

# Agenda

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## City Executive Board

Date: **Wednesday 10 July 2013**

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Time: **5.00 pm**

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Place: **Oxford Town Hall, St Aldate's, Oxford**

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# City Executive Board

## Membership

<b>Leader</b>	<b>Councillor Bob Price</b>	Corporate Governance, Strategic Partnerships and Economic Development
<b>Deputy Leader</b>	<b>Councillor Ed Turner</b>	Finance, Efficiency and Strategic Asset Management
	<b>Councillor Susan Brown</b>	Benefits and Customer Services
	<b>Councillor Bev Clack</b>	Youth and Communities
	<b>Councillor Colin Cook</b>	City Development
	<b>Councillor Pat Kennedy</b>	Education, Crime and Community Safety
	<b>Councillor Mark Lygo</b>	Parks, Sport and Events
	<b>Councillor Mike Rowley</b>	Leisure Services
	<b>Councillor Scott Seamons</b>	Housing
	<b>Councillor John Tanner</b>	Cleaner, Greener Oxford

The quorum for this meeting is three members. Substitutes are not permitted.

### **HOW TO OBTAIN AGENDA**

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# AGENDA

## PART ONE PUBLIC BUSINESS

	<b>Pages</b>
<b>1 APOLOGIES FOR ABSENCE</b>	
<b>2 DECLARATIONS OF INTEREST</b>  Board Members are asked to declare any disclosable pecuniary interests they may have in any of the following agenda items. Guidance is contained at the end of these agenda pages.	
<b>3 PUBLIC QUESTIONS</b>  When the chair agrees, questions from the public for up to 15 minutes – these must be about the items for decision at the meeting (excluding the minutes) and must have been given to the Head of Law and Governance by 9.30am two clear working days before the meeting (email <a href="mailto:executiveboard@oxford.gov.uk">executiveboard@oxford.gov.uk</a> or telephone the person named as staff contact). No supplementary questions or questioning will be permitted. Questions by the public will be taken as read and, when the Chair agrees, be responded to at the meeting.	
<b>4 SCRUTINY COMMITTEE REPORTS</b>  The following scrutiny committee reports have been or may be submitted to this meeting from the Scrutiny Committee meeting on 2 July 2013:- <ul style="list-style-type: none"><li>• Youth Ambition Strategy</li><li>• Low Emission Strategy and Air Quality Action Plan</li></ul>	
<b>5 COUNCILLOR ADDRESSES ON ANY ITEM FOR DECISION ON THE BOARD'S AGENDA</b>	
<b>6 EQUITY LOANS SCHEME FOR TEACHERS - PROJECT APPRAISAL</b>  Lead Member: Executive Board Member for Education, Crime and Community Safety	1 - 12

## Report of the Head of Housing

This report of the Head of Housing seeks project approval for a scheme to provide equity loans to support the recruitment of teachers to leadership roles in schools in the areas identified as priority for the educational attainment initiative. The report RECOMMENDS the Board to:-

- (1) Grant project approval for the equity loan scheme for teachers;
- (2) Waive the requirement to seek quotes under Contract Rule 19.12 on the grounds that to do so would achieve no overall economic benefit to the Council;
- (3) Agree a virement of £150,000 from the Depot Relocation Feasibility Study budget;
- (4) Grant delegated authority to the Executive Director, City Regeneration to:-
  - (a) approve the operational details of the scheme and the funding based on the principles set out in section 3 of the report;
  - (b) in conjunction with Procurement Team and Legal Services, negotiate the operation and capital funding of the scheme with Catalyst Housing Group.

## **7 YOUTH AMBITION STRATEGY**

13 - 62

Lead Member: Executive Board Member for Young People, Education and Community Development

Report of the Head of Leisure, Parks and Community Services

This report of the Head of Leisure, Parks and Communities seeks Board approval, following consultation, to the approval of a Youth Ambition Strategy for the Council for the period 2013-2017.

## **8 PAVILIONS PROGRAMME - PROJECT APPROVAL**

63 - 86

Lead Member: Executive Board Member for Parks, Sport and Events

Report of the Head of Leisure, Parks and Community Services

This report of the Head of Leisure, Parks and Communities seeks project approval for the pavilion programme. The report RECOMMENDS the Board to:-

- (1) To grant Project Approval of £3.143million for the Pavilion Programme as set out in Appendix 1, subject to securing the relevant external funding;
- (2) RECOMMEND to Council an increase to the project budget to £3.143million subject to securing external funding, and Capital and Asset Management Group agreeing the virements noted in Appendix 1;
- (3) Give delegated authority for the Executive Director, Community Services to undertake a procurement exercise for the construction contracts for the various pavilion projects detailed within the report and award the construction contracts to the successful tenderer(s) subject to them being within the overall budget.

**9 COMMUNITY AND VOLUNTARY ORGANISATIONS - GRANT MONITORING FEEDBACK 2012/13**

87 - 136

Lead Member: Executive Board Member for Young People, Education and Community Development

Report of the Head of Leisure, Parks and Community Services

This report of the Head of Leisure, Parks and Communities advises the Board of monitoring information returned by community and voluntary organisations awarded a grant by the Council in 2012/13. The report is for noting by the Board.

**10 BARTON - ACQUISITION OF AFFORDABLE PROPERTY**

137 - 148

Lead Member: Executive Board Member for Housing

Report of the Head of Housing and the Major Projects Service Manager

This report of the Head of Housing and Regeneration and the Major Projects Service Manager seeks approval to the purchase of the affordable (social rented) housing from Barton Oxford LLP that is to be developed as part of the Barton Development. It also seeks approval to enter into related Management of Homes, and Allocations and Lettings Agreements with Barton Oxford LLP as part of the overall

transaction.

The report RECOMMENDS the Board to:-

- (1) Note the contents of the Report and progress in discussions with Barton Oxford LLP;
- (2) Grant delegated authority to the Executive Director, City Regeneration and Housing in consultation with the Head of Finance to authorise the Council's entry into required legal documentation with Barton Oxford LLP to give effect to this matter, the terms to be consistent with the contents of the Not For Publication Appendix in relation to:-
  - (a) Approval to enter into an Agreement to purchase the affordable housing (354 units approximately) noting the intention that the Agreement be novated to the successful / nominated house builders for each phase of development;
  - (b) The entering into a Management of Homes Agreement;
  - (c) The entering into an Allocations and Lettings Agreement;
- (3) Note that in order to maintain flexibility going forward the Council may, at its discretion at a point in the future, procure a partner (such as a Registered provider) for up to 25% of the total affordable units;
- (4) Note that Officers will present update and monitoring reports on a regular basis to both the Corporate Asset and Capital Board and the City Executive Board as the project progresses.

<b>11</b>	<b>LOW EMISSION STRATEGY AND AIR QUALITY ACTION PLAN</b>	149 - 202
	Lead Member: Executive Board Member for Cleaner, Greener Oxford	
	Report of the Head of Environmental Development	
	This report of the Head of Environmental Development seeks Board approval to:-	
	(1) The adoption of a Low Emission Strategy for Oxford;	
	(2) The approval of a draft Air Quality Action Plan for consultation.	
<b>12</b>	<b>NEIGHBOURHOOD PLANNING AREAS - DESIGNATION</b>	203 - 220
	Lead Member: Executive Board Member for City Development	
	Report of the Head of City Development	
	This report of the Head of City Development seeks Board approval to designate the Summertown and St Margaret's and the Wolvercote areas as neighbourhood areas (but not as business areas) under the Localism Act 2011 and associated Regulations. Designation of neighbourhood areas will be the first step for local groups wishing to produce neighbourhood plans. Adopted Neighbourhood Plans will contain statutory planning policies to guide development in the neighbourhood plan areas.	
<b>13</b>	<b>OXFORD STADIUM, SANDY LANE - INCLUSION ON THE OXFORD HERITAGE ASSETS REGISTER</b>	221 - 322
	Lead Member: Executive Board Member for City Development	
	Report of the Head of City Development	
	This report of the Head of City Development provides information on the nomination of the greyhound stadium in Sandy Lane for inclusion on the Oxford Heritage assets Register. The report RECOMMENDS the Board to register the stadium as a heritage asset and a building of local interest on the Oxford Heritage Assets Register.	

**14 FUTURE ITEMS**

This item is included on the agenda to give members the opportunity to raise issues on the Forward Plan or update the Board about future agenda items.

**15 MINUTES**

323 - 330

Minutes of the meeting held on 12 June 2013.

**16 MATTERS EXEMPT FROM PUBLICATION**

If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

The Board may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**PART TWO**  
**MATTERS EXEMPT FROM PUBLICATION**

**C1 BARTON - ACQUISITION OF AFFORDABLE PROPERTY**

331 - 334

Not for Publication – Paragraph 3, Schedule 12A, Local Government Act 1972 – information relating to financial or business affairs.

This paper is a not for publication appendix to the report at agenda item 10. It contains the draft principal heads of terms for the Barton development. The public interest in maintaining the exemption from publication is in order not to compromise commercially sensitive information.



## **DECLARING INTERESTS**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your\* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

\*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.