

# Agenda

## Oxfordshire Growth Board

Date: **Thursday 1 February 2018**

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Time: **2.00 pm**

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Place: **The Old Library, Town Hall**

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For any further information please contact:

**Jennifer Thompson**

✉: [democraticservices@oxford.gov.uk](mailto:democraticservices@oxford.gov.uk) ☎: 01865 252275

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### **Voting Members 30/06/2017-30/06/2018**

<b>Chair - Leader of Oxford City Council</b>	<b>Councillor Bob Price</b>
<b>Vice- Chairman - Leader of South Oxfordshire District Council</b>	<b>Councillor John Cotton</b>
Leader of Cherwell District Council	Councillor Barry Wood
Leader of Oxfordshire County Council	Councillor Ian Hudspeth
Leader of Vale of White Horse District Council	Councillor Matthew Barber
Leader of West Oxfordshire District Council	Councillor James Mills

### **Non- voting Members 30/06/2017-30/06/2018**

Chairman of OXLEP	Jeremy Long
Vice Chairman and Skills Board Representative	Adrian Lockwood
Universities Representative	Professor Alistair Fitt
OXLEP Business Representative – Bicester	Phil Shadbolt
OXLEP Business Representative – Oxford City	Richard Venables
OXLEP Business Representative – Science Vale	Andrew Harrison
Homes and Communities Agency Representative	Catherine Turner
Oxfordshire CCG Representative	David Smith
Environment Agency Representative	Lesley Mills (Strategic Planning and Engagement Team Leader for Thames Area)

*Note: Members of the Board may be accompanied at the table by senior officers from their organisation.*

As a matter of courtesy, if you intend to record the meeting please let the Committee Services Officer know how you wish to do this before the start of the meeting.

# AGENDA

## PART ONE PUBLIC BUSINESS

### Pages

1 **APOLOGIES FOR ABSENCE**

2 **DECLARATIONS OF INTEREST**

3 **MINUTES OF THE LAST MEETING**

7 - 14

**Purpose:** to confirm as a correct record the minutes of the meeting of the Oxfordshire Growth Board held on 30 November 2017.

4 **CHAIR'S ANNOUNCEMENTS**

**Purpose:** to receive communications from the Chair

5 **PUBLIC PARTICIPATION**

Members of the public may ask questions of the Chairman of the Growth Board, or address the Growth Board on any substantive item at a meeting, subject to the restrictions set out in the public participation scheme.

The total amount of time allowed for public participation at a meeting shall not exceed 30 minutes unless the Chairman consents to that in the interests of the proper conduct of the business of the Board.

A person speaking to the Board may speak for up to 3 minutes. The Board members may ask questions for clarification.

**Asking a question**

Questions (in full and in writing) must be received before 5pm on Friday 26 January 2018 by the Chief Executive of the host authority. A written or verbal answer will be provided by the Chairman at the meeting. The questioner may ask a supplementary question directly related to either the original question or the reply received.

**Addressing the Board**

Notice of a wish to address the Board must be received before noon on Wednesday 31 January 2018 by the Chief Executive of the host authority.

**Petitions**

Petitions on matters directly relevant to matters in which the Board has powers and duties must be received before 5pm on Friday 26 January 2018 by the Chief Executive of the host authority. The representative

of the petitioners may speak. Petitions are referred without discussion to the next meeting.

Questions, petitions and notice of addresses should be submitted to the committee secretary at [democraticservices@oxford.gov.uk](mailto:democraticservices@oxford.gov.uk) or delivered/ posted to the Chief Executive at Oxford City Council.

## 6 HOUSING AND GROWTH DEAL - DELIVERY PLAN UPDATE

**Purpose:** to update the Board on the Oxfordshire Housing and Growth Deal and the development of the delivery plan, prior to a formal report and the outline delivery plan being submitted to individual Councils in February for agreement.

This will be a verbal update with a presentation: there may be a report published after this agenda.

## 7 CITY AND GROWTH DEAL PROGRAMME REPORTS

15 - 30

**Purpose:** to provide an operational programme update. A representative of OXLEP will provide an update

## 8 MATTERS ARISING FROM OXLEP

A representative of OXLEP will provide a verbal update about the work of the Partnership, covering matters not dealt with earlier the agenda.

## 9 GROWTH BOARD FORWARD PLAN

31 - 40

**Purpose:** the Growth Board's Forward Plan is attached for information.

**Recommendation:** that the Board note and comment on the Forward Plan.

## 10 OXFORDSHIRE LOCAL PLANS PROGRESS REPORT - JANUARY 2018

41 - 44

**Purpose:** to update the Growth Board with progress towards Local Plans adoption across the county

**Recommendation:** that the Growth Board note the report

## 11 OXFORD TO CAMBRIDGE CORRIDOR - UPDATE ON PROGRESS

**Purpose:** to receive any updates.

**12 SUB-NATIONAL TRANSPORT BODY (STB) - UPDATE**

**Purpose:** to receive verbal updates if necessary.

**13 UPDATES ON MATTERS RELEVANT TO THE GROWTH BOARD**

Growth Board members and officers may verbally update the Board on progress on matters previously before the Board for consideration, listed in the work plan, or relevant to the Board's future decisions.

This is for the sharing of information and no decisions will be taken.

**14 DATES OF NEXT MEETINGS**

**Dates for future meetings are:**

27 March 2018

11 June 2018

All meetings are to be held 2.00pm to 4.00 pm in the Oxford Town Hall, Old Library.

## **Councillors' duties on declaring interests**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your\* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Member's Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

\*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.