

Agenda

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City Executive Board

Date: **Thursday 12 March 2015**

Time: **5.00 pm**

Place: **St Aldate's Room, Town Hall**

For any further information please contact:

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As a matter of courtesy, if you intend to record the meeting please let the Contact Officer know how you wish to do this before the start of the meeting.

City Executive Board

Membership

Chair	Councillor Bob Price	Corporate Strategy, Economic Development and Planning
	Councillor Ed Turner	Finance, Asset Management and Public Health
	Councillor Dee Sinclair	Crime and Community Response
	Councillor Christine Simm	Culture and Communities
	Councillor Susan Brown	Customer Services and Social Inclusion
	Councillor Pat Kennedy	Educational Attainment and Youth Ambition
	Councillor Mark Lygo	Sports, Events and Parks
	Councillor Mike Rowley	Leisure Contract and Community Partnership Grants
	Councillor Scott Seamons	Housing and Estate Regeneration
	Councillor John Tanner	Cleaner, Greener Oxford, Climate Change and Transport

The quorum for this meeting is three, substitutes are not allowed.

Future items to be discussed by the City Executive Board can be found on the Forward Plan which is available on the Council's [website](#)

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A copy of the agenda may be:-

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AGENDA

PART ONE PUBLIC BUSINESS

Pages

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST

3 PUBLIC QUESTIONS

When the Chair agrees, the public can ask questions about any item for decision at the meeting for up to 15 minutes. Questions must have been given to the Head of Law and Governance by 9.30am one clear working day before the meeting (email executiveboard@oxford.gov.uk or telephone the person named as staff contact). No supplementary questions or questioning will be permitted. Questions by the public will be taken as read and, when the Chair agrees, be responded to at the meeting.

4 SCRUTINY COMMITTEE REPORTS

The following Scrutiny Committee reports will be submitted to this meeting as a supplement:-

Discretionary Housing Payment Policy
The Culture Strategy 2015-18
Living Wage

5 COUNCILLOR ADDRESSES ON ANY ITEM FOR DECISION ON THE BOARD'S AGENDA

City Councillors may, when the Chair agrees, address the Board on an item for decision on the agenda (other than on the minutes). The member seeking to make an address must notify the Head of Law and Governance by no later than 9.30am at least one clear working day before the meeting. An address may last for no more than three minutes. If an address is made, the Board member who has political responsibility for the item for decision may respond or the Board will have regard to the points raised in reaching its decision.

6 DISCRETIONARY HOUSING PAYMENT POLICY

7 - 30

Lead Member: Councillor Brown, Executive Board Member for Customer Services and Social Inclusion

The Head of Customer Services has submitted a report which details the revised Discretionary Housing Payments Policy

Officer Recommendation: That the City Executive Board approve the revised Discretionary Housing Payment Policy at Appendix 1

7 HOMELESSNESS GRANTS ALLOCATION

31 - 42

Lead Member: Councillor Seamons, Executive Board Member for Housing and Estate Regeneration

The Head of Housing and Property has submitted a report which details the allocation of homelessness prevention funds with the purpose of meeting the objectives of the homelessness strategy.

Officer Recommendations: That the City Executive Board:

1. Allocate the full sum of the funds associated with 'Preventing Homelessness Grant' to the Homelessness budget, the majority of which shall commission services to prevent homelessness.
2. Agree the allocation of the Homelessness Grant Budget for 2015/16 as detailed in paragraph 23.
3. Delegate authority to the Head of Housing and Property Services in consultation with the Board member for housing and estate Regeneration to allocate the balance of the Preventing Homelessness Funds.

8 AWARD OF A SINGLE HOMELESSNESS AND OUTREACH SERVICE

43 - 52

Lead Member: Councillor Seamons, Executive Board Member for Housing and Estate Regeneration

The Head of Housing and Property has submitted a report which seeks authorisation to award a contract to deliver the Council's single homeless outreach and assessment service.

Officer Recommendation: That the City Executive Board award the Single Homeless Outreach and Assessment Service to St Mungo's Broadway for a period of 3 years initially with the possibility of an extension for up to 2 years.

9 APPROVAL OF THE CULTURE STRATEGY 2015-18

53 - 96

Lead Member: Councillor Simm, Executive Board Member for Culture and Communities

The Head of Policy, Culture and Communication has submitted a report which details the development of the draft Culture Strategy 2015 – 18, an overview of its vision and priorities and reports on the results of public consultation. It proposes approval of the strategy in the light of consultation.

Officer Recommendation: That the City Executive Board considers the draft Culture Strategy 2015 – 2018 as set out at Appendix 1 and recommends it to Council for approval.

10 INTEGRATED PERFORMANCE REPORT QUARTER 3 2014/15

97 - 118

Lead Member: Councillor Turner, Executive Board Member for Finance, Asset Management and Public Health

The Heads of Finance and Business Improvement and Technology have submitted a report which details the Council's Finances, Risk and Performance as at the end of Quarter 3, 31st December 2014

Officers Recommendations: That the City Executive Board:

- Note the projected outturn for finance (showing a favourable General Fund position of £1.267 million, a favourable Housing Revenue Account position of £2.565 million and a favourable Capital Position of £3.890 million) and performance as well as the associated risk position as at December 2014;
- Recommend to Council a supplementary capital budget £200,000 for welfare facilities at Cowley Marsh depot as detailed in paragraph 5;
- Note the risks and potential financial penalties relating to Homes and Communities Agency Grant Funding as outlined in paragraphs 6 and 7; and
- Recommend to Council that all end of year revenue surpluses from 2014/15 be transferred into a property investment reserve, subject to c) above, in order that the funds can be invested to provide future income streams or to further policy objectives including the allocation of £550,000 in relation to the purchase of the freehold of St.Aldate's Chambers.

11 MINUTES

119 - 128

Minutes of the meeting held on 12 February 2015

Recommendation: That the City Executive Board NOTE the minutes of the meeting held on 12 February 2015 as a true and accurate record.

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.