

Agenda

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Scrutiny Committee

Date: **Tuesday 28 February 2017**

Time: **6.00 pm**

Place: **St Aldate's Room, Town Hall**

For any further information please contact:

Sarah Claridge, Committee Services Officer

Telephone: 01865 529920

Email: democraticservices@oxford.gov.uk

As a matter of courtesy, if you intend to record the meeting please let the Contact Officer know how you wish to do this before the start of the meeting.

Scrutiny Committee

Membership

Chair	Councillor Andrew Gant
	Councillor Tom Hayes
	Councillor Jamila Begum Azad
	Councillor Nigel Chapman
	Councillor Van Coulter
	Councillor James Fry
	Councillor David Henwood
	Councillor Jennifer Pegg
	Councillor Craig Simmons
	Councillor Sian Taylor
	Councillor Marie Tidball
	Councillor Ruth Wilkinson
	Councillor Jean Fooks

The quorum for this Committee is four, substitutes are permitted.

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AGENDA

Pages

1 **APOLOGIES FOR ABSENCE**

2 **DECLARATIONS OF INTEREST**

3 **WORK PLAN AND FORWARD PLAN**

Contact Officer: Andrew Brown, Scrutiny Officer,
Tel 01865 252230, abrown2@oxford.gov.uk

9 - 28

Background Information

The Scrutiny Committee operates within a work plan which has been set for the 2016/17 council year. This plan will be reviewed at every meeting so that it can be adjusted to reflect the wishes of the Committee and take account of any changes to the latest Forward Plan (which outlines decisions to be taken by the City Executive Board or Council).

Why is it on the agenda?

The Committee is asked to:

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| <ol style="list-style-type: none">1. Review and note the scrutiny work plan.2. Decide whether to schedule a special meeting on 8 June 2017 to look at the Local Plan preferred options decision (in addition to a normal meeting on 6 June).3. Consider which topic to prioritise for review in spring 2017.4. Consider how to formulate a work plan for 2017-18.5. Select any additional Forward Plan items for pre-decision scrutiny based on the following criteria (max. three items per meeting):<ul style="list-style-type: none">• <i>Is the issue controversial / of significant public interest?</i>• <i>Is it an area of high expenditure?</i>• <i>Is it an essential service / corporate priority?</i>• <i>Can Scrutiny influence and add value?</i> |
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Who has been invited to comment?

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| <ul style="list-style-type: none">• Andrew Brown, Scrutiny Officer |
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4 **REPORT BACK ON RECOMMENDATIONS**

Contact Officer: Andrew Brown, Scrutiny Officer,
Tel 01865 252230, abrown2@oxford.gov.uk

29 - 34

Background Information

The Committee makes a number of recommendations to the City Executive Board, who are obliged to respond in writing.

Why is it on the agenda?
<p>Since the last meeting the City Executive Board has responded to scrutiny recommendations on the following items:</p> <ul style="list-style-type: none"> • Budget 2017/18 • Update on the Corporate Plan 2016 -2020 • Carbon Management Plan: 2017 – 2022 • Grant allocations to community and voluntary orgs 2017/18 • Cycling – progress update • Safeguarding language school students • Recycling
Who has been invited to comment?
<ul style="list-style-type: none"> • Andrew Brown, Scrutiny Officer

5 AIR QUALITY (6:15 PM)

35 - 86

Contact Officer: Andrew Brown, Scrutiny Officer,
Tel 01865 252230, abrown2@oxford.gov.uk

Background Information
<p>The Scrutiny Committee considered an air quality report in November 2016 and asked to invite officers from the County Council to a future meeting for a further discussion.</p>
Why is it on the agenda?
<p>For the Scrutiny Committee to consider efforts to improve air quality in the city. The most recent air quality status report for Oxford (previously seen by the Committee) is included and the Oxford Transport Strategy is included under item 6. Cllr Simmons, the Committee's Lead Member for this item, has suggested the following lines of inquiry for this discussion:</p> <ul style="list-style-type: none"> • <i>What next steps can be taken to reduce emissions from public transport?</i> • <i>What more can be done in the short to medium term to reduce emissions from other vehicles by promoting public transport, cycling, walking and cleaner fuels?</i> • <i>What specific steps can be taken to improve air quality in the worst areas, e.g. St. Clements and are there plans for additional monitoring or public signage?</i> • <i>What plans are in place to accommodate the additional journeys that are expected to take place when the Westgate Shopping Centre reopens?</i> • <i>How effective is partnership working on air quality between the City and Council Councils?</i>
Who has been invited to comment?
<ul style="list-style-type: none"> • Councillor John Tanner, Board Member for a Clean, Green; • Jo Colwell, Environmental Sustainability Service Manager; • Martin Kraftl, Oxfordshire County Council; • Stewart Wilson, Oxfordshire County Council.

6 WORKPLACE PARKING LEVIES

87 - 140

Contact Officer: Andrew Brown, Scrutiny Officer Tel: 01865 252230
abrown2@oxford.gov.uk

Background Information
The Scrutiny Committee has asked to consider the pros and cons of a proposed workplace parking levy for Oxford.
Why is it on the agenda?
For the Scrutiny Committee to consider emerging proposals for the introduction of a workplace parking levy in the city. The following documents are included: <ul style="list-style-type: none">• House of Commons Library: Workplace Parking Levy.• Oxford Transport Strategy.• Report to Oxfordshire County Council's Cabinet on 22 November 2016.
Cllr Simmons, the Committee's Lead Member has suggested the following lines of inquiry for this discussion: <ul style="list-style-type: none">• <i>Have there been any developments since the county cabinet decision on 22 November to approve the development of an outline business case for a WPL and explore a possible congestion charging scheme by October 2017?</i>• <i>Has any initial engagement been undertaken with businesses in the city about the proposed WPL?</i>• <i>What are the key lessons from the WPL in Nottingham?</i>• <i>What issues have been raised about the suitability of congestion charging for Oxford?</i>
Who has been invited to comment?
<ul style="list-style-type: none">• Councillor Alex Hollingsworth, Board Member for Planning and Regulatory Services;• Martin Kraftl, Oxfordshire County Council;• Stewart Wilson, Oxfordshire County Council.

7 POLICE AND CRIME PANEL UPDATE (7:15 PM)

141 - 156

Contact Officer: Andrew Brown, Scrutiny Officer Tel: 01865 252230
abrown2@oxford.gov.uk

Background Information
The Scrutiny Committee requested an update on the work of the Thames Valley Police and Crime Panel (PCP) which exists to examine and review how the Police and Crime Commissioner (PCC) for Thames Valley Anthony Stansfeld, carries out his responsibilities.

Why is it on the agenda?
<p>For the Committee to receive a briefing on the work of the PCP and provide comment. The following documents are included:</p> <ul style="list-style-type: none"> • Report of the Chair of Thames Valley PCP; • Police and Crime Plan for the Thames Valley; • Thames Valley Police and Crime Panel Annual Report. <p>The Chair has suggested the following lines of inquiry:</p> <ul style="list-style-type: none"> • <i>How effective are the powers available to the PCP in holding the PCC to account and how can the PCP add value?</i> • <i>What role does the PCP have in reviewing the precept and what criteria are used?</i> • <i>Does the PCP have a role in ensuring that neighbourhood police teams are adequately resourced?</i> • <i>What involvement has the PCP had in priority areas such as preventing CSE, FGM and human trafficking, and enhancing support for victims with mental health needs?</i> • <i>What are the priorities for the next Police and Crime Plan?</i>
Who has been invited to comment?
<ul style="list-style-type: none"> • Cllr Dee Sinclair, Board Member for Community Safety and Oxford City Council representative on Thames Valley PCP; • Cllr Trevor Egleton, Police & Crime Panel Chairman – apologies received; • Clare Gray, Police and Crime Panel Scrutiny Officer.

8 PERFORMANCE MONITORING - QUARTER 3

157 - 168

Contact Officer: Andrew Brown, Scrutiny Officer Tel: 01865 252230
 abrown2@oxford.gov.uk

Background Information
<p>The Scrutiny Committee has a role in monitoring council performance and quarterly reports are provided to the Committee on a set of selected corporate and service indicators. The Housing Panel received separate reports on housing performance.</p>
Why is it on the agenda?
<p>For the Scrutiny Committee to note and comment on performance at the end of 2016/17 quarter 3 (December 2016). A written response to comments made by the committee on the Q2 performance report in December will be circulated separately.</p>
Who has been invited to comment?
<ul style="list-style-type: none"> • Cllr Fry, lead scrutiny member for performance

9 MINUTES

Contact Officer: Sarah Claridge, Committee and Member Services Officer
Tel: 01865 529920

Minutes from 30 January 2017

Recommendation: That the minutes of the meeting held on 30 January 2017 be APPROVED as a true and accurate record.

10 DATES OF FUTURE MEETINGS

Meetings are scheduled as followed:

Scrutiny Committee

27 March 2017

2 May 2017

6 June 2017

All meetings start at 6.00 pm.

Standing Panels

Housing Standing Panel – 1 March 2017

Finance Standing Panel – 29 March 2017

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

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b)

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