

Agenda

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City Executive Board

Date: **Tuesday 17 April 2018**

Time: **5.00 pm**

Place: **St Aldate's Room, Town Hall**

For any further information please contact:

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Details of how City Councillors and members of the public may engage with this meeting may be found on page 7 of this agenda.

As a matter of courtesy, if you intend to record the meeting please let the Committee Services Officer know how you wish to do this before the start of the meeting.

City Executive Board

Membership

Chair	Councillor Susan Brown	Customer and Corporate Services
	Councillor Tom Hayes	Community Safety
	Councillor Alex Hollingsworth	Planning and Regulatory Services
	Councillor Bob Price	Corporate Strategy and Partnerships
	Councillor Mike Rowley	Housing
	Councillor Dee Sinclair	Culture and Communities
	Councillor Linda Smith	Leisure, Parks and Sport
	Councillor John Tanner	A Clean and Green Oxford
	Councillor Marie Tidball	Young People, Schools and Public Health
	Councillor Ed Turner	Finance and Asset Management

The quorum for this meeting is three, substitutes are not allowed.

Future items to be discussed by the City Executive Board can be found on the Forward Plan which is available on the Council's [website](#)

Copies of this agenda

Reference copies are available to consult in the Town Hall Reception. Agendas are published 6 working days before the meeting and the draft minutes a few days after.

All agendas, reports and minutes are available online and can be:

- viewed on our website – mycouncil.oxford.gov.uk
- downloaded from our website
- viewed using the computers in the Customer Services, St Aldate's, or
- subscribed to electronically by registering online at mycouncil.oxford.gov.uk

AGENDA
PART ONE
PUBLIC BUSINESS

Pages

- 1 **APOLOGIES FOR ABSENCE**
- 2 **DECLARATIONS OF INTEREST**
- 3 **ADDRESSES AND QUESTIONS BY MEMBERS OF THE PUBLIC**
- 4 **COUNCILLOR ADDRESSES ON ANY ITEM FOR DECISION ON THE BOARD'S AGENDA**
- 5 **COUNCILLOR ADDRESSES ON NEIGHBOURHOOD ISSUES**
- 6 **ITEMS RAISED BY BOARD MEMBERS**
- 7 **SCRUTINY COMMITTEE REPORT ON HEALTH INEQUALITIES**

At its meeting on 05 April 2018 the Scrutiny Committee considered an update on progress in relation to the recommendations it had previously made to the City Executive Board concerning health inequalities in the City. As a result of that consideration the Committee agreed that further recommendations should be made to the Board which will be published as a supplement to this agenda.

- 8 **DISPOSAL OF KICKABOUT, CRESCENT ROAD**

9 - 62

Lead Member: Finance, Asset Management (Councillor Ed Turner)

The Interim Director of Major Projects has submitted a report seeking the City Executive Board's approval to the disposal of the Crescent Road Kickabout.

Recommendations: That the City Executive Board resolves to:

1. **Approve** the disposal of the Kickabout under the terms set out in the confidential appendix and that the Interim Director of Major Projects be delegated authority to vary those terms on condition that the revised terms continue to represent the best consideration reasonably obtainable; and
2. **Delegate** to the Interim Director of Major Projects the consideration of any objections received in response to the public notices relating to the disposal.

9 MUSEUM OF OXFORD HIDDEN HISTORIES PROJECT

63 - 86

Lead Member: Culture and Communities (Councillor Dee Sinclair)

The Head of Community Services has submitted a report which seeks the City Executive Board's project approval for and permission to start the Museum of Oxford Hidden Histories Project, following award of £1.63 million from the Heritage Lottery Fund (HLF).

Recommendations: That the City Executive Board resolves to:

1. **Grant** Project Approval and permission to start the Museum of Oxford Hidden Histories Project, following award of £1.63m from the Heritage Lottery Fund;
2. **Authorise** capital expenditure of £2.65m capital and £362k revenue, to be financed by capital receipts, prudential borrowing and revenue (paragraph 22), over the life of the project;
3. **Delegate** authority to Head of Community Services, in consultation with the Heads of Finance and Law and Governance, to enter into any necessary funding agreements to secure the external funding for the scheme; and make any necessary in year budget adjustments; and
4. **Delegate** authority to Head of Community Services, in consultation with the Heads of Finance and Law and Governance, to appoint and award any contracts that are necessary for the successful delivery of the project.

10 EXTENSION OF COMMUNITY GRANTS PROGRAMME

87 - 108

Lead Member: Customer and Corporate Services (Councillor Susan Brown)

The Head of Finance has submitted a report to seek the City Executive Board's approval of an extension of the OxLEP Community Grants programme.

Recommendation: That the City Executive Board resolves to:

Approve the proposed extension of the OxLEP Community Grants programme.

11 MINUTES

109 - 118

Recommendation: The City Executive Board NOTES the minutes of the meeting held on 20 March 2018 as a true and accurate record.

12 DATES OF FUTURE MEETINGS

Meetings are scheduled for the following dates:

- 22 May
- 13 June
- 11 July
- 14 August

All meetings start at 5pm.

13 MATTERS EXEMPT FROM PUBLICATION

If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

The Board may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

PART TWO **MATTERS EXEMPT FROM PUBLICATION**

14 CONFIDENTIAL APPENDIX RELATING TO DISPOSAL OF THE CRESCENT ROAD KICKABOUT

119 - 120

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed “Declarations of Interest” or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council’s area; licences for land in the Council’s area; corporate tenancies; and securities. These declarations must be recorded in each councillor’s Register of Interests which is publicly available on the Council’s website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Member’s Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members’ Code of Conduct says that a member “must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself” and that “you must not place yourself in situations where your honesty and integrity may be questioned”. What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member’s spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

HOW OXFORD CITY COUNCILLORS AND MEMBERS OF THE PUBLIC CAN ENGAGE AT THE CITY EXECUTIVE BOARD

Addresses and questions by members of the public, (15 minutes in total)

Members of the public can submit questions in writing about any item for decision at the meeting. Questions, stating the relevant agenda item, must be received by the Head of Law and Governance by 9.30am two clear working day before the meeting (eg for a Tuesday meeting, the deadline would be 9.30am on the Friday before). Questions can be submitted either by letter or by email (executiveboard@oxford.gov.uk).

Answers to the questions will be provided in writing at the meeting; supplementary questions will not be allowed. If it is not possible to provide an answer at the meeting it will be included in the minutes that are published on the Council's website within 2 working days of the meeting.

The Chair has discretion in exceptional circumstances to agree that a submitted question or related statement (dealing with matters that appear on the agenda) can be asked verbally at the meeting. In these cases, the question and/or address is limited to 3 minutes, and will be answered verbally by the Chair or another Board member or an officer of the Council. The text of any proposed address must be submitted within the same timescale as questions.

For this agenda item the Chair's decision is final.

Councillors speaking at meetings

Oxford City councillors may, when the chair agrees, address the Board on an item for decision on the agenda (other than on the minutes). The member seeking to make an address must notify the Head of Law and Governance by 9.30am at least one clear working day before the meeting, stating the relevant agenda items. An address may last for no more than three minutes. If an address is made, the Board member who has political responsibility for the item for decision may respond or the Board will have regard to the points raised in reaching its decision.

Councillors speaking on Neighbourhood issues (10 minutes in total)

Any City Councillor can raise local issues on behalf of communities directly with the Board. The member seeking to make an address must notify the Head of Law and Governance by 9.30am at least one clear working day before the meeting, giving outline details of the issue. Priority will be given to those members who have not already addressed the Board within the year and in the order received. Issues can only be raised once unless otherwise agreed by the Board. The Board's responsibility will be to hear the issue and respond at the meeting, if possible, or arrange a written response within 10 working days.

Items raised by Board members

Such items must be submitted within the same timescale as questions and will be for discussion only and not for a Board decision. Any item which requires a decision of the Board will be the subject of a report to a future meeting of the Board