

# Agenda

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## Scrutiny Committee

Date: **Monday 27 March 2017**

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Time: **6.00 pm**

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Place: **St Aldate's Room, Town Hall**

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For any further information please contact:

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As a matter of courtesy, if you intend to record the meeting please let the Contact Officer know how you wish to do this before the start of the meeting.

# Scrutiny Committee

## Membership

**Chair** Councillor Andrew Gant

**Vice Chair** Councillor Tom Hayes  
Councillor Jamila Begum Azad  
Councillor Nigel Chapman  
Councillor James Fry  
Councillor David Henwood  
Councillor Jennifer Pegg  
Councillor Craig Simmons  
Councillor Sian Taylor  
Councillor Marie Tidball  
Councillor Ruth Wilkinson

The quorum for this Committee is four, substitutes are permitted.

### **HOW TO OBTAIN A COPY OF THE AGENDA**

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# AGENDA

**Pages**

**1 APOLOGIES FOR ABSENCE**

**2 DECLARATIONS OF INTEREST**

**3 MINUTES**

9 - 16

Minutes from 28 February 2017

**Recommendation:** That the minutes of the meeting held on 28 February 2017 be APPROVED as a true and accurate record.

**4 WORK PLAN AND FORWARD PLAN**

17 - 24

Background Information
The Scrutiny Committee operates within a work plan which has been set for the 2016/17 council year. This plan will be reviewed at every meeting so that it can be adjusted to reflect the wishes of the Committee and take account of any changes to the latest <a href="#">Forward Plan</a> (which outlines decisions to be taken by the City Executive Board or Council).
Why is it on the agenda?
The Committee is asked to: <ol style="list-style-type: none"> <li>1. Review and note the Scrutiny work plan for the 2016/17 council year;</li> <li>2. Suggest items for inclusion on the work plan for 2017/18 including priority topics for review;</li> <li>3. Consider how other members will be consulted in the development of the next Scrutiny work plan;</li> <li>4. Appoint a lead member to develop lines of inquiry for the local plan preferred options item.</li> </ol> <p>This is also an opportunity for scrutiny panel chairs to update the committee on the work of their panels.</p> <p>There have been no changes to the Forward Plan since the previous meeting.</p>
Who has been invited to comment?
<ul style="list-style-type: none"> <li>• Andrew Brown, Scrutiny Officer</li> </ul>

**5 PUBLIC SAFETY AND ADDRESSING ANTI-SOCIAL BEHAVIOUR ON OXFORD'S WATERWAYS. (6.10 PM) 30 MINS**

25 - 36

Contact Officer: Richard Adams, Community Safety Service Manager Tel: 01865 252283 rjadams@oxford.gov.uk

Background Information
The Scrutiny Committee has asked for this item to be included on the agenda for pre-decision scrutiny.
Why is it on the agenda?
The City Executive Board will be asked to not progress the draft Waterways Public Spaces Protection Order (PSPO) instead officers are being asked to identify localised solutions to public safety concerns for issues found on the waterways. This report will be going to the CEB meeting on 6 April 2017. This is an opportunity for the Scrutiny Committee to make recommendations to the City Executive Board.
Who has been invited to comment?
Councillor Dee Sinclair, Board Member for Community Safety and Richard Adams, Community Safety Service Manager will attend to answer the Committee's questions.

**6 UPDATE ON THE CITY CENTRE AND FORESTERS TOWER PSPOS (6.40 PM) 20 MINS**

37 - 40

Contact Officer: Richard Adams, Community Safety Service Manager Tel: 01865 252283 rjadams@oxford.gov.uk

Background Information
The Scrutiny Committee requested a report on to update them on the impacts of public spaces protection orders (PSPOs) in the city including the numbers and types of early interventions and enforcement actions.
Why is it on the agenda?
For the Scrutiny Committee to monitor the impacts of PSPOs in the city centre and Foresters Tower. The Committee is asked to note and comment on the report.
Who has been invited to comment?
Councillor Dee Sinclair, Board Member for Community Safety and Richard Adams, Community Safety Service Manager will attend to answer the Committee's questions.

**7 RECOMMENDATION MONITORING - GUEST HOUSES (7.00 PM) 20 MINS**

41 - 48

Contact Officer: Richard Adams, Community Safety Service Manager Tel: 01865 252283 rjadams@oxford.gov.uk

Background Information
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The Scrutiny Committee requested a report on progress following the recommendations of the Guest Houses Review Group.
Why is it on the agenda?
For the Scrutiny Committee to monitor progress in improving safeguarding arrangements in city guest houses. The Committee is asked to note and comment on the report.
Who has been invited to comment?
Councillor Dee Sinclair, Board Member for Community Safety, Richard Adams, Community Safety Service Manager and Linda Ludlow, Human Exploitation Co-ordinator will attend to answer the Committee's questions.

**8 GRAFFITI PREVENTION (7.20 PM) 25 MINS**

49 - 52

Background Information
In April 2016 the Committee considered how the Council reacts to and removes unwanted graffiti. The Scrutiny Committee requested a separate report on proactive initiatives to prevent and reduce unwanted graffiti in the city.
Why is it on the agenda?
For the Scrutiny Committee to receive a briefing on initiatives to reduce unwanted graffiti in the city. The Committee is asked to note and comment on the report.
Who has been invited to comment?
Councillor Dee Sinclair, Board Member for Community Safety, Richard Adams, Community Safety Service Manager and Alison Cassidy, Anti-Social Behaviour Investigation Team - Case Manager will attend to answer the Committee's questions.

**9 OXFORD FLOOD ALLEVIATION SCHEME (7.45 PM) 25 MINS**

53 - 58

Contact Officer: Helen Vaughan-Evans, Northway & Marston Flood Scheme Project Manager [hvaughanevans@oxford.gov.uk](mailto:hvaughanevans@oxford.gov.uk)

Background Information
The Scrutiny Committee has asked for this item to be included on the agenda for pre-decision scrutiny.
Why is it on the agenda?
The City Executive Board will be asked to approve the report at its meeting on 6 April 2017. This is an opportunity for the Scrutiny Committee to make recommendations to the City Executive Board.
Who has been invited to comment?
Councillor Bob Price, Board Member for Corporate Strategy and Economic Development and Helen Vaughan-Evans, Northway & Marston Flood Scheme Project Manager will attend to answer the Committee's questions.

**10 REPORTS FOR APPROVAL (8.10 PM) 15 MINS**

59 - 90

Contact Officer: Andrew Brown, Scrutiny Officer Tel: 01865 252230  
abrown2@oxford.gov.uk

The Committee is asked to approve the following reports for submission to the City Executive Board on 6 April 2016:

- Health inequalities (report of the Health Inequalities Panel)
- University housing needs (report of the Housing Panel)
- Air quality
- Workplace Parking levies
- Police and Crime Panel

**11 MATTERS EXEMPT FROM PUBLICATION**

If the Committee wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Committee to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

The Committee may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**12 EXEMPT APPENDIX 1\_ OXFORD FLOOD ALLEVIATION SCHEME**

91 - 92

Contact Officer: Helen Vaughan-Evans, Northway & Marston Flood Scheme Project Manager [hvaughanevans@oxford.gov.uk](mailto:hvaughanevans@oxford.gov.uk)

**13 DATES OF FUTURE MEETINGS**

Meetings are scheduled as followed:

**Scrutiny Committee**

- 2 May 2017
- 6 June 2017 – Special for Local Plan
- 8 June 2017
- 4 July 2017
- 31 July 2017 - Provisional

All meetings start at 6.00 pm.

**Standing Panels**

Housing Standing Panel – 26 April 2017, 5pm

Finance Standing Panel – 29 March 2017, 5.30pm

## **DECLARING INTERESTS**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your\* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

\*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.