary accommodation for homeless people that could be practically used in Oxford.
- The extra funding made available to Oxford through the Government's Trailblazer initiative
- 61 people are sleeping rough in Oxford, a figure that is thought to be just the lowest estimate, with real numbers likely to be closer to three figures. This is an 85% increase from 2016-17, compared to a 15% rise nationally and 24% rise in the South East of England.
- Crisis estimates the current average number of rough

sleepers in the UK at 9,000. If best practice in rehabilitating rough sleepers was adopted by Oxford City, including flexible options for accommodation and support, we could make a real difference.

Council believes:

- Those who are sleeping rough should be identified as quickly as possible, so as to be helped until they are no longer homeless.
- Emergency accommodation can never be the long-term answer.
- Stable, long-term homeless accommodation is necessary if we're to fix Oxford's homeless issues.
- More can be done to tackle Oxford's homelessness crisis on a local level, despite setbacks relating to national government funding cuts.
- The absence of stable, long-term accommodation can have hugely adverse impacts on both mental and physical health, pushing many people toward substance addiction and crime.
- Tackling homelessness is best done by preventing it from happening in the first place.

Council resolves:

- To continue to explore flexible options to accommodate and/or support homeless rough sleepers, including those who have no local connection with city or anywhere else and no recourse to public funds.
- To work with Oxfordshire-based charities and other relevant local stakeholders to provide tens of stable homeless accommodation units, offering a long-term but temporary home to those who are struggling with homelessness.
- To actively consider providing City Council owned land to fulfil this long-term homeless accommodation, particularly looking at land designated for car parks or earmarked for further employment growth.
- Look into innovative methods of building the accommodation, where possible maximising the use of land.
- Ensure there is a clear link between stable housing for homeless people and relevant support services, so they can have access to long-term, high quality support for as long as they need.
- Where possible, use the existing local charities and social enterprises to provide relevant services.

- To work with local charities to ensure mental and physical health and substance misuse support, pre-tenancy training and employment assistance is accessible to all those who fall into homelessness.
- To explore further options that will prevent homelessness in the first place, including expanding help-to-rent schemes and making them more accessible.

15e Supporting a People's Vote on the final Brexit deal

Proposed by Councillor Simmons, seconded by Councillor Wolff

Green member motion

This Council notes that:

- More than 70% of Oxford residents voted to remain in the EU
- There are a large number of non-UK EU nationals living in Oxford who remained concerned at the impact of Brexit
- Full Council has passed several motions supporting the various benefits of EU membership
- A report commissioned by Scrutiny's Finance Panel shows a range of negative impacts that a 'bad' Brexit deal could have on Oxford's economy and the City Council's finances
- The recent warning by BMW (who are already building Minis in the Netherlands) that its manufacturing set-up would not be able to cope were Brexit to disrupt cross-border trade; concerns echoed by many other businesses
- Many residents and politicians from the City attended the march in London on 23 June 2018, the second anniversary of the EU referendum, in support of a People's Vote on the final Brexit deal.

This Council also notes that the recent 'Chequers Statement', issued on 6th July 2018 (and the closest indication yet of what a final deal might look like), has managed to alienate both Remainers and Brexiteers alike.

This Council therefore:

- 1) Wishes to formally add its voice to those calling for a public 'People's Vote' on the final Brexit deal
- 2) Agrees to liaise with the official 'People's Vote' campaign on ways in which it can help promote its petition
- 3) Agrees to write to its MPs expressing its views and asking them to support a People's Vote

and asks The Leader to make representations and write to that effect.

15f Extending twinning links

Proposed by Councillor Tanner, seconded by Councillor Rush

Labour member motion

Oxford City Council reaffirms its commitment to do all it can to ensure that Oxford remains an international and European city open to all.

Whatever the results of Britain's negotiations with the rest of the European Union, we are determined to strengthen and deepen Oxford's links with other cities inside and outside Europe.

To this end we call on the City Executive Board to:

- a) continue support for Oxford's existing twinning links with Leiden (Netherlands), Bonn (Germany), Grenoble (France), Perm (Russia) and Leon (Nicaragua);
- b) continue to support the Oxford European Association and promote the interests of non-British European citizens living in Oxford;
- c) initiate new twinning links with both Wroclaw (Poland) and Padua (Italy);
- d) initiate a twinning link based on the long-standing friendship between Oxford and Ramallah (Palestine).

16 Matters exempt from publication and exclusion of the public

If Council wishes to exclude the press and the public from the meeting during consideration of any aspects of the preceding agenda items it will be necessary for Council to pass a resolution in accordance with the provisions of Section 100A(4) of the Local Government Act 1972 specifying the grounds on which their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Part 1 of Schedule 12A of the Act if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

(The Access to Information Procedure Rules – Section 15 of the Council's Constitution – sets out the conditions under which the public can be excluded from meetings of the Council)

UPDATES AND ADDITIONAL INFORMATION TO SUPPLEMENT THIS AGENDA ARE PUBLISHED IN THE COUNCIL BRIEFING NOTE.

Additional information, councillors' questions, public addresses and amendments to motions are published in a supplementary briefing note. The agenda and briefing note should be read together.

The Briefing Note is published as a supplement to the agenda. It is available on the Friday before the meeting and can be accessed along with the agenda on the council's website.

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed “Declarations of Interest” or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council’s area; licenses for land in the Council’s area; corporate tenancies; and securities. These declarations must be recorded in each councillor’s Register of Interests which is publicly available on the Council’s website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members’ Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members’ Code of Conduct says that a member “must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself” and that “you must not place yourself in situations where your honesty and integrity may be questioned”. What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member’s spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.