

Agenda

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Scrutiny Committee

Date: **Tuesday 6 October 2015**

Time: **6.15 pm**

Place: **St Aldate's Room, Town Hall**

For any further information please contact:

Catherine Phythian, Committee Services Officer

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As a matter of courtesy, if you intend to record the meeting please let the Contact Officer know how you wish to do this before the start of the meeting.

Scrutiny Committee

Membership

Chair	Councillor Craig Simmons
	Councillor Tom Hayes
	Councillor Van Coulter
	Councillor Roy Darke
	Councillor James Fry
	Councillor Andrew Gant
	Councillor Sam Hollick
	Councillor David Henwood
	Councillor Ben Lloyd-Shogbesan
	Councillor Linda Smith
	Councillor Sian Taylor
	Councillor Louise Upton

The quorum for this Committee is four, substitutes are permitted.

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- Downloaded from our website
- Subscribed to electronically by registering online at mycouncil.oxford.gov.uk

AGENDA

Pages

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST

3 UPDATES SINCE THE LAST MEETING

For scrutiny members to update the Committee on any developments since the last meeting.

The next Housing Standing Panel is scheduled for 8 October 2015
The next Finance Standing Panel is scheduled for 29 October 2015

4 FINANCIAL INCLUSION STRATEGY ACTION PLAN UPDATE

9 - 26

Contact Officer: Paul Wilding, Revenues & Benefits Programme Manager
Tel 01865 252461 e-mail: pwilding@oxford.gov.uk

Background Information
The Scrutiny Committee has asked for this item to be included on the agenda for pre-decision scrutiny.
Why is it on the agenda?
The City Executive Board will be asked to agree the report at its meeting on 15 October 2015. This is an opportunity for the Scrutiny Committee to make recommendations to the City Executive Board.
Who has been invited to comment?
The Revenues & Benefits Programme Manager will attend to answer the Committee's questions.

5 CITY CENTRE PUBLIC SPACES PROTECTION ORDER (PSPO)

27 - 74

Contact Officer: Richard Adams, Service Manager,
Environmental Protection
Tel 01865 252283, radams@oxford.gov.uk

Background Information
An earlier version of the City Centre PSPO report was considered by the Scrutiny Committee on 2 June 2015 before the original decision was deferred.
The revised City Centre PSPO report is due to go to the City Executive Board for decision on 15 October 2015.
Why is it on the agenda?
For pre-decision scrutiny.
Who has been invited to comment?
Councillor Bob Price and Councillor Jean Fooks have been invited to attend the meeting in their capacity as political group leader.

6 PROPOSED LEASE AND MONITORING ARRANGEMENTS FOR COMMUNITY CENTRES

75 - 82

Contact Officer: Mark Spriggs, Strategic Community Centres Coordinator
Tel 01865 252822, mspriggs@oxford.gov.uk

Background Information
The Scrutiny Committee has asked for this item to be included on the agenda for pre-decision scrutiny.
Why is it on the agenda?
The City Executive Board will be asked to agree the report at its meeting on 15 October 2015. This is an opportunity for the Scrutiny Committee to make recommendations to the City Executive Board.
Who has been invited to comment?
The Strategic Community Centres Coordinator will attend to answer the Committee's questions.

7 DRAFT CEB RESPONSE TO THE RECOMMENDATIONS OF THE INEQUALITY PANEL

83 - 96

Contact Officer: Andrew Brown, Scrutiny Officer,
Tel 01865 252230, abrown2@oxford.gov.uk

Background Information
The Scrutiny Committee referred the Report of the Inequality Scrutiny Panel to the City Executive Board in June 2015.
Why is it on the agenda?

For the Committee to consider the draft City Executive Board responses to the recommendations of the Inequality Panel.
Who has been invited to comment?
The Scrutiny Officer will present the report.

8 BRIEFING PAPER ON THE PERFORMANCE SUMMARY - JUNE 2015

97 - 102

Contact Officer: Andrew Brown, Scrutiny Officer,
Tel 01865 252230, abrown2@oxford.gov.uk

Background Information
At its meeting on 7 September, the Scrutiny Committee requested further information on the Council's performance against a number of indicators.
Why is it on the agenda?
For the Scrutiny Committee to note the responses to the Committee's questions as set out in the briefing paper.
Who has been invited to comment?
The Scrutiny Officer will present the briefing paper.

9 WORK PROGRAMME AND FORWARD PLAN

103 - 134

Contact Officer: Andrew Brown, Scrutiny Officer
Tel 01865 252230, abrown2@oxford.gov.uk

Background Information
The Scrutiny Committee operates within a work programme which has been set for the 2015/16 council year. This programme will be reviewed at every meeting so that it can be adjusted to reflect the wishes of the Committee and take account of any changes to the latest Forward Plan (which outlines decisions to be taken by the City Executive Board or Council).
Why is it on the agenda?
The Scrutiny Committee is asked to review its work programme for the 2015/16 council year.
The Committee is also asked to agree the membership for the Diversity Review (current membership: Cllr Hayes (Chair) and Cllr Thomas)
The Committee is also asked to select which Forward Plan items they wish to pre-scrutinise based on the following criteria: <ul style="list-style-type: none"> • Is the issue controversial / of significant public interest? • Is it an area of high expenditure? • Is it an essential service / corporate priority? • Can Scrutiny influence and add value?
A maximum of three items for pre-scrutiny will normally apply.
Who has been invited to comment?
Andrew Brown, Scrutiny Officer will present the work programme, answer questions and support the Committee in its decision making.

10 REPORT BACK ON RECOMMENDATIONS

135 - 148

Contact Officer: Andrew Brown, Scrutiny Officer,
Tel 01865 252230, abrown2@oxford.gov.uk

Background Information
The Committee makes a number of recommendations to officers and decision makers, who are obliged to respond in writing.
Why is it on the agenda?
This item allows Committee to see the results of recommendations since the last meeting. Since the last meeting the following items have resulted in recommendations to the City Executive Board: <ul style="list-style-type: none">• Leisure and Wellbeing• Oxford Growth Strategy• Waste Water Flooding Panel• Report of the Cycling Review
Who has been invited to comment?
Andrew Brown, Scrutiny Officer will present the report.

11 MINUTES

149 - 158

Minutes from 7 September 2015

Recommendation: That the minutes of the meeting held on 7 September 2015 be APPROVED as a true and accurate record.

12 DATES OF FUTURE MEETINGS

Meetings are scheduled as followed:

2 November 2015
8 December 2015
12 January 2016
2 February 2016
7 March 2016
5 April 2016

All meetings being at 6.15 pm.

MATTERS EXEMPT FROM PUBLICATION

If the Committee wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Committee to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations

2000 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule I2A of the Local Government Act 1972.

The Committee may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

PART TWO
MATTERS EXEMPT FROM PUBLICATION

**13 CONFIDENTIAL APPENDIX - PROPOSED LEASE AND
MONITORING ARRANGEMENTS FOR COMMUNITY CENTRES**

159 - 160

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.