

Agenda

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Scrutiny Committee

Date: **Monday 7 March 2016**

Time: **6.15 pm**

Place: **St Aldate's Room, Town Hall**

For any further information please contact:

Catherine Phythian, Committee Services Officer

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As a matter of courtesy, if you intend to record the meeting please let the Contact Officer know how you wish to do this before the start of the meeting.

Scrutiny Committee

Membership

Chair	Councillor Craig Simmons
	Councillor Tom Hayes
	Councillor Van Coulter
	Councillor Roy Darke
	Councillor James Fry
	Councillor Andrew Gant
	Councillor Sam Hollick
	Councillor David Henwood
	Councillor Ben Lloyd-Shogbesan
	Councillor Linda Smith
	Councillor Sian Taylor
	Councillor Jennifer Pegg
	Councillor Dee Sinclair
	Councillor Susan Brown

The quorum for this Committee is four, substitutes are permitted.

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- Downloaded from our website
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AGENDA

Pages

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST

3 UNIVERSAL CREDIT DELIVERY PARTNERSHIP AGREEMENT

9 - 14

Contact Officer: Paul Wilding, Revenues & Benefits Programme Manager,
Tel 01865 252461, pwilding@oxford.gov.uk

Background Information
The Scrutiny Committee has asked for this item to be included on the agenda for pre-decision scrutiny.
Why is it on the agenda?
The City Executive Board will be asked to approve the recommendations set out in the report at its meeting on 17 March 2016. This is an opportunity for the Scrutiny Committee to make recommendations to the City Executive Board.
Who has been invited to comment?
The Executive Board Member, Customer and Corporate Services and the Revenues & Benefits Programme Manager will attend to answer the Committee's questions.

4 WORKING WITH THOSE ALREADY NEET (NOT IN EMPLOYMENT, EDUCATION OR TRAINING) - APPLICATION TO EUROPEAN STRUCTURAL & INVESTMENT FUND

15 - 62

Contact Officer: Paul Wilding, Revenues & Benefits Programme Manager,
Tel 01865 252461, pwilding@oxford.gov.uk

Background Information
The Scrutiny Committee has asked for this item to be included on the agenda for pre-decision scrutiny.
Why is it on the agenda?
The City Executive Board will be asked to approve the recommendations set out in the report at its meeting on 17 March 2016. This is an opportunity for the Scrutiny Committee to make recommendations to the City Executive Board.
Who has been invited to comment?
The Executive Board Member, Customer and Corporate Services and the Revenues & Benefits Programme Manager will attend to answer the Committee's questions.

5 WATERWAYS PUBLIC SPACE PROTECTION ORDER: PRE-CONSULTATION

63 - 102

Contact Officer: Richard Adams, Community Safety Service Manager,

Background Information
The Scrutiny Committee has asked for this item to be included on the agenda for pre-decision scrutiny.
Why is it on the agenda?
The City Executive Board will be asked to approve the recommendations set out in the report at its meeting on 17 March 2016. This is an opportunity for the Scrutiny Committee to make recommendations to the City Executive Board.
Who has been invited to comment?
The Executive Board Member, Crime, Community Safety and Licensing and the Community Response Team Supervisor will attend to answer the Committee's questions.

6 PERFORMANCE REPORT - Q3 2015/16

103 - 106

Contact Officer: Andrew Brown, Scrutiny Officer
Tel 01865 252230, abrown2@oxford.gov.uk

Background Information
This report contains outcomes at the end of December 2015 (2015/16 quarter 3) for a set of corporate performance indicators previously chosen by the Committee.
Why is it on the agenda?
The Scrutiny Committee has a role in monitoring Council performance against targets.
The Committee is asked to note this report and may wish to ask questions or request further information.
Who has been invited to comment?
No officers have been invited specifically for this item but the Scrutiny Officer will follow up on any requests after the meeting, if required.

7 WORK PROGRAMME AND FORWARD PLAN

107 - 134

Contact Officer: Andrew Brown, Scrutiny Officer
Tel 01865 252230, abrown2@oxford.gov.uk

Background Information
The Scrutiny Committee operates within a work programme which has been set for the 2015/16 council year. This programme will be reviewed at every meeting so that it can be adjusted to reflect the wishes of the Committee and take account of any changes to the latest Forward Plan (which outlines decisions to be taken by the City Executive Board or Council).
Why is it on the agenda?
The Scrutiny Committee is asked to review its work programme for the 2015/16 council year.
This is an opportunity for the chairs of the standing panels and

review groups to provide an update since the last meeting.

The Committee is also asked to select which Forward Plan items they wish to pre-scrutinise based on the following criteria:

- Is the issue controversial / of significant public interest?
- Is it an area of high expenditure?
- Is it an essential service / corporate priority?
- Can Scrutiny influence and add value?

A maximum of three items for pre-scrutiny will normally apply.

Who has been invited to comment?

Andrew Brown, Scrutiny Officer will present the work programme, answer questions and support the Committee in its decision making.

8 MEMBERSHIP OF HOUSING STANDING PANEL

Cllr Hollick has resigned his place on the Scrutiny Housing Panel; it is for this Committee to decide if he should be replaced and by whom. This is currently a 6 member panel.

For this municipal year there are 2 meetings remaining:

- Wednesday 9 March, 5pm
- Monday 11 April, 5pm

All scrutiny panels exist for one year only so in June the newly nominated Scrutiny Committee will decide if it wishes to reappoint to this Panel.

The operating principles agreed by the Committee in June 2015 state:

- **6 Member Panel - 1 from each party plus another administration member and another opposition member. Committee agrees the 6th member. If a party does not wish to take a place the Committee agrees the allocation of that place.**

The membership of the Scrutiny Housing Panel after this resignation is 3 Labour, 1 Lib Dem, 1 Green and one vacancy. Following the operating principles the vacancy is therefore available to an opposition member, in the first instance.

Two nominations have been received:

- Councillor Thomas
- Councillor Gotch

The Chair will call for additional nominations at the committee, these must be non- executive councillors but don't have to be members of the Scrutiny Committee

The Scrutiny committee is recommended to:

1. Decide if it wishes to make an appointment to this panel now.
2. Assuming agreement at 1 decide the new member by majority vote from the nominations

9 REPORT BACK ON RECOMMENDATIONS

135 - 148

Contact Officer: Andrew Brown, Scrutiny Officer,
Tel 01865 252230, abrown2@oxford.gov.uk

Background Information
The Committee makes a number of recommendations to officers and decision makers, who are obliged to respond in writing.
Why is it on the agenda?
<p>This item allows Committee to see the results of recommendations since the last meeting.</p> <p>Since the last meeting the following items have resulted in recommendations to the City Executive Board:</p> <ul style="list-style-type: none">• Corporate Plan 2016-2020;• Private Sector Housing Policy;• Budget Review 2016/17;• Capital Strategy 2016/17;• Treasury Management Strategy, Annual Report and Performance 2016/17;• Energy and Water Supply Contract Procurement Approach 2016-20.
Who has been invited to comment?
Andrew Brown, Scrutiny Officer will present the report.

10 MINUTES

149 - 154

Minutes from 2 February 2016.

Recommendation: That the minutes of the meeting held on 2 February 2016 be APPROVED as a true and accurate record.

11 DATES OF FUTURE MEETINGS

Meetings are scheduled as followed:

Scrutiny Committee

7 March 2016

5 April 2016

All meetings start at 6.15 pm.

Standing Panels

Housing Standing Panel – 9 March 2016, 5pm

Finance Standing Panel – 7 April 2016, 5.30pm

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.