

Agenda

www.oxford.gov.uk



Scrutiny Committee

Date: **Monday 4 July 2016**

Time: **6.00 pm**

Place: **St Aldate's Room, Town Hall**

For any further information please contact:

Sarah Claridge, Committee Services Officer

Telephone: 01865 252888

Email: sclaridge@oxford.gov.uk

As a matter of courtesy, if you intend to record the meeting please let the Contact Officer know how you wish to do this before the start of the meeting.

Scrutiny Committee

Membership

Chair	Councillor Andrew Gant
	Councillor Tom Hayes
	Councillor Jamila Begum Azad
	Councillor Nigel Chapman
	Councillor Van Coulter
	Councillor James Fry
	Councillor David Henwood
	Councillor Jennifer Pegg
	Councillor Craig Simmons
	Councillor Sian Taylor
	Councillor Marie Tidball
	Councillor Ruth Wilkinson

The quorum for this Committee is four, substitutes are permitted.

HOW TO OBTAIN A COPY OF THE AGENDA

In order to reduce the use of resources, our carbon footprint and our costs we will no longer produce paper copies of agenda over and above our minimum requirements. Paper copies may be looked at the Town Hall Reception and at Customer Services, St Aldate's.

A copy of the agenda may be:-

- Viewed on our website – mycouncil.oxford.gov.uk
- Downloaded from our website
- Subscribed to electronically by registering online at mycouncil.oxford.gov.uk

AGENDA

Pages

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST

3 WORK PLAN AND FORWARD PLAN

9 - 20

Background Information
The Scrutiny Committee operates within a work plan which has been set for the 2016/17 council year. This plan will be reviewed at every meeting so that it can be adjusted to reflect the wishes of the Committee and take account of any changes to the latest Forward Plan (which outlines decisions to be taken by the City Executive Board or Council).
Why is it on the agenda?
The Committee is asked to review and note its work plan for the 2016/17 council year. This is an opportunity for the Chair of the Finance Panel to update the Committee on the Finance Panel meeting held on 30 June 2016. The Committee is also asked to select which Forward Plan items they wish to pre-scrutinise based on the following criteria: <ul style="list-style-type: none"> • Is the issue controversial / of significant public interest? • Is it an area of high expenditure? • Is it an essential service / corporate priority? • Can Scrutiny influence and add value? A maximum of three items for pre-scrutiny will normally apply.
Who has been invited to comment?
<ul style="list-style-type: none"> • Andrew Brown, Scrutiny Officer

4 REPORT BACK ON RECOMMENDATIONS

21 - 22

Background Information
Scrutiny is empowered to make recommendations to Council decision makers, who are obliged to respond in writing.
Why is it on the agenda?
This item allows Committee to see the results of recommendations since the last meeting. Since the last meeting the following items have resulted in recommendations to the City Executive Board: <ul style="list-style-type: none"> • Oxford City Council Safeguarding Report 2015/16 • Apprentices (short report)
Who has been invited to comment?
Andrew Brown, Scrutiny Officer

5 DEVOLUTION PLANS FOR OXFORDSHIRE

23 - 26

Background Information
At its last meeting the Committee prioritised a review of devolution plans for Oxfordshire and tasked the Chair and Vice-Chair with scoping this piece of review work.
Why is it on the agenda?
For the Committee to: 1. Receive a verbal update on devolution proposals from the Assistant Chief Executive and ask questions; 2. Agree the scope of a devolution review; 3. Appoint members to a Devolution Review Group; 4. Appoint a Chair of the Devolution Review Group.
Who has been invited to comment?
<ul style="list-style-type: none">• Caroline Green, Assistant Chief Executive

6 FUSION LIFESTYLE – PERFORMANCE REPORT 2015/16

27 - 42

Background Information
Fusion Lifestyle is the Council's leisure partner. The Committee has requested an annual report on Fusion Lifestyle contract performance. Last year the Committee agreed that future performance reports would take the form of a performance dashboard.
Why is it on the agenda?
For the Committee to scrutinise Fusion Lifestyle contract performance. The Committee is asked to note the report and provide feedback. This discussion can also help to inform the following item.
Who has been invited to comment?
<ul style="list-style-type: none">• Councillor Linda Smith, Board Member for Leisure, Parks & Sport;• Ian Brooke, Head of Community Services;• Lucy Cherry, Leisure & Performance Manager.

7 FUSION LIFESTYLE'S 2016/ 2017 ANNUAL SERVICE PLAN

43 - 118

Background Information
The Scrutiny Committee has asked for this item to be included on the agenda for pre-decision scrutiny.
Why is it on the agenda?
The City Executive Board will be asked to endorse the Fusion Lifestyle Annual Service Plan for 2016/17 at its meeting on 14 July 2016. This is an opportunity for the Scrutiny Committee to make recommendations to the City Executive Board.
Who has been invited to comment?
<ul style="list-style-type: none">• Councillor Linda Smith, Board Member for Leisure, Parks & Sport;• Ian Brooke, Head of Community Services;• Lucy Cherry, Leisure & Performance Manager.

8 GRANT ALLOCATIONS - MONITORING REPORT

119 - 166

Background Information
The Scrutiny Committee has asked for this item to be included on the agenda for pre-decision scrutiny.
Why is it on the agenda?
The City Executive Board on 14 July 2016 will be asked to: 1. Note the results of the grant monitoring, the positive impact the community and voluntary sector is making in the City. 2. Recommend we work with partners to understand the issues facing the Community and Voluntary Sector in greater depth so we are better able to target our support where it is most needed and will have the greatest impact.
This is an opportunity for the Scrutiny Committee to make recommendations to the City Executive Board.
Who has been invited to comment?
<ul style="list-style-type: none">• Councillor Christine Simm, Board Member for Culture & Communities;• Ian Brooke, Head of Community Services;• Julia Tomkins, Grants and External Funding Officer.

9 REPORT OF THE EQUALITY AND DIVERSITY REVIEW GROUP

167 - 208

Background Information
The Scrutiny Committee commissioned the Equality & Diversity Review Group to consider issues of equality and diversity in the Council workforce and in particular: <ul style="list-style-type: none">• What barriers are faced by under-represented groups in recruitment and career progression at the City Council;• How does the Council prevent and address discrimination, including specifically discrimination against LGBT employees.
Why is it on the agenda?
For the Scrutiny Committee to review and comment on the report of the Equality & Diversity Review Group before it is submitted to the City Executive Board.
Who has been invited to comment?
<ul style="list-style-type: none">• Councillor Tom Hayes, Chair of the Equality & Diversity Review Group.

10 APPRENTICES REPORT

209 - 212

Background Information
At its last meeting the Committee considered a report on apprentices and agreed a number of recommendations to put to the City Executive Board (CEB). One recommendation was submitted to CEB on 16 June 2016 as a decision on that recommendation would affect the outcome of a recruitment campaign. The remainder of the recommendations have not yet been submitted and are set out in the

attached report.
Why is it on the agenda?
For the Scrutiny Committee to approve the Scrutiny report on apprentices before it is submitted to the City Executive Board on 14 July 2016.
Who has been invited to comment?
<ul style="list-style-type: none"> • Andrew Brown, Scrutiny Officer.

11 MINUTES

Minutes from 07 June 2016.

Recommendation: That the minutes of the meeting held on 07 June 2016 be APPROVED as a true and accurate record.

12 DATES OF FUTURE MEETINGS

Meetings are scheduled as followed:

Scrutiny Committee

5 September 2016	7 November 2016
6 October 2016	6 December 2016

All meetings start at 6.00 pm.

Standing Panels

Housing Standing Panel – 7 July 2016
 Finance Standing Panel – 30 June 2016 & 8 September 2016

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.