

To: Cabinet
Date: 9 December 2020

Report of: Head of Financial Services

Title of Report: Medium Term Financial Strategy 2022-23 to 2024-25 and 2021-22 Budget for Consultation.

Summary and Recommendations

Purpose of report: To propose a Medium Term Financial Strategy and the 2021/22 Budget for consultation

Key decision: Yes

Cabinet member: Councillor Ed Turner, Finance & Asset Management

Policy Framework: Council Strategy 2020-24

Recommendations: That Cabinet resolves to:

- 1) **Approve** the 2021-22 General Fund and Housing Revenue Account budgets for consultation and the General Fund and Housing Revenue Account Medium Term Financial Strategy as set out in Appendices 1-9, noting :
 - a) the Council's General Fund Budget Requirement of £23.403 million for 2021/22 and an increase in the Band D Council Tax of 1.99% or £6.25 per annum representing a Band D Council Tax of £320.17 per annum subject to confirmation of the referendum levels contained in paragraph 9 (c) of the report
 - b) the Housing Revenue Account budget for 2021/22 of £46.649 million and an increase of 1.50% (£1.57 per week) in social dwelling rents from 1 April 2021 giving a revised weekly average social rent of £107.03 as set out in Appendix 5
 - c) the General Fund and Housing Revenue Account Capital Programme as shown in Appendix 6.
- 2) **Agree** the fees and charges shown in Appendix 7;

- 3) **Delegate to the Section 151 Officer** in consultation with the Board Member for Finance and Assets the decision to determine whether it is financially advantageous for the Council to enter into a Business Rates Distribution Agreement as referred to in paragraphs 32-33 of the report;
- 4) **Approve** the payment into the County Council Pension Fund of £5 million in 2023-24 as referred to in paragraph 40 of the report; and
- 5) **Unpause** capital schemes and items of revenue spend previously paused as referred to in paragraphs 55 and 94 of the report

Appendices to the report

- Appendix 1 Summary of General Fund Budget by Service 2021-22 to 2024-25
- Appendix 2 General Fund Revenue Budget by Service 2021-22 to 2024-25
- Appendix 3 Detailed General Fund and HRA Service Budgets 2021-22 to 2024-25
- Appendix 4 Housing Revenue Account Budget 2021-22 to 2024-25
- Appendix 5 Council House Rents By Estate
- Appendix 6 General Fund and HRA Capital Programme 2021-22 to 2024-25
- Appendix 7 Fees and charges
- Appendix 8 Risk Register
- Appendix 9 Draft Equalities Impact Assessment

Comment from the Portfolio holder

When we set a balanced four year budget, with significant investment in the Council's priorities, at our meeting – in our Council chamber – in February 2020, we had no idea of the appalling year which lay ahead. The COVID 19 pandemic has had a profound impact on our city, our country and our world. First and foremost, the health impacts have been terrible, and we mourn those who have lost their lives or otherwise suffered. The economic impacts of the pandemic have already been severe: firms have seen trade grind to a halt or even collapse, and many people have lost their jobs. The impacts on the City Council have also been very severe, with a combination of addition expenditure needed to support those in need, but also sharp reductions in income. Indeed, Oxford City Council has been particularly exposed because it has, in recent years, sought to increase external income from a variety of sources, including its wholly owned companies, in order to avoid making cuts to frontline services – our "Oxford model". Precisely those external income flows have been badly affected by COVID-19. At the same time, we should put on record our tremendous gratitude to all who have worked to help our communities get through and recover from the pandemic: these include those working in the NHS, frontline workers, for instance in retail, logistics and transport, those working on the development of vaccines, the thousands in our City who have volunteered to assist those in need, and our entire City Council workforce, who have gone the extra mile to support people, often changing their way of working almost overnight and balancing work alongside other challenges.

What we have sought to do in this budget is mitigate the impact of COVID-19 on services, especially for the most vulnerable. Because the combined negative impact is

expected to be around £29 million this year and over the following four years, that has not been an easy task. Government support of around £8 million to date has been welcome, but it does not go anywhere near balancing out all losses due to COVID-19, and we will continue to lobby for more. We have looked to learn some of the lessons from the pandemic in order to operate more efficiently, and with that in mind propose major savings from going “cashless” and reducing our office space. We are also seeking to reorganise services to make them work more efficiently and deliver a saving. No more refreshments will be served at council meetings, and councillors can, if they wish, bring their own. We are meeting many of the one-off costs of COVID-19 by spending approximately £11 million of our £40 million in reserves and balances. It should be noted, however, this is not “free money”: these funds were either earmarked for particular purposes that will now have to be funded differently, or were invested to generate a revenue return.

It has not been possible to avoid unwelcome proposals entirely. For instance, we are suggesting introducing a new charge for the collection of bulky items of waste for the first time – most local authorities have done this for many years, but the free service in Oxford has been appreciated and we regret needing to propose this change. Similarly, we will now need to ask all recipients of the garden waste service to pay towards its provision. But we have tried very hard to retain our emphasis on preserving frontline services, especially for the most vulnerable. For instance, we continue to maintain full council tax support for those on the lowest incomes – one of very few councils still to do so. Our acclaimed youth ambition programme will continue, we retain full funding for the redevelopment of the East Oxford and Bullingdon Community Centres, and are “unpausing” these so that the projects can go ahead. We are also reinstating funding for our vital work on climate change, to make us a net-zero Council. We are setting aside significant additional funding for our leisure services, recognising this may be needed because of the impacts of the pandemic. We will retain our investment in Oxford’s city centre, for instance budgeting for £2.2 million investment in our Covered Market.

Our two wholly-owned companies are a big part of our “Oxford model”. Oxford Direct Services has been severely affected by COVID 1-19, but still aims to deliver £12 million in dividends over the next four years. In the next four years Oxford City Housing Limited is being funded to deliver 955 homes including 606 council homes, and make payments of interest and dividends to the City Council totalling £25 million over the next four years. Moreover, we have set aside £10.3 million in our Housing Revenue Account over the next four years (the money we receive from our council tenants’ rents) to invest in improving the energy efficiency of our housing stock, and the wider regeneration of our housing estates.

This has been a dreadful year for many people. Our aim is to play a full part in supporting Oxford’s recovery. We would welcome feedback in our budget consultation on our attempts, set out in this budget and Medium Term Financial Strategy, to get that to happen.

INTRODUCTION

1. This report sets out the Council's Medium Term Financial Strategy (MTFS) and associated spending plans for the four years 2021/22 to 2024/25 and gives interested parties the opportunity to comment and be consulted on the Council's budget proposals for the financial year (2021/22). The report covers all aspects of the Council's spend: General Fund revenue expenditure funded by the council tax payer, government grant and other sources of income, Housing Revenue Account (HRA) expenditure, funded by council tenants' rents, and the Council's Capital Programmes (General Fund and HRA) funded by capital receipts, revenue and borrowing.
2. The proposed Medium Term Financial Strategy:
 - a) Is financially balanced over the four year period with the use of £11.6 million of earmarked reserves and balances which are reimbursed to some extent by a dividend payment from Oxford City Housing Ltd (OCHL) of around £5 million in 2024-25.
 - b) Assumes New Homes Bonus is used to finance the Capital Programme until the receipt of New Homes Bonus ends in 2022-23
 - c) Assumes a council tax increase of 1.99% for 2021-22 and annual Council Tax increases of 1.99% thereafter, the maximum rate at which there is no requirement for a referendum
 - d) Assumes an increase in council house rents of 1.50% in 2021-22 to an average of £107.03 per week
 - e) Includes £9.57 million of efficiencies and increased income over the four year period with an ongoing increase of £2.77 million split between efficiencies and income onwards from 2024-25 onwards ;
 - f) Includes additional spend on reducing carbon emissions over the next four years of over £700k together with £50 million to be spent in the next 10 years to be spent on efficiency measures to our council housing stock towards the Council's target of 95% of the stock being EPC 'C' or above by 2030.
 - g) Includes additional ongoing investment into tackling homelessness of £1.5 million including the opening of a new assessment centre and shelter for people sleeping rough at 1, Floyds Row
 - h) Facilitates capital investment of £609 million over the four year period including:
 - Regeneration in the city and commercial property purchases of around £53 million
 - Investment in infrastructure of around £14 million to drive additional income streams from Oxford Direct Services Ltd (ODSL)
 - Continued provision of loans to (OCHL) totalling £75 million for the acquisition of houses at Barton, minor extensions, acquisitions from the HRA and new house build
 - £178 million of affordable housing purchases by the HRA in the next four years and £393 million gross spend on the purchase of 1,119 social housing units in the HRA over the next 10 years
 - Provision for an additional £50 million on climate change works and regeneration of Council housing over the next 10 years

- Community Centre new build and refurbishment at East Oxford and Bullingdon
- Improvements and refurbishments to council dwellings and regeneration of council estates

3. For ease of reading; the report is split into four sections :

Section A Economic context, our priorities and budget setting strategy

Section B General Fund Revenue Budget

Section C Housing Revenue Account (HRA) Budget

Section D Capital Programme

Section A Background and Context

Background

4. This report sets out the Council's financial plans for the period 2021/22 to 2024/25. The plans make assumptions about income from Government grants, Council Tax and rents. The plans underpin service provision and the Council's vision of "Building a World Class City for Everyone".

Effect of COVID 19

5. On the 23rd March 2020 the Prime Minister announced a lock down in the UK to combat the threat of infection from COVID 19. The following period had seen great disruption to the country's health, economy and social interaction, and has also seen a major impact on the finances of Oxford City Council. The overall adverse impact on the City Council's general fund, in this year alone, is estimated at around £11 million.

National Economic Position

- 6) This Government's response to COVID 19 in terms of financial support to business, individuals and public sector bodies has been unprecedented. By the end of September 2020, half way through the financial year cumulative net borrowing by the Government (PSNB) the difference between expenditure and income had reached £208 billion, following a rise of £36 billion in September. This budgeted deficit is £174.5 billion up on the position in September 2019.
- 7) Government has undertaken around 190 measures in response to the crisis including emergency job support, additional NHS funding and business grants. Specific schemes introduced at the national level include :
- a) a Coronavirus Job Retention Scheme with payments to employers ranging from 60 -80% of earnings subject to a cap, which was due to finish on 1st November 2020 but has recently been extended until March 2021. The authority furloughed a number of staff, up to 50 at one point and is expected to receive grant of up to £180k
 - b) Self-employed income support scheme (SEIS)

- c) deferring VAT and Income Tax payments
 - d) a Statutory Sick Pay relief package for small and medium sized businesses (SMEs)
 - e) a 12-month business rates holiday for all retail, hospitality, leisure and nursery businesses in England
 - f) small business grant funding of £10,000 for all business in receipt of small business rate relief or rural rate relief
 - g) grant funding of up to £25,000 for retail, hospitality and leisure businesses with property with a rateable value between £15,000 and £51,000
 - h) the HMRC Time To Pay Scheme
 - i) the Coronavirus Business Interruption Loan Scheme offering Government guaranteed loans of up to £5 million for SMEs through the British Business Bank (“**CBILS**”)
 - j) a new lending facility from the Bank of England under its Covid 19 Corporate Financing Facility to help support liquidity among larger firms (“**CCFF**”)
- 8) More specifically COVID 19 funding allocations to date for local Government has been provided in the form of :

Grants issued to fund city council services

- a) **Unringfenced emergency funding allocations** totaling £4.5 bn provided in four tranches and allocated on a range of formula taking account of needs and also acknowledging income pressures in local authorities. Income received by the Council to date from this source totals £2.465 million
- b) **Compensation for irrecoverable and unavoidable losses from sales fees and charges** income generated in the delivery of services in the financial year 2020-21. The scheme is based on compensation of 75% of lost income in 2020-21 above a 5% threshold. Subject to a claim form process the compensation for Oxford City based on current forecasts of income losses for 2020-21 is estimated to be around £5 million.
- c) **Hardship Fund** - £500million to enable local authorities to provide further council tax relief to vulnerable families affected by COVID 19 provided as a discount recommended by the Government of up to £150 per family against the council tax liability. The Council has received £1.156 million from this grant
- d) **Test and Trace payments** – Allocations from the Department of Health and Social Care to district Councils consisting of £25 million for payments excluding discretionary payments, £10 million for administration costs and £15 million for discretionary payments with Oxford City’s allocation being £63.5k, £29.5k and £38k respectively.
- e) **Rough Sleeping / Homelessness Funding** totaling £3.2 million of which the Council received £32k. The County Council has also agreed to contribute £300k from their COVID 19 funds recognizing the work undertaken by Oxford City in this area.
- f) **Homelessness ‘Protect programme’** a £13 million allocation of which Oxford City will receive £140k to support the ongoing efforts to provide accommodation for rough sleepers during the pandemic. This scheme – called the ‘Protect Programme’ – will help areas that need additional support most during the restrictions and throughout winter

- g) **Local authority Emergency Assistance Grant for Food and Essential Supplies** is paid to unitary authorities and shire county councils for local authorities in England to use to support people who are struggling to afford food and other essentials due to COVID-19. Oxfordshire County Council received £507k with the share agreed to be allocated to Oxford City Council of £145k calculated on the basis of population and the Index of Multiple Deprivation.
- h) **Compliance and Enforcement Grant - £60 million split equally between Police and local authorities** to be used for the deployment of COVID-19 secure marshals, or their equivalents, to support compliance. The Councils share is £76,173
- i) **Support to Clinically Extremely Vulnerable** – paid to upper tier authorities for the duration of the latest 28 days lock down, based on £14.60 per head for each patient on the Shielded Patient List. It is understood that of 21,000 individuals on this list around 4,000 are in Oxford City and therefore the Council should receive around £60,000 from this support
- j) **Leisure centres** - £100 million funding to help local authorities keep leisure centres open with all local authorities receiving a minimum of £100k. Oxford's allocation is yet to be confirmed.
- k) **Re-Opening Streets safely fund** of £50 million of which Oxford City received £134k.

Grants issued to other organisations

- l) **Adult social care Infection Control Funding – Tranche 1-2** – £1.146 bn to support adult social care providers, including those with whom the local authority does not have a contract, to reduce the rate of COVID-19 transmission within and between care settings, in particular by helping to reduce the need for staff movements between sites. This grant has been paid to unitaries and County Councils with Oxfordshire County Council receiving £7.3 million
- m) **Test and Trace Service Support Grant** – £300 million distributed to local authorities from the Department of Health and Social Care to help plan for local outbreaks of COVID 19 of which £2.858 million has been issued to Oxfordshire.
- n) **Contain Outbreak Management Fund** - Upper tier councils in England will receive a one-off payment of £8 per head, worth £465 million overall (including a £20 million supplementary fund), to support local test, trace and contain activities as well as wider measures to protect public health and local economies
- o) **COVID 19 Winter grants** - £170million issued to upper tier authorities 80% of which will be used to help families pay for food bills and provide for children over the holiday period. £1.3 million issued to Oxfordshire County Council
- p) **Active Travel Fund** - £175 million issued to local authorities to encourage cycling and walking. Two tranches have already been issued and Oxfordshire County Council have received a total of £3.280 million

Grants issued to billing authorities for payment to local businesses

In response to the coronavirus pandemic, the Government announced that it would increase the Business Rates Retail Discount previously agreed for 2019-20 and 2020-21 to 100% and extend it to include the leisure and hospitality sectors. In later announcements, responding to additional measures to limit the spread of coronavirus, the Government announced that this 'Retail' discount would be

extended so that retail, leisure, and hospitality properties that closed as a result of the restrictions, were now eligible for the relief from 2020-21 onwards, with no restriction on the rateable value limit, eligible for the relief.

These grants included :

- q) **Business support grants for businesses in retail hospitality and leisure** with a rateable value of less than £51k.
- r) **Discretionary grant for businesses excluded from the above –**

Balancing the need to identify fraudulent and in doing so protect the public purse, as opposed to the Governments call to simply make swift payment to any business that applied for the grant, and using Companies House, numerous phone calls and Councillors to identify eligible claimants, the Council made payments of the following :

Table 1: Business Grants Paid 2020-21				
Grant	Allocation £m's	Amount Paid £m's	Nos of Businesses Paid	Rejected applications
Business Support Grants	25.3	25.2	1,568	558
Discretionary Business Support Grant	1.4	1.4	233	302

Government Local Restrictions Grant

More recently the Government has issued grants to provide businesses with financial support during 3 tier system of local restrictions and also the national lock restrictions as follows :

- s) **Local Restrictions Support Grant (closed) or LRSG(C)** -This is a mandatory grant for businesses that have a rateable value for businesses closed due to local or national restrictions. During this period a single grant to cover the four-week period will be paid to each eligible business. The Council have been awarded £3.4million to pay to businesses
- t) **Additional restrictions grant** -The Government will provide one-off funding of £1.1 billion to councils in England, distributed on the basis of £20 per head of population (ONS 2019 Mid-Year Population Estimates), to enable councils to support businesses over the coming months more broadly, who are a key part of the local economy. The total allocation for the Council is £3,049,140 and will initially cover the national lockdown four week period and will be available to Oxford businesses in the retail, hospitality, leisure, accommodation or night-time economy sectors that do not have a rateable value but whose business has been severely impacted by the lockdown.

- u) **Local Restrictions Support Grant (Open) (Grants provision prior to 5th November 2020) LRSG (Open)** - Local authorities in Local Covid Alert Level (LCAL) High (Tier 2) in any period from 1st August – 4th November will receive an allocation to pay Local Restrictions Support Grant (Open) grants for the period they spent in this tier. This funding allows each Local Authority to run a discretionary grant scheme to support those businesses (in the hospitality, accommodation and leisure sectors) impacted by the LCAL High restrictions. For the five days that the city was in Tier 2 the allocation has been confirmed as £137,828.
- v) **Local Restriction Support Grant (Sector) LRSG (Sector)** - Businesses that were required to close on 23rd March 2020 and which have never been able to re-open (for example nightclubs) will be paid grants of up to £1,500, depending on the rateable value, for every two week period that they have to remain closed. The Council has not yet been notified of the grant entitlement.

Spending Review 2020

9. On 24th November 2020 the Chancellor announced details of the Government Spending Review. This is a one year review for 2021-22 only and contains the following significant points effecting local authorities
 - a) In relation to national pay bargaining public sector pay increases are paused for one year except for NHS staff and public sector employees on low pay. Those employees on less than £24k per annum will receive a pay increase of £250
 - b) Core spending power i.e the Governments assessment of increased income to local authorities is reported to have increased by 4.5% (£2.2 bn) in reality at individual local authority level this percentage increase will be a lot less. This calculation relates to items (c) to (k) below
 - c) The referendum threshold for increases in council tax will be 2% in 2021/22. District Council have in the past few years been able to increase Council tax by up to 2% or £5 whichever is the higher. For district councils the referendum level is exceeded if council tax is to be increased by 2% or more and more than £5.00 on a Band D property – i.e. an increase of more than 2% is permitted as long as it does not exceed £5.00 on a Band D property. Oxford City is proposing an increase of 1.99% since the increase at that level is £6.25 per annum. It is assumed that these principles will be applied for 2021-22
 - d) Social care authorities will be able to charge an adult social care precept of up to 3%
 - e) £300 million of new grant funding for adult and children’s social care, in addition to the £1bn announced at SR19 that is being maintained in 2021/22
 - f) Maintaining the existing New Homes Bonus scheme for a further year with no new legacy payments. The scheme will be changed in 2022-23 subject to a consultation although no further details are given. For Oxford City this has been assumed in the budget at £395k in 2021-22.
 - g) There will be £16m to support modernisation of local authorities’ cyber security systems
 - h) £0.8bn of funding for tax revenue losses; this is intended to cover 75% of irrecoverable loss of council tax and business rates revenues in 2020/21 that

would otherwise need to be funded through local authority budgets in 2021/22 and later years (i.e. collection fund deficits being dispersed).

- i) Extending the existing COVID-19 sales, fees and charges reimbursement scheme for a further three months until the end of June 2021
- j) £254m for rough sleepers and those at risk of homelessness during COVID-19
- k) Business rates multiplier for 2021-22 will not be increased and there is no update on Business Rates Funding Reform, which is still listed as ‘delayed’, with no revised implementation date proposed. There is confirmation that there will not be a reset in 2021/22, as expected, given the lack of data to allow baselines to be set, which are reflective of the impact of the pandemic.

Interest Rate Forecasts

- 10. Link Asset Management, the Councils Treasury advisors, have given their view on interest rate forecasts as shown below:

Table 2: Interest rate forecasts from December 2020 to March 2023

Link Group Interest Rate View										
	Dec-20	Mar-21	Jun-21	Sep-21	Dec-21	Mar-22	Jun-22	Sep-22	Dec-22	Mar-23
Bank Rate View	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10
3 Month average earnings	0.10	0.10	0.10	0.10	0.10	0.10	-	-	-	-
6 Month LIBID	0.10	0.10	0.10	0.10	0.10	0.10	-	-	-	-
12 Month LIBID	0.20	0.20	0.20	0.20	0.20	0.20	-	-	-	-
5yr PWLB Rate	1.90	2.00	2.00	2.00	2.00	2.00	2.10	2.10	2.10	2.10
10yr PWLB Rate	2.10	2.10	2.10	2.10	2.20	2.20	2.20	2.30	2.30	2.30
25yr PWLB Rate	2.50	2.50	2.50	2.60	2.60	2.60	2.70	2.70	2.70	2.70
50yr PWLB Rate	2.30	2.30	2.30	2.40	2.40	2.40	2.50	2.50	2.50	2.50

- 11. The interest rate forecasts above are predicated on an assumption of an agreement being reached on trade negotiations between the UK and the EU by 31st December 2020 and the Public Works Loans Board (PWLB) rates are based on PWLB certainty rates for non-HRA borrowing. Uncertainties in the economy arising from the COVID-19 pandemic could also affect these forecasts.
- 12. The Bank of England base rate reduced from 0.75% to 0.25% on 11th March 2020 and then subsequently to 0.10% on 19th March 2020. The Bank of England’s Monetary Policy Committee kept the Bank base rate unchanged on 6th August and subsequently on 16th September 2020. It also kept the level of quantitative easing (QE) unchanged at £745bn and also indicated that there would not be any use of negative interest rates in, at least, the next six months while the Bank carries out research work with high street banks on the potential impact on them of negative rates. It suggested that while negative rates can work in some circumstances, it would be “less effective as a tool to stimulate the economy” at this time when banks are worried about future loan losses. It also stated that it has “other instruments available”, including QE and the use of forward guidance.

Public Works Loans Board (PWLB) Borrowing Rates

13. On 9 October 2019 HM Treasury announced that with immediate effect it was increasing its PWLB borrowing rates. In a statement it reported that “Some local authorities have substantially increased their use of the PWLB in recent months, as the cost of borrowing has fallen to record lows. HM Treasury is therefore restoring interest rates to levels available in 2018, by increasing the margin that applies to new loans from the PWLB by 100bps (one percentage point) on top of usual lending terms.”
14. The Chancellor’s Budget on 11 March 2020 announced a consultation on the use of the PWLB which was released on 12th March 2020. The intent of the changes is to counteract the use of PWLB borrowing to fund commercial activities. The announcement included:
 - a) The consultation on revising the terms of PWLB lending (both the process and the interest rate), to ensure local authorities continue to use the PWLB to invest in housing, infrastructure and front-line services and not in commercial activities.
 - b) Cutting the PWLB rate from Gilts +1.80% to Gilts + 0.80% for social housing projects (i.e. the PWLB Certainty Rate pre-October 2019), so HRA loans are available immediately.
 - c) Making an extra £1.15bn of discounted loans available for local infrastructure projects (at gilts + 0.60%); and
 - d) The Government will also re-set its power to increase the PWLB lending limit.
15. The consultation closed (following an extension of the original deadline) on 31st July 2020 and on 25th November 2020 the Government produced their response. Within their response they have immediately cut the PWLB lending rates by 1%
16. These new terms will apply to all loans arranged from 9am on 26 November 2020. The consultation did raise the concern that if the Council is deemed to be using any amount of PWLB to fund the purchase of assets purely for financial gain then it would be prevented from using this facility to fund any activity within its capital programme for the year in which the activity takes place. Guidance will be provided to support Local Authorities to determine if a proposed project is an appropriate use of PWLB loans. Details will be published on the Debt Management Office website and officers will need to determine the implications on the Councils Investment Strategy and will bring back any proposed revisions to both this strategy and the Capital Strategy when it is reported back to Cabinet and Council in February in 2021.

Inflation and GDP

17. Information on inflation and GDP was published alongside the Spending Review included the following :

	2020/21	2021/22	2022/23	2023/24	2024/25
CPI	0.6	1.4	1.6	1.8	1.9
RPI	1.1	1.4	1.8	2.7	3
GDF Growth forecasts (%)	-12.9	10.4	5	1.9	1.7

Corporate Priorities

18. As in previous year the Cabinet will set a consultation budget in December with a view to presenting a final budget taking account of the results of this consultation to Cabinet and Council in February 2021 in line with its key corporate priorities approved at Cabinet in February 2020 of:
- a) **Enable an inclusive economy**, key deliverables include:
 - The Council's staff are skilled and confident in delivering services our residents want and the workforce as a whole better reflects Oxford's diverse population
 - The Council's supply chain supports more local businesses, including social enterprises and cooperatives, promoting wider benefits to the local economy
 - b) **Deliver more, affordable housing**, key deliverables include
 - The Council has increased the supply of high quality, energy efficient housing with a balanced mix of homes for sale and to rent at different price points
 - The Council's Blackbird Leys regeneration delivers high quality homes and a better use of space
 - More Council and private sector tenants are supported to stay in their homes where they face the prospect of eviction
 - c) **Support thriving communities**, key deliverables include
 - The Council's services, grants, community and leisure facilities, parks and cultural events have helped reduce inequality, increase cohesion and improve health and wellbeing across Oxford's communities
 - Children and young people's resilience and confidence is increased through the educational and recreational activities the Council offers
 - The Council's public spaces remain clean, safe, well maintained and are more accessible
 - d) **Pursue a zero carbon Oxford** key deliverables include
 - The City Council making significant progress on the journey to reduce its own carbon footprint to zero
 - All new building by the Council progressing towards near or net-zero carbon standards
 - The Council's existing council housing is being made more energy efficient

Budget Strategy

19. The COVID 19 pandemic has introduced a high level of uncertainty into the budget setting process this year and consequently an increased level of level of risk to the councils financial planning. In February 2020 the Council agreed a balanced 4 year Medium Term Financial Strategy. By June 2020 taking into account early forecasts of the financial implications of the pandemic this position was revised to £24 million deficit, with significant income losses forecast in car parking, town hall room hire, commercial rents and dividend returns from the Council's wholly owned companies, Oxford Direct Services and Oxford City Housing Ltd. The Governments financial support to date has focused on mitigating extra spend and income losses this year but gives support for future years.
20. As the country enters its second national lockdown the Council has made every effort to balance its MTFS for the next four years taking account of its key priorities such as homelessness and climate change which has necessitated taking difficult decisions to cut back on services much needed by its electorate and drawing heavily on reserves and balances to fill the financial holes.
21. The budget re-set strategy has been undertaken by :
 - a) Reviewing all four year assumptions around changes to the base budget
 - b) Reviewing all growth in revenue and capital expenditure subject to pause (see below) in June 2020
 - c) Reviewing all key income streams and take a prudent assumption on the future impact of COVID 19
 - d) Introducing officer proposals to reduce spend or in some instances increase income where it's prudent to do so
 - e) Assessing the level of financial impact on the Council's wholly owned companies and adjust the level of dividend and financial return to the Council accordingly.
22. Taking account of this strategy the key assumptions are outlined below.

Section B General Fund Revenue Budget

23. Cabinet received a report on 24th June 2020 from the Head of Financial Services outlining the forecast outturn position of the Councils finances for the year 2020-21 and the Medium Term based on information at the end of April 2020.

24. Against a balanced budget position agreed by Council in February 2020 for the four year period 2020-21 to 2023-24 the net deficit for 2020-21 was estimated at around £9.4 million with further deficits estimated at around £14.5 million over the proceeding three year period i.e a total of around £24million for the 4 year period. Following the budget setting process and extending this for an extra year the estimated impact of COVID is around £29 million based on the following:

Table 4 : COVID 19 Related pressures 2020/21 -2024/25						
		2020/21	2021/22	2022/23	2023/24	2024/25
		£000's	£000's	£000's	£000's	£000's
Income						
Car Parking income		2,800	1,480	85	0	0
Lettings and events		1,292	760	320	0	0
Street trading		94	80	0	0	0
Planning income		463	0	0	0	0
Building control income		38	0	0	0	0
Oxford Direct Services Dividend		1,060	770	1,041	1,038	558
Leisure services		316	500	500	500	0
Garden waste		103	0	0	0	0
Commercial rent		4,200	3,700	2,000	2,000	2,000
	Sub total	10,366	7,290	3,946	3,538	2,558
Expenditure						
Homelessness		750	0	0	0	0
ICT		450	0	0	0	0
Leisure services		384	0	0	0	0
Locality hubs		50	0	0	0	0
	Sub total	1,634	0	0	0	0
Total		12,000	7,290	3,946	3,538	2,558

25. As a result of the forecasts members agreed to undertake the following mitigating action in advance of re-setting its budget in December, including :
- Use of reserves and balances to fund 2020-21 estimated losses including some which generated income or were for a specific purpose
 - Pause all new expenditure approved in the 2020-21 budget setting process estimated at around £1million
 - Review and stop all non-essential spend
 - Review staffing vacancies, appointing on fixed term contracts where practical

Key General Fund Assumptions

Government Funding

26. The Government has provided a number of funding streams to local authorities to assist with financial pressures arising from the COVID 19 pandemic. Whilst the majority of funding is unringfenced some is targeted. In total to date the authority is estimated to receive £8.4 million. A claim has been submitted for compensation in respect of 75% of lost income relating to sales, fees and charges estimated for 2020-21. Whilst the claim is subject to reconciliation and possible external audit at year end, it is estimated that this claim could result in around £5million.

	£000's
Emergency funding received to date	2,465
Compensation for losses from sales fees and charges estimated	5,000
Rough sleeping/ homelessness	32
Enforcement funding	76
Emergency Assistance Grant for Food and Essential Supplies	145
Leisure centres- minimum amount expected	100
Re-opening streets safely fund	134
Furlough grant	182
Support to Clinically Extremely Vulnerable - estimated	60
Compliance and enforcement grant	76
Homelessness protect programme - estimated	140
Total	8,410

27. Further funding for 3 months losses of Sales Fees and Charges in 2021-22 has been announced in the recent Spending Review although the criteria for claiming such compensation is yet to be confirmed.

Retained Business Rates

28. Business rates income collected by Oxford City Council as billing authority is split 50/50 with central government with the billing authority's 50% share split 80/20 between Oxford City Council and Oxfordshire County Council respectively. From its 80% share the Council pays a tariff to central government and retains a baseline amount (set by the Government) together with 50% of the retained income above this baseline. The main components of the system with estimates of individual elements for Oxford City for 2021/2022

are shown below. The overall amount of retained business rates by the authority for 2021-22 represents around 8.4% of total business rates income.

Table 6 : Retained Business Rates 2021-22	
	£million
Estimated Business Rates Income	109.809
Billing Authority Share (50%)	54.905
Oxford City Share (80%)	43.923
Less Tariff paid to Government	30.893
Amount remaining after tariff (A)	13.030
Baseline Business Rates	6.362
Income above baseline (13.030-6.362)	6.668
Levy -50% of income above baseline (B)	(3.334)
S31 Grant adjustment (C)	(1.468)
Total retained business rate income (A+B+C)	8.228

Notes

Baseline Business Rates – The Government’s view of a fair starting point of business rates income for the billing authority based on formula grant distribution. Updated by RPI each year.

Tariff – The amount paid to the Government each year by the Council as billing authority. Updated by the retail prices index (RPI) each year.

Section 31 grant– The Government’s discretionary grant paying power under the Local Government Act 2003

29. The Medium Term Financial Strategy makes some allowance for the changes to be introduced by the Government from 2021-22 in respect of the business rates reset and fairer funding offset by any transitional grant. In reality how these changes will be introduced and the implications for the Council are unknown and the estimates therefore are a best guess. Projected retained Business Rates income is shown in the Table 7 below:

Table 7 : Retained Business Rates		
	Total	Variation
	£million	%
2018/19	8.169	19.83
2019/20	9.163	12.17
2020/21	8.099	(11.6)
2021/22	8.228	1.59
2022/23*	5.859	(28.8)
2023/24	6.196	5.75
2024/25	6.538	5.52

* Fairer funding and business rates re-set introduced

Fairer Funding Review and 75% Retained Business Rates

30. The Government is still committed to its so called Fairer Funding review alongside the 75% Business Rates retention system. This will be introduced with effect from 1st April 2022. Under the retained business rates system the Council will be able to retain 75% of all business rates above the baseline, instead of the current 50%. It is thought there will new burdens passed to local authorities in exchange for this change.
31. Although there is little information available it is understood that the 'fairer funding' review will seek to:
 - a) Set new baseline funding allocations for local authorities. The City Council is currently around £6.7 million above baseline and is likely to see a significant reduction in business rates income for which a provision of around £2.5 million has been put in the MTFs.
 - b) Deliver an up-to-date assessment of the relative needs of local authorities,
 - c) Examine the relative resources of local authorities,

Oxfordshire Business Rates Pool Arrangements

32. For 2021-22 as in previous years the West Oxfordshire Business Rates Pool consisting of Oxfordshire County Council (OCC), Cherwell District Council (CDC) and West Oxfordshire District Council (WODC) will be formed.
33. Oxford City Council is not part of the current Business Rates Pool as the Council's inclusion does not optimise the financial return to Pool members given the interaction of levy payments to Government. In order that the Council itself is not financially disadvantaged it is part of a Business Rates Distribution Group (the Group) with South Oxfordshire District Council which receives a distribution of growth achieved from the Pool in exchange for taking some of the risk for business rates losses. This risk is deemed acceptable by the Council's Chief Financial Officer given the potential one off return to the Council. A recommendation to join the Group for 2021/22 is part of this report.

New Homes Bonus (NHB)

34. In last financial year 2020-21 the Government rolled-forward New Homes Bonus payments. In addition to funding legacy payments associated with previous allocations, the Government made a new round of allocations for 2020-21 although there was no repeat of the four year legacy payments that existed under the previous system and the NHB payment was limited to one year. For 2021-22 the Government has confirmed in their Spending Review announcement that there will be one more year of New Homes Bonus before they consult on changes to the scheme in 2022-23.
35. The Council uses New Homes Bonus to fund its Capital Programme in order to de-risk the Medium Term Financial Strategy. In the event that the grant is lower than estimated or ceases altogether then a mitigating action could be to reduce the Capital Programme.

	2021/22	2022/23	2023/24	2024/25
	£000's	£000's	£000's	£000's
New Homes Bonus	515	106	-	-
Percentage increase/(decrease)	(15)	(79)	-	-

Corporate Planning Assumptions

36. **Council Tax Increase** – Assuming local authorities are able to increase council tax in line with previous years referendum principles outlined in paragraph 11 (d) above then the current assumption is for a 1.99% rise in council tax for 2021-22 and beyond. These principles have since been confirmed in the Spending Review announcement by the chancellor on 25th November 2020. At this level under current proposals no referendum will be required.
37. **Investment Interest** – The Bank of England base rate is 0.10% with no change in this predicted in the foreseeable future. Returns from banks and building societies are likely to be depressed for some time to come mainly as a result of this reduced rate but also as the Council spends reserves to cover the deficits arising from COVID 19. The Council still has investments in joint ventures and companies more details of which are outlined below and officers are seeking to find alternative financial vehicles where the rates of return are higher when balanced against the Council's need for liquidity. Other investments include:
- a) **Externally Managed Property Investments** – The Council has £10 million invested in two funds. The Council makes a return of around 3.5% plus any increase in the capital value. Whilst the value of these funds did decrease in the early weeks of the pandemic these seem now to be picking up. Since March 2020 the revenue return has held up mainly due to occupancy rates from the non-retail property held in the funds remaining high

- b) **OxWed Development** – The Council has made loans of approximately £10.6 million into its 50/50 Joint venture with Nuffield College which attracts a return of 6.5% per annum. Since the Joint Venture has yet to make a surplus this interest is accrued rather than paid. At this point the total of accrued interest is £2.2 million with a further £2.1 million of interest expected over the life of the MTFs.
- c) **Housing Company** – The Council provides state aid compliant loans to its wholly owned company Oxford City Housing Ltd and makes a return above that which it borrows from PWLB. The marginal return is currently 2.20% although there is a case to increase this margin to reflect the increased risk to the council in the current pandemic. The Council is also agreeable for its HRA to make stage payments to finance the ongoing housing developments and increase the financial resilience of the company. More details on the impact of these changes is given below in paragraphs 67-72
38. **Inflation** –Most budgets are cash limited. Over the period of the MTFs, CPI is expected to increase to between 2-3% over the period of the MTFs which could squeeze budgets harder. To allow for inflation the base budget has been increased by an amount of £90k by 2024-25, mostly in ICT relating to software licence increases
39. **Pay Assumptions** – The financial year 2020/21 is the final year of a three year local pay agreement. The existing agreement allowed for increases based on the higher of 1.25% or £500 in April of each year and included an incremental increase in October 2019. Given the material impact of COVID 19 on the Council finances the City Council remains in negotiations with its staff trade unions to find a further agreement which recognises the efforts of staff during the pandemic but also the financial pressures which are placed upon the Council, and the shared desire to minimise any redundancies.
40. **Pensions** - The Medium Term Financial Strategy includes an increase from the current contribution in line with pay inflation increases. The next triennial review will be with effect from 1ST April 2023. Last year the Council made Provision within the MTFs for a prepayment into the pension fund of £5million in 2020-21. The prepayment reduces the employer's contribution rate for all employees in the fund both within the City Council and ODS for a period of three years with the contribution rate reverting to the standard rate at the end of the period. The initiative reduces expenditure by approximately £1.2 million over the three year period as well as returning £4million of the prepayment back to the Council for use in subsequent years. This level of saving has been assumed for future years although the actual amount of saving will be determined by the actuary when they undertake their next tri-ennial review of the pension fund in 2023/24
41. **Capital Financing** - Capital financing for the draft Capital Programme is detailed in Section D. The four year Medium Term Financial Strategy assumes £7 million of revenue contributions will be made to finance vehicle replacements and ICT software and hardware over the period together with income arising from New Homes Bonus estimated at around £0.6 million over the four years.
42. **Planned Repairs and Maintenance** – £2 million per annum for planned maintenance to Corporate Buildings. The Council is currently seeking to undertake condition surveys on all its properties which will result in the

requirement for additional works for which some provision should be made in its budget for capital financing.

43. **Contingencies** – Provision has been made for contingencies to cover unachieved efficiencies and other risks of around £500k per annum across the MTFs. The Council has had a good track record of delivering within budget over the past few years and contingencies held against high risk savings have usually been underspent. There are significant increases in income, especially arising from dividends from ODS. Since 2019 the amount of such contingencies is not prescribed and is now made on judgement taking account of the risk and the levels of reserves and balances.
44. **Neighbourhood Community Infrastructure Levy (NCIL)**- In line with CIL regulations 15% of CIL received in unparished areas of the city, which do not have an adopted neighbourhood plan, are retained by the city council for allocation. This money is for the provision, improvement, replacement, operation or maintenance of infrastructure; or anything else that is concerned with addressing the demands that development places on an area. The City Council currently allocate £5,000 annually to ward councillors not within a parish or neighbourhood plan area. The ward councillors then allocate this on projects that they identify through ongoing engagement with their communities. This approach and allocation will continue. In addition, we are consulting as part of this budget, on a further allocation of NCIL. The proposal is to use around £1million of NCIL towards important community projects over the MTFs period. The projects and initiatives selected are citywide in nature and are considered to reflect local priorities for Oxford. The projects and activities suggested to be supported from this funding source include:
- Young People’s Pathway Contribution;
 - Actions from the Citizens Assembly Climate emergency including engagement in the Retrofit Summit, Youth Summit, ZCO Summit and additional biodiversity work;
 - Tackling homelessness;
 - Social Impact Bonds - deliver targeted support for children & young people via a social impact bond;
 - Funding for the Community Grants programme;
 - Engagement in transport initiatives across Oxford including Connecting Oxford and Zero Emission Zone; and
 - Support for city restart and economic recovery activity.

Efficiencies

45. Efficiencies totalling £9.5 million are estimated for the four year period with £2.7 million ongoing from 2024-25 including :
- a) **Going cashless** – The pandemic has changed the way that people pay for goods and services. Most retail outlets now only accept payment by card leading to a reduction in the number of payments being made by cash and cheque. The Council suspended cash and cheques as a payment method in May of this year due to issues in processing such income in the current

environment. Withdrawing this service completely and pointing payees to payment by card, direct debit or Pay Point will reduce costs as well as improve debt recovery. By far the largest amount of cash payments (and hence the largest direct saving) relates to the Council off street car parking and allowing payment by card only may result in a saving of over £30k per annum.

- b) **Organisation Development** – The council has a base budget of £524k for organisation development including staff training and development of the People Strategy, a saving of around £50k will be made across these areas recognising that more training will be delivered without a need to travel and alternative sources of training may be available
- c) **May morning** –The event currently costs the Council around £40k for security. The council will seek funding from partners, as it is not equitable to expect the Council alone to bear the cost of this event
- d) **Sports Development** - The consultation budget proposes a saving of £50k to be made in the £200k sports development budget of 2022-23, as part of a wider review of the Communities section of the Council
- e) **Impact of Universal Credit Roll out** – It is understood that the Government has pushed back full roll out to 2023- 2025. The council will seek to make staffing savings of around £240k per annum from 2023-24
- f) **ICT contracts review** – review of software licenses - £200k per annum
- g) **Robotic Process Automation** – automation of processing initially in Revenues and Benefits to achieve savings in external support - £50k per annum
- h) **Printing and scanning** – Reduction in the costs of providing printing and scanning facilities - £50k per annum
- i) **Reducing office space and remote working** - £525k per annum. The pandemic has changed the way that we deliver back office services. Since March most administrative staff have been working from home. This work stream will look at the potential for more regular working from home going forward and the reduction of the Council’s office footprint. The budget assumes a saving based on releasing two floors within St Aldates Chambers but officers will examine options for a more ambitious reduction.
- j) **Communities and Housing Integration** – £430k per annum from 2022-23. Reducing the cost of providing such services by the deletion of vacant posts and reduction in temporary staffing as well as improving quality and delivery of service to customers and delivering multi-functional locality based integrated teams
- k) **Festive Lights** - £20k saving against a total budget of £117k to be achieved if possible by securing external funding.
- l) **Community Grants** – £200k reduction from 2022-23. The Council currently spends around £1.7 million on grants to community covering, arts and culture, community safety, homelessness prevention, advice and money management, youth work and holiday activities as well as making available sum of money for other small grants. In order to evaluate the impact of any reduction in spend grant funded organisations would be funded for one additional year 2021-22 and the aim is to minimise the impact of the proposed reduction by supporting organisations to increase efficiency.
- m) **Planning committees** – £45k per annum - This would reduce the number of planning committee meetings and allow for more delegation to officers.

- n) **Community Housing and Strategy Team** – £50k per annum review of staffing levels in relation to housing and strategy team.
- o) **Housing Needs – £300k per annum** – A review of Housing Needs services to reduce cost of preventing homelessness, gain better access to private rented sector housing, reduce the cost of temporary accommodation, and reviewing the process for applications to the housing register
- p) **Rough sleeping** – £189k on going from 2023-24 -County wide changes to the provision of the service to release efficiencies
- q) **Revenues and Benefits system replacement** – £100k saving per annum from staffing and the resilience contract
- r) **Council Tax Reduction Scheme** – Changes in the scheme to achieve administrative savings in the Benefits Team and Customer Services Team while avoiding adverse impacts upon claimants - £120k per annum

External Income

- 46. There is limited capacity to increase fees and charges from services over the period of the MTFS given the impact of COVID 19. The focus for the council is in trying to regain market share
- 47. **Fees and Charges** – Details of specific fees and charges increases in 2021-22 are given in Appendix 8 with summary details below:
 - a) **Garden waste bins** - £54 per year to £57 (5.55%) reduced to (£45) of the fee for concessions. This is a change because currently those on low incomes receive this service free of charge, but in the current context this is no longer affordable.
 - b) **Bulky Waste collection:** Oxford City Council is unusual in not charging for the collection of bulky items of waste, such as mattresses, sofas and fridges. It is proposed, with regret, to introduce such a charge, at a level of £20 per item and £30 for larger items, e.g. refrigerators, washing machines etc, reduced to 50% for concessions, bringing the City Council into line with most other local authorities.
Leisure activities:
 - c) Sports - 40p -£1.30 – (2.58% to 3%)
 - d) Leisure Centres - The Council is currently in consultation with the Leisure Services provider Fusion Lifestyle on the fees and charges for Council owned leisure centres. In the current climate and until it's been determined exactly what the medium to longer term safe, viable and sustainable offer in Oxford will look like, it is very difficult for Fusion to propose fees and charges for leisure facilities for 2021/22. It is expected that this can be agreed when the Budget is presented to Cabinet and Council in February.
Other
 - e) Pest Control – domestic- increases – £2 to £6 (3% - 5%)
 - f) General licencing – zero
 - g) Building control – zero
 - h) Off street car parks and park and ride - zero
 - i) Cemeteries adult right of burial £30 (3%)
 - j) Garages – zero

48. **Town Hall** – The loss of income in 2020-21 arising from the pandemic is around £850k (85% of annual income) or £536k net of expenditure savings, in 2021-22 this net loss is estimated at around £561k and in 2022-23 to £200k before returning to normal in 2023-24.
49. **Commercial Property Income** – Loss of income arising from the pandemic is forecast as £4.2 million in 2020-21 (24% of income) £3.7 million in 2021-22, £1.9 million in 2022-23 before returning to a more stable position albeit £2million ongoing loss thereafter.
50. **Car parking income**- Car parking income is estimated to be £2.8 million down in comparison to the budgeted income in 2020-21 (46% of gross income). A loss of £1.5 million is expected in 2021-22 followed by a small loss of £100k in 2022-23 before returning to normal. No fee increases are anticipated over this four year period.
51. **Selective Licensing** - Oxford will propose a Selective Licensing Scheme for privately rented housing operational with effect from 1 April 2022. The primary reason is to deal with poor property conditions. This route which would be subject to confirmation from the Secretary of State will be considered by the Council separately. Income from multi-year license fees would make a significant contribution towards overheads.
52. **Planning income and planning performance agreements** –Taking this more proactive approach and with the employment of an additional 5 additional staff it is estimated the Council could cover additional net income of around £215k per annum from 2021-22 of existing fixed costs also required to deliver against these planning performance agreements.
53. **Museums Income** - £100k per annum. New income streams are proposed following the refurbishment of the museum which is currently taking place.
54. **Other income** – losses of income arising from the pandemic are expected from community centre rents, events, street trading licenses and building control although these are largely expected to return to normal levels in 2022-23.

New Expenditure

55. Increased expenditure totalling £1.4 million is estimated over the four year period, with ongoing spend of £0.240 million from 2024-25 onwards. Within this there is expenditure in relation to items of growth agreed at Council in February 2020 for 2020-21 that Cabinet subsequently paused when they received a budget update on 24th June 2020. Some of these items are 'time critical' and given that the Council's financial position is a little clearer than it was in June 2020 the recommendation is that these items are immediately unpaused. All significant items of new spend are shown below with those that are recommended for immediately unpausing separately identified.

Items to be unpaused for spend in 2020-21

- a) **Additional Planning Lawyer and Commercial Property Lawyer** - £132k per annum. Following a review of the Law and Governance structure a number of additional posts to bolster the capacity of the team to meet the Council's priorities have been recommended.
- b) **Additional surveying resources in Property Services** - One additional post, for three years to drive the property strategy - £60k per annum plus one FTE to ensure oversight of commercial property income- £60k
- c) **Climate change reduction** – Measures to reduce carbon emissions in response to the climate change assembly including annual amounts for:
 - i. £35k – work on providing Retro fit summit, Youth summit, Zero Carbon Oxford (ZCO) summit and web site branding
 - ii. £23k for two years works towards Zero Emissions Zone.

Other items of new spend

- a) **Transformation costs** – the Council has a current Transformation team of staff although these are only funded up until 31 December 2020. Provision has been made in the MTFs for £250k per annum for the funding of a number of staff to be used on driving the efficiencies identified in this budget process.
- b) **ICT** – increased ICT in relation to infrastructure required for remote working has been provided at a cost of £300k although it is expected that this can be mitigated going forward with changes in the data centre provider contract.
- c) **Museum** – additional costs in connection with marketing and preparing for the opening of the new museum are including for 2 years at £100k per annum.
- d) **Minimum Revenue Provision (MRP) and Interest** – within the Medium Term Financial Strategy provision has been made for the revenue costs associated with estimated additional borrowing of £10million per annum to allow for items within the capital programme pipeline.
- e) **Leisure Services** – An annual provision of £500k to reflect the increased costs of opening leisure facilities when they are allowed to open.
- f) **Planning services** – an additional six FTE's to manage increased levels of Planning Performance Agreement income.
- g) **Floyds Row** –The one wing of Floyds Row which opened in January 2020 was decanted as part of the 'Everyone In' response with all client moved to self-contained accommodation. The building was subsequently completed in June 2020 but is currently only used as a triage centre. The original St Mungo's contract was repurposed during the pandemic to provide support to two venues at the YHA and Canterbury House. The pandemic has given the Council the flexibility to re-configure the space and approach to the use of Floyds Row and it has been decided that building should now be used as an assessment hub providing single point of access where people can get onto the Housing register and where Housing options are present. The assessment hub is planned to open in August 2021 and the cost per annum of Floyds Row is estimated at £1.5 million per annum. Within Appendix 3 of these papers provision has been included from funding of £400k Government Grant and also £470k in a full year contributions from partners in the county as part of a county wide homelessness strategy. If neither of these income

streams are not forthcoming then additional income streams will be required if the building is to remain open.

- h) **Canterbury House and YHA provision** – £570k one off cost of St Mungos providing service and accommodation for homeless individuals at Canterbury House and YHA pending the opening of Floyds Row in August 2021. This assumes no Government Grant.
- i) **Young Peoples Pathway** - £125k per annum plus inflation as part of the Councils contribution to providing supported housing in Oxfordshire for young people aged 16 to 24 years inclusive, who are homeless or at risk of homelessness.
- j) **Data Manager (investigation Services)** – Following a review of the team an additional fixed term contract post is planned to manage and initiate data matching exercises in respect of the Council’s own data and other clients. There is an expectation that the cost will be covered from increased income from business rates and council tax as well as external trading income - £50k per annum.

It should be noted that, in putting forward this budget, members and officers have sought to minimise the need for savings which affect local people in Oxford, especially the most vulnerable. For instance, no minimum charge of council tax is proposed for those on the lowest incomes, voluntary sector grants continue in full next year, and there remains significant funding of discretionary services such as in the area of youth ambition

- 56. The Council's General Fund Budget for Consultation is set out in Appendices 1, 2 and 3 attached and summarised below:

Table 9 : Medium Term Financial Strategy 2021/22 - 2024/25				
	2021/22	2022/23	2023/24	2024/25
	£	£	£	£
Base Budget	24,173,807	24,173,807	24,173,807	24,173,807
Efficiencies	(1,869,600)	(4,431,600)	(5,092,600)	(5,856,600)
Fees and Charges	(82,600)	(68,250)	(65,250)	(313,250)
New Investment	392,000	503,500	385,500	242,500
Inflation & other pressures	8,992,453	4,540,321	3,717,847	3,077,447
Revenue Contributions	2,148,987	1,639,861	1,100,000	1,100,000
Net interest	(5,464,922)	(4,568,696)	(6,400,948)	(11,362,449)
Depreciation reversal	(4,822,186)	(4,822,186)	(4,822,186)	(4,822,186)
Corporate costs including MRP, pay	5,167,016	6,497,689	9,177,780	10,694,672
Contingencies	170,000	620,000	620,000	620,000
Transfers to/ (from) reserves and working balances	(5,401,789)	(3,017,432)	(1,041,718)	5,008,533
Net Budget Requirement	23,403,166	21,067,014	21,752,231	22,562,474
FUNDING				
Council Tax	(14,660,386)	(15,101,649)	(15,556,194)	(16,024,420)
Retained Business Rates	(8,228,209)	(5,859,504)	(6,196,037)	(6,538,054)
New Homes Bonus	(514,571)	(105,861)	0	0
Total	(23,403,166)	(21,067,014)	(21,752,231)	(22,562,474)
Surplus/ (Deficit)	(0)	(0)	(0)	0
GENERAL FUND WORKING BALANCE				
B/F	3,855,680	3,855,680	3,855,680	2,813,962
Transfers in/(out)	0	0	(1,041,718)	1,108,533
C/F	3,855,680	3,855,680	2,813,962	3,922,495

Key

- **MRP – Minimum Revenue Provision** – A charge made to revenue in respect of the cost of borrowing to fund the Capital Programme.

Use of Working Balances and Transfers from Reserves

- 57 Over the four year period of the MTFS assuming delivery as planned around £10.8 million is drawn from earmarked reserves which currently stand at around £40 million, and around £1million from working balances which are maintained at £3.8 - 4 million, a level which is considered by the Council's Chief Financial Officer to be prudent, with the exception of 2023-24. This is manageable given that in 2024-25 there is an expectation that there will be a significant dividend payment from OCHL of around £5.3 million which should allow both the working balance and reserves to be re-stored to optimum levels.
58. The MTFS makes provision for transfers from earmarked reserves of around £10.6 million. This is around £1.6 million higher than Members were advised of in June 2020 arising from the detailed work on the Budget setting process.

Risk Implications

59. The main risks to the balanced position of the General Fund consultation budget (Appendix 8) are that:
- a) Spending Review which has recently been announced is not as favourable to Council as is assumed
 - b) Council income streams continue to be effected by the pandemic beyond the provisions already made in the MTFS
 - c) The Homelessness reserve is exhausted at a faster rate than anticipated as assumed Government and contributions in respect of homelessness expenditure are not forthcoming
 - d) Failure of a major partner for instance in Leisure
 - e) Variations of actual income and expenditure against budget especially in volatile areas such as income and property investments
 - f) Pay negotiations are more than budgeted from April 2021 onwards
 - g) Companies do not perform as well leading to reduced income to the Council
 - h) Business Rates income is lower than forecast
 - i) Interest rates are higher than projected resulting in higher borrowing costs
 - j) Slippage in the capital programme adversely affects revenue savings and additional income in the MTFS

Wholly Owned Companies and Joint Ventures

Oxford Direct Services Ltd

60. On 1st April 2016 the Council established a wholly owned local authority trading company for services provided by Direct Services at that time. The company takes the form of:
- a) A Teckal company (Oxford Direct Services Ltd)– providing all statutory services to the Council benefiting from a procurement exemption together with externally traded services for engineering, motor transport and building works
 - b) A Trading Company (Oxford Direct Services Trading Ltd) – providing externally traded commercial waste services
61. The company entered its third year of trading in 2020-21 since becoming operational from 1ST April 2018. In the first year of trading the Company paid the Council £1.247 million in dividend in line with expectation although the Company Board have yet to approve a dividend for 2019-20. Although the Council has set a target of around £600k to be paid in this financial year, the Company has experienced difficult trading conditions for this year 2020-21 with an overall loss of around £200- £300k forecast against a revised breakeven position taking account of COVID 19. Any dividend payment to the Council in this financial year 2020-21 is therefore likely to be from retained earnings from within the Company although this outcome remains challenging.
62. The revised Company Business Plan will be submitted to shareholders in December. Estimated dividend returns to the Council across the MTFS are

based on a split of 'guaranteed income' arising from payments for statutory services and also efficiencies from the single depot, once constructed and unsecured income including efficiency savings which the Company IS seeking to drive. This shown in more detail below.

Table 10 : Estimated LATCO dividend 2021-22 to 2024/25				
	£000s	£000s	£000s	£000s
	2021-22	2022-23	2023-24	2024-25
Original Dividend	2,143	2,643	3,109	3,109
Revised dividend				
Secured dividend	1,304	1,340	1,666	1,955
Conditional dividend	222	1,074	1,752	2,592
Total	1,526	2,414	3,418	4,547

63. The secured dividends are conditional on the company receiving work from the Council at the same level as those currently received, together with investment in the construction of a single depot. The conditional dividend is dependent on additional work from the Council of around £15million by 2024-25, increased income earned from external trading of around £12 million over the same period and efficiency savings from direct costs and overheads.

Housing Company- Oxford City Housing Ltd.

64. In March 2016 the Council approved the establishment of a wholly owned Local Authority housing company that was incorporated in June 2016, Oxford City Housing Limited.
65. In December 2020 the OCHL Shareholder will consider an update to the Housing Company Business Plan previously approved. The updated plan will provide for the delivery of 1,891 dwellings over the next 10 year period with 1,119 being acquired by the Councils Housing Revenue Account and the remainder being sold on the open market. In addition to this the company will acquire 354 social dwellings being developed at Barton Park by Barton Oxford LLP (BOLLP), a Limited Liability Partnership between Grosvenor Homes and Oxford City Council. Phase 1 of the development at Barton has already been completed and the Company has already acquired 95 of these dwellings.
66. In return for loans advanced to it from the Councils General Fund to fund development the company pays a state aid compliant loan rate based on the 40 year PWLB rate inclusive of a 2.2% margin. As at 31 March 2020 outstanding loans from the Council to OCHL totaled £13.3 million and accrued interest payable on maturity of the loan and yet to be paid totaled £962k. In addition it is expected that the Company will make dividend payments to the Council from surpluses as they arise although the proposed Company Business Plan projection indicate that this is unlikely until 2025-26 at the earliest.

67. In 2018 following the removal of the debt cap imposed by the Government for the HRA the Council took a decision for its HRA to buy social housing developed by the Company using its new ability to borrow.
- 68 The revised business plan which will come forward to shareholders in December 2020 will introduce changes to the financing of the company business plan which will de-risk the Companies development programme increase the financial resilience of the company as well as provide increased financial returns to the Council which are both greater than previously budgeted and sooner. Such changes will arise from:
- **Loan Margin** - An increase in the loan margin charged to the Company by Oxford City Council from 2.2% to 3.2%. In assessing the impact of COVID 19 on the company financial position the Council deems it appropriate to increase the margin on the money lent to the company from 2.2% to 3.2%. This rate will be kept under review and altered as an when circumstances arise
 - **Stage Payments from the HRA** -Currently the OCHL development programme Development Scheme Appraisal (DSA) modelling for individual schemes takes a very prudent approach, namely most if not all development receipts from private sales and the HRA are profiled not to occur until the end of each scheme, namely when dwellings are effectively completed. However, custom and practice across the for instance in relation to contracts between Registered Providers and Developers allows for the making of stage payments at different and progressive periods of the development. This assists the developer with cash flows thereby reducing the overall risk of the development. Within the company business plan provision has been made for such stage payments from the HRA on several housing development schemes that are currently not on site. This is beneficial from OCHL perspective since it reduces the amount of borrowing undertaken from the Council, reduces interest payments and increases the profitability of such schemes. Although in the early years OCHL would take fewer loans and pay less interest margin to the Council, it has the added advantage from the Councils Group position of :
 - Increasing the profitability of individual development schemes with the Housing Company
 - lowering overall borrowing costs since the Government introduced a preferential rate for HRA borrowing to fund affordable housing of PWLB less 1%
 - Enabling the Housing Company to achieve a surplus position from which it can pay dividends to the shareholder earlier than previously planned i.e. 2023-24
- 69 The estimated financial returns, namely net interest and dividends from the Housing Company allowing for some risk adjustment, included in the Council's MTFS are as follows :

Table 11 : Revenue Returns to Council form OCHL 2021/22 to 2024/25				
	2021/22	2022/23	2023/24	2024/25
	£000's	£000's	£000's	£000's
Loans outstanding at year end to Company	77,535	105,832	114,646	65,683
Revenue Returns to Council				
Gross Interest	2,703	3,466	5,914	6,884
Dividends	0	0	764	5,125
Total	2,703	3,466	6,678	12,009

Oxford West End Development Ltd (OXWED)

70. The Council has a 50/50 partnership with Nuffield College to undertake the development of the land at Oxpens. The Council approved loans totaling £10.6 million for its 50% share of:
- a) the cost of purchasing land from London Continental Railways in December 2017 totaling £6.4 million and
 - b) the cost of land owned by the Council at Oxpens in November 2018 (for which the Council received £8million) totaling £4.1 million
71. The loan investment rate is 6.5% with accrued interest to date of approximately £2.3 million with another £3.9 over the next 4 years. In addition, loans have also been approved to fund working capital of £150k up to March 2018. Nuffield College has matched the loans given by the Council.
72. Oxwed is currently in the process of developing a master plan together with a procurement strategy in order to determine how the site is taken forward for planning approval. A further report is expected to come to Cabinet in February 2021. Given the uncertainty of the overall return to the Council from the development no additional sums other than accrued loan interest have been included in the Council's MTFS.

Section C Housing Revenue Account Budget

Background

73. Up until October 2018 the HRA was subject to a debt cap which for the Council had been calculated as £240 million. Together with the self-financing loan of £198 million and other borrowing to finance capital spend this debt cap had already been reached effectively restricting the ability of the HRA to engage with the new house building agenda and resulting in the Council establishing its Housing Development Company.

74. In October 2018 the Government removed the debt cap enabling the HRA to borrow to finance capital expenditure providing it was affordable and prudent.
75. The recent acceleration of new build housing in the Housing Company agreed by the shareholder in November 2019 provides a steady stream of social and shared ownership housing for the HRA to buy 1,119 houses over the next 10 year period at an estimated gross cost of around £393 million with peak debt at £553 million.

Financial Viability and Debt Refinancing

76. The financial viability of housing scheme purchases has been set by the Council's Chief Financial Officer as:
 - a) Net present value (NPV)– positive over a 70 year period
 - b) Payback – 70 years or under
 - c) Internal rate of return IRR -(the discount rate which equates the Net Present Value to zero) of 3%
77. These criteria are comparable to the Housing Company of a positive NPV over 40 years, 40 year payback and 4% IRR. The HRA criteria are less favourable to reflect the nature of the social dwellings being purchased.
78. The purchasing of the new build properties from OCHL over the next 10 years is estimated to cost around £393 million. In a change to the current payment mechanism payments to Oxford City Housing Ltd for such housing developments will be made in stages as developments are built out.
79. Work has also been undertaken to accommodate
 - a) An increase in the level of HRA debt for the new build acquisitions by £350 million to cover all capital commitments including new affordable housing around £50 million over the next 10 years for climate change initiatives to Council owned properties and other regeneration activity in the HRA
 - b) All debt self-financing and additional secondary debt to be repaid within a 40 year period
 - c) HRA working balance not to fall below £4 million
80. To accommodate this level of increased activity and cost the first 3 self-financing loans totalling £80 million have been refinanced by the Council with repayment being pushed out from 2031 to 2051.
81. The debt profile of the HRA together with the resulting HRA working balance over the next few years is shown as follows:

Table 12 HRA Outstanding loans and Working Balances		
	Closing Loan Balance	Working Balance
	£000's	£000's
2021/22£30	274,151	5,964
2022/23	332,430	6,485
2023/24	381,391	6,854
2024-25	443,547	9,613
2029/30 – Peak debt	552,820	24,004
2059/60	23,769	277,424

82. In the latter years of the 40 year Business Plan, HRA working balances begin to increase once again, enabling increased activity to be undertaken.

Key assumptions made in preparing the HRA budget for 2021/22 – 2024/25

83. Under the Governments rent standard from 1st April 2020 rent may only be increased by CPI +1% for a period of five years for local authority and housing association social rents. 2021/22 is in the second year of the rent standard and rent for 2021/22 will be increased by CPI + 0.5% i.e. 1.5% with 3% increases estimated for future years. The effect on the weekly rents is as follows:

Table 13 : Effect of Rent Changes on Average Rent 2021/22 to 2024/25				
	change	change	Average weekly rent	Formula weekly rent
Year	%	£	£	£
2021/22	1.5%	1.57	107.03	111.91
2022/23	3.0%	3.18	110.21	115.27
2023/24	3.0%	3.28	113.49	118.73
2024/25	3.0%	3.38	116.87	122.29

84. Formula rent is based on a combination of individual property values and average earnings in each area. Approximately 4379 properties have reached convergence (where the actual weekly rent is the same as the formula rent), 3229 have not and will only move to formula rent when they become void.

Right To Buy and other disposals

- 85 Disposal of around 40 dwellings per year is assumed up until 2023/24 and then subsequently reduced to 20. Within the development programmes to be purchased from OCHL, there will be shared ownerships on most of the schemes. The Council will receive a capital receipt from the element purchased by the homeowner known as 'stair casing' enabling the homeowner to own a greater proportion of their home.

Inflation and pay assumptions

86 All the assumptions for inflation are the same as for the Council's General Fund.

Service Charges

87 Service charges such as caretaking, cleaning, CCTV, communal areas etc. will be increased by RPI at 1.1%

Working Balance

88 The working balance levels allow sufficient monies for the funding of future years' Capital Programme, the repayment of the debt, as well as an amount of £4 million as being the minimum required to cover unexpected events such as falling investment income or increased costs.

Variations to Budget

Variations to the HRA budget are shown in Appendix 3 with explanations shown below:

New Investment

89 Within the budget over the period is approximately £9.5 million per annum new expenditure the most significant of which is:

- a) **Marketing and dealing with shared ownership properties - £60k per annum** –to facilitate the sale of the shared ownership properties within the HRA
- b) **Tenancy Management Officer - £53k** to deal with extra tenancies as a result of the purchases from OCHL
- c) **Shared ownership officer-** £53k per annum to manage shared ownership properties purchased by the HRA
- d) **Compliant investigations officers** – £88k per annum two FTE
- e) **Building safety** – £95k two FTE to fulfil requirements in relation to fire safety
- f) **Energy Efficiency Initiatives** - £4 million per annum from 2024-25 an increase in funding to support the Council's carbon reduction agenda and deliver the Council's target of 95% of our properties being EPC C or above by 2030 at the latest through undertaking upgrades of insulation or retro fit new products i.e. boilers and then from 2022/23 External Wall Insulation to our solid wall properties.
- g) **Youth ambition** specifically on Council estates, £100k per year from 2021/22 to 2023-24 to support wider youth work on council estates.
- h) **Retained Right Buy (RRTB) Receipts** - £2.35million per annum (for street acquisition or HRA development) - match funding to support new supply either through Section 106 purchase or open market acquisition using RRtB receipts. The use of RRTB receipts may only be used to represent 30% of gross capital expenditure. Any such receipts not used within three ye4ars of having been received should be returned the Government together with interest, based on at 4% above base rate on a compound basis.
- i) **Next Steps Accommodation Programme (NASP)** -£2.392 million NSAP Funding for the open market acquisition of 10 one bedroom properties to

support the exit strategy from the 'Everyone In ' for rough sleepers. Supported by funding from MHCLG and Oxford Growth Deal. Note budget approval to support a further five was given in 2020/21.

- j) **Communications** - £50k – One FTE for work on communications in relation to HRA.
- k) **Windows and Doors -£1.1 million per annum extra by 2024-25-** following previous window and door replacement investment under the Decent Homes Programmed given the condition , there is now a need to begin another rolling replacement programme.
- l) **Roofing** - £2.2 million per annum extra by 2024-25 due to age, there is now a need to increase investment in a re-roofing programme with associated works to introduce low maintenance items i.e. UPVC soffits. This will complement the increase to the pre painting joinery programme.

Housing Revenue Account Budget 2021/22 to 2024/25

90 Appendix 4 details the HRA Budget for the period 2021/22 to 2024/25 which is summarised below:

TABLE 14 HOUSING REVENUE ACCOUNT	2021/22 £000's	2022/23 £000's	2023/24 £000's	2024/25 £000's
Income	(46,649)	(48,802)	(51,063)	(55,480)
Expenditure	46,321	48,333	50,761	52,793
Net Operating Expenditure	(328)	(467)	(311)	(2,694)
Investment income	(62)	(55)	(57)	(66)
(Surplus)/Deficit for the Year	(389)	(522)	(369)	(2,760)
(Surplus)/Deficit b/fwd	(5,576)	(5,965)	(6,487)	(6,855)
(Surplus)/Deficit c/fwd	(5,965)	(6,487)	(6,855)	(9,615)

Risk Implications

91 The main risks to the balanced position of the HRA are summarised below and detailed in Appendix 8:

- Increased arrears due to benefit changes arising from the roll out Universal Credit and/or COVID 19
- Construction delays in Housing Company and subsequent effect on capital spend on new housing and net rental streams
- Variations in estimates causing cash flow problems

Section D Capital Programme

General Fund Capital Programme

92 In recent years the Council's Capital Programme has been subject to additional internal scrutiny to increase the robustness of the estimates for schemes that have been included. Whilst there are a number of schemes in the pipeline robust business cases have yet to be prepared and consequently these have not yet been included in the capital budget. These will be brought forward for budget approval in year once the business case has been signed off by the officer Development Board however as an indication these include :

- Work to St Aldates Chamber to facilitate the external letting of at least floors - £600k
- Planned maintenance to existing buildings including an estimated £1.8 million per year over the period of the MTFS in respect of works arising from stock condition surveys on all Council and commercial buildings £6.4 million
- ICT - £1.5 million
- Salix related works to increase energy efficiency and reduce carbon emissions - £300k

93 It seems reasonable to assume that some if not all of these projects will receive project approval and provision has been made in the budget for additional capital expenditure of around £10 million to enable this.

94 The current General Fund Programme, shown in Appendix 6, amounts to around £315 million over the four year period. Within this there is expenditure in relation to items of growth agreed at Council in February 2020, for 2020-21 that Cabinet subsequently paused when they received a budget update on 24th June 2020. Based on the balanced medium term financial strategy for the four year period as contained within this budget report it would seem reasonable to recommence these schemes when it is practically possible to do so including within the current financial year 2020-21. These schemes include

- Upgrade of tennis courts - £35k
- A reduced Car park resurfacing budget of- £0.8 million over four years
- Rosehill Community Centre Parking - £10k
- East Oxford Community Centre - £3.8 million
- Bullingdon Community Centre - £1.3 million
- Commercial Property investment - see below

95 Other items worthy of mention include:

- **Commercial Property purchases** – An amount of £62 million was included in the Council's original MTFS and this was subsequently put on pause in June 2020 partly as a result of concerns around the Governments Consultation on the use of PWLB for property purchases

for financial gain (the results of which will not be published until January 2021) but also uncertainties around the impact of COVID 19. Officers believe that there is continued occupier demand for logistics and warehousing which has seen investment values maintained and rents rise. The office sector has naturally slowed due to uncertainty however low levels of supply pre-COVID 19 and the previous loss of space to residential use is likely to see the sector recover quickly. This is particularly likely to be the case in Oxford where there is continued lack of supply of modern office accommodation. Not investing will leave the Council exposed to a high proportion of revenue from a declining retail sector whereas investing in other sectors such as industrial/warehousing, medical, life sciences will offer greater diversification and opportunities for revenue growth. Whilst there is uncertainty around the PWLB Consultation officers believe that property investments will still be feasible in respect of purchases that have economic regeneration at their heart. The recommendation is therefore to unpause the budget for property investment and secure a budget over the MTFS of £53.5 million including fees for property purchases to be made in accordance with the Investment Strategy previously agreed by Cabinet.

- **1-3 George Street** - £1.2 million refurbishment of a commercial property for renting
- **Cave Street** -£5.4 million – refurbishment of property to ensure that it continues to provide a rental stream to the council for lettings to organisations for offices and studio units
- **Bullingdon Community Centre** –The current Capital Programme makes provision for £1.3 million in respect of this project.
- **East Oxford Community Centre** - £3.8 million –refurbishment of community centre and associated sites linked to development of social housing and improved community facilities
- **Covered market-** £2.2 million of planned maintenance and roofing works
- **Osney Mead** - £6 million- the council secured a grant from the Housing Infrastructure Fund (HIF) to provide funding to support the delivery of development at Osney Mead by contributing to the Oxford Flood Alleviation Scheme (OFAS) and walking and cycling improvements
- **Osney Bridge** - £6 million contribution from Oxfordshire Growth Fund to fund construction of Osney Bridge
- **Loans to Oxford City Housing Ltd** – £153 million for funding the development of social, market and shared ownership housing
- **Purchase of vehicles** - £11.7 million for the purchase of vehicles subsequently leased to oxford Direct Services
- **Depot rationalisation** – £12 million - Initial estimate for the construction of a single depot for Oxford Direct Services Ltd which will deliver significant revenue savings and thus increased dividends
- **Blackbird Leys Regeneration** - £17 million General Fund. £4 million HRA for the development of affordable and market housing, community centre, replacement shops and associated infrastructure

96. Funding of the Programme is by Capital Receipts £34 million (10.8%) Community Infrastructure Levy and Section 106 £13.8 million (4.3%), borrowing £237.8 million (75.8%) Government Grants £25.6 million (8.2%) and £3 million revenue (0.9%). All revenue costs have been included in the General Fund revenue budget.

Housing Revenue Account Capital Programme

97. The draft HRA Capital Programme is intrinsically linked to the HRA Business Plan since the resources to fund the Programme are largely generated through housing rents. Appendix 6 shows the existing HRA capital programme over the next four years totaling £294 million. Notable inclusions are :
- a) **Planned maintenance and refurbishments** to Council housing stock £47 million
 - b) **Properties purchased from OCHL** – Council on 29th July 2019 approved a strategy to purchase social houses from OCHL. The cost of these developments over the next four years is estimated at around £195 million which will be financed from borrowing
 - c) **Purchase of properties by Retained Right To Buy Receipts** -Retained Right to Buy Receipts (RRTBRs) are the receipts that the Council are able to retain from Right to Buy sales over and above the number of units assumed by Government at the time of the HRA self-financing, in 2012. Receipts that are unspent after three years from the time of the sale must be returned to the Government, with interest (4% over base rate). Spend must be on new rented social housing supply, at up to 30% of the qualifying spend (i.e. £1m spend can be financed by using up to £300,000 of RRTBRs). This receipt/ spend profile is monitored quarterly.
 - d) **Affordable housing developments in HRA** - £39 million in respect of the development of affordable housing in Oxford
98. The financing of the HRA Capital Programme is from capital receipts £4.4 million, (10%) arranged borrowing £210 million (71.4%), revenue £21.3 million (7.3%) and Homes England Grants £33.3 million (11.3%)

Risk Implications impacting the Capital Programme

99. The main risks to the Capital Programme are set out in Appendix 8 and summarised below:
- a) Right to buy disposals as detailed in the assumptions are not as forecast causing a shortfall in funding of schemes
 - b) Delays in construction of new homes by OCHL
 - c) Slippage in Capital Programme and impact on delivery of priorities
 - d) Robustness of estimates

Budget next steps

100. The timetable for consultation and for Budget approval by Council is set out in the following table:

Consultation Budget Report to Cabinet	9th December 2020
Budget Consultation Period	10th December to 31 st January 2021
Final Budget Report to Cabinet including outcome of Consultation	10th February 2021
Budget approval and Council Tax Setting Council	17th February 2021

101. The Council will make use of its citizens' panel as well as an online survey. The survey will be publicised in local newspapers and the budget will be shared with other stakeholders, such as trade unions and local voluntary organisations and businesses for comment.
102. Tenants will be consulted on the HRA budget including rent and service charge changes with a special resident focus group(s) and the tenant newsletter 'Tenants in Touch'.

Financial Implications

103. These are covered within the main body of the report

Legal Implications

104. The Council is required to set a balanced budget taking account of working balances and any other available reserves before the commencement of the financial year to which it relates. Consultation will be undertaken with the General Public for a period of six weeks in accordance with CIPFA Guidance.
105. The Local Government Act 2000 states that it is the responsibility of the full council, on the recommendation of the executive to approve the budget and related council tax demand.
106. The Local Government Act 2003, section 25 requires the Council's Section 151 Officer to report to the council on the robustness of the estimates made and the adequacy of the proposed financial reserves assumed in the budget calculations. This will be done at Council in February 2021 when the Budget is approved.
107. Failure to set a legal budget may lead to intervention from the Secretary of State under section 15 of the Local Government Act 1999.

Risk Implications

108. Detailed risks are shown in Appendix 8 of the report.
109. The Oxford Model where the Council utilises returns from its wholly owned companies and other income streams to support the base budget and maintain council services has served the Council well, over the last few years. Income to fund services provided by the Council for 2021-22 is estimated at around £49 million with £13 million coming from interest and dividends from the Council's wholly owned companies Oxford City Housing Ltd and Oxford Direct Services and other entities such as Oxwed.
110. The pandemic, COVID 19 has resulted in a significant reduction in the Council's income streams with losses for 2020-21 estimated at £8.4 million (37% of budgeted) £5.5 million in 2021-22, £2.1 million in 2022-23 and continuing with an ongoing reduction of £2million in the base budget thereafter. To cover these income losses in resetting its budget the Council has had to use earmarked reserves resulting in the cessation of one off projects and reduced investment interest, identify and deliver new efficiencies and reduce spend on council services.
111. The financial resilience of the Council has been tested and will continue to be tested in the coming months as the uncertainty around the financial implications continues for some time to come. A significant mitigation of this uncertainty in the 'Oxford Model' is reserves without which the Council would have been in a worse financial position.

Equalities Impact Assessment

112. These are shown in Appendix 9 of the report

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APPENDIX 1

OXFORD CITY COUNCIL GENERAL FUND REVENUE BUDGET 2021/22 FOR CONSULTATION AND FUTURE YEAR CONTROL TOTALS

	Recommended Budget 2021/22		Proposed Budget 2022/23		Proposed Budget 2023/24		Proposed Budget 2024/25	
	£000's	% of Total	£000's	% of Total	£000's	% of Total	£000's	% of Total
	8,400	27%	6,590	27%	5,470	25%	4,900	25%
COMMUNITIES & CUSTOMERS								
Business Improvement	907	3%	317	1%	112	1%	57	%
Transformation Projects	250	1%	250	1%	200	1%	200	1%
ICT	396	1%	(99)	(%)	(199)	(1%)	(199)	(1%)
Customer Services	(44)	(%)	(109)	(%)	(164)	(1%)	(219)	(1%)
Human Resources & Organisational Development	305	1%	275	1%	275	1%	275	1%
Community Services	7,493	24%	6,273	26%	5,358	24%	4,843	24%
Leisure Management	2,601	8%	2,611	11%	2,571	12%	2,056	10%
Sports Development	231	1%	181	1%	181	1%	181	1%
Parks Development	559	2%	559	2%	559	3%	559	3%
Community Centres	1,234	4%	1,194	5%	1,074	5%	1,074	5%
Youth Ambition	447	1%	447	2%	447	2%	447	2%
Town Hall & Facilities	442	1%	(173)	(1%)	(708)	(3%)	(708)	(4%)
Culture	648	2%	463	2%	243	1%	243	1%
Localities Team	1,331	4%	991	4%	991	4%	991	5%
DEVELOPMENT	(2,848)	(9%)	(5,079)	(21%)	(4,355)	(20%)	(4,599)	(23%)
Corporate Property	(5,114)	(16%)	(7,322)	(30%)	(6,598)	(30%)	(6,746)	(34%)
Property Services	1,831	6%	1,774	7%	1,774	8%	1,774	9%
Asset Management	(7,173)	(23%)	(9,324)	(39%)	(8,600)	(39%)	(8,748)	(44%)
Transactions & Special Projects	228	1%	228	1%	228	1%	228	1%
Regeneration & Economy	669	2%	666	3%	666	3%	666	3%
Economic Development	314	1%	311	1%	311	1%	311	2%
Development Team & PMO	355	1%	355	1%	355	2%	355	2%
Planning	1,597	5%	1,577	7%	1,577	7%	1,481	7%
Development	101	%	81	%	81	%	81	%
Support Services	296	1%	296	1%	296	1%	200	1%
Information Services	9	%	9	%	9	%	9	%
Spatial Development	1,191	4%	1,191	5%	1,191	5%	1,191	6%
ASSISTANT CHIEF EXECUTIVE	231	1%	244	1%	244	1%	206	1%
Assistant Chief Executive	231	1%	244	1%	244	1%	206	1%
Assistant Chief Exec	262	1%	262	1%	262	1%	262	1%
Communications	79	%	92	%	92	%	54	%
Policy & Partnerships	(110)	(%)	(110)	(%)	(110)	(%)	(110)	(1%)
HOUSING	7,323	24%	5,909	24%	5,460	25%	5,463	27%
Regulatory Services & Community Safety	2,313	7%	1,807	7%	1,751	8%	1,751	9%
Regulatory Services	1,232	4%	726	3%	670	3%	670	3%
Community Safety	1,081	3%	1,081	4%	1,081	5%	1,081	5%
Housing Services	5,010	16%	4,102	17%	3,709	17%	3,712	19%
Community Housing & Strategy	835	3%	838	3%	841	4%	844	4%
Housing Needs	4,953	16%	4,042	17%	3,646	17%	3,646	18%
Property Services	(950)	(3%)	(950)	(4%)	(950)	(4%)	(950)	(5%)
Welfare Reform	172	1%	172	1%	172	1%	172	1%
ODS DEVELOPMENT	13,893	45%	12,480	52%	11,713	53%	10,488	53%
Environmental Sustainability	1,265	4%	1,277	5%	1,234	6%	1,234	6%
Environmental Quality	520	2%	520	2%	497	2%	497	2%
Energy & Natural Resources	371	1%	432	2%	432	2%	432	2%
Smart, Sustainable Cities	374	1%	325	1%	305	1%	305	2%
ODS Client	12,628	41%	11,203	46%	10,479	48%	9,254	46%
Parking Management	(30)	(%)	(1,363)	(6%)	(1,623)	(7%)	(2,368)	(12%)
Domestic Waste	5,920	19%	5,887	24%	5,887	27%	5,887	30%
Street Cleansing	6,053	19%	6,056	25%	6,061	27%	6,061	30%
Parks & Open Spaces	3,518	11%	3,533	15%	3,533	16%	3,533	18%
Pest Control	263	1%	263	1%	263	1%	263	1%
Engineering	9	%	9	%	9	%	9	%

OXFORD CITY COUNCIL GENERAL FUND REVENUE BUDGET 2021/22 FOR CONSULTATION AND FUTURE YEAR CONTROL TOTALS

	Recommended Budget 2021/22		Proposed Budget 2022/23		Proposed Budget 2023/24		Proposed Budget 2024/25	
	% of		% of		% of		% of	
	£000's	Total	£000's	Total	£000's	Total	£000's	Total
Motor Transport	(1,947)	(6%)	(1,947)	(8%)	(1,947)	(9%)	(1,947)	(10%)
Overheads & Profit Share	(1,158)	(4%)	(1,235)	(5%)	(1,704)	(8%)	(2,184)	(11%)
CORPORATE SERVICES	4,138	13%	4,071	17%	3,510	16%	3,485	17%
Financial Services	3,465	11%	3,398	14%	2,837	13%	2,812	14%
Accountancy	5	%	5	%	(35)	(%)	(35)	(%)
Corporate Finance	0	%	0	%	(420)	(2%)	(420)	(2%)
Investigations	267	1%	257	1%	207	1%	207	1%
Procurement & Payments	(1)	(%)	(1)	(%)	(11)	(%)	(11)	(%)
Revenues & Benefits	3,194	10%	3,137	13%	3,096	14%	3,071	15%
Incomes	0	%	0	%	0	%	0	%
Law & Governance	673	2%	673	3%	673	3%	673	3%
Committees & Members Services	(4)	(%)	(4)	(%)	(4)	(%)	(4)	(%)
Election Services	490	2%	490	2%	490	2%	490	2%
Legal Services	(1)	(%)	(1)	(%)	(1)	(%)	(1)	(%)
Senior Management Team	3	%	3	%	3	%	3	%
Corporate Governance & Business Support	185	1%	185	1%	185	1%	185	1%
Total Portfolio Budget	31,137	100%	24,215	100%	22,042	100%	19,943	100%
Below the line								
Corporate Accounts	(3,601)	(15%)	(3,021)	(14%)	(3,975)	(18%)	(8,458)	(37%)
Contingencies	1,269	5%	2,890	14%	4,727	22%	6,068	27%
Net Expenditure Budget	28,805	123%	24,084	114%	22,794	105%	17,553	78%
General Fund Working Balances								
Transfer to / (from) General Fund Working Balances					(974)	(4%)	1,177	5%
Transfer to / (from) reserves	(5,402)	(23%)	(3,017)	(14%)	(68)		3,832	17%
Net Budget Requirement	23,403	100%	21,067	100%	21,752	100%	22,562	100%
Financed by								
Revenue Support Grant								
Business Rates retention	(8,227)	(35%)	(5,859)	(28%)	(6,195)	(28%)	(6,537)	(29%)
New Homes Bonus	(515)	(2%)	(106)	(1%)	0	%	0	%
Council tax	(14,932)	(64%)	(15,373)	(73%)	(15,828)	(73%)	(16,296)	(72%)
Less Parish Precept	271	1%	271	1%	271	1%	271	1%
Collection Fund Surplus								
Business Rates Collection Fund (Surplus) / Deficit								
Over / (Under) Allocated budget	0		0		0		0	

OXFORD CITY COUNCILS REVENUE BUDGET AT PORTFOLIO LEVEL 2021/22 APPENDIX 2

	Approved Budget 2020/21 £000's	MTFP assumptions £000's	Contractual Inflation £000's	Pressures £000's	Efficiency Savings £000's	Invest to Save £000's	Fees & Charges £000's	Service Reductions £000's	New Investment £000's	Targeted Reviews £000's	COVID-19 Pressures £000's	20/21 Paused Bids £000's	New Officer Proposals £000's	Political Choice £000's	Total App3	Recommended Budget 2021/22 £000's
COMMUNITIES & CUSTOMERS	6,730	0	45	680	(75)	30	0	0	15	0	761	0	319	(105)	1,670	8,400
Business Improvement	487	0	45	550	(75)	0	0	0	0	0	0	0	(50)	(50)	420	907
Transformation Projects				250												250
ICT	76		45	300	(25)											396
Customer Services	56				(50)								(50)			(44)
Human Resources & Organisational Development	355													(50)		305
Community Services	6,243	0	0	130	0	30	0	0	15	0	761	0	369	(55)	1,250	7,493
Leisure Management	2,086								15				500			2,601
Sports Development	231															231
Parks Development	529			30												559
Community Centres	1,044					30					160					1,234
Youth Ambition	447															447
Town Hall & Facilities	(133)										536		39			442
Culture	618			100							65		(80)	(55)		648
Localities Team	1,421												(90)			1,331
DEVELOPMENT	(5,342)	0	0	265	(102)	(1,344)	(40)	0	(65)	(110)	3,740	150	0	0	2,494	(2,848)
Corporate Property	(7,867)	0	0	50	(38)	(1,344)	195	0	0	0	3,740	150	0	0	2,753	(5,114)
Property Services	1,781			50												1,831
Asset Management	(9,914)					(1,344)	195				3,740	150				(7,173)
Transactions & Special Projects	266				(38)											228
Regeneration & Economy	854	0	0	0	0	0	(10)	0	(65)	(110)	0	0	0	0	(185)	669
Economic Development	499						(10)		(65)	(110)						314
Development Team & PMO	355															355
Planning	1,671	0	0	215	(64)	0	(225)	0	0	0	0	0	0	0	(74)	1,597
Development	175			215	(64)		(225)									101
Support Services	296															296
Information Services	9															9
Spatial Development	1,191															1,191
ASSISTANT CHIEF EXECUTIVE	219	0	0	6	(57)	62	0	(47)	28	0	0	20	0	0	12	231
Assistant Chief Executive	219	0	0	6	(57)	62	0	(47)	28	0	0	20	0	0	12	231
Assistant Chief Exec	262															262
Communications	26				(47)	62		(47)	65			20				79
Policy & Partnerships	(69)			6	(10)				(37)							(110)
HOUSING	6,317	0	0	298	16	0	110	0	(8)	0	651	0	(61)	0	1,006	7,323
Regulatory Services & Community Safety	2,240	0	0	0	0	0	0	0	(8)	0	81	0	0	0	73	2,313
Regulatory Services	1,159								(8)		81					1,232
Community Safety	1,081															1,081
Housing Services	4,077	0	0	298	16	0	110	0	0	0	570	0	(61)	0	933	5,010
Community Housing & Strategy	820			65	(50)											835
Housing Needs	4,211			233							570		(61)			4,953
Property Services	(1,060)						110									(950)
Welfare Reform	106				66											172
ODS DEVELOPMENT	12,227	0	0	149	(19)	0	339	0	(75)	0	1,480	145	(383)	30	1,666	13,893
Environmental Sustainability	1,120	0	0	0	0	0	0	0	0	0	0	145	0	0	145	1,265
Environmental Quality	461											59				520
Energy & Natural Resources	285											86				371
Smart, Sustainable Cities	374															374
ODS Client	11,107	0	0	149	(19)	0	339	0	(75)	0	1,480	0	(383)	30	1,521	12,628
Parking Management	(1,659)			149							1,480					(30)
Domestic Waste	6,322				(19)											5,920
Street Cleansing	6,128								(75)							6,053

OXFORD CITY COUNCILS REVENUE BUDGET AT PORTFOLIO LEVEL 2021/22 APPENDIX 2

	Approved Budget 2020/21 £000's	MTFP assumptions £000's	Contractual Inflation £000's	Pressures £000's	Efficiency Savings £000's	Invest to Save £000's	Fees & Charges £000's	Service Reductions £000's	New Investment £000's	Targeted Reviews £000's	COVID-19 Pressures £000's	20/21 Paused Bids £000's	New Officer Proposals £000's	Political Choice £000's	Total App3	Recommended Budget 2021/22 £000's
Parks & Open Spaces	3,488													30		3,518
Pest Control	263															263
Engineering	9															9
Motor Transport	(1,947)															(1,947)
Overheads & Profit Share	(1,497)						339									(1,158)
CORPORATE SERVICES	4,020	0	0	42	(83)	0	(7)	(6)	0	0	0	182	(10)	0	118	4,138
Financial Services	3,470	0	0	42	(80)	0	(7)	0	0	0	0	50	(10)	0	(5)	3,465
Accountancy	5															5
Corporate Finance	0															0
Investigations	224						(7)					50				267
Procurement & Payments	(1)															(1)
Revenues & Benefits	3,242			42	(80)								(10)			3,194
Incomes	0															0
Law & Governance	550	0	0	0	(3)	0	0	(6)	0	0	0	132	0	0	123	673
Committees & Members Services	2							(6)								(4)
Election Services	490															490
Legal Services	(130)				(3)							132				(1)
Senior Management Team	3															3
Corporate Governance & Business Support	185															185
Total Budget at Portfolio Level	24,171	0	45	1,440	(320)	(1,252)	402	(53)	(105)	(110)	6,632	497	(135)	(75)	6,966	31,137
Below the line																
Corporate Accounts	(1,724)	(1,877)														(3,601)
Contingencies	1,346	(77)														1,269
Total Expenditure Budget	23,793															28,805
General Fund Working Balances																
Transfer to / (from) General Fund Working Balances																
Transfers to/(from) reserves	391	(5,793)														(5,402)
Net Budget Requirement	24,184															23,403
Financed by																
Revenue Support Grant																
Business Rates retention	(9,165)	938														(8,227)
New Homes Bonus	(610)	95														(515)
Council tax	(14,680)	(252)														(14,932)
Less Parish Precept	271															271
Collection Fund Surplus																
Business Rates Collection Fund (Surplus) / Deficit																
Over / (Under) Allocated budget	0															0

OXFORD CITY COUNCILS REVENUE BUDGET AT PORTFOLIO LEVEL 2022/23 APPENDIX 2

	Approved Budget 2021/22 £000's	MTFP assumptions £000's	Contractual Inflation £000's	Pressures £000's	Efficiency Savings £000's	Invest to Save £000's	Fees & Charges £000's	Service Reductions £000's	New Investment £000's	Targeted Reviews £000's	COVID-19 Pressures £000's	20/21 Paused Bids £000's	New Officer Proposals £000's	Political Choice £000's	Total App3	Recommended Budget 2022/23 £000's
COMMUNITIES & CUSTOMERS	8,400	0	45	(190)	(165)	(20)	0	0	0	0	(441)	0	(989)	(50)	(1,810)	6,590
Business Improvement	907	0	45	(200)	(165)	(20)	0	0	0	0	0	0	(250)	0	(590)	317
Transformation Projects	250															250
ICT	396		45	(200)	(90)								(250)			(99)
Customer Services	(44)				(45)	(20)										(109)
Human Resources & Organisational Development	305				(30)											275
Community Services	7,493	0	0	10	0	0	0	0	0	0	(441)	0	(739)	(50)	(1,220)	6,273
Leisure Management	2,601			10												2,611
Sports Development	231													(50)		181
Parks Development	559															559
Community Centres	1,234										(40)					1,194
Youth Ambition	447															447
Town Hall & Facilities	442										(336)		(279)			(173)
Culture	648										(65)		(120)			463
Localities Team	1,331												(340)			991
DEVELOPMENT	(2,848)	0	0	0	(70)	(426)	165	0	0	0	(1,930)	30	0	0	(2,231)	(5,079)
Corporate Property	(5,114)	0	0	0	(57)	(426)	175	0	0	0	(1,930)	30	0	0	(2,208)	(7,322)
Property Services	1,831				(57)	(426)	175				(1,930)	30				1,774
Asset Management	(7,173)					(426)	175				(1,930)	30				(9,324)
Transactions & Special Projects	228															228
Regeneration & Economy	669	0	0	0	(3)	0	0	0	0	0	0	0	0	0	(3)	666
Economic Development	314				(3)											311
Development Team & PMO	355															355
Planning	1,597	0	0	0	(10)	0	(10)	0	0	0	0	0	0	0	(20)	1,577
Development	101				(10)		(10)									81
Support Services	296															296
Information Services	9															9
Spatial Development	1,191															1,191
ASSISTANT CHIEF EXECUTIVE	231	0	0	0	0	(5)	0	0	18	0	0	0	0	0	13	244
Assistant Chief Executive	231	0	0	0	0	(5)	0	0	18	0	0	0	0	0	13	244
Assistant Chief Exec	262															262
Communications	79					(5)			18							92
Policy & Partnerships	(110)															(110)
HOUSING	7,323	0	0	(7)	(419)	0	(56)	0	0	0	(651)	0	(281)	0	(1,414)	5,909
Regulatory Services & Community Safety	2,313	0	0	0	(369)	0	(56)	0	0	0	(81)	0	0	0	(506)	1,807
Regulatory Services	1,232				(369)		(56)				(81)					726
Community Safety	1,081															1,081
Housing Services	5,010	0	0	(7)	(50)	0	0	0	0	0	(570)	0	(281)	0	(908)	4,102
Community Housing & Strategy	835			3												838
Housing Needs	4,953			(10)	(50)						(570)		(281)			4,042
Property Services	(950)															(950)
Welfare Reform	172															172
ODS DEVELOPMENT	13,893	0	0	62	0	(34)	(77)	0	3	(15)	(1,395)	61	(33)	15	(1,413)	12,480
Environmental Sustainability	1,265	0	0	0	0	(34)	0	0	0	(15)	0	61	0	0	12	1,277
Environmental Quality	520															520
Energy & Natural Resources	371											61				432
Smart, Sustainable Cities	374					(34)				(15)						325
ODS Client	12,628	0	0	62	0	0	(77)	0	3	0	(1,395)	0	(33)	15	(1,425)	11,203
Parking Management	(30)			62							(1,395)		(33)			(1,363)
Domestic Waste	5,920															5,887
Street Cleansing	6,053								3							6,056

OXFORD CITY COUNCILS REVENUE BUDGET AT PORTFOLIO LEVEL 2022/23 APPENDIX 2

	Approved Budget 2021/22 £000's	MTFP assumptions £000's	Contractual Inflation £000's	Pressures £000's	Efficiency Savings £000's	Invest to Save £000's	Fees & Charges £000's	Service Reductions £000's	New Investment £000's	Targeted Reviews £000's	COVID-19 Pressures £000's	20/21 Paused Bids £000's	New Officer Proposals £000's	Political Choice £000's	Total App3	Recommended Budget 2022/23 £000's
Parks & Open Spaces	3,518													15		3,533
Pest Control	263															263
Engineering	9															9
Motor Transport	(1,947)															(1,947)
Overheads & Profit Share	(1,158)						(77)									(1,235)
CORPORATE SERVICES	4,138	0	0	38	(5)	(10)	0	0	0	0	0	0	(90)	0	(67)	4,071
Financial Services	3,465	0	0	38	(5)	(10)	0	0	0	0	0	0	(90)	0	(67)	3,398
Accountancy	5															5
Corporate Finance	0															0
Investigations	267					(10)										257
Procurement & Payments	(1)															(1)
Revenues & Benefits	3,194			38	(5)								(90)			3,137
Incomes	0															0
Law & Governance	673	0	0	0	0	0	0	0	0	0	0	0	0	0	0	673
Committees & Members Services	(4)															(4)
Election Services	490															490
Legal Services	(1)															(1)
Senior Management Team	3															3
Corporate Governance & Business Support	185															185
Total Budget at Portfolio Level	31,137	0	45	(97)	(659)	(495)	32	0	21	(15)	(4,417)	91	(1,393)	(35)	(6,922)	24,215
Below the line																
Corporate Accounts	(3,601)	580														(3,021)
Contingencies	1,269	1,621														2,890
Total Expenditure Budget	28,805															24,084
General Fund Working Balances																
Transfer to / (from) General Fund Working Balances																
Transfers to/(from) reserves	(5,402)	2,385														(3,017)
Net Budget Requirement	23,403															21,067
Financed by																
Revenue Support Grant																
Business Rates retention	(8,227)	2,368														(5,859)
New Homes Bonus	(515)	409														(106)
Council tax	(14,932)	(441)														(15,373)
Less Parish Precept	271															271
Collection Fund Surplus																
Business Rates Collection Fund (Surplus) / Deficit																
Over / (Under) Allocated budget	0															0

OXFORD CITY COUNCILS REVENUE BUDGET AT PORTFOLIO LEVEL 2023/24 APPENDIX 2

	Approved Budget 2022/23 £000's	MTFP assumptions £000's	Contractual Inflation £000's	Pressures £000's	Efficiency Savings £000's	Invest to Save £000's	Fees & Charges £000's	Service Reductions £000's	New Investment £000's	Targeted Reviews £000's	COVID-19 Pressures £000's	20/21 Paused Bids £000's	New Officer Proposals £000's	Political Choice £000's	Total App3	Recommended Budget 2023/24 £000's
COMMUNITIES & CUSTOMERS	6,590	0	0	(290)	(55)	0	(100)	0	(20)	0	(370)	0	(285)	0	(1,120)	5,470
Business Improvement	317	0	0	(150)	(55)	0	0	0	0	0	0	0	0	0	(205)	112
Transformation Projects	250			(50)												200
ICT	(99)			(100)												(199)
Customer Services	(109)				(55)											(164)
Human Resources & Organisational Development	275															275
Community Services	6,273	0	0	(140)	0	0	(100)	0	(20)	0	(370)	0	(285)	0	(915)	5,358
Leisure Management	2,611			(40)												2,571
Sports Development	181															181
Parks Development	559															559
Community Centres	1,194										(120)					1,074
Youth Ambition	447															447
Town Hall & Facilities	(173)										(250)		(285)			(708)
Culture	463			(100)			(100)		(20)							243
Localities Team	991															991
DEVELOPMENT	(5,079)	0	0	0	0	439	125	0	0	0	190	(30)	0	0	724	(4,355)
Corporate Property	(7,322)	0	0	0	0	439	125	0	0	0	190	(30)	0	0	724	(6,598)
Property Services	1,774					439	125				190	(30)			724	1,774
Asset Management	(9,324)															(8,600)
Transactions & Special Projects	228										190	(30)				228
Regeneration & Economy	666	0	0	0	0	0	0	0	0	0	0	0	0	0	0	666
Economic Development	311															311
Development Team & PMO	355															355
Planning	1,577	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,577
Development	81															81
Support Services	296															296
Information Services	9															9
Spatial Development	1,191															1,191
ASSISTANT CHIEF EXECUTIVE	244	0	0	0	0	0	0	0	0	0	0	0	0	0	0	244
Assistant Chief Executive	244	0	0	0	0	0	0	0	0	0	0	0	0	0	0	244
Assistant Chief Exec	262															262
Communications	92															92
Policy & Partnerships	(110)															(110)
HOUSING	5,909	0	0	(246)	0	0	(56)	0	0	0	0	0	(147)	0	(449)	5,460
Regulatory Services & Community Safety	1,807	0	0	0	0	0	(56)	0	0	0	0	0	0	0	(56)	1,751
Regulatory Services	726						(56)									670
Community Safety	1,081															1,081
Housing Services	4,102	0	0	(246)	0	0	0	0	0	0	0	0	(147)	0	(393)	3,709
Community Housing & Strategy	838			3												841
Housing Needs	4,042			(249)									(147)			3,646
Property Services	(950)															(950)
Welfare Reform	172															172
ODS DEVELOPMENT	12,480	0	0	93	0	(48)	(469)	0	5	(20)	(305)	(23)	0	0	(767)	11,713
Environmental Sustainability	1,277	0	0	0	0	0	0	0	0	(20)	0	(23)	0	0	(43)	1,234
Environmental Quality	520											(23)				497
Energy & Natural Resources	432															432
Smart, Sustainable Cities	325									(20)						305
ODS Client	11,203	0	0	93	0	(48)	(469)	0	5	0	(305)	0	0	0	(724)	10,479
Parking Management	(1,363)			93		(48)	(469)				(305)					(1,623)
Domestic Waste	5,887															5,887
Street Cleansing	6,056								5							6,061
Parks & Open Spaces	3,533															3,533

OXFORD CITY COUNCILS REVENUE BUDGET AT PORTFOLIO LEVEL 2023/24 APPENDIX 2

	Approved Budget 2022/23 £000's	MTFP assumptions £000's	Contractual Inflation £000's	Pressures £000's	Efficiency Savings £000's	Invest to Save £000's	Fees & Charges £000's	Service Reductions £000's	New Investment £000's	Targeted Reviews £000's	COVID-19 Pressures £000's	20/21 Paused Bids £000's	New Officer Proposals £000's	Political Choice £000's	Total App3	Recommended Budget 2023/24 £000's
Pest Control	263															263
Engineering	9															9
Motor Transport	(1,947)															(1,947)
Overheads & Profit Share	(1,235)						(469)									(1,704)
CORPORATE SERVICES	4,071	0	0	34	(115)	0	0	0	0	0	0	(50)	(430)	0	(561)	3,510
Financial Services	3,398	0	0	34	(115)	0	0	0	0	0	0	(50)	(430)	0	(561)	2,837
Accountancy	5				(40)											(35)
Corporate Finance	0												(420)			(420)
Investigations	257											(50)				207
Procurement & Payments	(1)												(10)			(11)
Revenues & Benefits	3,137			34	(75)											3,096
Incomes	0															0
Law & Governance	673	0	0	0	0	0	0	0	0	0	0	0	0	0	0	673
Committees & Members Services	(4)															(4)
Election Services	490															490
Legal Services	(1)															(1)
Senior Management Team	3															3
Corporate Governance & Business Support	185															185
Total Budget at Portfolio Level	24,215	0	0	(409)	(170)	391	(500)	0	(15)	(20)	(485)	(103)	(862)	0	(2,173)	22,042
Below the line																
Corporate Accounts	(3,021)	(954)														(3,975)
Contingencies	2,890	1,837														4,727
Total Expenditure Budget	24,084															22,794
General Fund Working Balances																
Transfer to / (from) General Fund Working Balances	0	(974)														(974)
Transfers to/(from) reserves	(3,017)	2,949														(68)
Net Budget Requirement	21,067															21,752
Financed by																
Revenue Support Grant																
Business Rates retention	(5,859)	(336)														(6,195)
New Homes Bonus	(106)	106														0
Council tax	(15,373)	(455)														(15,828)
Less Parish Precept	271															271
Collection Fund Surplus																
Business Rates Collection Fund (Surplus) / Deficit																
Over / (Under) Allocated budget	0															0

OXFORD CITY COUNCILS REVENUE BUDGET AT PORTFOLIO LEVEL 2024/25 APPENDIX 2

	Approved Budget 2023/24 £000's	MTFP assumptions £000's	Contractual Inflation £000's	Pressures £000's	Efficiency Savings £000's	Invest to Save £000's	Fees & Charges £000's	Service Reductions £000's	New Investment £000's	Targeted Reviews £000's	COVID-19 Pressures £000's	20/21 Paused Bids £000's	New Officer Proposals £000's	Political Choice £000's	Total App3	Recommended Budget 2024/25 £000's
COMMUNITIES & CUSTOMERS	5,470	0	0	0	(55)	0	0	0	(15)	0	0	0	(500)	0	(570)	4,900
Business Improvement	112	0	0	0	(55)	0	0	0	0	0	0	0	0	0	(55)	57
Transformation Projects	200															200
ICT	(199)															(199)
Customer Services	(164)				(55)											(219)
Human Resources & Organisational Development	275															275
Community Services	5,358	0	0	0	0	0	0	0	(15)	0	0	0	(500)	0	(515)	4,843
Leisure Management	2,571								(15)				(500)			2,056
Sports Development	181															181
Parks Development	559															559
Community Centres	1,074															1,074
Youth Ambition	447															447
Town Hall & Facilities	(708)															(708)
Culture	243															243
Localities Team	991															991
DEVELOPMENT	(4,355)	0	0	0	(96)	(58)	0	0	0	0	0	(90)	0	0	(244)	(4,599)
Corporate Property	(6,598)	0	0	0	0	(58)	0	0	0	0	0	(90)	0	0	(148)	(6,746)
Property Services	1,774															1,774
Asset Management	(8,600)					(58)						(90)				(8,748)
Transactions & Special Projects	228															228
Regeneration & Economy	666	0	0	0	0	0	0	0	0	0	0	0	0	0	0	666
Economic Development	311															311
Development Team & PMO	355															355
Planning	1,577	0	0	0	(96)	0	0	0	0	0	0	0	0	0	(96)	1,481
Development	81															81
Support Services	296				(96)											200
Information Services	9															9
Spatial Development	1,191															1,191
ASSISTANT CHIEF EXECUTIVE	244	0	0	0	0	0	0	0	(38)	0	0	0	0	0	(38)	206
Assistant Chief Executive	244	0	0	0	0	0	0	0	(38)	0	0	0	0	0	(38)	206
Assistant Chief Exec	262															262
Communications	92								(38)							54
Policy & Partnerships	(110)															(110)
HOUSING	5,460	0	0	3	0	0	0	0	0	0	0	0	0	0	3	5,463
Regulatory Services & Community Safety	1,751	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,751
Regulatory Services	670															670
Community Safety	1,081															1,081
Housing Services	3,709	0	0	3	0	0	0	0	0	0	0	0	0	0	3	3,712
Community Housing & Strategy	841			3												844
Housing Needs	3,646															3,646
Property Services	(950)															(950)
Welfare Reform	172															172
ODS DEVELOPMENT	11,713	0	0	50	0	0	(480)	0	0	0	(795)	0	0	0	(1,225)	10,488
Environmental Sustainability	1,234	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,234
Environmental Quality	497															497
Energy & Natural Resources	432															432
Smart, Sustainable Cities	305															305
ODS Client	10,479	0	0	50	0	0	(480)	0	0	0	(795)	0	0	0	(1,225)	9,254
Parking Management	(1,623)			50							(795)					(2,368)
Domestic Waste	5,887															5,887
Street Cleansing	6,061															6,061

OXFORD CITY COUNCILS REVENUE BUDGET AT PORTFOLIO LEVEL 2024/25 APPENDIX 2

	Approved Budget 2023/24 £000's	MTFP assumptions £000's	Contractual Inflation £000's	Pressures £000's	Efficiency Savings £000's	Invest to Save £000's	Fees & Charges £000's	Service Reductions £000's	New Investment £000's	Targeted Reviews £000's	COVID-19 Pressures £000's	20/21 Paused Bids £000's	New Officer Proposals £000's	Political Choice £000's	Total App3	Recommended Budget 2024/25 £000's
Parks & Open Spaces	3,533															3,533
Pest Control	263															263
Engineering	9															9
Motor Transport	(1,947)															(1,947)
Overheads & Profit Share	(1,704)						(480)									(2,184)
CORPORATE SERVICES	3,510	0	0	30	(55)	0	0	0	0	0	0	0	0	0	(25)	3,485
Financial Services	2,837	0	0	30	(55)	0	0	0	0	0	0	0	0	0	(25)	2,812
Accountancy	(35)															(35)
Corporate Finance	(420)															(420)
Investigations	207															207
Procurement & Payments	(11)															(11)
Revenues & Benefits	3,096			30	(55)											3,071
Incomes	0															0
Law & Governance	673	0	0	0	0	0	0	0	0	0	0	0	0	0	0	673
Committees & Members Services	(4)															(4)
Election Services	490															490
Legal Services	(1)															(1)
Senior Management Team	3															3
Corporate Governance & Business Support	185															185
Total Budget at Portfolio Level	22,042	0	0	83	(206)	(58)	(480)	0	(53)	0	(795)	(90)	(500)	0	(2,099)	19,943
Below the line																
Corporate Accounts	(3,975)	(4,483)														(8,458)
Contingencies	4,727	1,341														6,068
Total Expenditure Budget	22,794															17,553
General Fund Working Balances																
Transfer to / (from) General Fund Working Balances	(974)	2,151														1,177
Transfers to/(from) reserves	(68)	3,900														3,832
Net Budget Requirement	21,752															22,562
Financed by																
Revenue Support Grant																0
Business Rates retention	(6,195)	(342)														(6,537)
New Homes Bonus	0															0
Council tax	(15,828)	(468)														(16,296)
Less Parish Precept	271															271
Collection Fund Surplus																0
Business Rates Collection Fund (Surplus) / Deficit																0
Over / (Under) Allocated budget	0															0

General Fund Budget Proposals Summary
2021-22 to 2024-25

2021/22

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		COVID-19 Pressures		20/21 Paused Bids		New Officer/Member Proposals		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Business Improvement	45	550	0.00	(75)	(1.50)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(50)	0.00	(50)	0.00	420
Community Services	0	130	1.00	0	0.00	30	0.00	0	0.00	0	0.00	15	0.00	0	0.00	761	0.00	0	0.00	369	0.00	(55)	0.00	1,250
Regeneration & Economy	0	0	0.00	(38)	0.00	(1,344)	0.00	185	0.00	0	0.00	(65)	(1.00)	(110)	0.00	3,740	0.00	150	3.00	0	0.00	0	0.00	2,518
Planning	0	215	5.00	(64)	(1.50)	0	0.00	(225)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(74)
Assistant Chief Executive	0	6	0.00	(57)	0.00	62	1.00	0	0.00	(47)	(1.00)	28	0.46	0	0.00	0	0.00	20	0.00	0	0.00	0	0.00	12
Regulatory & Community Safety	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(8)	0.00	0	0.00	81	0.00	0	0.00	0	0.00	0	0.00	73
Housing Services	0	348	0.00	16	0.00	0	0.00	110	0.00	0	0.00	0	0.00	0	0.00	570	0.00	0	0.00	(61)	0.00	0	0.00	983
Environmental Sustainability	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	145	0.00	0	0.00	0	0.00	145
Oxford Direct Services	0	149	0.00	(19)	0.00	0	0.00	339	0.00	0	0.00	(75)	(1.50)	0	0.00	1,480	0.00	0	0.00	(383)	0.00	30	0.00	1,522
Financial Services	0	42	0.00	(80)	(1.50)	0	0.00	(7)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	50	1.00	(10)	0.00	0	0.00	(5)
Law & Governance	0	0	0.00	(3)	0.00	0	0.00	0	0.00	(6)	0.00	0	0.00	0	0.00	0	0.00	132	2.00	0	0.00	0	0.00	123
Total	45	1,440	6.00	(320)	(4.50)	(1,252)	1.00	402	0.00	(53)	(1.00)	(105)	(2.04)	(110)	0.00	6,632	0.00	497	6.00	(135)	0.00	(75)	0.00	6,967

2022/23

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		COVID-19 Pressures		20/21 Paused Bids		New Officer Proposals		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Business Improvement	45	(200)	0.00	(165)	(2.00)	(20)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(250)	0.00	0	0.00	(590)
Community Services	0	10	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(441)	0.00	0	0.00	(739)	0.00	(50)	0.00	(1,220)
Regeneration & Economy	0	0	0.00	(60)	0.00	(426)	0.00	175	0.00	0	0.00	0	0.00	0	0.00	(1,930)	0.00	30	0.00	0	0.00	0	0.00	(2,211)
Planning	0	0	0.00	(10)	0.00	0	0.00	(10)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(20)
Assistant Chief Executive	0	0	0.00	0	0.00	(5)	0.00	0	0.00	0	0.00	18	0.34	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	13
Regulatory & Community Safety	0	0	0.00	(369)	0.00	0	0.00	(56)	0.00	0	0.00	0	0.00	0	0.00	(81)	0.00	0	0.00	0	0.00	0	0.00	(506)
Housing Services	0	(8)	(1.00)	(50)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(570)	0.00	0	0.00	(281)	0.00	0	0.00	(909)
Environmental Sustainability	0	0	0.00	0	0.00	(34)	(0.75)	0	0.00	0	0.00	0	0.00	(15)	0.00	0	0.00	61	0.00	0	0.00	0	0.00	12
Oxford Direct Services	0	62	0.00	0	0.00	0	0.00	(77)	0.00	0	0.00	3	0.00	0	0.00	(1,395)	0.00	0	0.00	(33)	0.00	15	0.00	(1,425)
Financial Services	0	38	0.00	(5)	0.00	(10)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(90)	(2.00)	0	0.00	(67)
Law & Governance	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total	45	(98)	(1.00)	(659)	(2.00)	(495)	(0.75)	32	0.00	0	0.00	21	0.34	(15)	0.00	(4,417)	0.00	91	0.00	(1,393)	(2.00)	(35)	0.00	(6,923)

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General Fund Budget Proposals Summary
2021-22 to 2024-25

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		COVID-19 Pressures		20/21 Paused Bids		New Officer Proposals		Political Choices		Total Variation	
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	
Business Improvement	0	(150)	0.00	(55)	(2.00)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	(205)
Community Services	0	(140)	0.00	0	0.00	0	0.00	(100)	0.00	0	0.00	(20)	0.00	0	0.00	(370)	0.00	0	0.00	(285)	0.00	0	0.00	0	(915)
Regeneration & Economy	0	0	0.00	0	0.00	439	0.00	125	0.00	0	0.00	0	0.00	0	0.00	190	0.00	(30)	(1.00)	0	0.00	0	0.00	0	724
Planning	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0
Assistant Chief Executive	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0
Regulatory & Community Safety	0	0	0.00	0	0.00	0	0.00	(56)	0.00	0	0.00	0	0.00	0	(2.00)	0	0.00	0	0.00	0	0.00	0	0.00	0	(56)
Housing Services	0	(246)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(147)	(2.50)	0	0.00	0	(393)
Environmental Sustainability	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(20)	0.00	0	0.00	(23)	0.00	0	0.00	0	0.00	0	(43)
Oxford Direct Services	0	93	0.00	0	0.00	(48)	0.00	(469)	0.00	0	0.00	5	0.00	0	0.00	(305)	0.00	0	0.00	0	0.00	0	0.00	0	(724)
Financial Services	0	34	0.00	(115)	(3.00)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(50)	(1.00)	(430)	0.00	0	0.00	0	(561)
Law & Governance	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0
Total	0	(409)	0.00	(170)	(5.00)	391	0.00	(500)	0.00	0	0.00	(15)	0.00	(20)	(2.00)	(485)	0.00	(103)	(2.00)	(862)	0.00	0	0.00	0	(2,173)

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		COVID-19 Pressures		20/21 Paused Bids		New Officer Proposals		Political Choices		Total Variation	
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	
Business Improvement	0	0	0.00	(55)	(2.00)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	(55)
Community Services	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(15)	0.00	0	0.00	0	0.00	0	0.00	(500)	0.00	0	0.00	0	(515)
Regeneration & Economy	0	0	0.00	0	0.00	(58)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(90)	(1.00)	0	0.00	0	0.00	0	(148)
Planning	0	0	0.00	(96)	(2.00)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	(96)
Assistant Chief Executive	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(38)	(0.67)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	(38)
Regulatory & Community Safety	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0
Housing Services	0	3	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	3
Environmental Sustainability	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0
Oxford Direct Services	0	50	0.00	0	0.00	0	0.00	(480)	0.00	0	0.00	0	0.00	0	0.00	(795)	0.00	0	0.00	0	0.00	0	0.00	0	(1,225)
Financial Services	0	30	0.00	(55)	(1.50)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	(25)
Law & Governance	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0
Total	0	83	0.00	(206)	(5.50)	(58)	0.00	(480)	0.00	0	0.00	(53)	(0.67)	0	0.00	(795)	0.00	(90)	(1.00)	(500)	0.00	0	0.00	0	(2,099)

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		COVID-19 Pressures		20/21 Paused Bids		New Officer Proposals		Political Choices		Total Variation	
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	
Business Improvement	90	200	0.00	(350)	(7.50)	(20)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(300)	0.00	(50)	0.00	0	(430)
Community Services	0	0	1.00	0	0.00	30	0.00	(100)	0.00	0	0.00	(20)	0.00	0	0.00	(50)	0.00	0	0.00	(1,155)	0.00	(105)	0.00	0	(1,400)
Regeneration & Economy	0	0	0.00	(98)	0.00	(1,389)	0.00	485	0.00	0	0.00	(65)	(1.00)	(110)	0.00	2,000	0.00	60	1.00	0	0.00	0	0.00	0	883
Planning	0	215	5.00	(170)	(3.50)	0	0.00	(235)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	(190)
Assistant Chief Executive	0	6	0.00	(57)	0.00	57	1.00	0	0.00	(47)	(1.00)	8	0.13	0	0.00	0	0.00	20	0.00	0	0.00	0	0.00	0	(13)
Regulatory & Community Safety	0	0	0.00	(369)	0.00	0	0.00	(112)	0.00	0	0.00	(8)	0.00	0	(2.00)	0	0.00	0	0.00	0	0.00	0	0.00	0	(489)
Housing Services	0	97	(1.00)	(34)	0.00	0	0.00	110	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(489)	(2.50)	0	0.00	0	(316)
Environmental Sustainability	0	0	0.00	0	0.00	(34)	(0.75)	0	0.00	0	0.00	0	0.00	(35)	0.00	0	0.00	183	0.00	0	0.00	0	0.00	0	114
Oxford Direct Services	0	354	0.00	(19)	0.00	(48)	0.00	(686)	0.00	0	0.00	(68)	(1.50)	0	0.00	(1,015)	0.00	0	0.00	(416)	0.00	45	0.00	0	(1,852)
Financial Services	0	144	0.00	(255)	(6.00)	(10)	0.00	(7)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(530)	(2.00)	0	0.00	0	(658)
Law & Governance	0	0	0.00	(3)	0.00	0	0.00	0	0.00	(6)	0.00	0	0.00	0	0.00	0	0.00	132	2.00	0	0.00	0	0.00	0	123
Total	90	1,016	5.00	(1,355)	(17.00)	(1,414)	0.25	(545)	0.00	(59)	(1.00)	(153)	(2.37)	(145)	(2.00)	935	0.00	395	3.00	(2,890)	(4.50)	(110)	0.00	0	(4,229)

Communities & Customers Budget Proposals Summary
2021-22 to 2024-25

2021/22																								
Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/ Bids		Targeted Reviews		COVID-19 Pressures		20/21 Paused Bids		New Officer Proposals		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Business Improvement	45	350	0.00	(75)	(1.50)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(50)	0.00	(50)	0.00	420
Community Services	0	130	1.00	0	0.00	30	0.00	0	0.00	0	0.00	15	0.00	0	0.00	761	0.00	0	0.00	369	0.00	(55)	0.00	1,250
Total	45	680	1.00	(75)	(1.50)	30	0.00	0	0.00	0	0.00	15	0.00	0	0.00	761	0.00	0	0.00	319	0.00	(105)	0.00	1,670
2022/23																								
Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/ Bids		Targeted Reviews		COVID-19 Pressures		20/21 Paused Bids		New Officer Proposals		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Business Improvement	45	(200)	0.00	(165)	(2.00)	(20)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(250)	0.00	0	0.00	(590)
Community Services	0	10	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(441)	0.00	0	0.00	(739)	0.00	(50)	0.00	(1,220)
Total	45	(190)	0.00	(165)	(2.00)	(20)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(441)	0.00	0	0.00	(989)	0.00	(50)	0.00	(1,810)
2023/24																								
Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/ Bids		Targeted Reviews		COVID-19 Pressures		20/21 Paused Bids		New Officer Proposals		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Business Improvement	0	(150)	0.00	(55)	(2.00)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(205)
Community Services	0	(140)	0.00	0	0.00	0	0.00	(100)	0.00	0	0.00	(20)	0.00	0	0.00	(370)	0.00	0	0.00	(285)	0.00	0	0.00	(915)
Total	0	(290)	0.00	(55)	(2.00)	0	0.00	(100)	0.00	0	0.00	(20)	0.00	0	0.00	(370)	0.00	0	0.00	(285)	0.00	0	0.00	(1,120)
2024/25																								
Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/ Bids		Targeted Reviews		COVID-19 Pressures		20/21 Paused Bids		New Officer Proposals		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Business Improvement	0	0	0.00	(55)	(2.00)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(55)
Community Services	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(15)	0.00	0	0.00	0	0.00	0	0.00	(500)	0.00	0	0.00	(515)
Total	0	0	0.00	(55)	(2.00)	0	0.00	0	0.00	0	0.00	(15)	0.00	0	0.00	0	0.00	0	0.00	(500)	0.00	0	0.00	(570)
Total Summary																								
Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/ Bids		Targeted Reviews		COVID-19 Pressures		20/21 Paused Bids		New Officer Proposals		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Business Improvement	90	200	0	(350)	(7.50)	(20)	0	0	0	0	0	0	0	0	0	0.00	0	0.00	(300)	0.00	(50)	0	(430)	
Community Services	0	0	1	0	0	30	0	(100)	0	0	0	(20)	0	0	0	(50)	0.00	0	0.00	(1,155)	0.00	(105)	0	(1,400)
Total	90	200	1.00	(350)	(7.50)	10	0.00	(100)	0.00	0	0.00	(20)	0.00	0	0.00	(50)	0.00	0	0.00	(1,455)	0.00	(155)	0.00	(1,830)

Business Improvement

Proposal

H/M/L	2021-22 £000s	2022-23 £000s	2023-24 £000s	2024-25 £000s	2021-22	2022-23	2023-24	2024-25	Total
Contractual Inflation									
1 Technology	45	45							
Total Contractual Inflation									
	45	45							
Pressures									
2 Technology	300	(200)	(100)						
3 Transformation	250		(50)						
Total Pressures									
	550	(200)	(150)						
Efficiencies									
4 Customer Services			(55)	(55)			(2.00)	(2.00)	(4.00)
5 Technology		(90)							
6 Customer Services		(45)				(1.00)			(1.00)
7 Technology	(25)								
8 HR & OD		(30)				(1.00)			(1.00)
9 Revenues	(50)				(1.50)				(1.50)
Total Efficiencies									
	(75)	(165)	(55)	(55)	(1.50)	(2.00)	(2.00)	(2.00)	(7.50)

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Business Improvement

Proposal

H/M/L	2021-22 £000s	2022-23 £000s	2023-24 £000s	2024-25 £000s	2021-22	2022-23	2023-24	2024-25	Total	
Invest to Save										
10	Customer Services	New Revs & Bens system - savings generated by not having to operate through two systems - savings split £80k Revs&Bens and £20k CC					(20)			
Total Invest to Save					(20)					
Fees and Charges										
11										
Total Fees and Charges										
Service Reduction										
12										
Total Service Reduction										
New Investments / Bids										
13										
Total New Investment/Bids										
Targeted reviews										
14										
Total Targeted Review										
COVID-19 Pressures										
15										
Total COVID-19 Pressures										

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Business Improvement

Proposal		H/M/L	2021-22 £000s	2022-23 £000s	2023-24 £000s	2024-25 £000s	2021-22	2022-23	2023-24	2024-25	Total
Paused bids											
16											
Total 20/21 paused bids											
New Officer Proposals											
17	Technology	ICT Contracts - Strategic review of all existing ICT contracts		(200)							
18	Technology	Robotic Process Automation (RPA)		(50)							
19	Technology	Printing & Scanning	(50)								
Total New Officer Proposals			(50)	(250)							
Political Choices											
20	Organisational Development	Reduce Organisational Development budget recognising more remote training	(50)								
Total Political Choices			(50)								
Total Business Improvement Bids & Savings			420	(590)	(205)	(55)	(1.50)	(2.00)	(2.00)	(2.00)	(7.50)
Amended Bids & Savings											
New Bids & Savings											

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Community Services

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Proposal		H/M/L	2021-22 £000s	2022-23 £000s	2023-24 £000s	2024-25 £000s	2021-22	2022-23	2023-24	2024-25	Total
Contractual Inflation											
1											
Total Contractual Inflation											
Pressures											
2	Parks Management	Barton Park - maintenance & Operation of Pitches / Pavillions	30				1.00				1.00
3	Leisure Management	Cycle tour - £30k in 20/21 budget due to increase in 21/22 when Oxford was focus of the race but the race cancelled in summer 2020 and pushed back a year.	0	10	(40)						
4	Culture	Additional revenue costs on opening museum	100		(100)						
Total Pressures			130	10	(140)		1.00				1.00
Efficiencies											
5											
Total Efficiencies											
Invest to Save											
6	Community Centres	Hybrid ICT - community centres - new ways of working and potential use of Rose Hill by all staff as a work place	30								
Total Invest to Save			30								
Fees and Charges											
7	Culture	Museum income generation - slipped back a year due to construction delays caused by Covid 19			(100)						
Total Fees and Charges					(100)						

Community Services

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Proposal		H/M/L	2021-22 £000s	2022-23 £000s	2023-24 £000s	2024-25 £000s	2021-22	2022-23	2023-24	2024-25	Total
Service Reduction											
8											
Total Service Reduction											
New Investment / Bids											
9	Culture	Reversal - Further funding for County seconded Archivist - saving slipped a year.			(20)						
10		Social Impact Bonds - deliver targeted support for children & young people via a social impact bond	15			(15)					
Total New Investment/Bids			15		(20)	(15)					
Targeted reviews											
11											
Total Targeted Review											
COVID-19 Pressures											
12	Community Centres	Projected loss in room hire income - Covid related (60% reduction in 21-22, 40% reduction in 22-23)	160	(40)	(120)						
13	Culture	Projected loss in Events income - Covid related (50% reduction in 21-22)	65	(65)							
14	Town Hall	Projected loss in Town Hall income - Covid related - original budget in 20/21 is £1008k - some cost savings already included in 21/22	536	(336)	(250)						
Total COVID-19 Pressures			761	(441)	(370)						

Community Services

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Proposal		H/M/L	2021-22 £000s	2022-23 £000s	2023-24 £000s	2024-25 £000s	2021-22	2022-23	2023-24	2024-25	Total
20/21 paused bids											
15											
Total 20/21 paused bids											
New Officer / Member Proposals											
16	Facilities Management	Reducing Office Space and remote working	39	(279)	(285)						
17		Communities, Housing and Community Safety Directorate Integration	(170)	(260)							
18	Leisure Management	Invest in leisure during a changing market to devise a new model and consider new arrangements	500			(500)					
19		Community Grants Programme Review		(200)							
Total New Officer Proposals			369	(739)	(285)	(500)					
Political Choices											
20	Sports Development	Saving to be made in sports development		(50)							
21	Events	Reduction of festive light festival	(20)								
22	Events	Raise partnership funding for May Morning	(35)								
Total Political Choices			(55)	(50)							
Total Community Services Bids & Savings			1,250	(1,220)	(915)	(515)	1.00				1.00
<div style="display: flex; align-items: center;"> <div style="width: 20px; height: 10px; background-color: #ADD8E6; margin-right: 5px;"></div> Amended Bids & Savings </div> <div style="display: flex; align-items: center;"> <div style="width: 20px; height: 10px; background-color: #F08080; margin-right: 5px;"></div> New Bids & Savings </div>											

Development Budget Proposals Summary
2021-22 to 2024-25

2021/22																								
Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/ Bids		Targeted Reviews		COVID-19 Pressures		20/21 Paused Bids		New Officer Proposals		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Regeneration & Economy	0	0	0.00	(38)	0.00	(1,344)	0.00	185	0.00	0	0.00	(65)	(1.00)	(110)	0.00	3,740	0.00	150	3.00	0	0.00	0	0.00	2,518
Planning	0	215	5.00	(64)	(1.50)	0	0.00	(225)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(74)
Total	0	215	5.00	(102)	(1.50)	(1,344)	0.00	(40)	0.00	0	0.00	(65)	(1.00)	(110)	0.00	3,740	0.00	150	3.00	0	0.00	0	0.00	2,444
2022/23																								
Regeneration & Economy	0	0	0.00	(60)	0.00	(426)	0.00	175	0.00	0	0.00	0	0.00	0	0.00	190	0.00	30	0.00	0	0.00	0	0.00	(2,211)
Planning	0	0	0.00	(10)	0.00	0	0.00	(10)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(20)
Total	0	0	0.00	(70)	0.00	(426)	0.00	165	0.00	0	0.00	0	0.00	0	0.00	(1,930)	0.00	30	0.00	0	0.00	0	0.00	(2,231)
2023/24																								
Regeneration & Economy	0	0	0.00	0	0.00	439	0.00	125	0.00	0	0.00	0	0.00	0	0.00	190	0.00	(30)	(1.00)	0	0.00	0	0.00	724
Planning	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total	0	0	0.00	0	0.00	439	0.00	125	0.00	0	0.00	0	0.00	0	0.00	190	0.00	(30)	(1.00)	0	0.00	0	0.00	724
2024/25																								
Regeneration & Economy	0	0	0.00	0	0.00	(58)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(90)	(1.00)	0	0.00	0	0.00	(148)
Planning	0	0	0.00	(96)	(2.00)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(96)
Total	0	0	0.00	(96)	(2.00)	(58)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(90)	(1.00)	0	0.00	0	0.00	(244)
Total Summary																								
Regeneration & Economy	0	0	0	(98)	0	(1,389)	0	485	0	0	0	(65)	(1)	(110)	0	2,000	0	60	1	0	0	0	0	883
Planning	0	215	5	(170)	(4)	0	0	(235)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	(190)
Total	0	215	5.00	(268)	(3.50)	(1,389)	0.00	250	0.00	0	0.00	(65)	(1.00)	(110)	0.00	2,000	0.00	60	1.00	0	0.00	0	0.00	693

Regeneration & Economy

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Proposal		H/M/L	2021-22 £000s	2022-23 £000s	2023-24 £000s	2024-25 £000s	2021-22	2022-23	2023-24	2024-25	Total
Contractual Inflation											
1											
Total Contractual Inflation											
Pressures											
2											
Total Pressures											
Efficiencies											
3	R&MP Savings on feasibility funds - reverse the addition back into the budget (New Investment line)	L	(38)								
4	Economic Development Reduction on Supplies & Services (Subscriptions - to Retail Planet software)	L		(3)							
5	R&MP Stop renting Business Continuity Office space at Horspath Depot, BCP will be updated to reflect any change	L		(57)							
Total Efficiencies			(38)	(60)							
Invest to Save											
6	Commercial Property £50m Property Investment - purchase additional commercial property financed from prudential borrowing and lease restructures from existing portfolio <i>Projected Income stream</i>	M	(1,529)	(1,104)	(294)	(300)					
7	Commercial Property £50m Property Investment - purchase additional commercial property financed from prudential borrowing <i>MRP Cost</i>	M		174	286	121					
8	Commercial Property £50m Property Investment - purchase additional commercial property financed from prudential borrowing <i>Interest</i>	M	185	504	447	121					
Total Invest to Save			(1,344)	(426)	439	(58)					

Regeneration & Economy

Proposal		H/M/L	2021-22 £000s	2022-23 £000s	2023-24 £000s	2024-25 £000s	2021-22	2022-23	2023-24	2024-25	Total
Fees and Charges											
9	Commercial Property	Commercial Property Income Review - Revised position for all Commercial & Residential Property (incl Covered Market + Enterprise Centre)	M	195	175	125					
10	Economic Development	Recharge Partners and internal projects for costs incurred on external funding attraction and management	H	(10)							
Total Fees and Charges				185	175	125					
Service Reduction											
11											
Total Service Reduction											
New Investments / Bids											
12	Partnerships Team	Reversal of City Centre Co-ordination post	M	(40)			(1.00)				(1.00)
13	Economic Dev.	Oxford Living Wage - £10k extra staffing resource in addition to £20k for OLW in base budget. Final £20k of £30k investment removed in 2021/22	M	(20)							
14	Economic Dev.	Join Co-operative Innovation Network (CCIN)		(5)							
Total New Investment/Bids				(65)			(1.00)				(1.00)
Targeted reviews											
15	Partnerships Team	Reduction in support for Experience Oxfordshire		(110)							
Total Targeted Reviews				(110)							
COVID-19 Pressures											
16	R & MP	Income pressures resulting from Covid19 on commercial income based on assumptions previously submitted which includes Westgate (not asset strip related) as discussed and agreed - current budget is £12m	H	3,740	(1,930)	190					
Total COVID-19 Pressures				3,740	(1,930)	190					

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Regeneration & Economy

Proposal		H/M/L	2021-22 £000s	2022-23 £000s	2023-24 £000s	2024-25 £000s	2021-22	2022-23	2023-24	2024-25	Total
2020/21 paused bids											
17	Commercial Property	1 FTE to deliver Investment Property Strategy - linked to investment income on lines 6-8 as require dedicated resource to oversee purchase process.	60			(60)	1.00			(1.00)	
18	Commercial Property	Compliance building surveyor x 1 fte 24 months contract spread over 2 years on asumption this happens after the condition survey data and analysis / programme agreed.	30	30	(30)	(30)	1.00		(1.00)		
19	Commercial Property	New Officer to deliver Commerical Property income - resource needed to ensure ongoing oversight of assets.	60				1.00				1.00
Total 20/21 paused bids			150	30	(30)	(90)	3.00	(1.00)	(1.00)	1.00	
New Officer Proposals											
20											
Total New Officer Proposals											
Total Regeneration & Economy Bids & Savings			2,518	(2,211)	724	(148)	2.00	(1.00)	(1.00)		
Amended Bids & Savings											
New Bids & Savings											

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Planning

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Proposal		2021-22	2022-23	2023-24	2024-25						
		H/M/L	£000s	£000s	£000s	£000s	2021-22	2022-23	2023-24	2024-25	Total
Contractual Inflation											
1											
Total Contractual Inflation											
Pressures											
2	Planning		215				5.00				5.00
	Staffing to deliver growth agenda and PPA (see line 10) Increase in line with PPA income expectations. (Additional expenditure in 20-21 £182k, the increase of £215k would be the maximum that would be required, and only utilised if contracts for PPA income were secured)										
Total Pressures			215				5.00				5.00
Efficiencies											
3	Planning	L	(24)				(0.50)				(0.50)
	Removal of Planning Duty Service - learning from Covid situation has identified that this Service has not been required										
4	Planning	M	(40)				(1.00)				(1.00)
	Reduction in Planning Committees (there are potential Savings in Law & Governance) combined with matching increase in delegation										
5	Planning	M				(96)				(2.00)	(2.00)
	Paperlite Digitalisation of Planning -on the back of investment in new planning system, savings can be achieved in year 4.										
6	Planning	M		(10)							
	Tree Officers - moved from Environmental Sustainability into Planning with a review of working processes to be undertaken										
Total Efficiencies			(64)	(10)		(96)	(1.50)			(2.00)	(3.50)
Invest to Save											
7											
Total Invest to Save											

Planning

65

Proposal		2021-22	2022-23	2023-24	2024-25	2021-22	2022-23	2023-24	2024-25	Total
		H/M/L	£000s	£000s	£000s					
Fees and Charges										
8	Planning		Increase in Planning Income							
9	Planning		PPA (Planning Performance Agreements) - to cover new and existing resource requirements (additional income from PPA business plan in 20-21 total £441k, this means the contibution is a net £259k for PPA's)							
Total Fees and Charges										
Service Reduction										
10										
Total Service Reduction										
New Investments / Bids										
11										
Total New Investment/Bids										
Targeted reviews										
12										
Total Targeted Review										

M
M

		(10)	(10)							
		(215)								
Total Fees and Charges		(225)	(10)							
Service Reduction										
Total Service Reduction										
New Investments / Bids										
Total New Investment/Bids										
Targeted reviews										
Total Targeted Review										

Assistant Chief Executive Budget Proposals Summary
2021-22 to 2024-25

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		COVID-19 Pressures		20/21 Paused Bids		New Officer Proposals		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Assistant Chief Executive	0	6	0.00	(57)	0.00	62	1.00	0	0.00	(47)	(1.00)	28	0.46	0	0.00	0	0.00	20	0.00	0	0.00	0	0.00	12
Total	0	6	0.00	(57)	0.00	62	1.00	0	0.00	(47)	(1.00)	28	0.46	0	0.00	0	0.00	20	0.00	0	0.00	0	0.00	12

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		COVID-19 Pressures		20/21 Paused Bids		New Officer Proposals		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Assistant Chief Executive	0	0	0.00	0	0.00	(5)	0.00	0	0.00	0	0.00	18	0.34	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	13
Total	0	0	0.00	0	0.00	(5)	0.00	0	0.00	0	0.00	18	0.34	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	13

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		COVID-19 Pressures		20/21 Paused Bids		New Officer Proposals		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Assistant Chief Executive	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		COVID-19 Pressures		20/21 Paused Bids		New Officer Proposals		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Assistant Chief Executive	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(38)	(0.67)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(38)
Total	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(38)	(0.67)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(38)

Total Summary

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		COVID-19 Pressures		20/21 Paused Bids		New Officer Proposals		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Assistant Chief Executive	0	6	0	(57)	0	57	1	0	0	(47)	(1)	8	0	0	0	0	0	20	0	0	0	0	0	(13)
Total	0	6	0.00	(57)	0.00	57	1.00	0	0.00	(47)	(1.00)	8	0.13	0	0.00	0	0.00	20	0.00	0	0.00	0	0.00	(13)

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Assistant Chief Executive

Proposal

		2021-22	2022-23	2023-24	2024-25										
	H/M/L	£000s	£000s	£000s	£000s	2021-22	2022-23	2023-24	2024-25	Total					
Contractual Inflation															
1															
Total Contractual Inflation															
Pressures															
2	Policy & Partnerships	Membership of Arc Councils Group - already committed, but not currently funded													
Total Pressures		6													
Efficiencies															
3	Communications	Transfer costs of one Comms officer to be shared by OCHL and HRA given scale of dedicated comms work undertaken on their behalf				M	(47)								
4	Policy & Partnerships	Reduction in discretionary grant pot, currently £15k				L	(5)								
5	Policy & Partnerships	Reduction in Oxford Strategic Partnership budget				L	(5)								
Total Efficiencies							(57)								
Invest to Save															
6	Communications	Digital Comms Officer					62	(5)			1.00				1.00
Total Invest to Save		62	(5)				1.00							1.00	
Fees and Charges															
7															
Total Fees and Charges															
Service Reduction															
8	Communications	Reduction in staffing levels					(47)				(1.00)				(1.00)
Total Service Reduction		(47)					(1.00)				(1.00)			(1.00)	

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Assistant Chief Executive

69

Proposal		2021-22	2022-23	2023-24	2024-25	2021-22	2022-23	2023-24	2024-25	Total
		H/M/L	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s
New Investments / Bids										
9	Partnerships					(47)				(1.00)
10	Communications					34	18		(38)	0.66
11	Communications					31				0.60
12	Policy & Partnerships					10				0.20
Total New Investment/Bids						28	18		(38)	0.46
Targeted reviews										
13										
Total Targeted Review										
COVID-19 Pressures										
14										
Total COVID-19 Pressures										
2020/21 paused bids										
15	Communications					20				
Total 20/21 paused bids						20				
New Officer Proposals										
16										
Total New Officer Proposals										
Total Assistant Chief Executive Bids & Savings						12	13		(38)	0.5
										0.3
										(0.7)
										0.1

Amended Bids & Savings
New Bids & Savings

Housing Budget Proposals Summary
2021-22 to 2024-25

2021/22

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		COVID-19 Pressures		20/21 Paused Bids		New Officer Proposals		Political Choices		Total Variation		
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's		
Regulatory & Community Safety	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	81	0.00	0	0.00	0	0.00	0	0.00	0	0.00	73
Housing Services	0	348	0.00	16	0.00	0	0.00	110	0.00	0	0.00	0	0.00	0	0.00	570	0.00	0	0.00	(61)	0.00	0	0.00	0	0.00	983
Total	0	348	0.00	16	0.00	0	0.00	110	0.00	0	0.00	(8)	0.00	0	0.00	651	0.00	0	0.00	(61)	0.00	0	0.00	0	0.00	1,056

2022/23

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		COVID-19 Pressures		20/21 Paused Bids		New Officer Proposals		Political Choices		Total Variation		
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's		
Regulatory & Community Safety	0	0	0.00	(369)	0.00	0	0.00	(56)	0.00	0	0.00	0	0.00	0	0.00	(81)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(506)
Housing Services	0	(8)	(1.00)	(50)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(570)	0.00	0	0.00	(281)	0.00	0	0.00	0	0.00	(909)
Total	0	(8)	(1.00)	(419)	0.00	0	0.00	(56)	0.00	0	0.00	0	0.00	0	0.00	(651)	0.00	0	0.00	(281)	0.00	0	0.00	0	0.00	(1,415)

2023/24

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		COVID-19 Pressures		20/21 Paused Bids		New Officer Proposals		Political Choices		Total Variation		
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's		
Regulatory & Community Safety	0	0	0.00	0	0.00	0	0.00	(56)	0.00	0	0.00	0	0.00	0	(2.00)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(56)
Housing Services	0	(246)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(147)	(2.50)	0	0.00	0	0.00	(393)
Total	0	(246)	0.00	0	0.00	0	0.00	(56)	0.00	0	0.00	0	0.00	0	(2.00)	0	0.00	0	0.00	(147)	(2.50)	0	0.00	0	0.00	(449)

2024/25

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		COVID-19 Pressures		20/21 Paused Bids		New Officer Proposals		Political Choices		Total Variation		
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's		
Regulatory & Community Safety	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Housing Services	0	3	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	3
Total	0	3	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	3

Total Summary

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		COVID-19 Pressures		20/21 Paused Bids		New Officer Proposals		Political Choices		Total Variation		
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's		
Regulatory & Community Safety	0	0	0.00	(369)	0.00	0	0.00	(112)	0.00	0	0.00	(8)	0.00	0	(2.00)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(489)
Housing Services	0	97	(1.00)	(34)	0.00	0	0.00	110	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(489)	(2.50)	0	0.00	0	0.00	(316)
Total	0	97	(1.00)	(403)	0.00	0	0.00	(2)	0.00	0	0.00	(8)	0.00	0	(2.00)	0	0.00	0	0.00	(489)	(2.50)	0	0.00	0	0.00	(805)

Regulatory & Community Safety

	Proposal	H/M/L	2021-22 £000s	2022-23 £000s	2023-24 £000s	2024-25 £000s	2021-22	2022-23	2023-24	2024-25	Total
	Contractual Inflation										
1											
	Total Contractual Inflation										
	Pressures										
2											
	Total Pressures										
	Efficiencies										
3	Regulatory Services	Selective Licensing pushed back and subject to Government approval		(369)							
	Total Efficiencies			(369)							
	Invest to Save										
4											
	Total Invest to Save										

71

Regulatory & Community Safety

Proposal		H/M/L	2021-22 £000s	2022-23 £000s	2023-24 £000s	2024-25 £000s	2021-22	2022-23	2023-24	2024-25	Total
Fees and Charges											
5	All	Fee increases have been slipped back a year due to Covid 19 but will continue to increase by 3% for next 2 years.	M		(56)	(56)					
Total Fees and Charges					(56)	(56)					
Service Reduction											
6											
Total Service Reduction											
New Investment / Bids											
7	Regulatory Services	Funding for new Building Control apprentice		10							
8	Regulatory Services	Service redesign linked to implementation of mobile working and new ways of working		(18)							
Total New Investment/Bids					(8)						
Targeted reviews											
9	Community Safety	Additional year of support from HRA for Community Safety and Anti-Social Behaviour due to increased demand			80						
10	Community Safety	Service redesign, linked to community safety and our work in estates			(80)			(2.00)		(2.00)	
Total Targeted Review								(2.00)		(2.00)	

72

Regulatory & Community Safety

73

Proposal		H/M/L	2021-22 £000s	2022-23 £000s	2023-24 £000s	2024-25 £000s	2021-22	2022-23	2023-24	2024-25	Total
COVID-19 Pressures											
11	Regulatory Services	Single year reduction in financial penalties income as a result of reduced enforcement activity due to Covid 19 restricting access (60% reduction of £85k).	51	(51)							
12	Regulatory Services	Reduced income due to impact on Covid 19 on requests for street trading licences	30	(30)							
Total COVID-19 Pressures			81	(81)							
2020/21 paused bids											
13											
Total 20/21 paused bids											
New Officer Proposals											
14											
Total New Officer Proposals											
Total Regulatory & Community Safety Bids & Savings			73	(506)	(56)					(2.00)	(2.00)
Amended Bids & Savings											
New Bids & Savings											

Housing Services

74

Proposal		H/M/L	2021-22 £000s	2022-23 £000s	2023-24 £000s	2024-25 £000s	2021-22	2022-23	2023-24	2024-25	Total
Contractual Inflation											
1											
Total Contractual Inflation											
Pressures											
2	Housing Needs	Reversal of full cost of Rough Sleeping team expansion		(38)				(1.00)			(1.00)
3	Housing Needs	Young People Pathway Contribution (£125k p/a from 20/21 +£3k uplift per annum for inflation)	65	3	3	3					
4	Housing Needs	Additional expenditure relating to Floyds Row, £410k already in base budget	1,090								
5	Housing Needs	Funding to be received in relation to Floyds Row (St Mungo's, HB income)	(377)	157							
6	Housing Needs	Funding to be received in relation to Floyds Row - MHCLG Rough Sleeping Initiative 4 (RSI4) - funding for 21/22 not confirmed	(400)								
7	Housing Needs	Assumed external funding in relation to Floyds Row	(313)	(157)							
8	Housing Needs	Homelessness Reserves required to fund expected policy and other pressures	233	28	(249)						
9	Property Services	Lift Maintenance/ Servicing - health and safety and insufficient funds to service and undertake minor repairs to lifts within our buildings to ensure they are full compliant	50								
Total Pressures			348	(8)	(246)	3		(1.00)			(1.00)
Efficiencies											
10	Housing Needs	Deliver housing advice internally		(50)							
11	Community Housing & Strategy	Review of Community Housing & Strategy Team	(50)				(1.00)				(1.00)
12	Welfare Reform	Reversal of continued savings from internal restructure of Welfare Reform team, following Secondment of Manager	66				1.00				1.00
Total Efficiencies			16	(50)							
Invest to Save											
13											
Total Invest to Save											

Housing Services

75

Proposal		H/M/L	2021-22 £000s	2022-23 £000s	2023-24 £000s	2024-25 £000s	2021-22	2022-23	2023-24	2024-25	Total
Fees and Charges											
14	Property Services Reduced demand for renting Garages	H	110								
Total Fees and Charges			110								
Service Reductions											
15											
Total Service Reductions											
New Investments / Bids											
16											
Total New Investment/Bids											
Targeted reviews											
17											
Total Targeted Review											
COVID-19 Pressures											
18	Cost of Canterbury House and YHA to 19th July 2021 assuming no further MHCLG Next Steps Accommodation Programme (NSAP) funding provided in 21/22	H	570	(570)							
Total COVID-19 Pressures			570	(570)							

Housing Services

Proposal		H/M/L	2021-22 £000s	2022-23 £000s	2023-24 £000s	2024-25 £000s	2021-22	2022-23	2023-24	2024-25	Total
2020/21 paused bids											
19											
Total 20/21 paused bids											
New Officer Proposals											
20	Housing Needs	Housing needs system and structure change		(200)	(100)				(2.50)		(2.50)
21	Housing Needs	County wide rough sleeping recommissioning strategy efficiencies	(61)	(81)	(47)						
Total New Officer Proposals			(61)	(281)	(147)				(2.50)		(2.50)
Total Housing Services Bids & Savings			983	(909)	(393)	3		(1.00)	(2.50)		(3.50)
Amended Bids & Savings											
New Bids & Savings											

ODS Development Budget Proposals Summary
2021-22 to 2024-25

2021/22																								
Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		COVID-19 Pressures		20/21 Paused Bids		New Officer Proposals		Political Choices	Total Variation	
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	£000's	
Environmental Sustainability	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	145	0.00	0	0.00	0	0.00	145
Oxford Direct Services	0	149	0.00	(19)	0.00	0	0.00	339	0.00	0	0.00	0	0.00	(75)	(1.50)	0	0.00	1,480	0.00	0	0.00	(383)	0.00	1,522
Total	0	149	0.00	(19)	0.00	0	0.00	339	0.00	0	0.00	(75)	(1.50)	0	0.00	1,480	0.00	145	0.00	(383)	0.00	30	0.00	1,667
2022/23																								
Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		COVID-19 Pressures		20/21 Paused Bids		New Officer Proposals		Political Choices	Total Variation	
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	£000's	
Environmental Sustainability	0	0	0.00	0	0.00	(34)	(0.75)	0	0.00	0	0.00	0	0.00	(15)	0.00	0	0.00	61	0.00	0	0.00	0	0.00	12
Oxford Direct Services	0	62	0.00	0	0.00	0	0.00	(77)	0.00	0	0.00	3	0.00	0	0.00	(1,395)	0.00	0	0.00	(33)	0.00	15	0.00	(1,425)
Total	0	62	0.00	0	0.00	(34)	(0.75)	(77)	0.00	0	0.00	3	0.00	(15)	0.00	(1,395)	0.00	61	0.00	(33)	0.00	15	0.00	(1,413)
2023/24																								
Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		COVID-19 Pressures		20/21 Paused Bids		New Officer Proposals		Political Choices	Total Variation	
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	£000's	
Environmental Sustainability	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(20)	0.00	0	0.00	(23)	0.00	0	0.00	0	0.00	(43)
Direct Services	0	93	0.00	0	0.00	(48)	0.00	(469)	0.00	0	0.00	5	0.00	0	0.00	(305)	0.00	0	0.00	0	0.00	0	0.00	(724)
Total	0	93	0.00	0	0.00	(48)	0.00	(469)	0.00	0	0.00	5	0.00	(20)	0.00	(305)	0.00	(23)	0.00	0	0.00	0	0.00	(767)
2024/25																								
Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		COVID-19 Pressures		20/21 Paused Bids		New Officer Proposals		Political Choices	Total Variation	
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	£000's	
Environmental Sustainability	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Direct Services	0	50	0.00	0	0.00	0	0.00	(480)	0.00	0	0.00	0	0.00	0	0.00	(795)	0.00	0	0.00	0	0.00	0	0.00	(1,225)
Total	0	50	0.00	0	0.00	0	0.00	(480)	0.00	0	0.00	0	0.00	0	0.00	(795)	0.00	0	0.00	0	0.00	0	0.00	(1,225)
Total Summary																								
Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		COVID-19 Pressures		20/21 Paused Bids		New Officer Proposals		Political Choices	Total Variation	
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	£000's	
Environmental Sustainability	0	0	0	0	0	(34)	(1)	0	0	0	0	0	0	(35)	0	0	0	183	0	0	0	0	0	114
Oxford Direct Services	0	354	0	(19)	0	(48)	0	(686)	0	0	0	(68)	(2)	0	0	(1,015)	0	0	0	(416)	0	45	0	(1,852)
Total	0	354	0.00	(19)	0.00	(82)	(0.75)	(686)	0.00	0	0.00	(68)	(1.50)	(35)	0.00	(1,015)	0.00	183	0.00	(416)	0.00	45	0.00	(1,738)

Environmental Sustainability

Proposal		2021-22	2022-23	2023-24	2024-25	2021-22	2022-23	2023-24	2024-25	Total
		H/M/L	£000s	£000s	£000s					
Contractual Inflation										
1										
Total Contractual Inflation										
Pressures										
2										
Total Pressures										
Efficiencies										
3										
Total Efficiencies										
Invest to Save										
4	Environmental Sustainability		Covid 19 slip back - Delivery of consultancy service around EV to explore income generation. See Targeted Review Section.				(34)			(0.75)
Total Invest to Save							(34)			(0.75)
Fees and Charges										
5										
Total Fees and Charges										

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Environmental Sustainability

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Proposal		2021-22	2022-23	2023-24	2024-25	2021-22	2022-23	2023-24	2024-25	Total
		H/M/L	£000s	£000s	£000s					
Service Reduction										
6										
Total Service Reduction										
New Investments / Bids										
7										
Total New Investment/Bids										
Targeted reviews										
8	Environmental Sustainability	M	0	(15)	(20)					
Slip back - Advice and procurement consultancy service (linked to line 4)										
Total Targeted Review				(15)	(20)					
COVID-19 Pressures										
9										
Total COVID-19 Pressures										

Oxford Direct Services Client

Proposal

H/M/L	2021-22 £000s	2022-23 £000s	2023-24 £000s	2024-25 £000s	2021-22	2022-23	2023-24	2024-25	Total
Contractual Inflation									
1									
Total Contractual Inflation					0 0				
Pressures									
2	Off Street Parking	Increased Rent pressure due to a 50% profit share agreement with the landlords of the Peartree P&R			4				
3	Off Street Parking	Payment to OxWed 40% of Oxpens income			145	62	93	50	
Total Pressures					149 62 93 50				
Efficiencies									
4	Waste & Recycling Domestic	Deleting of blue bin recycling league costs			(19)				
Total Efficiencies					(19)				
Invest to Save									
5	Off Street Parking	Increase income from Seacourt Park & Ride Extension - projected opening date Nov 2020 but expectation of utilising additional spaces slipping until 23/24 due to Covid 19					(48)		
Total Invest to Save					(48)				

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Oxford Direct Services Client

Proposal		2021-22	2022-23	2023-24	2024-25						
		H/M/L	£000s	£000s	£000s	£000s	2021-22	2022-23	2023-24	2024-25	Total
Fees and Charges											
6	Direct Services										
	Additional net contribution to Council from LATCO										
7	Parks - DS										
	Reduction in income from burials in new plots										
Total Fees and Charges			339	(77)	(469)	(480)					
Service Reductions											
8											
Total Service Reductions											
New Investments / Bids											
9	Streetscene										
	Reversal of attendants to main city centre toilet facilities										
10	Streetscene										
	Revenue costs associated with capital bid for solar compacting bins										
Total New Investment/Bids			(75)	3	5		(1.50)				(1.50)
Targeted reviews											
11											
Total Targeted Review											
COVID-19 Pressures											
12	Off Street Parking										
	Loss of car parking income across all car parks - assumes 1% price increase in 24/25 and also Oxpens available for all years										
Total COVID-19 Pressures			1,480	(1,395)	(305)	(795)					

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Oxford Direct Services Client

Proposal

H/M/L	2021-22 £000s	2022-23 £000s	2023-24 £000s	2024-25 £000s	2021-22	2022-23	2023-24	2024-25	Total
2020/21 paused bids									
13									
Total 20/21 paused bids									
New Officer Proposals									
14	(80)								
15	(86)	(33)							
16	(217)								
Total New Officer Proposals									
Political Choices									
17	30	15							
Total Political Choices									
Total Oxford Direct Services Bids & Savings									
	1,522	(1,425)	(724)	(1,225)	(1.50)				(1.50)

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Amended Bids & Savings
New Bids & Savings

Corporate Services Budget Proposals Summary
2021-22 to 2024-25

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		COVID-19 Pressures		20/21 Paused Bids		New Officer Proposals		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Financial Services	0	42	0.00	(80)	(1.50)	0	0.00	(7)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	50	1.00	(10)	0.00	0	0.00	(5)
Law & Governance	0	0	0.00	(3)	0.00	0	0.00	0	0.00	(6)	0.00	0	0.00	0	0.00	0	0.00	132	2.00	0	0.00	0	0.00	123
Total	0	42	0.00	(83)	(1.50)	0	0.00	(7)	0.00	(6)	0.00	0	0.00	0	0.00	0	0.00	182	3.00	(10)	0.00	0	0.00	118

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		COVID-19 Pressures		20/21 Paused Bids		New Officer Proposals		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Financial Services	0	38	0.00	(5)	0.00	(10)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(90)	(2.00)	0	0.00	(67)
Law & Governance	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total	0	38	0.00	(5)	0.00	(10)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(90)	(2.00)	0	0.00	(67)

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		COVID-19 Pressures		20/21 Paused Bids		New Officer Proposals		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Financial Services	0	34	0.00	(115)	(3.00)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(50)	(1.00)	(430)	0.00	0	0.00	(561)
Law & Governance	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total	0	34	0.00	(115)	(3.00)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(50)	(1.00)	(430)	0.00	0	0.00	(561)

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		COVID-19 Pressures		20/21 Paused Bids		New Officer Proposals		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Financial Services	0	30	0.00	(55)	(1.50)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(25)
Law & Governance	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total	0	30	0.00	(55)	(1.50)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(25)

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Total Summary																								
Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		COVID-19 Pressures		20/21 Paused Bids		New Officer Proposals		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Financial Services	0	144	0	(255)	(6)	(10)	0	(7)	0	0	0	0	0	0	0	0	0	0	(530)	(2.00)	0	0	(658)	
Law & Governance	0	0	0	(3)	0	0	0	0	0	(6)	0	0	0	0	0	0	0	132	2.00	0	0.00	0	0	123
Total	0	144	0.00	(258)	(6.00)	(10)	0.00	(7)	0.00	(6)	0.00	0	0.00	0	0.00	0	0.00	132	2.00	(530)	(2.00)	0	0.00	(535)

Financial Services

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Proposal		H/M/L	2021-22 £000s	2022-23 £000s	2023-24 £000s	2024-25 £000s	2021-22	2022-23	2023-24	2024-25	Total
Contractual Inflation											
1											
Total Contractual Inflation											
Pressures											
2	Revenues & Benefits	Housing Benefit Admin Grant reduction of 10% each year, current amount £420k	42	38	34	30					
Total Pressures			42	38	34	30					
Efficiencies											
3	Revenues & Benefits	Impact of Universal Credit Rollout savings pushed back a further two years. Awaiting date of managed migration but likely to do tax credits before housing costs - due to be completed by 2023/2025			(75)	(55)			(2.00)	(1.50)	(3.50)
4	Revenues & Benefits	2% savings from reduction in postage and printing costs (central budget) as a result of moving customers from paper notifications to the online portal	(10)	(5)							
5	Accountancy	Structural savings within Finance Team			(40)				(1.00)		(1.00)
6	Revenues	Council Tax Reduction admin savings following review of scheme (£70k) in conjunction with saving of £50k in Contact Centre	(70)				(1.50)				(1.50)
Total Efficiencies			(80)	(5)	(115)	(55)	(1.50)	(3.00)	(1.50)	(6.00)	
Invest to Save											
7	Investigation	External trading income - current income budget is £321k - slipped a year. Balance of income in council tax and business rates. Linked to line 12 - £40k expected from increased CT & NNDR collection		(10)							
Total Invest to Save				(10)							

Financial Services

Proposal		H/M/L	2021-22 £000s	2022-23 £000s	2023-24 £000s	2024-25 £000s	2021-22	2022-23	2023-24	2024-25	Total	
Fees and Charges												
8	Investigations	Additional net income contribution from the expansion of the Investigations service - current income budget is £321k	H	(7)								
Total Fees and Charges				(7)								
Service Reduction												
9												
Total Service Reduction												
New Investments / Bids												
10												
Total New Investment/Bids												
COVID-19 Pressures												
11												
Total COVID-19 Pressures												
2020/21 paused bids												
12	Investigations	Data Manager (Investigation Services)		50	(50)		1.00	(1.00)				
Total 20/21 paused bids				50	(50)		1.00	(1)				
New Officer Proposals												
13	Revenues & Benefits	New Revs & Bens system - savings generated by not having to operate through two systems - savings split £80k Revs&Bens and £20k CC	M		(80)			(2.00)			(2.00)	
14		Channel shift to cashless payments	H	(10)	(10)	(10)						
15		Pension fund - £5m additional top up into fund from April 2023	M			(420)						
Total New Officer Proposals				(10)	(90)	(430)		(2.00)			(2.00)	
Total Financial Services Bids & Savings				(5)	(67)	(561)	(25)	(0.50)	(2.00)	(4.00)	(1.50)	(8.00)
Amended Bids & Savings												
New Bids & Savings												

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Law & Governance

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Proposal		H/M/L	2021-22	2022-23	2023-24	2024-25	2021-22	2022-23	2023-24	2024-25	Total
			£000s	£000s	£000s	£000s					
Contractual Inflation											
1											
Total Contractual Inflation											
Pressures											
2											
Total Pressures											
Efficiencies											
3	Legal Services	Reduced Court Fees from current budget of £20k to be in line with court fee spending over the last 3 years. It should be noted that this leaves no contingency should the level of court activity increase with civil cases, in particular, having the potential to incur significant fees	L	(3)							
Total Efficiencies				(3)							
Invest to Save											
4											
Total Invest to Save											

Law & Governance

	Proposal	H/M/L	2021-22 £000s	2022-23 £000s	2023-24 £000s	2024-25 £000s	2021-22	2022-23	2023-24	2024-25	Total
	Fees & Charges										
5											
	Total Fees & Charges										
	Service Reduction										
6	Committee & Member Services Refreshments for Council meetings no longer provided	L	(6)								
	Total Service Reduction		(6)								
	New Investments / Bids										
7											
	Total New Investment/Bids										
	COVID-19 Pressures										
8											
	Total COVID-19 Pressures										
	2020/21 paused bids										
9	Legal Services Additional Planning Lawyer & Commercial Property Lawyer		132				2.00				2.00
	Total 20/21 paused bids		132				2.00				2.00
	New Officer Proposals										
10											
	Total New Officer Proposals										
	Total Law & Governance Bids & Savings		123				2.00				2.00
	Amended Bids & Savings										
	New Bids & Savings										

	2021/22	2022/23	2023/24	2024/25
	£'000	£'000	£'000	£'000
Dwelling Rent	(43,595)	(45,710)	(47,971)	(52,338)
Service Charges	(1,987)	(2,018)	(2,053)	(2,101)
Garage Income	(221)	(226)	(228)	(228)
Miscellaneous Income	(846)	(846)	(820)	(820)
Net Income	(46,649)	(48,800)	(51,072)	(55,487)
Management & Services (Stock Related)	10,538	10,594	10,774	10,880
Other Revenue Spend (Stock Related)	1,779	1,824	1,827	1,827
Misc Expenditure (Not Stock Related)	954	988	889	910
Bad Debt Provision	770	791	812	853
Responsive & Cyclical Repairs	14,175	14,067	14,032	14,375
Interest Paid	9,026	10,701	12,764	14,286
Depreciation	9,079	9,370	9,662	9,662
Total expenditure	46,321	48,333	50,761	52,793
Net Operating Expenditure/(Income)	(328)	(467)	(311)	(2,694)
Investment Income	(62)	(55)	(57)	(66)
Revenue Contribution to Capital	0	0	0	0
Total Appropriations	(62)	(55)	(57)	(66)
Total HRA (Surplus)/Deficit for the year	(389)	(522)	(369)	(2,760)
Balance b/f	(5,576)	(5,965)	(6,487)	(6,855)
Balance c/f	(5,965)	(6,487)	(6,855)	(9,615)

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HRA

Average weekly rent by Ward

Estate	2021.22	2021.22
	Formula Rent	Actual Rent
Jericho And Osney Ward	122.89	111.21
Churchill Ward	109.83	106.04
Hinksey Park Ward	122.08	107.39
Iffley Fields	108.63	105.52
Barton And Sandhills Ward	113.69	109.43
Summertown Ward	112.83	106.20
Headington Hill And Northway Ward	110.26	106.35
Littlemore Ward	107.52	105.96
Blackbird Leys Ward	109.01	105.44
St Clements	116.41	111.33
Cowley	100.11	97.87
Rosehill And Iffley Ward	114.89	110.27
Quarry And Risinghurst Ward	111.37	108.03
Cowley Marsh Ward	107.90	105.41
Kidlington Ward	110.73	109.22
Northfield Brook	108.22	104.49
Carfax Ward	130.92	115.80
Wolvercote Ward	106.02	101.53
St Mary'S Ward	115.36	110.04
Lye Valley Ward	109.21	105.55
Headington Ward	111.01	107.82
Abingdon Abbey & Barton Ward	131.51	121.10
Marston Ward	121.21	112.05
North Ward	124.44	116.31
Holywell Ward	106.55	104.10
Abingdon Ward	126.65	126.64
DIDCOT	99.60	99.47
TOTAL	111.90	107.03

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CAPITAL BUDGET 2021/22-2024/25

APPENDIX 6

	2021-22	2022-23	2023-24	2024-25
	£	£	£	£
General Fund Capital Programme				
New Bids / Anticipated Bids				
Osney Bridge (Growth Deal)	1,100,000	3,500,000	1,340,000	
Commercial Property Investment 1-3 George Street	16,050,000	26,750,000	10,700,000	
Cave Street (Standingford House)	1,169,200	20,000		
Controlled Parking Zones - New CIL Funded Bid	1,407,500	2,755,000	1,277,500	
Coach Parking - New CIL Funded Bid	250,000	250,000		
	20,000			
New Bids	19,996,700	33,275,000	13,317,500	-
C3039 - ICT Infrastructure				
C3044 - Software Licences	245,000	245,000	245,000	245,000
C3060 - ICT End Point Devices	60,000	150,000	150,000	150,000
C3066 - Telephony Device refresh	-	60,000	60,000	60,000
Paris Payment System, Replacement / PCI DSS	17,924			
Windows 2008 Server Replacement	121,128			
Revenues System Replacement	245,000			
Business Improvement	689,052	455,000	455,000	455,000
A4820 - Upgrade Tennis Courts	35,000			
A4847 - Rose Hill Community Centre - Parking Management	10,000			
A4848 - Barton Fit Trail	7,085			
B0075 - Stage 2 Museum of Oxford Development	64,312			
B0083 - East Oxford Project	3,446,455			
B0084 - Jericho Community Centre	200,000			
B0096 - Bullingdon Community Centre	50,000			
Community Services	3,812,852	-	-	-
Cycling Infratstructure Matched Funding	60,000	60,000	60,000	60,000
B0100 - Gloucester Green Car Park (H&S)	74,979			
B0101 - Major capital works at Oxford Covered Market	1,012,790			
B0102 - Replace or refurbish Lifts	47,794			
B0106 - Covered market roofing	240,000	325,000	325,000	325,000
Town Hall Dry Risers	37,282			
Osney Mead Infrastructure	900,000	4,590,000	540,000	
Feasibility Projects				
R & D Feasibility Fund	550,000	400,000	400,000	400,000
Regeneration & Economy	2,922,845	5,375,000	1,325,000	785,000
A4845 - CCTV Suite Upgrade	40,010			
E3511 - Renovation Grants	38,659	15,000	15,000	15,000
E3521 - Disabled Facilities Grants	1,282,378	1,200,000	1,200,000	1,200,000
Bodycams for Community Safety team	60,450			
Regulatory & Community Safety	1,421,497	1,215,000	1,215,000	1,215,000
E3557 - Oxford and Abingdon Flood Alleviation Scheme		250,000		
E3558 - Go Ultra Low Oxford on street	4,545			
Ox Pops (Electric Vehicle Charging)	35,806			
Environmental Sustainability	40,351	250,000	-	-
F7007 - Woodfarm / Headington Community Centre - Improvement	8,000			
F7011 - Headington Environmental Improvements	29,629			
F7024 - St Clements Environmental Improvements	20,000			
Planning Services	57,629	-	-	-
Loan to Housing Company re Barton Park	5,736,037	7,600,000	8,250,000	8,300,000
M5026 - Housing Company Loan	32,200,000	30,200,000	45,500,000	15,000,000

	2021-22	2022-23	2023-24	2024-25
	£	£	£	£
Barton Park - Purchase by Council	5,736,037	7,600,000	8,250,000	8,300,000
Blackbird Leys Regeneration (GF Element)	226,395	14,011,669	1,235,172	1,835,841
Housing Services	43,898,469	59,411,669	63,235,172	33,435,841
M5028 - Property Rationalisation				
R0005 - MT Vehicles/Plant Replacement Prog.	2,929,845	2,950,212	2,665,952	2,134,220
Electric Vehicles	424,000	575,350		
T2273 - Car Parks Resurfacing	468,231	300,000	300,000	300,000
Depot Rationalisation	700,000	6,000,000	5,179,718	
Transformation Funding	400,000			
Additional Technology Requirements	1,464,000			
Oxford Direct Services	6,386,076	9,825,562	8,145,670	2,434,220
Financial Services				
Total General Fund Schemes	79,225,471	109,807,231	87,693,342	38,325,061
<u>Housing Revenue Account Capital Programme</u>				
<u>New Bids</u>				
<u>Special Projects</u>				
Tower Blocks	200,200	-	-	-
<u>Planned Major Repairs</u>				
Adaptations for disabled	704,000	756,000	810,000	810,000
<u>Improvements</u>				
Structural	846,600	666,000	232,000	232,000
Controlled entry	312,500	83,000	87,000	87,000
Damp-proof works (K&B)	119,000	122,000	137,000	137,000
Doors and Windows	579,200	500,000	500,000	500,000
Extensions & Major Adaptions	265,000	278,000	290,000	290,000
Communal Areas	198,000	213,000	229,000	229,000
Lift replacements	306,500	-	-	-
Stock condition survey	169,200	-	-	-
NEW Renewal Fire Alarm Panels	102,000	-	-	-
<u>Regulatory</u>				
Kitchens & Bathrooms	-	2,695,000	2,905,000	2,905,000
Kitchens	1,228,080	-	-	-
Bathrooms	907,266	-	-	-
Heating	-	2,265,000	2,306,000	2,306,000
Boilers Only	1,512,780	-	-	-
Heating Systems	272,100	-	-	-
Roofing	1,040,000	700,000	700,000	700,000
Electrics	625,000	625,000	653,000	653,000
Fire doors	530,000	580,000	580,000	580,000
<u>Estate Improvement</u>				
Great Estates: Estate Enhancements and Regeneration	1,300,000	1,109,000	1,163,000	1,163,000
Barton Regeneration	600,000	-	-	-
BBL Regeneration	152,000	152,000	3,259,000	296,000
<u>Future Programme</u>				
Properties purchased from OCHL	33,730,307	45,458,521	39,563,936	59,421,026
<u>Affordable Housing Development</u>				
Northfield Hostel	5,600,000	5,600,000		
Lanham Way	2,000,000	2,460,000	459,000	
Tucker/Thomson/Juniper	2,607,000			
Unallocated Development Site 1	3,127,000			
Additional units	2,825,000	-	-	-
East Oxford Development	3,533,000	7,067,000	-	-
Social rented housing acquisitions	914,000	-	-	-
NEW NSAP	2,392,000			

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Fees & Charges

2020/21

Regeneration & Economy Fees & Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Estate Management Fees and Charges				
Consents				
To Assignments and Subletting	800.00	800.00	0.00	0.00
Alteration of Lease terms or consent for alterations	800.00	800.00	0.00	0.00
If both an alteration and alienation	1,300.00	1,300.00	0.00	0.00
Administration fee for consent (in relation to restrictive covenants)	275.00	275.00	0.00	0.00
Administration fee for preparation of access licences and similar agreements (Minimum charge)	300.00	300.00	0.00	0.00
For work based on a time charge: Hourly Rate £100 / hour				

Housing Services Fees & Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Rent				
<u>Exempt from VAT</u>				
Weekly Charges				
Temporary Accommodation [Heat,Light,Cook] - 1 bed	16.50	17.85	1.35	8.18
Temporary Accommodation [Heat,Light,Cook] - 2 bed	17.50	19.20	1.70	9.71
Temporary Accommodation [Heat,Light,Cook] - 3 bed	18.00	19.50	1.50	8.33
Temporary Accommodation [Heat,Light,Cook] - 4 bed	22.00	26.00	4.00	18.18
Temporary Accommodation Rent - 1 bed	144.34	144.34	0.00	0.00
Temporary Accommodation Rent - 2 bed	176.54	176.54	0.00	0.00
Bicester 2 Beds	162.29	162.29	0.00	0.00
Temporary Accommodation Rent - 3 bed	206.66	206.66	0.00	0.00
Bicester 3 Beds	193.51	193.51	0.00	0.00
Temporary Accommodation Rent - 4 bed	275.19	275.19	0.00	0.00
Temporary Accommodation [Water & Sewerage] - 1 bed	5.30	5.30	0.00	0.00
Temporary Accommodation [Water & Sewerage] - 2 bed	6.00	6.00	0.00	0.00
Temporary Accommodation [Water & Sewerage] - 3 bed	8.50	8.50	0.00	0.00
Temporary Accommodation [Water & Sewerage] - 4 bed	11.00	11.00	0.00	0.00
Nightly Charge Rent - Any unit size with no kitchen	160.38	160.38	0.00	0.00
<u>Garages</u>				
<u>Exempt from VAT (before discounts)</u>				
Council tenant	16.27	16.27	0.00	0.00
Council tenant Premium	18.47	18.47	0.00	0.00
Blue badge council	16.27	16.27	0.00	0.00
Blue badge council Premium	18.47	18.47	0.00	0.00
Mobility council	16.27	16.27	0.00	0.00
Mobility council Premium	18.47	18.47	0.00	0.00
<u>VATable (before discounts)</u>				
Private tenant	16.27	16.27	0.00	0.00
Private tenant Premium	18.47	18.47	0.00	0.00
Blue badge private	16.27	16.27	0.00	0.00
Blue badge private Premium	18.47	18.47	0.00	0.00
Mobility private	16.27	16.27	0.00	0.00
Mobility private Premium	18.47	18.47	0.00	0.00
<u>Exempt from VAT (before discounts)</u>				
Parking spaces	15.74	15.74	0.00	0.00
Parking spaces (Blue Badge)	15.74	15.74	0.00	0.00
<u>VATable (before discounts)</u>				
Parking spaces Private	15.74	15.74	0.00	0.00

Regulatory & Community Safety Fees and Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Building Control				
Schedule 1				
Charges for the creation of or conversion to new dwellings - inclusive of VAT				
Number of Dwellings				
1	900.00	900.00	0.00	0.00
2	1,195.00	1,195.00	0.00	0.00
3	Please contact for quotation	Please contact for quotation		
Regularisation applications made in respect of unauthorised Schedule 1 work (i.e. where an application was not made at the time that the work was done) that has been undertaken since 1985, will be charged at an additional 50% of the standard fee, excluding VAT.				
Schedule 2				
Extension including controllable conservatories, not including basements (for more than one extension, use the total sum of internal floor area) - inclusive of VAT				
Extension up to 10m2	530.00	530.00	0.00	0.00
10m2 – 40m2	680.00	680.00	0.00	0.00
40m2 – 60m2	825.00	825.00	0.00	0.00
60m2 – 100m2	900.00	900.00	0.00	0.00
Over 100m2	Please contact for quotation	Please contact for quotation		
Basement or part basement	Please contact for quotation	Please contact for quotation		
Small domestic garages and carports and stores (Detached garages less than 30m2 may be exempt) - inclusive of VAT				
Up to 40m2	320.00	320.00	0.00	0.00
40m2 – 60m2	425.00	425.00	0.00	0.00
Over 100m2	Please contact for quotation	Please contact for quotation		
Erection or non-habitable extension of detached building not used solely as a garage/carport/store - inclusive of VAT				
30m2 – 60m2	825.00	825.00	0.00	0.00
60m2 – 100m2	900.00	900.00	0.00	0.00
Over 100m2	Please contact for quotation	Please contact for quotation		
Loft conversion - inclusive of VAT				
Up to 100m2	620.00	620.00	0.00	0.00
Over 100m2	Please contact for quotation	Please contact for quotation		
Conversion of garage to habitable space - inclusive of VAT				
Up to 10m2	530.00	530.00	0.00	0.00
Up to 40m2	680.00	680.00	0.00	0.00
40m2 – 60m2	825.00	825.00	0.00	0.00
Over 60m2	Please contact for quotation	Please contact for quotation		
Controllable work (Not Competent Person Schemes) - inclusive of VAT				
Rewire/partial rewire of a single dwelling	Please contact for quotation	Please contact for quotation		
Any other controllable electrical work	Please contact for quotation	Please contact for quotation		
Multiple work (eg extension & basement/loft conversion/works) - inclusive of VAT				
up to £100,000	1,085.00	1,085.00	0.00	0.00
Underpinning	Please contact for quotation	Please contact for quotation		
Energy efficiency improvements (Not Competent Person Scheme) - inclusive of VAT				
New and replacement windows and doors (Up to 7 windows and 2 doors to be installed at the same time).	210.00	210.00	0.00	0.00
Removal/renovation of a thermal element	260.00	260.00	0.00	0.00
Installation of a woodburner	395.00	395.00	0.00	0.00
Installation of solar panel/s	265.00	265.00	0.00	0.00
Regularisation applications made in respect of unauthorised Schedule 2 work (i.e. where an application was not made at the time that the work was done) that has been undertaken since 1985, will be charged at an additional 50% of the standard fee, excluding VAT.				
Schedule 3				
Works not listed in schedules 1 or 2 e.g. Structural alterations, refurbishments, internal alterations - inclusive of VAT				
Estimated cost of works				
£0 - £5000	320.00	320.00	0.00	0.00
£5001 - £10,000	395.00	395.00	0.00	0.00
£10,001 - £20,000	575.00	575.00	0.00	0.00
£20,001 - £50,000	755.00	755.00	0.00	0.00
£50,001 - £75,000	1080.00	1080.00	0.00	0.00
£75,001 - £100,000	1435.00	1435.00	0.00	0.00

Regulatory & Community Safety Fees and Charges 2021/22

	2020/21 Charge £	2021/22 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
>£100,000	Please contact for quotation	Please contact for quotation		
Regularisation applications made in respect of unauthorised Schedule 3 work (i.e. where an application was not made at the time that the work was done) that has been undertaken since 1985, will be charged at an additional 50% of the standard fee, excluding VAT.				
Schedule 4				
All general costs such as chargeable advice, requests for viewing documentation, dealing with previously deposited applications etc will be based on the hourly rate	65.00	65.00	0.00	0.00
Inspection and Provision of a Fire Risk Assessment Report	320.00	320.00	0.00	0.00
Miscellaneous Fees - VAT needs to be added				
Copy of Approval Notice	32.00	32.00	0.00	0.00
Copy of Completion Certificate	32.00	32.00	0.00	0.00
Hourly charge for responding to enquiries regarding house sales	65.00	65.00	0.00	0.00
Food Hygiene Training				
Exempt from VAT				
Programmed Certificated Courses (charges are per person)				
Level 2 Award in Food Safety in Catering	75.00	75.00	0.00	0.00
Level 3 Award in Supervising Food Safety in Catering	280.00	280.00	0.00	0.00
Exam resit charge- Level 2 award in Food Safety in Catering	POA	POA		
Exam resit charge- Level 3 award in Supervising Food Safety in Catering	POA	POA		
Group Certificated Courses (for businesses requesting own on-site training)				
Level 2 Awards in Food Safety or Health & Safety - charge per candidate (minimum 10 delegates)	POA	POA		
Level 3 Award in Supervising Food Safety (3 day course, plus ½ day revision) - charge per candidate (minimum 10 delegates)	POA	POA		
Other non certificated part day and day courses				
Other non specified training courses (minimum 10 delegates)	POA	POA		
Other Bespoke courses across Planning & Regulatory Services				
Charges for bespoke training courses will be calculated to take into account market rates	POA	POA		
Sustainable Food Advice				
Charging for business advice (e.g noise, pre planning application advice, odour etc) - per hour	65.00	65.00	0.00	0.00
Food Business set up and advice consultation- per hour	65.00	65.00	0.00	0.00
Food hygiene rating rescore visit	185.00	185.00	0.00	0.00
Primary Authority Hourly Fee	POA	POA		
Miscellaneous				
Accommodation assessments for UK entry clearance - charge per report	380.00	380.00	0.00	0.00
Request for confirmation of registration in support of work permit application	56.00	56.00	0.00	0.00
Food Condemnation Certificate (e.g. insurance claim for freezer breakdown, damaged food)- minimum 1 hour	95.00	95.00	0.00	0.00
Works in default across Planning and Regulatory Services	Value of time spent based on hourly rates + costs incurred	Value of time spent based on hourly rates + costs incurred		
Provision of factual statements etc across Planning and Regulatory Services	Value of time spent based on hourly rates + costs incurred	Value of time spent based on hourly rates + costs incurred		
Copy of Legal Notice	25.50	26.00	0.50	1.96
Copy of Premises/Person Entry in Licensing Register	24.00	24.50	0.50	2.08
Confirmation of Food Business Registration	28.50	29.00	0.50	1.75
Plans under copyright	9.30	9.50	0.20	2.15
Plans: A0, A1 & A2 size	5.20	5.30	0.10	1.92
Plans: A3 & A4 size	1.05	1.10	0.05	4.76
Photocopying per A4 sheet	0.52	0.55	0.03	5.77
Invoice request	25.50	26.00	0.50	1.96
Recovery Fee - Dishonoured Cheque	33.50	34.00	0.50	1.49

Regulatory & Community Safety Fees and Charges 2021/22

	2020/21 Charge £	2021/22 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Home Improvement Agency				
HIA fee rate for professional services as an agent for a client in receipt of a disabled facilities grant or other building work	15% of the value of works plus ancillary costs	15% of the value of works plus ancillary costs	0.00	0.00
Acting as an agent for a client who is privately funding building works:	Fee of 15% of the builders quotation plus ancillary costs	Fee of 15% of the builders quotation plus ancillary costs	0.00	0.00
HIA fee rate for administrative services in support of a private sector housing grant application or privately funding building works	£255 plus VAT per application	£260 plus VAT per application	5.00	1.96
HIA fee rate for the management of HRA funded adaptations schemes	15% flat fee per scheme	15% flat fee per scheme	0.00	0.00
Small Repairs Service	£20 per hour, including VAT, plus the cost of materials used	£20 per hour, including VAT, plus the cost of materials used	0.00	0.00
Any works carried out by the Handyperson that is not part of the Small Repairs Service	44.00	45.00	1.00	2.27
Supply and Fit Alert Keysafe (Within 1 working day)	64.00	65.00	1.00	1.56
Street Trading Consents - subject to approval by General Purposes Licensing Committee				
City Centre & Late Night Traders				
Application Fee	345.00	345.00	0.00	0.00
Annual consent (Pro Rata for period of Consent)	8,180.00	8,180.00	0.00	0.00
Weekly Consent (Weekly Rota)	183.00	183.00	0.00	0.00
All other traders				
Application Fee	345.00	345.00	0.00	0.00
Annual consent (Pro Rata for period of Consent)	2,780.00	2,780.00	0.00	0.00
Peripatetic traders (mobile traders- e.g. icecream vans, sandwich vans)				
Application fee	115.00	115.00	0.00	0.00
Annual consent (Pro Rata for period of Consent)	1,445.00	1,445.00	0.00	0.00
General Charges				
Replacement Consent	34.50	34.50	0.00	0.00
Identification badge (per badge)	34.50	34.50	0.00	0.00
Events				
Street Trading at event for commercial benefit (up to 5 days) - per stall	29.50	29.50	0.00	0.00
Street Trading at event for commercial benefit (6-14 days) - per stall	47.50	47.50	0.00	0.00
Street Trading at event for community / charity benefit	No Fee	No Fee		
Street Café Licences - subject to approval by General Purposes Licensing Committee				
Annual Fee	815.00	100.00	(715.00)	(87.73)
Miscellaneous Licensing - subject to approval by General Purposes Licensing Committee				
Acupuncture, ear piercing, electrolysis & tattooing (only payable on first registration - person)	126.00	126.00	0.00	0.00
Acupuncture, ear piercing, electrolysis & tattooing (only payable on first registration - premises)	253.00	253.00	0.00	0.00
Boarding for cats and/or dogs	306 + vet fee	306 + vet fee		
Hiring out horses	306 + vet fee	306 + vet fee		
Breeding dogs	306 + vet fee	306 + vet fee		
Selling animals as pets	306 + vet fee	306 + vet fee		
Keeping or training animals for exhibition	285 + vet fee	285 + vet fee		
Request for variation	132.00	132.00		
Request for re-inspection	132 + vet fee	132 + vet fee		
Dangerous Wild Animals	455 + vet fee	455 + vet fee		
Zoo	455 + vet fee	455 + vet fee		

Regulatory & Community Safety Fees and Charges 2021/22

	2020/21 Charge £	2021/22 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
HMO Licensing				
Applications				
A1 Higher Rate New Application - New application for a one-year licence where the HMO has been operating unlicensed for more than 12 weeks	Stage 1 £1133 Stage 2 £865 Total £1998	Stage 1 £930 Stage 2 £1,270 Total: £2,200	202.00	10.11
A2 New application for an HMO licence where the previous licence expired and a new application was not made within 6 weeks of the expiry date	Used to be charged B fee	Stage 1 £440 Stage 2 £310 Total £750	209 * compared to B	38.63
B Standard New Application - New application for a one-year* licence where: i) The HMO was acquired and/or began operating as an HMO within the previous 12 weeks; or ii) The licence expired before a valid renewal application was completed; or iii) Change of existing licence holder.	Stage 1 £314 Stage 2 £227 Total £541	Stage 1 £315 Stage 2 £310 Total £625	84.00	15.53
*May be eligible for longer licence in cases of i) or iii) if Licence Holder holds other HMO licences with us and all relevant criteria are met at time of application				
C Standard Renewal - Annual renewal where there are no management concerns or outstanding conditions and the licence holder is not a Oxford City Council Accredited Landlord	Stage 1 £196 Stage 2 £62 Total £258	Stage 1 £123 Stage 2 £220 Total £333	75.00	29.07
D Higher Rate Renewal - Annual renewal where there are management concerns, non-compliance issues or other reasons that re-inspection or audit is required	Stage 1 £268 Stage 2 £222 Total £490	Stage 1 £180 Stage 2 £370 Total £530	40.00	8.16
E Two-year Renewal -Licence renewal for 2 years where all two-year licence criteria are met	Stage 1 £196 Stage 2 £88 Total £284	Stage 1 £123 Stage 2 £280 Total £403	119.00	41.90
F Five year licence - Oxford City Council Accredited Landlords only - licence for five or more tenants(falls under the mandatory licence natioanl legal requirement) - must meet all eligibility criteria (NB - if additional licensing is renewed then this fee will apply to eligible accredited landlords regardless of number of occupants)	Stage 1 £196 Stage 2 £211 Total £407	Stage 1 £123 Stage 2 £319 Total £442	35.00	8.60
Inspection to advise on requirements before property is licensed.	167.00	195.00	28.00	16.77
Request for short register with licence holder name and address and manager name and address	N/A	81.00	New charge	
Request for full register	N/A	291.00	New charge	
Housing Act charges				
Charging for the service of Improvement Notices, Prohibition Orders or Hazard Awareness Notices under the Housing Act 2004.	Value of time spent based on hourly rates + costs incurred	Value of time spent based on hourly rates + costs incurred		
Charging for taking Emergency Remedial Action or serving an Emergency Prohibition Order under the Housing Act 2004.	Value of time spent based on hourly rates + costs incurred	Value of time spent based on hourly rates + costs incurred		
Charging for review of Suspended Improvement Notices or Suspended Prohibition Orders served under the Housing Act 2004.	Value of time spent based on hourly rates + costs incurred	Value of time spent based on hourly rates + costs incurred		
Other charges incurred in the determining of whether to serve a notice/make an order	Value of time spent based on hourly rates + costs incurred	Value of time spent based on hourly rates + costs incurred		
Rent repayment order service for tenants	Fee of 10% of the rent repaid to the tenant	Fee of 10% of the rent repaid to the tenant		
Integrated Pollution Prevention & Control Permits				
LAPPC Charges - Industrial processes covered by Environmental Permitting Regulations	The fee for each application and renewal will be calculated in accordance with DEFRA guidance	The fee for each application and renewal will be calculated in accordance with DEFRA guidance		
Mobile Homes Act 2013				
New application	365.00	365.00	0.00	0.00
Licence alterations application	335.00	335.00	0.00	0.00
Depositing of site rules fee	123.00	123.00	0.00	0.00
Transfer of licence application	365.00	365.00	0.00	0.00
Copy of licence	28.50	28.50	0.00	0.00
Exisiting operator annual licence				
Large (51+)				
Site inspections every 12 months (Cat A risk rating)	427.00	427.00	0.00	0.00
Site inspections every 18 months (Cat B risk rating)	285.00	285.00	0.00	0.00
Site inspections every 24 months (Cat C risk rating)	214.00	214.00	0.00	0.00
Site inspections every 36 months (Cat D risk rating)	142.00	142.00	0.00	0.00
Medium (11-50)				
Site inspections every 12 months (Cat A risk rating)	334.00	334.00	0.00	0.00
Site inspections every 18 months (Cat B risk rating)	223.00	223.00	0.00	0.00
Site inspections every 24 months (Cat C risk rating)	167.00	167.00	0.00	0.00
Site inspections every 36 months (Cat D risk rating)	112.00	112.00	0.00	0.00

Regulatory & Community Safety Fees and Charges 2021/22

	2020/21 Charge £	2021/22 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Small (10 or less)				
Site inspections every 12 months (Cat A risk rating)	243.00	243.00	0.00	0.00
Site inspections every 18 months (Cat B risk rating)	162.00	162.00	0.00	0.00
Site inspections every 24 months (Cat C risk rating)	122.00	122.00	0.00	0.00
Site inspections every 36 months (Cat D risk rating)	81.00	81.00	0.00	0.00
Transferring/Replacing Licences & Certificates				
Other replacement licence	30.50	30.50	0.00	0.00

Regulatory & Community Safety Fees and Charges 2021/22

	2020/21 Charge £	2021/22 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Taxi Licensing				
Vehicles				
Hackney Carriage	400.00	400.00	0.00	0.00
Hackney Carriage (Low Emission Vehicle)	300.00	300.00	0.00	0.00
Hackney Carriage (ULEV Early Adopter Discount)	0.00	0.00		
Hackney Transfer of Ownership	100.00	100.00	0.00	0.00
Hackney Change of Vehicle	100.00	100.00	0.00	0.00
Hackney Plate Deposit	50.00	50.00	0.00	0.00
Hackney Temporary Vehicle	75.00	75.00	0.00	0.00
Private Hire	262.00	262.00	0.00	0.00
Private Hire (Low Emission Vehicle)	162.00	162.00	0.00	0.00
Private Hire (ULEV Early Adopter Discount)	0.00	0.00		
Private Hire Transfer	100.00	100.00	0.00	0.00
Private Hire Change of Vehicle	100.00	100.00	0.00	0.00
Private Hire Temporary Vehicle	75.00	75.00	0.00	0.00
Drivers				
Hackney Combined (1 yr licence)	115.00	115.00	0.00	0.00
Hackney Combined (3 yr licence)	345.00	345.00	0.00	0.00
Hackney Combined for Oxfordshire Licensed drivers with 1 full year on current licence (3 yr licence only)	230.00	230.00	0.00	0.00
Hackney Combined for Oxfordshire Licensed drivers with 2 full years on current licence (3 yr licence only)	115.00	115.00	0.00	0.00
Private Hire (1 yr licence)	101.00	101.00	0.00	0.00
Private Hire (3 yr licence)	303.00	303.00	0.00	0.00
Private Hire for Oxfordshire Licensed drivers with 1 full year on their current licence (3 yr OCC licence only)	202.00	202.00	0.00	0.00
Private Hire for Oxfordshire Licensed drivers with 2 full years on their current licence(3 yr OCC licence only)	101.00	101.00	0.00	0.00
Additional Charges				
Mandatory Safeguarding and Disability Awareness Training - provided by Oxfordshire County Council	50.00	50.00	0.00	0.00
Local Knowledge & Safeguarding Test	75.00	75.00	0.00	0.00
Local Knowledge & Safeguarding Re-Test	75.00	75.00	0.00	0.00
DBS check - all driver only, at cost	50.00	50.00	0.00	0.00
DVLA check - for new applicants only, at cost	7.00	7.00	0.00	0.00
Licence badge/replacement badge	10.00	10.00	0.00	0.00
Internal PHV Licence Plate	15.00	15.00	0.00	0.00
Internal HC Licence Plate	15.00	15.00	0.00	0.00
Replacement external plate	25.00	25.00	0.00	0.00
Private Hire Vehicle Door Stickers (pair)	35.00	35.00	0.00	0.00
Exempt badge/replacement badge	25.00	25.00	0.00	0.00
Replacement approved fare chart	2.00	2.00	0.00	0.00
Replacement approved no smoking signs (includes VAT)	1.00	1.00	0.00	0.00
Duplicate paper licence (replacement)	5.00	5.00	0.00	0.00
Unpaid Cheque Charge	30.00	30.00	0.00	0.00
Amendments to Private Hire Operator Licence	100.00	100.00	0.00	0.00
Charge for Exemption Notice	50.00	50.00	0.00	0.00
Operator's Licence				
Vehicle 3 & under (1 YEAR LICENCE)	490.00	490.00	0.00	0.00
Vehicle 4 & over (1 YEAR LICENCE)	980.00	980.00	0.00	0.00
Vehicle 3 & under (5 YEAR LICENCE)	2,450.00	2,450.00	0.00	0.00
Vehicle 4 & over (5 YEAR LICENCE)	4,900.00	4,900.00	0.00	0.00
Motor Salvage Operators				
Scrap Metal Dealers (replaces Motor Salvage Operators)				
New Site Licence	1,220.00	1,220.00	0.00	0.00
Renewal Site Licence	1,220.00	1,220.00	0.00	0.00
Variation Site Licence	300.00	300.00	0.00	0.00
New Mobile Collector Licence	605.00	605.00	0.00	0.00
Renewal Mobile Collector Licence	605.00	605.00	0.00	0.00
Variation Mobile Collector Licence	300.00	300.00	0.00	0.00
Sex Establishments				
Sex establishment (Sex Shop or Sex Cinema)- New	2,508.00	2,508.00	0.00	0.00
Sex establishment (Sex Shop or Sex Cinema)- Renewal	2,508.00	2,508.00	0.00	0.00
Sex establishment (Sex Shop or Sex Cinema)- Variation/ transfer	1,175.00	1,175.00	0.00	0.00
Sexual entertainment venues new	5,880.00	5,880.00	0.00	0.00
Sexual entertainment venues renewal	5,880.00	5,880.00	0.00	0.00
Sexual entertainment variation/ transfer	1,175.00	1,175.00	0.00	0.00
* Reasonable charges to be determined by the Head of Financial Services and Head of Law and Governance				

Regulatory & Community Safety Fees and Charges 2021/22

	2020/21 Charge £	2021/22 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Licensing Act 2003				
Application fee				
Application and Variation Fees - Premises Licenses and Club Premises Certificates - Minimum	100.00	100.00	0.00	0.00
Application and Variation Fees - Premises Licenses and Club Premises Certificates - Maximum	635.00	635.00	0.00	0.00
Enhanced fee for some premises with rateable value above £87,001 - Minimum	900.00	900.00	0.00	0.00
Enhanced fee for some premises with rateable value above £87,001 - Maximum	1,905.00	1,905.00	0.00	0.00
Additional fee for capacity of more than 5,000 people - Minimum	1,000.00	1,000.00	0.00	0.00
Additional fee for capacity of more than 5,000 people - Maximum	64,000.00	64,000.00	0.00	0.00
Annual fee				
Premises Licenses and Club Premises Certificates - Minimum	70.00	70.00	0.00	0.00
Premises Licenses and Club Premises Certificates - Maximum	350.00	350.00	0.00	0.00
Enhanced fee for some premises with rateable value above £87,001 - Minimum	640.00	640.00	0.00	0.00
Enhanced fee for some premises with rateable value above £87,001 - Maximum	1,050.00	1,050.00	0.00	0.00
Additional fee for capacity of more than 5,000 people - Minimum	500.00	500.00	0.00	0.00
Additional fee for capacity of more than 5,000 people - Maximum	32,000.00	32,000.00	0.00	0.00
Other Application Fees				
Personal License	37.00	37.00	0.00	0.00
Transfer of Premises Licence	23.00	23.00	0.00	0.00
Change of address	10.50	10.50	0.00	0.00
Copy of licence	10.50	10.50	0.00	0.00
Temporary Event Notice	21.00	21.00	0.00	0.00
Provisional Statement	315.00	315.00	0.00	0.00
Gambling Act 2005 - Premises				
Bingo Premises				
Application (3500 max permitted)	930.00	930.00	0.00	0.00
Annual fee (1000 max permitted)	610.00	610.00	0.00	0.00
Variation application (1750 max permitted)	1,330.00	1,330.00	0.00	0.00
Transfer application (1200 max permitted)	430.00	430.00	0.00	0.00
Reinstatement application (1200 max permitted)	555.00	555.00	0.00	0.00
Provisional statement application (3500 max permitted)	805.00	805.00	0.00	0.00
Copy of licence	25.00	25.00	0.00	0.00
Notification of a change	50.00	50.00	0.00	0.00
Family Entertainment Centre				
Application (2000 max permitted)	750.00	750.00	0.00	0.00
Annual fee (750 max permitted)	680.00	680.00	0.00	0.00
Variation application (1000 max permitted)	1,000.00	1,000.00	0.00	0.00
Transfer application (950 max permitted)	400.00	400.00	0.00	0.00
Reinstatement application (950 max permitted)	485.00	485.00	0.00	0.00
Provisional statement application (2000 max permitted)	660.00	660.00	0.00	0.00
Copy of licence	25.00	25.00	0.00	0.00
Notification of a change	50.00	50.00	0.00	0.00
Adult Gaming Centre				
Application (2000 max permitted)	750.00	750.00	0.00	0.00
Annual fee (1000 max permitted)	680.00	680.00	0.00	0.00
Variation application (2000 max permitted)	1,030.00	1,030.00	0.00	0.00
Transfer application (1200 max permitted)	400.00	400.00	0.00	0.00
Reinstatement application (1200 max permitted)	485.00	485.00	0.00	0.00
Provisional statement application (2000 max permitted)	660.00	660.00	0.00	0.00
Copy of licence	25.00	25.00	0.00	0.00
Notification of a change	50.00	50.00	0.00	0.00
Betting Premises (Track)				
Application (2500 max permitted)	890.00	890.00	0.00	0.00
Annual fee (1000 max permitted)	805.00	805.00	0.00	0.00
Variation application (1250 max permitted)	1,250.00	1,250.00	0.00	0.00
Transfer application (950 max permitted)	420.00	420.00	0.00	0.00
Reinstatement application (950 max permitted)	520.00	520.00	0.00	0.00
Provisional statement application (2500 max permitted)	730.00	730.00	0.00	0.00
Copy of licence	25.00	25.00	0.00	0.00
Notification of a change	50.00	50.00	0.00	0.00
Betting Premises (Other)				
Application (3000 max permitted)	835.00	835.00	0.00	0.00
Annual fee (600 max permitted)	600.00	600.00	0.00	0.00
Variation application (1500 max permitted)	1,160.00	1,160.00	0.00	0.00
Transfer application (1200 max permitted)	420.00	420.00	0.00	0.00
Reinstatement application (1200 max permitted)	520.00	520.00	0.00	0.00
Provisional statement application (3000 max permitted)	730.00	730.00	0.00	0.00
Copy of licence	25.00	25.00	0.00	0.00
Notification of a change	50.00	50.00	0.00	0.00

Regulatory & Community Safety Fees and Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Gambling Act 2005 - Permits				
Alcohol Premises Gaming Machine Permits				
Application	150.00	150.00	0.00	0.00
Existing operator application	100.00	100.00	0.00	0.00
Annual fee	50.00	50.00	0.00	0.00
Permit variation fee	100.00	100.00	0.00	0.00
Transfer of permit	25.00	25.00	0.00	0.00
Change of name on permit	25.00	25.00	0.00	0.00
Copy of permit	15.00	15.00	0.00	0.00
Notification of 2 machines	50.00	50.00	0.00	0.00
Club Gaming Permits and Club Gaming Machine Permits				
Application	200.00	200.00	0.00	0.00
Application (Club Premises Certificate holder)	100.00	100.00	0.00	0.00
Annual fee	50.00	50.00	0.00	0.00
Permit variation fee	100.00	100.00	0.00	0.00
Renewal	200.00	200.00	0.00	0.00
Renewal (Club Premises Certificate holder)	100.00	100.00	0.00	0.00
Permit variation fee	100.00	100.00	0.00	0.00
Copy of permit	15.00	15.00	0.00	0.00
Family Entertainment Centre Gaming Machine Permits				
Application	300.00	300.00	0.00	0.00
Existing operator application	100.00	100.00	0.00	0.00
Renewal	300.00	300.00	0.00	0.00
Change of name on permit	25.00	25.00	0.00	0.00
Copy of permit	15.00	15.00	0.00	0.00
Gambling Act 2005 Temporary Use Notice				
Submission of Notice	500.00	500.00	0.00	0.00
Copy of Notice	25.00	25.00	0.00	0.00
Road Closures				
Commercial Event Road Closures- Events (under 500 people)	105.00	105.00	0.00	0.00
Commercial Event Road Closures- Market and Street Fairs	255.00	255.00	0.00	0.00
Commercial Event Road Closures- Events (500 or more people)	305.00	305.00	0.00	0.00
Road Closure with no commercial element inc Street Parties	16.00	16.00	0.00	0.00
Miscellaneous Charges				
Copy of Premises/Person Entry in Licensing Register	22.00	22.00	0.00	0.00
Statement of Licensing Policy document	43.00	43.00	0.00	0.00
Statement of Gambling Policy document	43.00	43.00	0.00	0.00
Copy of Licensing Decision Notice	22.00	22.00	0.00	0.00
Current list of licensing applications	11.00	11.00	0.00	0.00
Viewing of Films requiring Certification - Per 15 Minutes	8.00	8.00	0.00	0.00
Issue of Film Certification	8.00	8.00	0.00	0.00
Fixed Penalty Notice Fines				
Full standard charge				
Depositing litter	150.00	150.00	0.00	0.00
Littering from a vehicle - penalty charge	300.00	300.00	0.00	0.00
Community Protection Notice	100.00	100.00	0.00	0.00
Public Space Protection Order	100.00	100.00	0.00	0.00
Failure to produce waste documents	300.00	300.00	0.00	0.00
Failure to produce authority to transport waste	300.00	300.00	0.00	0.00
Unauthorised distribution of free printed matter	150.00	150.00	0.00	0.00
Failure to comply with a waste receptacles notice (S46-domestic waste)	60.00	60.00	0.00	0.00
Failure to comply with a waste receptacles notice (S47- commercial waste)	110.00	110.00	0.00	0.00
Failure to comply with Household Waste Duty of Care	250.00	250.00	0.00	0.00
Parking of vehicles exposed for sale on a road	100.00	100.00	0.00	0.00
Repairing vehicles in a road by a business	100.00	100.00	0.00	0.00
Failure to comply with a request to turn off an idling engine on a stationary vehicle	20.00	20.00	0.00	0.00
Failure to comply with a request to turn off an idling engine on a stationary vehicle (if not paid within 28 days)	40.00	40.00	0.00	0.00
Graffiti/Flyposting	150.00	150.00	0.00	0.00
Failure to nominate key holder within alarm notification area	75.00	75.00	0.00	0.00
Noise Act FPN (residential)	110.00	110.00	0.00	0.00
Noise from licensed premises	500.00	500.00	0.00	0.00
Fly-tipping	400.00	400.00	0.00	0.00
Reduced charge if paid within 10 days				
Depositing litter	75.00	75.00	0.00	0.00
Littering from a vehicle - penalty charge	75.00	75.00	0.00	0.00
Community Protection Notice	75.00	75.00	0.00	0.00
Public Space Protection Order	75.00	75.00	0.00	0.00
Unauthorised distribution of free printed matter	75.00	75.00	0.00	0.00
Failure to comply with a waste receptacles notice (S46- domestic waste)	40.00	40.00	0.00	0.00
Failure to comply with a waste receptacles notice (S47- commercial waste)	75.00	75.00	0.00	0.00
Failure to comply with Household Waste Duty of Care	150.00	150.00	0.00	0.00
Graffiti/Flyposting	75.00	75.00	0.00	0.00
Failure to nominate key holder within alarm notification area	55.00	55.00	0.00	0.00
Fly-tipping	200.00	200.00	0.00	0.00

Regulatory & Community Safety Fees and Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%

Planning Fees & Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Items 1-24 are set nationally				
Planning				
Standard rated & exclusive of VAT				
Operations				
1. New Dwellings				
a) Outline (site area not exceed 2.5 ha) - charge per 0.1 hectare	462.00	462.00	0.00	0.00
a) Outline (sites of 2.5 ha or more) - plus £138 per 0.1 hectare in excess of 2.5 hectare	11,432.00	11,432.00	0.00	0.00
b) Where the application is for permission in principle - charge per 0.1 hectare	402.00	402.00	0.00	0.00
c) Others (50 or less) - charge per dwelling	462.00	462.00	0.00	0.00
c) Others (51 or more) - plus £138 per dwelling in excess of 50	22,859.00	22,859.00	0.00	0.00
2. New buildings or extensions (except dwellings, agricultural buildings or plant):				
a) Outline (site area not exceed 2.5 ha) - charge per 0.1 hectare	462.00	462.00	0.00	0.00
a) Outline (sites of 2.5 ha or more) - plus £138 per 0.1 ha in excess of 2.5 hectare	11,432.00	11,432.00	0.00	0.00
b) Where the application is for permission in principle - charge per 0.1 hectare	402.00	402.00	0.00	0.00
b) Others:				
(i) where no floor area is created	234.00	234.00	0.00	0.00
(ii) where floor area created is below 40 sq.m.	234.00	234.00	0.00	0.00
(iii) where floor area is between 40 and 75 sq.m.	462.00	462.00	0.00	0.00
(iv) where floor area is between 75 and 3,750 sq.m. - charge per 75 sq. m	462.00	462.00	0.00	0.00
(v) where floor area exceeds 3,750 sq.m - plus £138 per 75 sq. m in excess of 3,750 sq m	22,859.00	22,859.00	0.00	0.00
3. Erection, alteration or replacement of plant or machinery				
(a) Site area not exceed 5 ha - charge per 0.1 hectare	462.00	462.00	0.00	0.00
(b) Site area exceeds 5 ha - plus £138 per 0.1 ha in excess of 5 hectare	22,859.00	22,859.00	0.00	0.00
4. Extensions or alterations to existing dwellings				
(a) one dwelling	206.00	206.00	0.00	0.00
(b) 2 or more dwellings	407.00	407.00	0.00	0.00
5. Curtilage, parking and vehicular access				
Operations within the curtilage of a dwelling house for domestic purposes (including gates, fences, etc)	206.00	206.00	0.00	0.00
6. Car park, road and access to serve single undertaking				
The construction of car parks, service roads and other means of access on land used for the purposes of a single undertaking, where the development is required for a purpose incidental to the existing use of the land.	234.00	234.00	0.00	0.00
Uses				
7. Change of use of a building: dwellings				
(a) from existing dwelling to two or more dwellings for 50 or fewer - charge per extra dwelling	462.00	462.00	0.00	0.00
(b) from existing dwelling to two or more dwellings over 50 dwellings - plus £138 per dwelling in excess of 50	22,859.00	22,859.00	0.00	0.00
(c) from other building to one or more dwellings for 50 or fewer - charge per extra dwelling	462.00	462.00	0.00	0.00
(d) from other building to one or more dwellings over 50 dwellings - plus £138 per dwelling in excess of 50	22,859.00	22,859.00	0.00	0.00
8. Use of disposal of refuse or waste materials and open mineral storage				
(a) Site area not exceed 15 ha - charge per 0.1 hectare	234.00	234.00	0.00	0.00
(b) Site area exceeds 15 ha - plus £138 per 0.1 ha in excess of 15 hectare	34,934.00	34,934.00	0.00	0.00
9. Material change of use other than above				
	462.00	462.00	0.00	0.00
Plant and machinery				
10. Wind Turbines				
a) Site area not exceeding 5 ha - charge per 0.1 hectare	462.00	462.00	0.00	0.00
b) Site area exceeds 5 ha - plus £138 per 0.1 ha in excess of 50 hectare	22,859.00	22,859.00	0.00	0.00
Advertisements				
11. Advertising relating to business and displayed on the premises				
	132.00	132.00	0.00	0.00
12. Advance directions signs				
	132.00	132.00	0.00	0.00
13. All other advertisements, e.g. banners				
	462.00	462.00	0.00	0.00
14. Any other operation not within any of above categories				
a) Where the site area does not exceed 15ha - charge per 0.1 hectare	234.00	234.00	0.00	0.00
b) Where site area exceeds 15ha - £138 per 0.1ha in excess of 15 hectare	34,934.00	34,934.00	0.00	0.00
c) In any other case - £234 for each 0.1ha of the site				

Planning Fees & Charges 2021/22

	2020/21 Charge £	2021/22 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Compliance with Conditions				
15. Confirmation of compliance with condition attached to planning permission				
a) Householder application - charge per request	34.00	34.00	0.00	0.00
b) Any other type of application - charge per request	116.00	116.00	0.00	0.00
Any fee paid will be refundable if the LPA fails to give written confirmation within a period of 12 weeks				
Non-material amendments				
Application for a Non-material Amendment Following a Grant of Planning Permission (Fees for applications for non-material changes to planning permission: England Regulation 11E of The Town and Country Planning (Fees for Applications and Deemed applications) Regulations 1989) as amended)				
16. Non-Material Amendment				
(a) if the application is a householder application	34.00	34.00	0.00	0.00
(b) in any other case	234.00	234.00	0.00	0.00
Other Permission				
17. Variation of conditions:				
Application for removal or variation of a condition following grant of planning permission				
	234.00	234.00	0.00	0.00
Lawful Development Certificates				
18. Certificate of Existing Lawful Use				
a) Existing use or development	234.00	234.00	0.00	0.00
b) lawful not to comply with particular condition	234.00	234.00	0.00	0.00
19. Proposed use or development				
	Half the normal planning fee	Half the normal planning fee		
Change of Use to House in Multiple Occupation				
20. HMO Application				
a) C3 dwellinghouse to C4 HMO (6 or less people)	462.00	462.00	0.00	0.00
b) C3 dwellinghouse to Sui Generis HMO (more than 6 people)	462.00	462.00	0.00	0.00
c) C4 dwellinghouse to Sui Generis HMO	462.00	462.00	0.00	0.00
Article 4 Direction				
21. No Exemption – Article 4 Direction				
Works that require planning permission only by virtue of an Article 4 Direction.				
	Fees now payable as per a normal application.	Fees now payable as per a normal application.		
Removal of Permitted Development Rights by Condition				
22. No Exemption – PD Rights Removed				
Works that require planning permission only by virtue of removal of permitted development rights by condition.				
	Fees now payable as per normal application.	Fees now payable as per normal application.		
Concessions				
23. Applications made by:				
a) or on behalf of Parish and Community Councils	Half the normal fee	Half the normal fee		
b) Non-profit making clubs or organisations relating to playing fields, for their own use	462.00	462.00	0.00	0.00

Planning Fees & Charges 2021/22

	2020/21 Charge £	2021/22 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Determination				
24. Whether the prior approval of the Council is required for				
Installation of a radio mast, antennae over 4m above roof of building, radio equipment housing over 2.5 cubic metres, development ancillary to equipment housing or public callbox.	462.00	462.00	0.00	0.00
Agricultural & Forestry buildings and operations, Non-domestic extensions and alterations, Demolition, and installation of renewable energy	96.00	96.00	0.00	0.00
Temporary Buildings and Structures	96.00	96.00	0.00	0.00
Proposed Change of Use to State Funded School or Registered Nursery	96.00	96.00	0.00	0.00
Proposed Change of Use of Agricultural Building to a State-Funded School or Registered Nursery	96.00	96.00	0.00	0.00
Proposed Change of Use of Agricultural Building to a flexible use within Shops, Financial and Professional Services, Restaurants and Cafes, Business, Storage or Distribution, Hotels, or Assembly or Leisure	96.00	96.00	0.00	0.00
Proposed Change of Use of building from Office (Use Class B1) to a use falling within Use Class C3 (Dwellinghouse)	96.00	96.00	0.00	0.00
Proposed Change of Use of Agricultural Building to a Dwellinghouse (Use Class C3), where there are no Associated Building Operations	96.00	96.00	0.00	0.00
Proposed Change of Use of Agricultural Building to a Dwellinghouse (Use Class C3), and Associated Building Operations	206.00	206.00	0.00	0.00
Proposed Change of Use of a building from Retail (Use Class A1 or A2) or a Mixed Retail and Residential Use, to a use falling within Use Class C3 (Dwellinghouse), where there are no Associated Building Operations	96.00	96.00	0.00	0.00
Proposed Change of Use of a building from Retail (Use Class A1 or A2) or a Mixed Retail and Residential Use, to a use falling within Use Class C3 (Dwellinghouse), and Associated Building Operations	206.00	206.00	0.00	0.00
Notification for Prior Approval for a Change of Use from Storage and Distribution Buildings (Use Class B8) and any land within its curtilage to Dwellinghouses (Use Class C3)	96.00	96.00	0.00	0.00
Notification for Prior Approval for a Change of Use from Amusement Arcades/Centres and Casinos (Sui Generis) and any land within its curtilage to Dwellinghouses (Use Class C3), and no Associated Building Operations	96.00	96.00	0.00	0.00
Notification for Prior Approval for a Change of Use from Amusement Arcades/Centres and Casinos (Sui Generis) and any land within its curtilage to Dwellinghouses (Use Class C3), and Associated Building Operations	206.00	206.00	0.00	0.00
Notification for Prior Approval for a Change of Use from Shops (Use Class A1), Financial and Professional Services (Use Class A2), betting Offices, Pay Day Loan Shops and Casinos (Sui Generis) to Restaurants and Cafes (Use Class A3) and no Associated Building Operations	96.00	96.00	0.00	0.00
Notification for Prior Approval for a Change of Use from Shops (Use Class A1), Financial and Professional Services (Use Class A2), betting Offices, Pay Day Loan Shops and Casinos (Sui Generis) to Restaurants and Cafes (Use Class A3) and Associated Building Operations	206.00	206.00	0.00	0.00
Notification for Prior Approval for Change of Use from Shops (Use Class A1) and Financial and Professional Services (Use Class A2), Betting Offices, Pay Day Loan Shops (Sui Generis) to Assembly and Leisure (Use Class D2).	96.00	96.00	0.00	0.00
Application for a New Planning Permission to replace an Extant Planning Permission.				
SCHEDULE 1 - (PART SUBSTITUTED FOR PART 1 OF SCHEDULE 1 TO THE 1989 REGULATIONS)				
PART 1 - Fee for applications for a grant of replacement planning permission subject to a new time limit: England Schedule 1 Part 1 New 7B of The Town and Country Planning (Fees for Applications and Deemed applications) Regulations 1989 as amended)				
7B(1) Where an application of the description contained in article 10B(1)(b) of the Town and Country Planning (General Development Procedure Order 1995 is made (consultations before grant of a replacement planning permission subject to a new time limit) the following fees shall be paid to the local planning authority -				
(a) if the application is a householder application	68.00	68.00	0.00	0.00
(b) if the application is an application for major development	690.00	690.00	0.00	0.00
(c) in any other case	234.00	234.00	0.00	0.00
Exempt from VAT				
Documents & Publications				
1st Decision notice	17.70	17.70	0.00	0.00
Subsequent notice	17.70	17.70	0.00	0.00
TPO's	23.40	23.40	0.00	0.00
Legal Agreements	23.40	23.40	0.00	0.00
Plans stamped Approved or Refused	7.30	7.30	0.00	0.00
Local Development Framework Policies Map	27.10	27.10	0.00	0.00
Oxford Core Strategy 2026	32.50	32.50	0.00	0.00
Oxford Local Plan 2001-2016	81.00 (Oxford residents 53.00)	81.00 (Oxford residents 53.00)		
West End Area Action Plan 2007-2016	32.50	32.50	0.00	0.00
Adopted Supplementary Planning Documents Sites and Housing Plan	8.30	8.30	0.00	0.00
	27.00 plus 3.00 p&p	27.00 plus 3.00 p&p		
Barton Area Action Plan	32.50	32.50	0.00	0.00
Northern Gateway Area Action Plan	32.50	32.50	0.00	0.00
Provision of above documents and publications on the internet				
Provision of above documents and publications on the internet				

Planning Fees & Charges 2021/22

	2020/21 Charge £	2021/22 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Subsequent plans according to size:				
AO plan	5.80	5.80	0.00	0.00
A1 plan	5.80	5.80	0.00	0.00
A2 plan	5.80	5.80	0.00	0.00
A3 plan				
A4 plan				
Provision of above plans on the internet				
Other				
A4 Miscellaneous copies				
Subsequent copy				
<u>Design Review</u>				
Design Review Panel Meeting (Ex VAT)	POA	POA		
<u>Standard rated & exclusive of VAT</u>				
Weekly schedule of applications				
By Post				
Commercial	193.00	193.00	0.00	0.00
	160.00	160.00	0.00	0.00
Local groups/residents	44.80	44.80	0.00	0.00
	37.50	37.50	0.00	0.00
Via email				
Commercial	49.00	49.00	0.00	0.00
	41.00	41.00	0.00	0.00
Local groups/residents	FREE	FREE		
<u>Planning - Other charges</u>				
<u>Standard rated & exclusive of VAT</u>				
Planning pre-application advice				
Large scale proposals (over 25 units or 2000m2)				
Charge per hour	780.00	819.00	39.00	5.00
Charge per written report	388.00	407.40	19.40	5.00
Medium scale proposals (6-25 units or 500-2000m2)				
Charge per hour	593.00	622.65	29.65	5.00
Charge per written report	294.00	308.70	14.70	5.00
Small scale proposals (up to 5 units or 499m2)				
Charge per hour	372.00	390.60	18.60	5.00
Charge per written report	184.00	193.20	9.20	5.00
Householder Developments				
Charge per hour	92.00	96.60	4.60	5.00
Charge per written report	46.00	48.30	2.30	5.00
Listed Buildings - Non Householder				
Charge per hour	361.00	379.05	18.05	5.00
Charge per written report	184.00	193.20	9.20	5.00
Listed Buildings - Householder				
Charge per hour	92.00	96.60	4.60	5.00
Charge per written report	46.00	48.30	2.30	5.00
<i>However, where a whole series of planning pre-application meetings is necessary, bespoke charges may be negotiated if appropriate and to offer an enhanced service provision.</i>				
Additional specialist advice (e.g. conservation, listed buildings, archaeology, trees, landscaping, housing, environmental protection, highways, etc) required by the developer at pre-application stage to be charged extra on hourly rate basis.				
	74.00	77.70	3.70	5.00
Specialist consultant advice (eg. conservation, archaeology, trees, etc) to be provided on an hourly rate basis.				
	74.00	77.70	3.70	5.00
<i>However, bespoke one-off charges may be negotiated for production of substantial specialist documents, studies, reports etc.</i>				
Requests for informal Permitted Development (PD) checks - To be introduced following availability of on-line expert advice system, including at planning reception. However submission of formal applications for Certificate of Lawful Use or Development is normally encouraged instead.				
	63.00	66.15	3.15	5.00

Planning Fees & Charges 2021/22

	2020/21 Charge £	2021/22 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Exempt from VAT				
Written requests for planning history and planning constraints searches	63.00	66.15	3.15	5.00
Requests of hard copies of plans stamped approved or refused	7.00	7.35	0.35	5.00
Application checking service per application	63.00	66.15	3.15	5.00
H42 - Householder Prior Approval	96.00	96.00	0.00	0.00
Local Land Charges				
LLC1 form	37.00	37.00	0.00	0.00
LLC1 Additional Parcel	1.50	1.50	0.00	0.00
Additional Enquiries	28.00	28.00	0.00	0.00
Standard rated & exclusive of VAT				
Local Land Charges				
CON29R form	133.00	133.00	0.00	0.00
CON29R Additional Parcel	24.00	24.00	0.00	0.00
CON29O Optional Enquiries 4 to 21 (Additional parcel fees on application)	17.00	17.00	0.00	0.00
CON29O Optional Enquiry 22 only	42.00	42.00	0.00	0.00
Electronic				
Land Charges Register	7.00	7.00	0.00	0.00
Compiled official answers combination of Qu. 1.1k, 3.4, 3.6, 3.7 and 3.8	19.00	19.00	0.00	0.00
All other CON29R questions other than the above				
Official Answers for Component Data (CON29R)				
Qu 1.1 a-e	11.00	11.00	0.00	0.00
Qu 1.1 f-l	6.00	6.00	0.00	0.00
Qu 1.2	8.00	8.00	0.00	0.00
2.1-2.5	6.00	6.00	0.00	0.00
Qu 3.1	5.00	5.00	0.00	0.00
Qu 3.2	5.00	5.00	0.00	0.00
Qu 3.3				
Qu 3.4 a-f	9.00	9.00	0.00	0.00
Qu 3.5	5.00	5.00	0.00	0.00
Qu 3.6 a-l	15.00	15.00	0.00	0.00
Qu 3.7a-g	9.00	9.00	0.00	0.00
Qu 3.8	6.00	6.00	0.00	0.00
Qu 3.9a-n	30.00	30.00	0.00	0.00
Qu 3.10 a-h	6.00	6.00	0.00	0.00
Qu 3.11 a-b	6.00	6.00	0.00	0.00
Qu 3.12	5.00	5.00	0.00	0.00
Qu 3.13	5.00	5.00	0.00	0.00
Q3.14	6.00	6.00	0.00	0.00
Qu 3.15	6.00	6.00	0.00	0.00
Street Naming and Numbering Charges				
Exempt from VAT				
Numbering of new developments (including sub-division of existing properties)				
1 plot	50.00	50.00	0.00	0.00
2 plots	80.00	80.00	0.00	0.00
3 plots	110.00	110.00	0.00	0.00
4 - 20 plots	70.00 plus 20.00 per plot	70.00 plus 20.00 per plot		
21- 50 plots	165.00 plus 15.00 per plot	165.00 plus 15.00 per plot		
50+ plots	310 plus 13.00 per plot	310 plus 13.00 per plot		
New street name	110.00	110.00	0.00	0.00
New building name (eg for blocks of flats / offices)	50.00	50.00	0.00	0.00
Changes to new addresses caused by changes to development after issue of numbering scheme. Cost per plot	10.00	10.00	0.00	0.00
Reissue of address following demolition and reconstruction	30.00	30.00	0.00	0.00
Change of house name	45.00	45.00	0.00	0.00
Addition of house name to numbered property	45.00	45.00	0.00	0.00

Environmental Sustainability Fees & Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Contaminated Land Enquiries (not Land Charges)				
Location enquires - fixed price	82.00	86.00	4.00	4.88
Locational enquires- additional questions	25.00	26.25	1.25	5.00
Air Quality Enquiries				
Provision of data and written advice				
			Value of time spent based on hourly rate decided by Service Manager	
Environmental Sustainability Enquiries				
Provision of advice (e.g. air quality, contaminated land, ecology, flood risk, energy management, renewable energy, etc)				
			Value of time spent based on hourly rate decided by Service Manager	
Planning pre-application advice (Standard rated & exclusive of VAT)- renewable energy compliance, contaminated land, air quality, ecology, flood risk				
Additional specialist advice required by the developer at pre-application stage to be charged extra on hourly rate basis.	77.00	81.00	4.00	5.19
Miscellaneous				
Air Quality Reports	27.00	28.35	1.35	5.00
Contaminated Land Strategy document	27.00	28.35	1.35	5.00

Community Services Fees & Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Leisure Centres				
Standard rated & inclusive of VAT				
ALL THE FOLLOWING ACTIVITIES ARE INCLUSIVE TO ACTIVE AND CHOICE MEMBERSHIP CARD HOLDERS				
Adult				
Casual Swimming	4.90		N/A	N/A
Family Swim Ticket	12.70		N/A	N/A
Hinksey Swimming	6.70		N/A	N/A
Hinksey Family Swim Ticket	19.90		N/A	N/A
Hinksey (early/late)	4.90		N/A	N/A
Hinksey Family Swim Ticket (early/late)	12.70		N/A	N/A
Sauna & Swim (LPLC)	8.40		N/A	N/A
Water Workout	7.00		N/A	N/A
Badminton (per person)	4.00		N/A	N/A
Squash (per person)	4.50		N/A	N/A
U17 / 66+ / Student				
Casual Swimming	3.20		N/A	N/A
Hinksey Swimming	4.40		N/A	N/A
Hinksey (early/late)	3.20		N/A	N/A
Sauna & Swim (LPLC)	5.30		N/A	N/A
Water Workout	4.60		N/A	N/A
Badminton (per person)	3.10		N/A	N/A
Squash (per person)	3.10		N/A	N/A
Bonus Concessionary*				
Casual Swimming (Off peak)	2.00		N/A	N/A
Casual Swimming (Peak)	2.50		N/A	N/A
Hinksey Swimming (Off peak)	1.60		N/A	N/A
Hinksey Swimming (Peak)	2.10		N/A	N/A
Hinksey (Off Peak early/late)	1.60		N/A	N/A
Hinksey (Peak early/late)	2.10		N/A	N/A
Sauna & Swim @ LPLC	2.60		N/A	N/A
Water Workout (Off peak)	2.00		N/A	N/A
Water Workout (Peak)	2.50		N/A	N/A
Badminton (Off peak per person)	2.00		N/A	N/A
Badminton (Peak per person)	2.50		N/A	N/A
Squash (Off peak per person)	2.00		N/A	N/A
Squash (Peak per person)	2.50		N/A	N/A
ALL THE FOLLOWING ACTIVITIES ARE INCLUSIVE TO ACTIVE AND CHOICE MEMBERSHIP CARD HOLDERS				
Adult				
Gyms	9.20		N/A	N/A
Express Induction – Proficient user	22.10		N/A	N/A
Beginner Induction	24.30		N/A	N/A
Fitness programme	14.70		N/A	N/A
Programme & Health Review	10.10		N/A	N/A
Fitness Classes	7.20		N/A	N/A
Table Tennis	3.80		N/A	N/A
Racket Hire	2.00		N/A	N/A
U17 / 66+ / Student				
Gyms	4.70		N/A	N/A
Aspires Academy	3.60		N/A	N/A
Express Induction – Proficient user	11.00		N/A	N/A
Beginner Induction	11.60		N/A	N/A
Fitness programme	8.00		N/A	N/A
Programme & Health Review	7.00		N/A	N/A
Aspires Academy Induction	12.30		N/A	N/A
Fitness Classes	4.60		N/A	N/A
Table Tennis	3.00		N/A	N/A
Racket Hire	1.60		N/A	N/A
Bonus Concessionary*				
Gyms (Off peak)	2.00		N/A	N/A
Gyms (Peak)	2.50		N/A	N/A
Aspires Academy (Off peak)	2.00		N/A	N/A
Aspires Academy (Peak)	2.50		N/A	N/A
Express Induction – Proficient user	5.20		N/A	N/A
Beginner Induction	5.20		N/A	N/A
Fitness programme	5.20		N/A	N/A
Programme & Health Review	5.20		N/A	N/A
Aspires Academy Induction	5.20		N/A	N/A
Fitness Classes (Off peak)	1.60		N/A	N/A
Fitness Classes (Peak)	2.50		N/A	N/A
Table Tennis (Off peak per person)	1.60		N/A	N/A
Table Tennis (Peak per person)	2.50		N/A	N/A
Racket Hire	1.00		N/A	N/A

Community Services Fees & Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
ALL THE FOLLOWING ACTIVITIES ARE INCLUSIVE TO CHOICE MEMBERSHIP CARD HOLDERS				
Adult				
Skate general session	8.90		N/A	N/A
Tea time skate (Family Skate/Twilight)	5.70		N/A	N/A
Skate Disco Session	8.90		N/A	N/A
Family Skate Ticket (for 5)	31.30		N/A	N/A
Family Skate Ticket (for 4)	26.00		N/A	N/A
After School or Family Skate (5)	25.40		N/A	N/A
After School or Family Skate (4)	20.00		N/A	N/A
Disco family Skate (for 5)	37.60		N/A	N/A
Disco family Skate (for 4)	29.80		N/A	N/A
Skate Training 1	7.80		N/A	N/A
Skate Training 2	3.40		N/A	N/A
Guardian Fee (spectators who are supervising children)	1.30		N/A	N/A
Adult Group Lesson	42.20		N/A	N/A
U17 / 66+ / Student				
Skate general session	6.95		N/A	N/A
Tea Time Skate (Family/ Twilight)	5.80		N/A	N/A
Skate Disco Session	8.90		N/A	N/A
Thursday evening Student Disco	5.40		N/A	N/A
Skate Training 1	5.20		N/A	N/A
Skate Training 2	2.90		N/A	N/A
Golden Blades (over 50)	4.70		N/A	N/A
Guardian Fee (spectators who are supervising children)	1.50		N/A	N/A
Junior Group Lesson	36.90		N/A	N/A
Bonus Concessionary				
Skate general session (off peak)	2.25		N/A	N/A
Skate general session (Peak)	2.50		N/A	N/A
Tea Time Skate (Off peak)	2.25		N/A	N/A
Tea Time Skate (Peak)	2.50		N/A	N/A
Skate Disco Session (Off peak)	2.25		N/A	N/A
Skate Disco Session (Peak)	2.50		N/A	N/A
Skate Training 1	2.10		N/A	N/A
Skate Training 2	2.10		N/A	N/A
Golden Blades (over 50)	2.10		N/A	N/A
Guardian Fee (spectators who are supervising children)	2.10		N/A	N/A
OTHER CHARGES (per session)				
Adult				
Aqua Natal	9.90		N/A	N/A
Physical Assessment	24.30		N/A	N/A
Body Fat Analysis	13.90		N/A	N/A
Aerobic Capacity Analysis	13.90		N/A	N/A
Fi-tech cholesterol test	13.90		N/A	N/A
GP Referral Sessions	2.20		N/A	N/A
GP Referral Sessions (Consultation 1)	6.90		N/A	N/A
Choice & Active				
Aqua Natal	8.70		N/A	N/A
Physical Assessment	13.30		N/A	N/A
Body Fat Analysis	7.20		N/A	N/A
Aerobic Capacity Analysis	7.20		N/A	N/A
Fi-tech cholesterol test	6.20		N/A	N/A
GP Referral Sessions	1.40		N/A	N/A
GP Referral Sessions (Consultation 1)	6.20		N/A	N/A
U17 / 66+ / Student				
Aqua Natal	8.70		N/A	N/A
Physical Assessment	13.60		N/A	N/A
Body Fat Analysis	7.90		N/A	N/A
Aerobic Capacity Analysis	7.90		N/A	N/A
Fi-tech cholesterol test	6.20		N/A	N/A
GP Referral Sessions	1.40		N/A	N/A
GP Referral Sessions (Consultation 1)	6.20		N/A	N/A
Bonus Concessionary Membership				
Aqua Natal	4.60		N/A	N/A
Physical Assessment	7.20		N/A	N/A
Body Fat Analysis	3.90		N/A	N/A
Aerobic Capacity Analysis	3.90		N/A	N/A
Fi-tech cholesterol test	3.90		N/A	N/A
GP Referral Sessions	1.40		N/A	N/A
GP Referral Sessions (Consultation 1)	6.20		N/A	N/A

Community Services Fees & Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
SWIMMING LESSONS				
Adult				
Adult Swim Lessons (Per hour)	13.60		N/A	N/A
Adult Private Swim Lessons (Per half hour 1:1)	23.70		N/A	N/A
Adult Private Swim Lessons (Per half hour 1:2)	37.60		N/A	N/A
Choice, Active & Aqua				
Junior Swim Lessons (Per half hour)	6.70		N/A	N/A
Adult Swim Lessons (Per hour)	12.40		N/A	N/A
U17 / 66+ / Student				
Junior Swim Lessons (Per half hour)	6.70		N/A	N/A
Private Swim Lessons (Per half hour 1:1)	22.70		N/A	N/A
Private Swim Lessons (Per half hour 1:2)	22.70		N/A	N/A
Adult Swim Lessons (Per hour)	10.00		N/A	N/A
Bonus Slice				
Junior Swim Lessons (Per half hour)	3.90		N/A	N/A
Adult Swim Lessons (Per hour)	8.00		N/A	N/A
Standard rated & inclusive of VAT				
Direct Debit Membership				
Choice Card				
Adult	48.40		N/A	N/A
Adult Corporate -10%	45.60		N/A	N/A
Concession	31.90		N/A	N/A
Couple	86.50		N/A	N/A
Family	116.40		N/A	N/A
Family Corporate	104.80		N/A	N/A
Family Flex 1+3	94.80		N/A	N/A
Family Flex 1+3 Corporate -10%	85.50		N/A	N/A
Choice Additional Child	21.10		N/A	N/A
Student Peak	38.10		N/A	N/A
Student Off Peak	31.90		N/A	N/A
Bonus Concessionary	20.10		N/A	N/A
Centre Only Adult	36.10		N/A	N/A
Active Family Corp - 10%	90.80		N/A	N/A
Swim Only				
Adult	36.10		N/A	N/A
66+	21.10		N/A	N/A
Under 17	21.10		N/A	N/A
Family	73.10		N/A	N/A
Adult Rink				
Skate Training	58.70		N/A	N/A
Choice plus skate training	84.85		N/A	N/A
Junior Rink				
Skate Training	44.30		N/A	N/A
Choice plus skate training	56.70		N/A	N/A
Annual Card				
Choice Card				
Adult 12 months for 11	555.20		N/A	N/A
Couple 12 months for 11	951.70		N/A	N/A
Family 12 months (2 adults + 2 children)	1283.30		N/A	N/A
Family 12 months for 11 (1 adult + 3 children)	1042.40		N/A	N/A
Concession 12 months for 11	351.20		N/A	N/A
Student 9 months for 8 - Peak	304.90		N/A	N/A
Student 9 months for 8 - Off Peak	255.40		N/A	N/A
Swim Only				
Adult 12 months for 11	396.60		N/A	N/A
66+ 12 months for 11	232.60		N/A	N/A
Under 17 12 months for 11	232.60		N/A	N/A
Family 12 months for 11	804.40		N/A	N/A
Adult (Hinksey)	205.00		N/A	N/A
66+ / under 17 (Hinksey)	105.90		N/A	N/A
Family (Hinksey)	396.60		N/A	N/A

Community Services Fees & Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Skate				
Adult Choice Plus 12 months for 11	912.10		N/A	N/A
Junior Rink Plus Annual 12 months for 11	605.00		N/A	N/A
Other Cards				
Adult Centre only	36.10		N/A	N/A
Choice				
Bolt on Adult	32.50		N/A	N/A
Bolt on Child	23.10		N/A	N/A
Student	12.40		N/A	N/A
Bonus				
Adult	3.00		N/A	N/A
Dependent	1.00		N/A	N/A
Skate Training				
Adult	58.70		N/A	N/A
Child	44.30		N/A	N/A
Elite Skate Training DD Junior	89.60		N/A	N/A
Adult Choice plus Skate Training	84.80		N/A	N/A
Junior Rink plus Skate Training	56.70		N/A	N/A
Staff				
Family	51.50		N/A	N/A
Individual wet & dry	36.10		N/A	N/A
Individual dry	25.80		N/A	N/A
Swim School Direct Debit	57.20		N/A	N/A
Adult	31.00		N/A	N/A
Child	41.20		N/A	N/A
66+	21.70		N/A	N/A
Bonus				
Reward (booking card)				
Offered as a free loyalty card by Fusion	0.00	0.00	N/A	N/A
Sport Pitches (per match unless other wise stated)				
Cricket				
Grass wicket - weekend & bank holidays (Cutteslowe & Horspath 1)	63.80	65.00	1.20	1.88
Grass wicket - weekdays (Cutteslowe & Horspath 1)	49.00	50.50	1.50	3.06
Football				
Adults				
Full Size Pitch weekend & Bank holidays	44.80	46.00	1.20	2.68
Full Size Pitch weekend & Bank holidays 10 game booking - No VAT *	373.30	383.30	10.00	2.68
Full Size Pitch weekdays	34.50	35.50	1.00	2.90
Full Size Pitch weekdays 10 game - No VAT	287.50	295.80	8.30	2.89
Under 17's				
Full Size Pitch weekend & Bank holidays	23.00	23.70	0.70	3.04
Full Size Pitch weekend 10 game booking - No VAT	191.70	197.50	5.80	3.03
Full Size Pitch weekdays	17.70	18.20	0.50	2.82
Full Size Pitch weekdays 10 game - No VAT	147.50	151.60	4.10	2.78
Under 11's				
Mini football	15.50	15.90	0.40	2.58
Mini football 10 game - No VAT	129.00	132.50	3.50	2.71
Court Place Farm Stadium inc changing rooms	130.00	130.00	0.00	0.00
Court Place Farm Stadium floodlights	43.80	43.80	0.00	0.00
Floodlit 5 a side (East Oxford) per hour	43.80	43.80	0.00	0.00
Other Charges				
Baseball	53.30	54.80	1.50	2.81
Rugby	44.50	45.80	1.30	2.92
Athletics Adult				
		Set by Oxford City Athletics Club (OCAC)		
OCAC Member Athletics Adult		Set by OCAC		
OCAC Member Athletics Adult - 12 week pass		Set by OCAC		
Athletics Junior		Set by OCAC		
OCAC Member Athletics Junior		Set by OCAC		
OCAC Member Athletics Junior - 12 week pass		Set by OCAC		
Athletics Match (senior)		Set by OCAC		
Athletics Match (junior)		Set by OCAC		
Athletics track centre with lights		Set by OCAC		

Community Services Fees & Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Pavilions/Changing rooms				
Standard rate (whole building) per hour	52.00	53.60	1.60	3.08
Standard rate (whole building) Day Rate for up to 10 hours	410.00	422.00	12.00	2.93
Changing Rooms Community rate (sports clubs, charities, community and resident associations)	21.90	22.50	0.60	2.74
Concessionary Rate (including U17's)	11.60	11.90	0.30	2.59
Under 11's	5.70	5.90	0.20	3.51
Adults 10 game booking - No VAT *	182.50	188.00	5.50	3.01
Concessionary Rate (including U17's) 10 game booking - No VAT *	96.70	99.60	2.90	3.00
Under 11's 10 game booking - No VAT *	47.50	48.90	1.40	2.95
Summer Activities				
Peak Charges				
Tennis Court Hire - Adult	7.00	7.00	0.00	0.00
Tennis Court Hire - U17's concessionary rate	3.50	4.00	0.50	14.29
Off Peak Charges				
Tennis Court Hire - Adult	5.00	5.00	0.00	0.00
Tennis Court Hire - U17's concessionary rate	3.00	3.50	0.50	16.67
Floodlit Courts				
Tennis Court Hire Floodlit - Adult	8.00	8.00	0.00	0.00
Tennis Court Hire Floodlit - Concessions	5.00	5.00	0.00	0.00
Bowls				
Bowls Adult	2.80	3.00	0.20	7.14
Bowls Conc.	1.45	1.50	0.05	3.45
Bowls Bonus Slice	1.35	1.40	0.05	3.70
Putting Adult	2.80	3.00	0.20	7.14
Putting Conc.	1.45	1.50	0.05	3.45
Putting Bonus	1.45	1.50	0.05	3.45
Putting Family Rate	5.90	6.00	0.10	1.69
Equipment Hire Bowls	1.35	1.40	0.05	3.70
Equipment Hire Tennis	1.35	1.40	0.05	3.70
Equipment Hire Putting	1.35	1.40	0.05	3.70
Sales lost tennis ball	1.35	1.40	0.05	3.70
Sales lost golf ball	1.35	1.40	0.05	3.70
Crazy Golf (Cutteslow)				
Family Ticket including golf club hire	15.80	16.00	0.20	1.27
Single Adult	6.30	6.50	0.20	3.17
Single Child	4.20	4.30	0.10	2.38
Club and ball hire	1.30	1.40	0.10	7.69
Mini Golf (Florence Park and Bury Knowle)				
Family Ticket including hire of clubs and balls	8.10	8.10	0.00	0.00
Single Adult	4.10	4.10	0.00	0.00
Single Child	2.00	2.00	0.00	0.00
Club and ball hire	1.30	1.30	0.00	0.00
Annual Club Charges				
Bowls				
Per Green (7 days a week) per season	2,735.00	2,817.00	82.00	3.00
Tennis				
Hard Court per season	2,315.00	2,384.00	69.00	2.98
Grass Court per season	2,625.00	2,704.00	79.00	3.01
Hard Court (floodlit) per season	2,735.00	2,817.00	82.00	3.00
Equipment Provided and Prices				
Goal Nets (set)	78.30	78.30	0.00	0.00
Corner Posts (each)	11.40	11.40	0.00	0.00
Corner Flags (each)	6.20	6.20	0.00	0.00
Net Pegs (each)	1.00	1.00	0.00	0.00
Soft Broom	13.40	13.40	0.00	0.00
Dust Pan & Brush	13.40	13.40	0.00	0.00
Dust Bin (each)	22.30	22.30	0.00	0.00
Other Charges				
Use of wrong pitch	50.00	50.00	0.00	0.00
Cost for over running per 10 minutes	8.30	8.30	0.00	0.00

Community Services Fees & Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Community Centres Fees and Charges				
Charges per hour session unless stated				
Tier 1 is Standard rate				
Tier 2 is Discounted community rate				
East Oxford Games Hall - hire of games hall	18.00	18.50	0.50	2.78
East Oxford Games Hall - hire of 10 sessions in advance (per session)	15.50	15.90	0.40	2.58
East Oxford Games Hall - Badminton court hire (new arrangement)	8.00	8.20	0.20	2.50
Rose Hill Community Centre - Bill Buckingham Ballroom tier 1 (standard)	42.00	42.00	0.00	0.00
Rose Hill Community Centre - Bill Buckingham Ballroom tier 2 (community)	27.00	28.00	1.00	3.70
Rose Hill Community Centre - Norman Brown 1 tier 1 (standard)	21.40	21.60	0.20	0.93
Rose Hill Community Centre - Norman Brown 1 tier 2 (community)	16.50	16.60	0.10	0.61
Rose Hill Community Centre - Norman Brown 2 tier 1 (standard)	17.00	17.20	0.20	1.18
Rose Hill Community Centre - Norman Brown 2 tier 2 (community)	11.20	11.40	0.20	1.79
Rose Hill Community Centre - Norman Brown 1&2 tier 1 (standard)	38.50	38.80	0.30	0.78
Rose Hill Community Centre - Norman Brown 1&2 tier 2 (community)	27.80	28.00	0.20	0.72
Rose Hill Community Centre - Youth 1 (hall) tier 1(standard)	24.00	25.00	1.00	4.17
Rose Hill Community Centre - Youth 1 (hall) tier 2 (community)	18.00	18.40	0.40	2.22
Rose Hill Community Centre - Youth 2 (chill out) tier 1 (standard)	15.20	15.20	0.00	0.00
Rose Hill Community Centre - Youth 2 (chill out) tier 2 (community)	10.40	10.40	0.00	0.00
Pavilion Hire (3hours- 2x changing rooms only)	18.00	18.40	0.40	2.22
Rose Hill Community Centre - Gym - CASH MONTH adult + Classes	30.00	30.00	0.00	0.00
Rose Hill Community Centre - Gym - monthly DD adult + Classes	24.00	24.00	0.00	0.00
Rose Hill Community Centre - Gym and classes - CASH MONTH DD junior/65+	20.00	20.00	0.00	0.00
Rose Hill Community Centre - Gym only- monthly DD adult	15.00	15.00	0.00	0.00
Rose Hill Community Centre - Gym and classes - CASH MONTH DD junior/65+ (NEW MEMBERSHIP TYPE)	20.00	20.00	0.00	0.00
Rose Hill Community Centre - Gym and classes - monthly DD junior/65+	15.00	15.00	0.00	0.00
Rose Hill Community Centre - Gym only - CASH MONTH junior/65+ concession	15.00	15.00	0.00	0.00
Rose Hill Community Centre - Gym only - monthly DD junior/65+ concession	10.00	10.00	0.00	0.00
Rose Hill Community Centre - Gym and classes - Family - CASH MONTH	66.00	66.00	0.00	0.00
Rose Hill Community Centre - Gym and classes - Family - monthly DD	61.00	61.00	0.00	0.00
NEW: Rose Hill Community Centre - Gym only- Family - CASH MONTH concession				
	46.00	46.00	0.00	0.00
Rose Hill Community Centre - Gym only- Family - monthly DD concession	40.00	40.00	0.00	0.00
Rose Hill Community Centre - Gym - Adult casual	6.00	6.00	0.00	0.00
Rose Hill Community Centre - Gym Junior	3.70	3.70	0.00	0.00
Blackbird Leys Community Centre - Jack Argent Room tier 1 (standard)	16.40	17.00	0.60	3.66
Blackbird Leys Community Centre - Jack Argent tier 2 (community)	10.20	10.60	0.40	3.92
Blackbird Leys Community Centre - Meeting room tier 1 (standard)	10.60	11.00	0.40	3.77
Blackbird Leys Community Centre - Meeting room tier 2 (community)	6.00	6.20	0.20	3.33
Blackbird Leys Community Centre - Sports Hall tier 1 (standard)	20.00	20.60	0.60	3.00
Blackbird Leys Community Centre - Sports Hall tier 2 (community)	10.60	11.00	0.40	3.77
Blackbird Leys Community Centre - IT Suite (3hr Session)	11.40	11.80	0.40	3.51
Blackbird Leys Community Centre - Reception (Standard)	10.20	10.60	0.40	3.92
Blackbird Leys Community Centre - Reception (Community)	5.60	6.00	0.40	7.14
Jubilee Hall - Hall, meeting room, kitchen (Standard)	20.50	21.00	0.50	2.44
Jubilee Hall - Hall, meeting room, kitchen - (Community)	16.40	17.00	0.60	3.66
East Oxford Community Centre - Upstairs Hall weekdays - tier 2 (community)	10.60	10.80	0.20	1.89
East Oxford Community Centre - Upstairs Hall weekdays - tier 1 (standard)	11.80	12.00	0.20	1.69
East Oxford Community Centre - Upstairs Hall Eve & Wkd - tier 2 (community)	12.60	13.00	0.40	3.17
East Oxford Community Centre - Upstairs Hall Eve & Wkd - tier 1 (standard)	13.80	14.00	0.20	1.45
East Oxford Community Centre - downstairs Hall weekdays - tier 2 (community)	10.60	10.80	0.20	1.89
East Oxford Community Centre - downstairs Hall weekdays - tier 1 (standard)	11.80	12.00	0.20	1.69
East Oxford Community Centre - downstairs Hall Eve & Wkd - tier 2 (community)	12.80	13.00	0.20	1.56
East Oxford Community Centre - downstairs Hall Eve & Wkd - tier 1 (standard)	13.80	14.00	0.20	1.45
East Oxford Community Centre - Lounge weekdays - tier 2 (community)	9.60	9.80	0.20	2.08
East Oxford Community Centre - Lounge weekdays - tier 1 (standard)	10.60	10.80	0.20	1.89
East Oxford Community Centre - Lounge Eve & Wkd - tier 2 (community)	11.80	12.00	0.20	1.69
East Oxford Community Centre - Lounge Eve & Wkd - tier 1 (standard)	12.80	13.00	0.20	1.56
East Oxford Community Centre - Kitchen weekdays -	10.80	11.00	0.20	1.85
East Oxford Community Centre - Kitchen weekdays - over 3 hours	26.00	26.60	0.60	2.31
East Oxford Community Centre - Kitchen weekdays - over 5 hours	37.50	40.00	2.50	6.67
East Oxford Community Centre - Kitchen Eve & Wkd -	13.00	13.40	0.40	3.08
East Oxford Community Centre - Kitchen Eve & Wkd - over 3 hrs	31.00	32.00	1.00	3.23
East Oxford Community Centre - Kitchen Eve & Wkd - over 5 hrs	49.00	50.00	1.00	2.04
East Oxford Community Centre - Hall, Kitchen & Lounge (tier 2) evening events fri /	87.00	90.00	3.00	3.45
East Oxford Community Centre - Hall, Kitchen & Lounge (tier 2) evening events fri /	107.00	115.00	8.00	7.48
East Oxford Community Centre - Hall, Kitchen & Lounge (tier 1) evening events fri /				
sat 5 hrs	138.00	145.00	7.00	5.07
East Oxford Community Centre - Hall, Kitchen & Lounge (tier 1) evening events fri /				
sat 5 hrs	167.00	175.00	8.00	4.79

Community Services Fees & Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Events Charges				
Application fee (none refundable)				
All Event Applications	20.00	20.50	0.50	2.50
1. City Centre				
Oxford based Charity and/or Community Events (per day)				
Small	250.00	255.00	5.00	2.00
Medium	500.00	510.00	10.00	2.00
Large	1,500.00	1,530.00	30.00	2.00
Extra-Large	4,000.00	4,080.00	80.00	2.00
Bond Payable £250 - £1,500				
National Charity Events (per day)				
Small	500.00	510.00	10.00	2.00
Medium	1,000.00	1,020.00	20.00	2.00
Large	1,500.00	1,530.00	30.00	2.00
Extra-Large	4,000.00	4,080.00	80.00	2.00
Bond Payable £250 - £1,500				
Bonn Square - use of power/electricity per day				
Refundable Bond for key for using power in Bonn Square £500	25 - 75	25 - 75		
Commercial Events				
1. City Centre - Bonn Sq, Broad St, Gloucester Green & other city locations (per day)				
Small	1,000.00	1,020.00	20.00	2.00
Medium	2,000.00	2,040.00	40.00	2.00
Large	4,000.00	4,080.00	80.00	2.00
Extra Large	6,000.00	6,120.00	120.00	2.00
Bond Payable £250 - £1,500				
2. City Centre Markets				
weekday	750.00	765.00	15.00	2.00
weekend	1,000.00	1,020.00	20.00	2.00
Bond Payable £500 - £1,500				
Parks and Green Spaces				
Premium parks - South Park, Cutteslowe Park, Oxpens Meadow				
Local Charity & Local Community Events (per day)				
Small	500.00	510.00	10.00	2.00
Medium	1,000.00	1,020.00	20.00	2.00
Large	1,500.00	1,530.00	30.00	2.00
Extra-Large	4,000.00	4,080.00	80.00	2.00
Bond Payable £250 - £1,500				
National Charity Event (per day)				
Small	500.00	510.00	10.00	2.00
Medium	1,000.00	1,020.00	20.00	2.00
Large	1,500.00	1,530.00	30.00	2.00
Extra-Large	4,000.00	4,080.00	80.00	2.00
Bond Payable £250 - £1,500				
Commercial Events (per day)				
Small	1,000.00	1,020.00	20.00	2.00
Medium	2,000.00	2,040.00	40.00	2.00
Large	4,000.00	4,080.00	80.00	2.00
Extra-Large	6,000.00	6,120.00	120.00	2.00
Bond Payable £500 - £2,500				
City Parks (per day)				
Local Charity & Local Community Events (per day)				
Small	250.00	255.00	5.00	2.00
Medium	500.00	510.00	10.00	2.00
Large	1,500.00	1,530.00	30.00	2.00
Extra-Large	2,000.00	2,040.00	40.00	2.00
Bond Payable £250 - £1,500				
National Charity Event (per day)				
Small	500.00	510.00	10.00	2.00
Medium	100.00	102.00	2.00	2.00
Large	1,500.00	1,530.00	30.00	2.00
Extra-Large	2,000.00	2,040.00	40.00	2.00
Bond Payable £250 - £1,500				
Commercial Events (per day)				
Small	1,000.00	1,020.00	20.00	2.00
Medium	1,500.00	1,530.00	30.00	2.00
Large	2,000.00	2,040.00	40.00	2.00
Extra-Large	4,000.00	4,080.00	80.00	2.00
Bond Payable £500 - £2,500				

Community Services Fees & Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Neighbourhood Parks (per day)				
Local Charity & Local Community Events (per day)				
Small	250.00	255.00	5.00	2.00
Medium	500.00	510.00	10.00	2.00
Large	750.00	765.00	15.00	2.00
Extra-Large	1,000.00	1,020.00	20.00	2.00
Bond Payable £250 - £1,500				
National Charity Event (per day)				
Small	250.00	255.00	5.00	2.00
Medium	500.00	510.00	10.00	2.00
Large	750.00	765.00	15.00	2.00
Extra-Large	1,000.00	1,020.00	20.00	2.00
Bond Payable £250 - £1,500				
Commercial Events (per day)				
Small	1,000.00	1,020.00	20.00	2.00
Medium	1,500.00	1,530.00	30.00	2.00
Large	2,500.00	2,550.00	50.00	2.00
Extra-Large	4,000.00	4,080.00	80.00	2.00
Bond Payable £250 - £1,500				
Local Parks (per day)				
Local Charity & Local Community Events (per day)				
Small	250.00	255.00	5.00	2.00
Medium	500.00	510.00	10.00	2.00
Large	750.00	765.00	15.00	2.00
Bond Payable £250 - £1,500				
National Charity Event (per day)				
Small	400.00	408.00	8.00	2.00
Medium	750.00	765.00	15.00	2.00
Large	1,200.00	1,225.00	25.00	2.08
Bond Payable £250 - £1,500				
Commercial Events (per day)				
Small	1,000.00	1,020.00	20.00	2.00
Medium	1,500.00	1,530.00	30.00	2.00
Large	2,000.00	2,040.00	40.00	2.00
Bond Payable £500 - £1,500				
Other events / Activities taking place in Parks & Green Spaces				
Sports Tournaments & associated events				
Bond Payable £250 - £1,500	100 - 5000	100 - 5000		
Funfairs & Circuses				
up to 10 rides/units	1,000.00	1,020.00	20.00	2.00
10 to 20 rides/units	1,500.00	1,530.00	30.00	2.00
Bond Payable £1,000 - £2,500				
Promotions/Marketing in the city				
Full Day	1000 - 4000	1000 - 4000		
Bond Payable £250 - £1,500				
Site visits - Park Rangers				
	75.00	77.00	2.00	2.67
Use of existing Premises Licence (500-4999 people)				
Commercial	250.00	255.00	5.00	2.00
Local Charity & Community	50.00	51.00	1.00	2.00
Late application/submission fee if timescales/deadlines not met				
	75 - 500	75 - 500		
Late Application Fee - fewer than 8 weeks before the event for a small event or 3 months before the event for a medium size event or 6 months before the event for a large or extra large event				
	double hire fee	double hire fee		
Some events that are deemed to have significant cultural and communal benefit that take place in regeneration areas may be eligible for our policy for free use of parks in those regeneration areas for priority groups				

Community Services Fees & Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
South Park - Large Sized Events (over 499 people)				
Application Fee: non-refundable - Commercial	100.00	102.00	2.00	2.00
Application Fee: non-refundable - Local Community & Local Charity	100.00	102.00	2.00	2.00
Application Fee: National Charity	100.00	102.00	2.00	2.00
Non-operational days on site - e.g. for set up/set down - 50% of the venue hire day rate per day				
Fee for vehicle to remain on site during the event and/or after set up				
Per Car/Small vehicle	50.00	51.00	1.00	2.00
Van/Luton	100.00	102.00	2.00	2.00
Per 7.5 tonne truck/cherry picker	150.00	153.00	3.00	2.00
Cancellation fee				
	50-100% of hire fee	50-100% of hire fee		
Filming - Commercial				
Application Processing Fee				
	75 - 250	75 - 250		
1. Half Day (4 hours or less)				
Small	375.00	383.00	8.00	2.13
Medium	625.00	638.00	13.00	2.08
Large	1,250.00	1,275.00	25.00	2.00
Bond Payable £250 - £1,500				
2. Full Day				
Small	750.00	765.00	15.00	2.00
Medium	1,250.00	1,275.00	25.00	2.00
Large	2,500.00	2,550.00	50.00	2.00
Bond Payable £250 - £1,500				
Photography / GV's				
half day	500.00	510.00	10.00	2.00
full day	1,000.00	1,020.00	20.00	2.00
Filming - Promotion / Marketing				
1. Half Day				
Small	375.00	383.00	8.00	2.13
Medium	625.00	638.00	13.00	2.08
Large	1,250.00	1,275.00	25.00	2.00
Bond Payable £250 - £1,000				
2. Full Day				
Small	750.00	765.00	15.00	2.00
Medium	1,250.00	1,275.00	25.00	2.00
Large	2,500.00	2,550.00	50.00	2.00
Bond Payable £250 - £1,500				
Photography / GV's				
half day	500.00	510.00	10.00	2.00
full day	1,000.00	1,020.00	20.00	2.00
Filming - Education/Documentary/Non Commercial				
1. Half Day				
Small	100.00	102.00	2.00	2.00
Medium	250.00	255.00	5.00	2.00
Large	500.00	510.00	10.00	2.00
Bond Payable £250 - £1,000				
2. Full Day				
Small	250.00	255.00	5.00	2.00
Medium	500.00	510.00	10.00	2.00
Large	750.00	765.00	15.00	2.00
Bond Payable £250 - £1,500				
Photography / GV's				
half day	250.00	255.00	5.00	2.00
full day	500.00	510.00	10.00	2.00

Community Services Fees & Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Filming - Student				
1. Half Day				
Small	100.00	102.00	2.00	2.00
Medium	250.00	255.00	5.00	2.00
Bond Payable £250 - £500				
2. Full Day				
Small	250.00	255.00	5.00	2.00
Medium	500.00	510.00	10.00	2.00
Bond Payable £250 - £500				
Photography / GV's				
half day	250.00	255.00	5.00	2.00
full day	500.00	510.00	10.00	2.00
Additional charges for filming				
Vehicle Fee				
Car / Small vehicle - each	50.00	51.00	1.00	2.00
Van / Luton - each	100.00	102.00	2.00	2.00
7.5 ton Truck - each	150.00	153.00	3.00	2.00
Cherry Pucker - each	150.00	153.00	3.00	2.00
Site visits - per hour	75.00	77.00	2.00	2.67
Cancellation fee	50 - 100% of filming fee	50 - 100% of filming fee		
Late Application Fee	double filming fee	double filming fee		
Road Closures				
Commercial Event Road Closures- Events (under 500 people)	105.00	107.00	2.00	1.90
Commercial Event Road Closures- Market and Street Fairs	255.00	260.00	5.00	1.96
Commercial Event Road Closures- Events (500 or more people)	305.00	311.00	6.00	1.97
Road closure with no commercial element inc street parties	16.00	16.30	0.30	1.88
St Giles Fair Tolls - reasonable charges to be set by Head of Community Services				
	Increase all by 5%	Increase all by 5%		
Events & Culture notes:				
For Filming requests with less than 7 days notice, all charges will be doubled				
Some filming activities which are deemed to have a significant benefit to the city may be eligible for a discount, which will be discussed with the Events Officer in advance				
Small Event: 0-100 people				
Medium Event: 100-499 people				
Large Event: 500-4999 people				
Extra Large Event: 5000+ people				
Extra-Extra Large Event: 20,000+ people				
Filming (small): crew size 1-5 people				
Filming (medium): crew size 6-11 people				
Filming (large): crew size 12 + people				
Town Hall Charges				
Room Charges - Commercial Rates				
<i>(Hourly rate shown. Bookings must be for a minimum of 2 hours)</i>				
Main Hall	260.00	260.00	0.00	0.00
Assembly Room	160.00	160.00	0.00	0.00
Old Library	160.00	160.00	0.00	0.00
Long Room	90.00	90.00	0.00	0.00
Meeting Rooms	75.00	75.00	0.00	0.00
Room Charges - Community/Charity Rates				
<i>(Hourly rate shown. Bookings must be for a minimum of 2 hours)</i>				
Main Hall	130.00	130.00	0.00	0.00
Assembly Room	80.00	80.00	0.00	0.00
Old Library	80.00	80.00	0.00	0.00
Long Room	45.00	45.00	0.00	0.00
Meeting Rooms	37.50	37.50	0.00	0.00

Community Services Fees & Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Social Events Packages				
Civil Ceremonies (Inclusive of VAT)				
(Based on 2 hours room hire, with one hour prior to the ceremony start time and one hour after)				
Main Hall	780.00	780.00	0.00	0.00
Assembly Room/Old Library	630.00	630.00	0.00	0.00
Court Room	510.00	510.00	0.00	0.00
St Aldate's Room	330.00	330.00	0.00	0.00
Wedding Receptions (per hour inclusive of VAT)				
Main Hall	300.00	300.00	0.00	0.00
Assembly Room/Old Library	180.00	180.00	0.00	0.00
St Aldate's Room	180.00	180.00	0.00	0.00
Discounts				
Social Event Off - Peak Monday/Tuesday only				
Concessionary Meetings				
Preparation, Clearance or Rehearsal				
6 hours or more consecutive at the standard price				
Agency Commission room hire fees (maximum)	15%	15%		
Royalties - based on total box office sales,				
Classical Concerts	4.80%	4.80%		
Pop Concerts	3%	3%		
Variety Performances	2%	2%		
All other events including music, films, video, DVD films or promotional events	9%	9%		
Box Office				
Minimum fee of £25 or 10% of sales (whichever is greater)	13%	13%		
Technical Facilities				
Data Projector	50.00	50.00	0.00	0.00
Main Hall Projector & Screen	150.00	150.00	0.00	0.00
Flipchart, pad & pens (inc. in DDR)	15.00	15.00	0.00	0.00
Laptop computer (internal use only)	55.00	55.00	0.00	0.00
Lectern – table	FOC	FOC		
Lectern – free standing	FOC	FOC		
Long Room - AV Equipment	55.00	55.00	0.00	0.00
PA system (Main Hall)	100.00	100.00	0.00	0.00
Large Screen	55.00	55.00	0.00	0.00
Small pop up screen	27.50	27.50	0.00	0.00
Stage extension - Small	400.00	400.00	0.00	0.00
Stage extension - Large	400.00	400.00	0.00	0.00
Musical Equipment				
Organ – Events	110.00	110.00	0.00	0.00
Organ – rehearsal/practice (per hour)	13.50	13.50	0.00	0.00
Piano – events	75.00	75.00	0.00	0.00
Piano – rehearsal/practice (per hour)	13.50	13.50	0.00	0.00
License Holders & Door Supervisors				
Door Supervisors (per hr per Supervisor)	At Cost	At Cost		
Internal Charges				
Small meeting room hire Mon-Fri (8am-5pm extended to 10pm on selected weekdays)				
	FOC	FOC		
Cancellation less than 72 hrs before	50%	50%	0.00	0.00
Catering Charges				
Kitchen Hire per head (minimum 100)	4.00	4.00	0.00	0.00
Servery Hire Only (per day)	65.00	65.00	0.00	0.00
Distribution of Free Printed Matter				
Non Static - Annual Consent	400.00	400.00	0.00	0.00
Non Static - Monthly consent	100.00	100.00	0.00	0.00
Static Annual Consent	200.00	200.00	0.00	0.00
Non-profit and community organisations				
	50.00	50.00	0.00	0.00
Replacement badge	25.00	25.00	0.00	0.00

Housing Revenue Account Fees & Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
<u>Exempt from VAT</u>				
Other charges				
Sheltered Guest Room Hire per night	20.00	20.30	0.30	1.50
<u>Standard rated & exclusive of VAT</u>				
Other charges				
ASSA Key	27.00	30.00	3.00	11.11
Controlled Entry Key Fob	27.00	30.00	3.00	11.11
Residential Leasehold Solicitor Questionnaire Fee	275.00	275.00	0.00	0.00
Futher Requests beyond standard Leasehold Property Forms	110.00	110.00	0.00	0.00
<u>Exempt from VAT (before discounts)</u>				
Garage with in curtiledge	16.27	16.27	0.00	0.00
Replacement lost/damaged resident parking permit	18.00	20.00	2.00	11.11

Oxford Direct Services Fees & Charges 2021/22

	2020/21 Charge £	2021/22 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Garden Waste Charges				
Outside Scope for VAT				
Garden Waste Bags Pack 10	35.50	38.50	3.00	8.45
Garden Waste Bags Pack 20	51.00	57.00	6.00	11.76
Concessionary rate for Garden Waste Bags/Bin	0.00	45.00	45.00	New charge
Bulky Waste Charges				
Outside Scope for VAT				
Bulky household waste collection (excluding large electrical or white goods)	n/a	20.00	n/a	New charge
Large electrical or white goods (per item)	n/a	30.00	n/a	New charge
Concessionary rate at 50%	n/a	£10- £15	n/a	New charge
Car Parks Charges				
Standard rated & inclusive of VAT				
City Centre Car Parks				
Oxpens Car Park				
Monday to Friday, & Sundays (08:00 - 20:00)				
0 - 1 Hours	3.00	3.00	0.00	0.00
1 to 2 Hours	4.00	4.00	0.00	0.00
2 to 3 Hours	5.00	5.00	0.00	0.00
3 to 4 Hours	7.00	7.00	0.00	0.00
4 to 6 Hours	9.00	9.00	0.00	0.00
6 to 8 Hours	18.00	18.00	0.00	0.00
8+ Hours	25.00	25.00	0.00	0.00
All other times	3.00	3.00	0.00	0.00
Saturdays (08:00 - 20:00)				
0 - 1 Hours	3.10	3.10	0.00	0.00
1 to 2 Hours	5.20	5.20	0.00	0.00
2 to 3 Hours	8.00	8.00	0.00	0.00
3 to 4 Hours	10.00	10.00	0.00	0.00
4 to 6 Hours	15.00	15.00	0.00	0.00
6 to 8 Hours	22.50	22.50	0.00	0.00
8+ Hours	28.60	28.60	0.00	0.00
All other times	3.00	3.00	0.00	0.00
Worcester Street Car Park				
Monday to Friday, & Sundays (08:00 - 20:00)				
0 - 1 Hours	4.00	4.00	0.00	0.00
1 to 2 Hours	6.00	6.00	0.00	0.00
2 to 3 Hours	9.00	9.00	0.00	0.00
3 to 4 Hours	11.50	11.50	0.00	0.00
4 to 6 Hours	18.00	18.00	0.00	0.00
6 to 8 Hours	28.00	28.00	0.00	0.00
8+ Hours	35.00	35.00	0.00	0.00
All other times	4.00	4.00	0.00	0.00
Saturdays (08:00 - 20:00)				
0 - 1 Hours	4.50	4.50	0.00	0.00
1 to 2 Hours	7.30	7.30	0.00	0.00
2 to 3 Hours	10.00	10.00	0.00	0.00
3 to 4 Hours	12.50	12.50	0.00	0.00
4 to 6 Hours	20.00	20.00	0.00	0.00
6 to 8 Hours	30.00	30.00	0.00	0.00
8+ Hours	35.00	35.00	0.00	0.00
All other times	4.50	4.50	0.00	0.00
Gloucester Green Car Park				
Monday to Friday, & Sundays (08:00 - 20:00)				
0 - 1 Hours	4.00	4.00	0.00	0.00
1 to 2 Hours	6.00	6.00	0.00	0.00
2 to 3 Hours	9.00	9.00	0.00	0.00
3 to 4 Hours	11.50	11.50	0.00	0.00
4 to 6 Hours	18.00	18.00	0.00	0.00
6 to 8 Hours	28.00	28.00	0.00	0.00
8+ Hours	35.00	35.00	0.00	0.00
All other times	4.00	4.00	0.00	0.00
Saturdays (08:00 - 20:00)				
0 - 1 Hours	4.50	4.50	0.00	0.00
1 to 2 Hours	7.30	7.30	0.00	0.00
2 to 3 Hours	10.00	10.00	0.00	0.00
3 to 4 Hours	12.50	12.50	0.00	0.00
4 to 6 Hours	20.00	20.00	0.00	0.00

Oxford Direct Services Fees & Charges 2021/22

	2020/21 Charge £	2021/22 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
6 to 8 Hours	30.00	30.00	0.00	0.00
8+ Hours	35.00	35.00	0.00	0.00
All other times	4.50	4.50	0.00	0.00

Oxford Direct Services Fees & Charges 2021/22

	2020/21 Charge £	2021/22 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Other Off Street Car Parks				
St Clements Car Park				
Monday to Sunday (08:00 - 20:00)				
0 - 1 Hours	2.00	2.00	0.00	0.00
1 to 2 Hours	2.50	2.50	0.00	0.00
2 to 3 Hours	4.00	4.00	0.00	0.00
3 to 4 Hours	7.50	7.50	0.00	0.00
4 to 6 Hours	10.50	10.50	0.00	0.00
6 to 8 Hours	15.00	15.00	0.00	0.00
8+ Hours	20.00	20.00	0.00	0.00
All other times	2.00	2.00	0.00	0.00
Headington Car Park				
Monday to Sunday (08:00 - 20:00)				
0 to 1 hour	2.00	2.00	0.00	0.00
1 to 2 Hours	2.50	2.50	0.00	0.00
2 to 3 Hours	3.50	3.50	0.00	0.00
3 to 4 Hours	6.00	6.00	0.00	0.00
4 to 6 Hours	15.00	15.00	0.00	0.00
6 to 8 Hours	15.00	15.00	0.00	0.00
8+ Hours	15.00	15.00	0.00	0.00
All other times	2.00	2.00	0.00	0.00
Local resident/business permit - Day charge	6.50	6.50	0.00	0.00
Note: permits will be sold in blocks of 4 weeks minimum				
Union Street Car Park				
Monday to Sunday (08:00 - 20:00)				
0 - 1 Hours	2.00	2.00	0.00	0.00
1 to 2 Hours	2.50	2.50	0.00	0.00
2 to 3 Hours	3.50	3.50	0.00	0.00
3 to 4 Hours	6.00	6.00	0.00	0.00
4 to 6 Hours	15.00	15.00	0.00	0.00
6 to 8 Hours	15.00	15.00	0.00	0.00
8+ Hours	15.00	15.00	0.00	0.00
All other times	2.00	2.00	0.00	0.00
Ferrv Pool Car Park				
Monday to Sunday (08:00 - 20:00)				
0 - 1 Hours	2.00	2.00	0.00	0.00
1 to 2 Hours	2.50	2.50	0.00	0.00
2 to 3 Hours	3.50	3.50	0.00	0.00
3 to 4 Hours	6.00	6.00	0.00	0.00
4 to 6 Hours	15.00	15.00	0.00	0.00
6 to 8 Hours	15.00	15.00	0.00	0.00
8+ Hours	15.00	15.00	0.00	0.00
All other times	2.00	2.00	0.00	0.00
Annual Permit (20:00-08:00)	120.00	120.00	0.00	0.00
St Leonards				
Monday to Sunday (08:00 - 20:00)				
0 to 1 hour	2.00	2.00	0.00	0.00
1 to 2 Hours	2.50	2.50	0.00	0.00
2 to 3 Hours	3.50	3.50	0.00	0.00
3 to 4 Hours	6.00	6.00	0.00	0.00
4 to 6 Hours	15.00	15.00	0.00	0.00
6 to 8 Hours	15.00	15.00	0.00	0.00
8+ Hours	15.00	15.00	0.00	0.00
All other times	2.00	2.00	0.00	0.00
Local resident/business permit - Day charge	6.50	6.50	0.00	0.00
Note: permits will be sold in blocks of 4 weeks minimum				
Summertown Car Park				
Monday to Sunday (08:00 - 20:00)				
0 - 1 Hours	2.00	2.00	0.00	0.00
1 to 2 Hours	2.50	2.50	0.00	0.00
2 to 3 Hours	3.50	3.50	0.00	0.00
3 to 4 Hours	6.00	6.00	0.00	0.00
4 to 6 Hours	15.00	15.00	0.00	0.00
6 to 8 Hours	15.00	15.00	0.00	0.00
8+ Hours	15.00	15.00	0.00	0.00
All other times	2.00	2.00	0.00	0.00

Oxford Direct Services Fees & Charges 2021/22

	2020/21 Charge £	2021/22 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Chargeable Parking in Selected Park Areas				
Cutteslowe Park - Harbord Road				
Monday to Sunday				
0 - 1 hour	0.80	0.80	0.00	0.00
1 - 3 hours	2.00	2.00	0.00	0.00
3 - 24 hours	3.00	3.00	0.00	0.00
Annual Permit	50.00	50.00	0.00	0.00
Note: for Park visit use only				
Alexandra Courts - Woodstock Road				
Monday to Sunday				
0 - 1 hours	1.00	1.00	0.00	0.00
1 - 3 hours	2.00	2.00	0.00	0.00
3 - 5 hours	4.00	4.00	0.00	0.00
5 - 24 hours	15.00	15.00	0.00	0.00
Annual Permit	50.00	50.00	0.00	0.00
Note: for Park visit use only				
Cutteslowe Park - A40				
Monday to Sunday				
0 - 1 hour	0.80	0.80	0.00	0.00
1 - 3 hours	2.00	2.00	0.00	0.00
3 - 24 hours	3.00	3.00	0.00	0.00
Annual Permit	50.00	50.00	0.00	0.00
Note: for Park visit use only				
Port Meadow - Walton Well Road				
Monday to Sunday				
0 - 1 hours	0.80	0.80	0.00	0.00
1 - 3 hours	2.00	2.00	0.00	0.00
3 - 5 hours	4.00	4.00	0.00	0.00
5 - 24 hours	15.00	15.00	0.00	0.00
Annual Permit	50.00	50.00	0.00	0.00
Note: for Park visit use only				
Hinksey Park - Abingdon Road				
Monday to Sunday				
0 - 1 hours	0.80	0.80	0.00	0.00
1 - 3 hours	2.00	2.00	0.00	0.00
3 - 5 hours	4.00	4.00	0.00	0.00
5 - 24 hours	15.00	15.00	0.00	0.00
Annual Permit	50.00	50.00	0.00	0.00
Note: for Park visit use only				
Park & Ride				
Redbridge, Seacourt & Peartree				
0-1 hour free	0.00	0.00	0.00	#DIV/0!
1-11 hours	2.00	2.00	0.00	0.00
11-24 hours	4.00	4.00	0.00	0.00
24-48 hours	8.00	8.00	0.00	0.00
48-72 hours	12.00	12.00	0.00	0.00
Monthly Permit	30.00	30.00	0.00	0.00
Quarterly Permit	85.00	85.00	0.00	0.00
Annual Permit	300.00	300.00	0.00	0.00
Redbridge Coach & Lorry Park				
Coach for up to 4 hours	5.00	5.00	0.00	0.00
Coach for 24 hours	10.00	10.00	0.00	0.00
Minibuses for up to 4 hours	5.00	5.00	0.00	0.00
Minibuses 4-24 Hours	12.50	12.50	0.00	0.00
Lorries for up to 4 hours	5.00	5.00	0.00	0.00
Lorries for 24 hours	10.00	10.00	0.00	0.00
Motorhomes for 24 hours	8.00	8.00	0.00	0.00

Oxford Direct Services Fees & Charges 2021/22

	2020/21 Charge £	2021/22 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Parking Penalty Charges				
Outside Scope for VAT				
For Off-Street Parking, Gloucester Green Bus Station and loading area				
Failure to display a current, valid ticket	100.00	100.00	0.00	0.00
Overstaying the expiry time of the ticket purchased	100.00	100.00	0.00	0.00
Parking in an area which is closed or not available for use	100.00	100.00	0.00	0.00
Causing an obstruction or nuisance	100.00	100.00	0.00	0.00
Parking in a manner in which the whole or part of the vehicle is outside of a marked bay	100.00	100.00	0.00	0.00
Unauthorised class of vehicle	100.00	100.00	0.00	0.00
Parking in a parking bay reserved for a specific class of vehicle	100.00	100.00	0.00	0.00
Causing a vehicle to remain in a car park when it is closed	100.00	100.00	0.00	0.00
Bus overstay layover bay in excess of 30 minutes	100.00	100.00	0.00	0.00
Bus overstay layover bay in excess of 60 minutes	100.00	100.00	0.00	0.00
Return to car park to park within 3 hours of expiry of a ticket for that car park	100.00	100.00	0.00	0.00
Recovery of a removed vehicle from any offence position	150.00	150.00	0.00	0.00
Cemeteries Fees & Charges				
Purchase of Exclusive Rights of Burial:				
Exclusive Right of Burial for 50 years in an adult grave (Resident)	1,000.00	1,030.00	30.00	3.00
Exclusive Right of Burial for 50 years in an adult grave (Non-Resident)	3,000.00	3,090.00	90.00	3.00
Exclusive Right of Burial for 50 years in a child grave (Resident)	0.00	0.00		
Exclusive Right of Burial for 50 years in a child grave (Non-Resident)	570.00	585.00	15.00	2.63
Exclusive Right of Burial for 50 years in a cremated remains plot (Resident)	420.00	430.00	10.00	2.38
Exclusive Right of Burial for 50 years in a cremated remains plot (Non-Resident)	1,260.00	1,290.00	30.00	2.38
Fee to purchase additional 25 years Exclusive Rights of Burial:				
Fee to purchase additional 25 years Exclusive Right of Burial in an adult grave	480.00	495.00	15.00	3.13
Fee to purchase additional 25 years Exclusive Right of Burial in an child's grave	145.00	150.00	5.00	3.45
Fee to purchase additional 25 years Exclusive Right of Burial in a cremated remains plot	205.00	210.00	5.00	2.44
Fee for the transfer of a Deed or Grant	80.00	85.00	5.00	6.25
Fee for Arrangement of Cremated Remains Interment	35.00	35.00	0.00	0.00
Fee for Attending Cremated Remains Interment	50.00	50.00	0.00	0.00

Oxford Direct Services Fees & Charges 2021/22

	2020/21 Charge £	2021/22 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Search Fee:				
Search Fee: General Enquiry (1-2 searches)	Nil	Nil		
Search Fee: Family History (3-5 searches)	10.00	10.00	0.00	0.00
Search Fee: Family History (5-10 searches)	20.00	20.00	0.00	0.00
To verify Deed Holder prior to burial where no Deed produced	50.00	50.00	0.00	0.00
Interments (to include boards, straps, soil disposal and removal of flowers):				
A child whose age at the time of death was less than one month (Resident)	0.00	0.00		
A child whose age at the time of death was less than one month (Non-Resident)	70.00	75.00	5.00	7.14
Interment of child at time of death was prior to 12th birthday (Resident)	0.00	0.00		
Interment of child at time of death was prior to 12th birthday (Non-Resident)	205.00	210.00	5.00	2.44
Interment of person at time of death was beyond 12th birthday in single depth grave (Resident)	700.00	720.00	20.00	2.86
Interment of person at time of death was beyond 12th birthday in single depth grave (Non-Resident)	2,100.00	2,160.00	60.00	2.86
Interment of person at time of death was beyond 12th birthday in double depth grave or to re-open grave (Resident)	600.00	620.00	20.00	3.33
Interment of person at time of death was beyond 12th birthday in double depth grave or to re-open grave (Non-Resident)	1,800.00	1,860.00	60.00	3.33
Interment of ashes in grave where Exclusive Right of Burial has been purchased (Resident)	245.00	250.00	5.00	2.04
Interment of ashes in grave where Exclusive Right of Burial has been purchased (Non-Resident)	735.00	750.00	15.00	2.04
For the interment of a foetus (less than 24 weeks gestation) in a communal grave through hospital contract (Resident)	0.00	0.00		
For the interment of a foetus (less than 24 weeks gestation) in a communal grave through hospital contract (Non-Resident)	20.00	25.00	5.00	25.00
Interment of body parts	40.00	45.00	5.00	12.50
Timber shoring for backfilling	190.00	195.00	5.00	2.63
Timber for use as wooden top covering	90.00	95.00	5.00	5.56
Casket - not metal (Resident)	1,200.00	1,235.00	35.00	2.92
Casket - not metal (Non-Resident)	3,600.00	3,705.00	105.00	2.92
Exhumation of an Adult	5,000.00	5,000.00	0.00	0.00
Exhumation of a Child	2,000.00	2,000.00	0.00	0.00
Memorials:				
The Council does not maintain or restore memorials nor is the Council responsible for the removal or replacement after an interment.				
The following rates include the description of name(s) of those interred at the time the memorial is placed.				
For the right to erect or place on a grave in respect of which the Exclusive Rights of Burial has been purchased:				
A headstone or other memorial more than 2 feet 6 inches in height up to a maximum of 3 feet 6 inches in height	235.00	240.00	5.00	2.13
A headstone, book or other memorial up to and including 2 feet 6 inches in height (including cremated remains memorials up to a maximum of 18 inches)	200.00	205.00	5.00	2.50
A headstone, flat stone, tablet book, inscribed vase or other memorial on any plot up to and including 12 inches in height	140.00	145.00	5.00	3.57
A headstone or other memorial on a child's grave not exceeding 18 inches in height	50.00	55.00	5.00	10.00
Flat cover slab 6 feet x 3 feet approximately on an adult's grave	200.00	205.00	5.00	2.50
Flat cover slab 3 feet x 1.5 feet approximately on a child's grave	100.00	105.00	5.00	5.00
Any additional inscription after the first on any memorial	120.00	125.00	5.00	4.17
Memorial Plaques 10" x 5"	40.00	45.00	5.00	12.50
Miscellaneous:				
Chapel - Use of Cemetery Chapel and organ per 30 minute period	125.00	130.00	5.00	4.00
Penalty for late arrival	60.00	60.00	0.00	0.00
Penalty for extended during	80.00	80.00	0.00	0.00
Commercial photography (per hour or part hour)	160.00	160.00	0.00	0.00
Minor filming or video recording (per hour or part hour)	280.00	280.00	0.00	0.00
Major filming (per hour or part hour)	400.00	400.00	0.00	0.00
Photocopies of Grave Section Maps (A4 per sheet)	0.50	1.00	0.50	100.00
Photocopies of Registers (A3 per sheet)	1.00	1.00	0.00	0.00
Copy of Deed document	10.00	15.00	5.00	50.00
Provision of wooden frame surround on a grave	80.00	80.00	0.00	0.00

Oxford Direct Services Fees & Charges 2021/22

	2020/21 Charge £	2021/22 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Dog Warden Services				
Return of impounded stray dog	130.00	135.00	5.00	3.85
Return of impounded stray dog (additional cost per day after first week)		18.00	18.00	New charge
Return of impounded stray where owner in receipt of prescribed benefits				
	70.00	80.00	10.00	14.29
Stray Returned Direct to Owner (without going to kennels)	27.00	28.00	1.00	3.70
Stray Returned Direct to Owner (without going to kennels) where the owner in receipt of prescribed benefits	25.75	26.50	0.75	2.91
Pest Control Services (Treatments in Domestic Premises)				
For people not in receipt of prescribed benefits:				
Rats - charge per treatment	85.00	87.50	2.50	2.94
Mice - charge per treatment	85.00	87.50	2.50	2.94
Wasps	75.00	77.50	2.50	3.33
Garden Ants (other than Pharaohs Ants)	105.00	108.00	3.00	2.86
Bedbugs - initial survey and up to 2 treatment visits (Up to standard 3 bedroom property)	360.00	380.00	20.00	5.56
Bedbugs - additional rooms	90.00	95.00	5.00	5.56
Bedbugs - additional treatment visits (Up to standard 3 bedroom property)	145.00	150.00	5.00	3.45
Moths - initial survey and 1 treatment visit (Up to standard 3 bedroom property)	105.00	108.00	3.00	2.86
Moths - additional rooms	45.00	46.50	1.50	3.33
Moths - additional treatment visits (Up to standard 3 bedroom property)	90.00	93.00	3.00	3.33
Coachroache Survey	40.00	42.00	2.00	5.00
Cockroaches - Initial treatment visit and 1 revisit	150.00	155.00	5.00	3.33
Cockroaches - additional revisits	90.00	93.00	3.00	3.33
Pharaoh ants Survey	40.00	42.00	2.00	5.00
Pharaoh ants - Initial treatment visit and 1 revisit	165.00	170.00	5.00	3.03
Pharaoh antss - additional revisits	90.00	93.00	3.00	3.33
Fleas - initial survey and 1 treatment visit (Up to standard 3 bedroom property)	105.00	108.00	3.00	2.86
Fleas - additional rooms	45.00	46.50	1.50	3.33
Fleas - additional treatment visits (Up to standard 3 bedroom property)	90.00	93.00	3.00	3.33
Squirrels - call out and treatment charge for up to three visits	2,000.00	2,100.00	100.00	5.00
Other pests where there is a public health significance - initial survey and 1 treatment visit (Up to standard 3 bedroom property)	200.00	206.00	6.00	3.00
Other pests where there is a public health significance - additional rooms	40.00	42.00	2.00	5.00
Other pests where there is a public health significance - additional treatment visits (Up to standard 3 bedroom property)	90.00	93.00	3.00	3.33
Site survey & advice	40.00	42.00	2.00	5.00
Preperation work for spray treatments (bedbugs, moths & fleas) per hour based on quotation	75.00	78.00	3.00	4.00
Heat treatment for Bed Bugs, minimum charge dependant on area	350.00	Quotation following survey		
Premium Rate for a premium service				
For people in receipt of prescribed benefits:				
Rats - charge per treatment	0.00	60.00	60.00	New charge
Mice - charge per treatment	0.00	60.00	60.00	New charge
Wasps	36.00	36.00	0.00	0.00
Garden Ants (other than Pharaohs Ants)	41.00	41.00	0.00	0.00
Bedbugs - initial survey and up to 1 treatment visit	216.00	216.00	0.00	0.00
Bedbugs - additional treatment visits	165.00	165.00	0.00	0.00
Moths - initial survey and 1 treatment visit (Up to standard 3 bedroom property)	46.00	46.00	0.00	0.00
Moths - additional treatment visits (Up to standard 3 bedroom property)	46.00	46.00	0.00	0.00
Pharaoh ants - Initial treatment visit and 3 revisit - NOTE added extra 2 revisits	82.00	82.00	0.00	0.00
Cockroaches - Initial survey, treatment visit and 1 revisit - NOTE Added additional survey visit	62.00	62.00	0.00	0.00
Fleas - initial survey and 1 treatment visit	46.00	46.00	0.00	0.00
Fleas - additional treatment visits (Up to standard 3 bedroom property)	46.00	46.00	0.00	0.00
Squirrels - call out and treatment charge for up to three visits	82.00	82.00	0.00	0.00
Other pests where there is a public health significance - initial survey and 1 treatment visit	46.35	46.35	0.00	0.00
Other pests where there is a public health significance - additional treatment visits (Up to standard 3 bedroom property)	46.00	46.00	0.00	0.00
Site survey & advice	36.00	36.00	0.00	0.00
Preparation work for spray treatments (bedbugs, moths & fleas) per hour based on quotation	72.00	72.00	0.00	0.00
Heat treatment for Bed Bugs, minimum charge dependant on area	300.00	300.00	0.00	0.00

Oxford Direct Services Fees & Charges 2021/22

	2020/21 Charge £	2021/22 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Pest Control Services (Commercial Premises)				
Rats & mice - call out and treatment charge for up to first hour	85.00	110.50	25.50	30.00
Pharaoh ants - initial survey	40.00	52.00	12.00	30.00
Pharaoh ants - initial treatment and 1 revisit	165.00	214.50	49.50	30.00
Pharaoh ants - additional revisit	90.00	117.00	27.00	30.00
Cockroaches - initial survey	40.00	52.00	12.00	30.00
Cockroaches - initial treatment and 1 revisit	150.00	195.00	45.00	30.00
Cockroaches - additional revisit	90.00	117.00	27.00	30.00
Bedbugs - initial survey and 2 treatment visits (3 bed)	360.00	468.00	108.00	30.00
Bedbugs - additional rooms	90.00	117.00	27.00	30.00
Bedbugs - additional treatments (3 bed)	145.00	188.50	43.50	30.00
Fleas - initial survey and 1 treatment (3 bed)	105.00	136.50	31.50	30.00
Foxes - we do not carry out treatment for foxes. A call out fee will be made for a visit by a pest control surveyor for site-specific advice	Quotation following survey			
Pigeons - call out and treatment charge for up to first hour	Quotation following survey			
Squirrels - call out and treatment charge for up to three visits	2,000.00	2,600.00	600.00	30.00
Wasps - call out and treatment charge	85.00	110.50	25.50	30.00
Garden Ants (other than Pharaohs Ants) - call out and treatment charge for up to first hour	105.00	136.50	31.50	30.00

Law & Governance Fees & Charges 2021/22

	2020/21 Charge	2021/22 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Legal Services				
Copies of legal documents	Reasonable charges (minimum 25.00) to be set by Head of Law and Governance £175 an hour	Reasonable charges (minimum 25.00) to be set by Head of Law and Governance £175 an hour	n/a	
All legal transactions subject to the exceptions/ qualifications set out below:-				
Legal Hub Transactions				
Standard hourly rate	£100 an hour excluding VAT	£100 an hour excluding VAT	n/a	
Third party hourly rate	£175 an hour excluding VAT	£175 an hour excluding VAT	n/a	
Fixed fee	The rate agreed by the Head of Law and Governance for the particular transaction.	The rate agreed by the Head of Law and Governance for the particular transaction.	n/a	
Other Public Body or Charitable Organisation Transactions				
Standard hourly rate	£100 an hour excluding VAT	£100 an hour excluding VAT	n/a	
Fixed fee	The rate agreed by the Head of Law and Governance for the particular transaction.	The rate agreed by the Head of Law and Governance for the particular transaction.	n/a	
Property Transactions				
Lease	£1,500 minimum charge	£1,500 minimum charge	n/a	
Agreement for lease/building agreement	£800 minimum charge	£800 minimum charge	n/a	
Licence to assign/underlet/change of use/alter -	800.00	£800	0.00	0.00
Deed of variation/release	800.00	£800	0.00	0.00
Deed of grant/easement	800.00	£800	0.00	0.00
Rent deposit/AGA/guarantee	400.00	£400	0.00	0.00
Right of way licence	400.00	£400	0.00	0.00
Licence to occupy	400.00	£400	0.00	0.00
Registration(commercial)	90.00	£90	0.00	0.00
Registration (commercial unit in housing estate)	60.00	£60	0.00	0.00
Registration (residential)	50.00	£50	0.00	0.00
Registration (residential) 2 notices	75.00	£75	0.00	0.00
Registration (residential) 3 notices	100.00	£100	0.00	0.00
Sale	0.25% of property price with a minimum charge of £625	0.25% of property price with a minimum charge of £625	n/a	
Acquisition	The rate agreed by the Head of Law and Governance for the particular transaction.	The rate agreed by the Head of Law and Governance for the particular transaction.	n/a	
Committee and Members' Services				
Copies of the Constitution	25.00	25.00	0.00	0.00
Copies of agenda	Reasonable charges to be set by Head of Law and Governance	Reasonable charges to be set by Head of Law and Governance	n/a	
Inspection of background papers	Reasonable charges to be set by Head of Law and Governance	Reasonable charges to be set by Head of Law and Governance	n/a	
Research of non electronically archived minutes	Reasonable charges to be set by Head of Law and Governance	Reasonable charges to be set by Head of Law and Governance	n/a	
Electoral Services				
Hire of ballot boxes	18.00	18.00	0.00	0.00
Hire of polling screens	18.00	18.00	0.00	0.00
Certificates of Registration (for current register)	10.00	10.00	0.00	0.00
Certificates of Registration (for historic registers at same address)	20.00	20.00	0.00	0.00
Certificates of Registration (for historic registers at different addresses)	30.00	30.00	0.00	0.00

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BUDGET REPORT RISK IMPLICATIONS 2021/22 to 2024/25

Risk ID	Risk						Gross Risk		Current Risk		Residual Risk		Risk Mitigation
	Risk Title	Opportunity/Threat	Risk Description	Risk Cause	Consequence	Date raised	I	P	I	P	I	P	
B1	Commercial Property Income	Threat	Commercial property income less than expected	Bankrupt businesses or reduced trading conditions create difficulties in paying rent	Less income, empty shops	1-Dec-20	3	3	3	3	2	3	Monitor, discussions with tenants
B1	Brexit	Threat	Brexit deal or no deal adversely affects business in Oxford or the city council directly	Brexit	Less business rates, loss of commercial property rental income, loss of property capital values, reduced interest rates leading to reduced investment	1-Dec-20	2	3	2	3	2	3	Monitor
B2	Reduced return from companies	Threat	Reduction in interest and dividend from OCHL or dividend from ODS	Reduced development activity in OCHL or reduced income and efficiency in ODS	Severe impact on Councils MTFP.	1-Dec-20	4	3	4	3	4	2	Monitor monthly
B3	Homelessness spend	Threat	Homelessness spend exceeds budget and has bigger draw on reserves	Escalating homelessness costs caused by migration of claimants to UC	Overspending or reduced service	1-Dec-20	3	3	3	3	3	2	Monitor monthly, reduce spend either in homelessness or other areas of the budget
B3	Partner failure	Threat	Major partner fails financially causing disruption or ceasing of key council services e.g leisure	Financial failure of partner	Overpends or service reduction in other service areas	1-Dec-20	3	3	3	3	3	2	Monitor, prepare contingency plans to re-tender service
B5	Business Rates Income	Threat	Business rates income less than expected	Volatility in business premises closing or being developed; Business Rates appeals being higher than anticipated, Business rates reset and fairer funding reduce income lower than expected	Less council funding	1-Dec-20	4	3	4	3	4	2	Monitor monthly
B7	Investment interest	Threat	Actual interest rates and investment returns being lower than projected	Economic climate. Spend in Companies is less than expected reducing the margin to the Council	Reduced investment income	1-Dec-20	4	2	4	2	4	2	Interest rates are already low therefore only moderate impact. Monitor and ensure placing investments in high credit rated agencies. There is a higher level of risk associated with property investment funds which is mitigated through the use of earmarked reserves.
B8	Efficiencies	Threat	Any further slippage in the delivery of savings and efficiencies, especially around trading or additional pressures on the 2019-20 budget that could impact on 2020-21	Changes in circumstances make savings unattainable	Reduced efficiencies increased overspend on net budget	1-Dec-20	3	3	3	3	3	2	Monitor monthly, take corrective action if problem identified. Use contingencies within the budget to cover high and medium risks

Risk ID	Risk						Gross Risk		Current Risk		Residual Risk		Risk Mitigation
	Risk Title	Opportunity/Threat	Risk Description	Risk Cause	Consequence	Date raised	I	P	I	P	I	P	
B10	Right to Buy sales vary from estimate	Threat	Variations in numbers of RTB's affects HRA planning	More houses sold	A decrease in the numbers of RTB's will lead to less capital receipts to fund the Capital Programme. Conversely an increase in the numbers of RTBs would lead to a revenue pressure from reduced rental income	1-Dec-20	4	3	4	2	4	2	Track situation and either re-prioritise spend or use additional borrowing headroom
B11	Robustness of Estimates	Threat	The revenue and capital estimates vary from estimated and planned. The implications of Government policy impact more adversely than anticipated.	Fluctuations in prices and reduced income	Potential overspend	1-Dec-20	4	3	3	2	3	2	Robust monthly budget monitoring to detect variations and put in mitigating action. Adequate reserves, balances and contingencies within the budget to cover where mitigation is insufficient.
B12	Capital Receipts	Threat	Asset disposals are not secured or fall short of target amount	Economic climate or inability to negotiate deals	Insufficient resources to fund capital programme	1-Dec-20	4	3	4	3	4	2	Robust monthly monitoring, consider prudential borrowing to fund shortfall or defer projects
B13	Savings not achieved	Threat	Savings in budget may not be achieved	Service pressures	Potential overspend	1-Dec-20	3	3	3	3	3	2	Monitoring
B14	Slippage in Capital Programme	Threat	Schemes in Capital Programme do not start or finish on time	Contract delays or increased variations	Impact on delivery of Council priorities	1-Dec-20	3	3	3	3	3	2	Robust monthly monitoring of programme, introduction of Capital Gateway Process and flexible treasury management strategy

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Oxford City Council Budget Medium Term Financial Strategy 2022-23 to 2024-2025 and 2021-22 Budget for Consultation (Equality Assessment)

The following assessment gives more details from an equality and diversity perspective on the Council’s various on-going budget proposals. It provides an initial commentary, incorporating input from Heads of Service and specialist officers, to indicate the potential risks and actual mitigating actions already in place or planned to support the investment proposals before the wider public consultation period from December 2020 to January 2021.

The draft budget has been structured so that it is in balance for the next four years, and although post Brexit national economic pressures on local government are ever present, it recommends revisions, efficiencies and small reductions in service but aims to protect frontline services as far as possible, particularly for the most vulnerable. In addition it includes additional expenditure on work on the prevention of homelessness including the opening of new accommodation and assessment centre for rough sleepers at 1 Floyds Row. It also outlines proposals to facilitate capital investment for large scale regeneration projects which will bring economic growth, jobs, more social and affordable housing and wider interventions to ensure social inclusive communities and opportunities: underpinning the Council’s vision of “Building a World Class City for Everyone”.

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Budget Proposal	Increase Council Tax by an expected 1.99% for 2021/22 followed by subsequent annual increases of 1.99%, and maintain the existing Council Tax Support Scheme
Is this proposal new or subject to an annual review?	This is an annual consideration. This assumes no new changes in the Referendum Principles when the Government announces the results of its Spending Review on 25 th November. Currently District authorities are able to increase council tax by up to 2% or £5 whichever is the higher. For district councils the referendum level is exceeded if council tax is to be increased by 2% or more and more than £5.00 on a Band D property – i.e. an increase of more than 2% is permitted as long as it does not exceed £5.00 on a Band D property. The Council is proposing an increase of 1.99% since the increase at that level is £6.25 per annum
What are the likely risks?	<ul style="list-style-type: none"> • Council Tax rises are likely to have the hardest impact on the most economically disadvantaged groups such as part time and low paid workers (although these are mitigated by the council tax support scheme, which is being maintained in full). • Increased arrears due Council tax increases

What public consultation has been planned/ taken place?	There will be further opportunities for comment on the level of council tax increase as part of the public consultation during the period December 2020 to January 2021. The Council is consulting to the Council Tax Support Scheme. The Council is one of only 35 councils in the country that has retained the parameters of the existing scheme introduced in April 2013 and therefore it is unlikely that the overall cost will reduce although there will be changes to the administration of the scheme aimed at simplifying it and reducing admin costs.									
What mitigating actions will the Council implement to offset any negative impacts?	The Council is currently consulting on minor changes to the CTR scheme for 2021-22 and these changes are expected to be approved at Cabinet in January 2021.									
Overall assessment of the equality risks	<ul style="list-style-type: none"> • It is difficult to estimate the dimensions of equalities risks around CT increases. The Council has put in place proportionate mitigating actions such as the CT Support Scheme and the work of the Welfare Reform Team to protect the most vulnerable and economically challenged communities across Oxford. • Currently the total net caseload is 14,850 receiving Council Tax Benefit & Housing Benefit, with 3,500 of those receiving CTR discount in full and therefore the 1.99% increase will have no effect. <table border="1" data-bbox="622 820 2031 1225"> <tr> <td data-bbox="622 820 1120 916" style="text-align: center;">Race Neutral</td> <td data-bbox="1120 820 1568 916" style="text-align: center;">Disability Neutral</td> <td data-bbox="1568 820 2031 916" style="text-align: center;">Age Neutral</td> </tr> <tr> <td data-bbox="622 1011 1120 1107" style="text-align: center;">Gender reassignment Neutral</td> <td data-bbox="1120 1011 1568 1107" style="text-align: center;">Religion or Belief Neutral</td> <td data-bbox="1568 1011 2031 1107" style="text-align: center;">Sexual Orientation Neutral</td> </tr> <tr> <td data-bbox="622 1123 1120 1225" style="text-align: center;">Sex Neutral</td> <td data-bbox="1120 1123 1568 1225" style="text-align: center;">Pregnancy and Maternity Neutral</td> <td data-bbox="1568 1123 2031 1225" style="text-align: center;">Marriage & Civil Partnership Neutral</td> </tr> </table>	Race Neutral	Disability Neutral	Age Neutral	Gender reassignment Neutral	Religion or Belief Neutral	Sexual Orientation Neutral	Sex Neutral	Pregnancy and Maternity Neutral	Marriage & Civil Partnership Neutral
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Budget Proposal	Rent setting: Decrease in council house rents by 2.70% per annum for 2020/21.									

Is this proposal new or subject to an annual review?	Following a 4 year period of 1% rent reduction under the Welfare Reform and Work Bill, in 2017 the Government announced that from 1 st April 2020 under the 2020 rent standard, rent would be increased by CPI +1% for a period of 5 years for local authority and housing association social rents. For 2021/22 the CPI rate is 0.5% and hence council house rents are estimated to increase by 1.5% from 2020-21 levels, with 3% increases estimated for future years.									
What are the likely risks?	The increase for 2021-22 represents an average of £1.57 per week. There is a risk of increased rents arrears which could rise as a result of the increase. Issues may arise from the implementation of universal credit which is being monitored by the Council									
What public consultation has been planned/ taken place?	Agree to consult on an increase in council rents and service charges through special focus groups of council tenants/ leaseholders									
What mitigating actions will the Council implement to offset any negative impacts?	Additional staffing in rent collection should assist in providing an early warning mechanism of arrears increasing and a resource to help tackle the potential increased rent arrears. Currently around 70% of council tenants are in receipt of housing benefit									
Overall assessment of the equality risks	<table border="1"> <tr> <td>Race Neutral</td> <td>Disability Neutral</td> <td>Age Neutral</td> </tr> <tr> <td>Gender reassignment Neutral</td> <td>Religion or Belief Neutral</td> <td>Sexual Orientation Neutral</td> </tr> <tr> <td>Sex Neutral</td> <td>Pregnancy and Maternity Neutral</td> <td>Marriage & Civil Partnership Neutral</td> </tr> </table>	Race Neutral	Disability Neutral	Age Neutral	Gender reassignment Neutral	Religion or Belief Neutral	Sexual Orientation Neutral	Sex Neutral	Pregnancy and Maternity Neutral	Marriage & Civil Partnership Neutral
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Budget Proposal	Roll out of Universal Credit									
Is this proposal new or subject to an annual review?	The roll out of universal credit commenced in Oxford on 18 th October 2017 for all working age claimants replacing a number of existing benefits and tax credits. Full roll out to all claimants is has been delayed by the Government to 2025 .Within the Council budget, provision has been made for									

	changes arising from Universal Credit which will impact on staffing. Staffing reductions will only be made from 2023-24, to allow for dealing with any adverse workloads.									
What are the likely risks?	Risk to the Council in terms of increased rent and council tax arrears arising from claimants moved onto Universal Credit. Risk in terms of increased homelessness.									
What public consultation has been planned/ taken place?	There is no further public consultation on the roll out of Universal Credit									
What mitigating actions will the Council implement to offset any negative impacts?	The Council has slipped savings in its MTFP in The Housing Benefit and Customer Services areas to future years to mitigate against increased workloads. In addition it has increased staffing in the Incomes Team to deal with increased arrears.									
Overall assessment of the equality risks	<p>Strong governance and review will mitigate against any adverse impacts, although none have been flagged</p> <table border="1"> <tr> <td>Race Neutral</td> <td>Disability Neutral</td> <td>Age Neutral</td> </tr> <tr> <td>Gender reassignment Neutral</td> <td>Religion or Belief Neutral</td> <td>Sexual Orientation Neutral</td> </tr> <tr> <td>Sex Neutral</td> <td>Pregnancy and Maternity Neutral</td> <td>Marriage & Civil Partnership Neutral</td> </tr> </table>	Race Neutral	Disability Neutral	Age Neutral	Gender reassignment Neutral	Religion or Belief Neutral	Sexual Orientation Neutral	Sex Neutral	Pregnancy and Maternity Neutral	Marriage & Civil Partnership Neutral
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Budget Proposal	Increases in Fees and Charges across Council services									
Is this proposal new or subject to an annual review?	<p>The Medium Term Financial Strategy for the next four years allows for fees and charges to increase over the medium term resulting in increased income of around £2.7 million by 2023-24. In 2020-21 there are increases in the areas shown below</p> <p>Increases in Fees and Charges –Most fees and charges are held at last years levels given the impact of COVID 19 on the councils income streams. Details of specific</p>									

	<p>fees and charges increases in 2020-21 are given in Appendix 8 with summary details below:</p> <ul style="list-style-type: none"> a) Garden waste bins - £54 per year to £57 (5.55%) reduced to (£45) of the fee for concessions <p>Leisure activities:</p> <ul style="list-style-type: none"> b) Sports - 40p -£1.30 – (2.58% to 3%) c) Casual Swimming – 10p (2.0%) d) Adult gym – 20p (2.2%) e) Adult Skating - 20p (2.25%) <p>Other</p> <ul style="list-style-type: none"> f) Pest Control – domestic- increases – £2 to £6 (3% - 5%) g) General licencing – zero h) Building control – zero i) Off street car parks and park and ride - zero j) Cemeteries adult right of burial £30 (3%) k) Garages – zero <p>In 2021-22 the Council plans to introduce a new for bulky waste items charging a flat rate of £20 per item plus £30 for fried/TV. Residents on universal credit or Housing Benefit will have a reduced concessionary charge of 50% of the actual charge</p>
What are the likely risks?	That customers will be unable to afford to purchase council services
What public consultation has been planned/ taken place?	Budget consultation annually (December 2020/ January 2021).
What mitigating actions will the Council implement to offset any negative impacts?	<p>Concessions are given to users of the services who are in receipt of housing benefit, Council Tax Reduction and the housing element of universal credit re in receipt of Housing Benefit in the following areas:</p> <p>Leisure Services –</p>

	<p>The concession is given for various leisure activities including free swimming for children under 17 at various sessions during the week -</p> <p>Garden Maintenance for housing tenants</p> <p>Pest Control</p> <p>Garden waste</p> <p>There are approximately 19,000 garden waste customers and 3,000 (16%) that are provided the service for free of charge.</p>																		
Overall assessment of the equality risks	<p>There may be groups adversely affected by specific service fees, however, consultation and monitoring will take place with these groups once identified.</p> <table border="1"> <tr> <td>Race</td> <td>Disability</td> <td>Age</td> </tr> <tr> <td>Neutral</td> <td>Neutral</td> <td>Neutral</td> </tr> <tr> <td>Gender reassignment</td> <td>Religion or Belief</td> <td>Sexual Orientation</td> </tr> <tr> <td>Neutral</td> <td>Neutral</td> <td>Neutral</td> </tr> <tr> <td>Sex</td> <td>Pregnancy and Maternity</td> <td>Marriage & Civil Partnership</td> </tr> <tr> <td>Neutral</td> <td>Neutral</td> <td>Neutral</td> </tr> </table>	Race	Disability	Age	Neutral	Neutral	Neutral	Gender reassignment	Religion or Belief	Sexual Orientation	Neutral	Neutral	Neutral	Sex	Pregnancy and Maternity	Marriage & Civil Partnership	Neutral	Neutral	Neutral
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Budget Proposal	Increases in Fees and Charges across Council services																		
Is this proposal new or subject to an annual review?	<p>Going cashless – During the COVID lockdown the use of cash and cheque payments has been vastly reduced as the council no longer sees customers face to face. Cheques received in the post are difficult to distribute to processing staff who are based largely at home. Most shops now encourage payment by bank card to reduce the transmission of the virus. The council announced a temporary suspension of this method of payments for all debits in July 2020 and has undertaken work to establish whether this could continue</p>																		
What are the likely risks?	Customers may not be able to pay for council services																		

What public consultation has been planned/ taken place?	Budget consultation annually (December 2020/ January 2021) plus widespread communication to residents on roll out									
What mitigating actions will the Council implement to offset any negative impacts?	A report in undertaken in April 2019 as published in the Guardian newspaper gave details of research undertaken on the number of adults with bank accounts. This report outlined that 15-20 years ago around £2.5 million people in the UK were without a bank account (around 4% of the population). By 2017 this number had reduced to 1.2million i.e 1.7% of the population. Whilst the numbers of residents without bank accounts is low those that still remain without accounts will still be able to pay for services though Paypoint outlets in the city. The largest savings will arise from a roll out of cashless car parks. A trial roll out of this will be undertaken in limited car parks									
Overall assessment of the equality risks	<p>There may be groups adversely affected by specific service fees, however, consultation and monitoring will take place with these groups once identified.</p> <table border="1" data-bbox="613 616 2040 1013"> <tr> <td data-bbox="613 616 1120 711">Race Neutral</td> <td data-bbox="1120 616 1592 711">Disability Neutral</td> <td data-bbox="1592 616 2040 711">Age Neutral</td> </tr> <tr> <td data-bbox="613 807 1120 903">Gender reassignment Neutral</td> <td data-bbox="1120 807 1592 903">Religion or Belief Neutral</td> <td data-bbox="1592 807 2040 903">Sexual Orientation Neutral</td> </tr> <tr> <td data-bbox="613 919 1120 1013">Sex Neutral</td> <td data-bbox="1120 919 1592 1013">Pregnancy and Maternity Neutral</td> <td data-bbox="1592 919 2040 1013">Marriage & Civil Partnership Neutral</td> </tr> </table>	Race Neutral	Disability Neutral	Age Neutral	Gender reassignment Neutral	Religion or Belief Neutral	Sexual Orientation Neutral	Sex Neutral	Pregnancy and Maternity Neutral	Marriage & Civil Partnership Neutral
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