

Budget Supplement for Cabinet - Thursday 19 December 2019

8. Consultation Budget 2020-21 and Medium Term Financial Plan 2021-22 to 2023-24 (Pages 3 - 142)

A separate supplement will be published with Cabinet reports on Initial Responses to the Citizens' Assembly and the Draft Corporate Strategy

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To: Cabinet

Date: 19 December 2019

Report of: Head of Financial Services

Title of Report: Medium Term Financial Strategy 2021-22 to 2023-24 and 2020-21 Budget for Consultation.

Summary and Recommendations

Purpose of report: To propose a Medium Term Financial Strategy and the 2020/21 Budget for consultation

Key decision Yes

Executive lead member: Councillor Ed Turner

Policy Framework: The Council's Corporate Plan and Council's Budget

Recommendations: Cabinet is recommended to:

- 1) **Approve** the 2020-21 General Fund and Housing Revenue Account budgets for consultation and the General Fund and Housing Revenue Account Medium Term Financial Strategy as set out in Appendices 1-9, noting :
 - a) the Council's General Fund Budget Requirement of £24.029 million for 2020/21 and an increase in the Band D Council Tax of 1.99% or £6.13 per annum representing a Band D Council Tax of £313.92 per annum subject to confirmation of the referendum levels contained in paragraph 20-21 of the report below
 - b) the Housing Revenue Account budget for 2020/21 of £44.447 million and an increase of 2.70% (£3.06/wk) in social dwelling rents from 1 April 2020 giving a revised weekly average social rent of £105.32 as set out in Appendix 5
 - c) the General Fund and Housing Revenue Account Capital Programme as shown in Appendix 6.
- 2) **Agree** the fees and charges shown in Appendix 7

- 3) **Delegate** to the Section 151 Officer in consultation with the Board Member for Finance and Assets the decision to determine whether it is financially advantageous for the Council to enter into a Business Rates Distribution Agreement as referred to in paragraphs 37-38 below.
- 4) **Agree** that Care Leavers are determined as a class of discount for the purpose of Section 13A(1)(c) of The Local Government Finance Act 1992 from 1 April 2020 as referred to in paragraphs 22-24 below
- 5) **Approve** the payment into the County Council Pension Fund of £5 million as referred to in paragraph 63 (f)

Appendices to the report

- Appendix 1 Summary of General Fund Budget by Service 2020-21 to 2023-24
- Appendix 2 General Fund Revenue Budget by Service 2020-21 to 2023-24
- Appendix 3 Detailed General Fund and HRA Service Budgets 2020-21 to 2023-24
- Appendix 4 Housing Revenue Account Budget 2020-21 to 2023-24
- Appendix 5 Council House Rents By Estate
- Appendix 6 General Fund and HRA Capital Programme 2020-21 to 2023-24
- Appendix 7 Fees and charges
- Appendix 8 Risk Register
- Appendix 9 Draft Equalities Impact Assessment

Comment from the Portfolio holder

This consultation budget details our spending plans for the next four years. As has been the case for the period since austerity was introduced in 2010, it has had to address multiple challenges. We no longer receive Revenue Support Grant from government (which was previously a key source of income). New Homes Bonus is being cut. We face a “fair funding review” (of local government finance), which despite the name is likely to reduce our level of resourcing, especially when added to the Governments planned re-basing of Business Rates. At the same time, the wider economic context presents its challenges: we are having to work harder to maintain and develop commercial property income, and low interest rates affect Council investments. All this happens in the context of growing pressures upon our services, best illustrated by the appalling growth in rough sleeping, fuelled by the austerity programme, which the budget increases resourcing to tackle. In addition, the City Council has committed to take a leadership role in responding to the climate emergency.

Our underlying philosophy in this budget remains the same as it has been in previous years: we want to make Oxford a fairer, more equal place to live. We want to pay our staff properly, avoid compulsory redundancies, and are committed to the Oxford Living Wage, which we will pay our own staff but also promote through our procurement processes and through local leadership. We of course set a balanced budget – when we know about challenges, there is no sense in “kicking the can down the road”, and delaying difficult decisions would only make the situation worse. We want to avoid front-line service

reductions. But this time, we have also refocused some priorities, to allow significant additional expenditure in two areas: rough sleeping, where we propose an extra £1.2 million per year expenditure, allowing the opening of our new facility to help homeless people at Floyds Row; and tackling the climate emergency, where we are taking important steps to put in place measures proposed by our Citizens' Assembly, the first in the country on this issue with an additional amount of £1.040 million of general fund revenue spend over the next 4 years, and an additional £18 million of new capital spend over the same period. We are also increasing our staffing to work with council tenants to reduce emissions and prevent fuel poverty. That comes on top of around £84 million of ongoing investment in a range of measures to address climate change across Oxford and the wider county that has already been leveraged through the City Council's partnerships with others.

Underpinning these decisions is the Oxford Model, where we look to in-source work and deliver a benefit to the Council, rather than "outsourcing". Over the four years of this budget and Medium Term Financial Strategy, we expect to receive dividends of £8.7 million from Oxford Direct Services and £11.997 million from Oxford City Housing Limited, our local housing company. These are vital in underpinning our services in other areas, but also provide valuable local services in their own right, while treating their staff with respect. To this we propose adding additional commercial property income, seeking to rebalance our portfolio so that it is less dominated by retail.

So amongst the key features in this budget are:

- Additional spending of around £1.2 million per year to tackle rough sleeping: nobody should be forced to sleep on the streets of Oxford;
- Investment to show real leadership in tackling the climate emergency: in total, over £18 million in new capital and £1 million in new revenue is proposed, covering areas ranging from local leadership, through to work with the County Council to reduce traffic congestion, to increased retrofitting of existing Council Housing stock, to electric vehicle charging, and a low carbon heating network. This is on top of around £84 million of other ongoing partnership funding leveraged.
- Extra work to improve the quality of private rented housing, with licensing introduced for family and single people's accommodation, in addition to that already existing for Houses in Multiple Occupation;
- Investment in community centres, including new builds at Bullingdon and East Oxford;
- Continuing to provide full Council Tax Reduction (formerly Council Tax Benefit) to those on the lowest incomes, while making the system simpler for customers and those who administer the benefit;
- Preserving the City Council's grants pot, which is of great benefit in a range of areas, from welfare benefits advice, to support to tackle isolation and loneliness, through to ensuring that culture is available to all;
- £136 million of investment in producing 620 new units of new council housing stock over the next four years
- Continued free swimming sessions available to all local young people, and an improving range of leisure facilities, including the new Horspath Sports Park

- Continued provision of the Youth Ambition Programme to support local young people, while increasing levels of support for such provision on council estates.

As ever, these budget proposals will be the subject of full consultation – we will be in touch proactively with our new citizens’ panel, but welcome all feedback. Together, we want to tackle the biggest challenges Oxford faces: the climate emergency, the consequences of austerity (including rough sleeping and homelessness), the housing crisis, and rising levels of inequality. This budget will make an important contribution to those aims.

INTRODUCTION

- 1 This report sets out the Council’s Medium Term Financial Strategy (MTFS) and associated spending plans for the four years 2020/21 to 2023/24 and gives interested parties the opportunity to comment and be consulted on the Council’s budget proposals for the financial year (2020/21). The report covers all aspects of the Council’s spend: General Fund revenue expenditure funded by the council tax payer, government grant and other sources of income, Housing Revenue Account (HRA) expenditure, funded by council tenants’ rents, and the Council’s Capital Programmes (General Fund and HRA) funded by capital receipts, revenue and borrowing.

- 2 The proposed Medium Term Financial Strategy:
 - a) Is financially balanced over the 4 year period;
 - b) Assumes New Homes Bonus is used to finance the Capital Programme until it ends in 2023-24
 - c) Assumes contingencies of around £500k per annum in the later years of the MTFS are held against the achievement of high risk efficiencies and fees and charges increases- see Table 5
 - d) Assumes a council tax increase of 1.99% for 2020-21 and annual Council Tax increases of 1.99% thereafter, the maximum rate at which there is no requirement for a referendum
 - e) Assumes an increase in council house rents of 2.7% in 2020-21 to an average of £105.32 per week
 - f) Includes £15 million of efficiencies, increased income and services changes across the 4 years;
 - g) Addition spend on reducing carbon emissions over the next four years of £1.040 million. This is on top of £18m planned capital expenditure on decarbonisation measures and a further £84 million of ongoing partnership funding leveraged
 - h) Additional ongoing investment into tackling homelessness of £1.2 million including the opening of a new assessment centre and shelter for people sleeping rough at 1, Floyds Row
 - i) Facilitates capital investment of £427 million over the four year period including:
 - i. Regeneration in the city and commercial property purchases of around £67 million
 - ii. Investment in infrastructure of around £18 million to drive additional income streams from Oxford Direct Services Ltd

- iii. Continued provision of loans to Oxford City Housing Ltd totalling £75 million for the acquisition of houses at Barton, minor extensions, acquisitions from the HRA and new house build
- iv. £136 million of affordable housing purchases by the HRA in the next 4 years and £319 million gross spend on the purchase of 1,082 social housing units in the HRA over the next 10 years
 - v. Community Centre new build and refurbishment
 - vi. Car parks refurbishment and improvement
 - vii. Improvements and refurbishments to council dwellings
 - viii. Regeneration of council estates

3 For ease of reading; the report is split into four sections :

- Section A Background and Context**
- Section B General Fund Revenue Budget**
- Section C Housing Revenue Account (HRA) Budget**
- Section D Capital Programme**

Section A Background and Context

Background

4 This report sets out the Council's financial plans for the period 2020/21 to 2023/24. The plans make assumptions about income from Government grants, Council Tax and rents. The plans underpin service provision and the Council's vision of "Building a World Class City for Everyone".

National Economic Position

- 5 On 13th March 2019 the Chancellor delivered his spring budget to Parliament. The main headlines of this speech for the public sector were:
- borrowing has been reduced by four-fifths since 2009-10 and debt has begun its first sustained fall in a generation
 - debt fell last year, and is forecast to fall continuously, to 73.0% of GDP in 2023-24, compared to the peak of 85.1% in 2016-17
 - the government is focused on keeping debt falling so as to not burden the next generation. The government is taking a balanced approach, reducing borrowing and debt, while supporting public services, investing in the economy and infrastructure, and keeping taxes low
 - £717 million from the £5.5 billion Housing Infrastructure Fund to unlock up to 37,000 homes at sites including Old Oak Common in London, the Oxford-Cambridge Arc and Cheshire.
 - through the Affordable Homes Guarantee Scheme, the government will guarantee up to £3 billion of borrowing by housing associations in England to support delivery of around 30,000 affordable homes
 - further progress on delivering growth in the Oxford-Cambridge Arc including £445 million from the Housing Infrastructure Fund to unlock over 22,000 homes, and a joint declaration with local partners, affirming the Governments shared vision for the Arc.

Effect of Brexit at local level

12 Uncertainties over Brexit are clearly having an impact locally. The City Council along with other Councils in the County has set up a working group to discuss the potential impact in Oxfordshire. This includes the following initiatives:

- **Economic Development Officers (EDO)** from the Oxfordshire authorities are meeting regularly to discuss Brexit related support needs and intelligence. SME businesses have been raised locally and nationally as an area of concern and efforts to engage with them will be increased.
- **The Local Enterprise Partnership (LEP)** has been granted a budget for 1-2-1 mentoring/advice worth c100 hours. The group would keep a close eye on demand patterns based on the intelligence.
- **The Department for Business, Energy and Industrial Strategy (BEIS)** are running a number of regional events to address business preparedness. Initial feedback from Businesses in Oxford indicates
 - Property decisions seeing a slight pause since August 2019. It is not putting off purchasers in the region. However, longer leaseholds, are being negotiated with early break clauses. Landlords are having to be flexible.
 - The car manufacturing sector is being challenged not only by Brexit uncertainty but by global issues and technological shifts.
 - The primary impact of Brexit for importers appears to be the devaluing of the pound which has added 10% to costs.
 - The overall message being repeatedly given by investors and expanding companies is they want certainty as investments are being paused

Oxford Direct Services Ltd

13 Oxford Direct Services Ltd (ODS) is working closely with Oxford City Council officers to provide regular updates to the team meetings on any potential issues affecting operations, including:

- People – EU Settlement Scheme
- Supply chain – ODS have contacted all key supply chain suppliers to seek their assurances regarding continuity of supply and anticipated financial impact. The common theme from the supply chain responses is that it is extremely difficult to predict and plan due to the uncertainty surrounding the terms under which the UK will leave or not leave the EU.
- Sub-contractors – The feedback is again the difficulty of predicting the impact of labour resource and vital material elements.
- Fuel – In order to minimise and mitigate the potential disruption to service delivery resulting from the possible delay or restrictions of fuel supply, ODS are in the process of procuring an additional fuel storage tank to be installed at Cowley Marsh, this will increase resilience to ensure that key services are maintained.

Spending Round 2019

- 14 On 4th September 2019 the Government announced its proposals for a one year Spending Review (SR19) for Local Government. The government previously stated its intention to hold a new Spending Review in 2019, covering the period 2020/21 to 2022/23. However, with the current political turbulence around Brexit, it was announced that a one-year Spending Round would be provided, covering the financial year 2020/21; and that this would be followed in 2020 by a full Spending Review, reviewing public spending as a whole and setting multi-year budgets.
- 15 Therefore, the publication of a Spending Round, which covers only one financial year, is a departure from the norm that has been established over the last decade. In essence, this is the result of political and financial uncertainty surrounding Brexit, which has meant the government has been unable to produce the Spending Review as originally planned. This is also a Spending Round where there are no recent or updated forecasts from the Office for Budget Responsibility, and therefore, spending commitments are based on fiscal forecasts produced back in March 2019.

Funding Levels

- 16 The Spending Review was delivered within the current fiscal rules, as set out in the Charter for Budget Responsibility. These are to keep the cyclically adjusted deficit below 2% of GDP by 2020/21 (the borrowing rule) and have debt falling as a proportion of GDP in 2020/21 (the debt rule).
- 17 The government highlights that the deficit was 1.1% in 2018/19, compared to nearly 10% of GDP in 2010 and they therefore believe that it is now possible to spend more on public services. In its March 2019 forecast, the OBR set out that the government had headroom against its borrowing rule in 2020/21.
- 18 The Spending Review was delivered without an accompanying forecast from the Office for Budget Responsibility, which it was intending to provide at the time of Budget 2019, planned for later in 2019. However with the General Election on 12th December 2019 this Budget announcement has been delayed.
- 19 The government announced its top priorities in the Spending Review, to which much of the additional funding has been allocated, and these included contributions to health and social care, education and skills, tackling crime, and relationships post-Brexit.
- 20 Other proposals include:
 - The business rates baseline reset and fair funding review to be put back to 2021/22
 - Inflation increases to Business Rates Baselines
 - Negative Revenue Support Grant to be removed for 2020/21 – The Council is unaffected by this proposal

- New Homes Bonus legacy payments for grant awarded in previous years for a four year period to be paid together with a one off amount for 2020-21
 - All 75% pilots to end in 2019/20 (the assumption is the 100% pilots from 2017/18 will continue).
 - Council Tax referendum principles – District Council to be able to increase Council tax by up to 2% or £5 whichever is the higher. For district councils the referendum level is exceeded if council tax is to be increased by 2% or more and more than £5.00 on a Band D property – i.e. an increase of more than 2% is permitted as long as it does not exceed £5.00 on a Band D property. The Council is proposing an increase of 1.99% since the increase at that level is £6.13 per annum
 - An additional £54m in 2020/21 to help reduce homelessness and rough sleeping to add to the funding already provided in 2019/20
- 21 Following a period of consultation the Government will come back to Local Government with its proposals in the 2020-21 Local Government Provisional Finance Settlement which they have advised will be after the General Election on 12th December 2019.

Care Leavers

- 22 Oxfordshire councils have agreed a class of discount for Care Leavers for the purpose of Section 13A(1)(c) of The Local Government Finance Act 1992 from 1st April 2020 onwards. Billing Authorities have discretion under Section 13A(1)(c) of the Local Government Finance Act 1992 to reduce the amount of council tax payable for individuals, or for classes of council taxpayer. This includes the power to reduce the amount payable to nil. A Care leaver discount will ensure that the liability for Council Tax payments is reduced to nil for Care leavers between the ages of 18-21. Further arrangements to award a Section 13A discount to care leavers will be made on a case-by-case basis from the age of 21 up to the age of 25, up to a maximum award of 100%. The proposed scheme will have eligibility criteria which will need to be fulfilled before any discount is awarded under this class. There will be an appeals process should any discount be refused, which can ultimately be heard by a Valuation Tribunal.
- 23 Following a review of random case samples which was undertaken earlier this financial year by Oxford City Council, 95% of the cases reviewed had 100% of their Council Tax liability met by Council Tax Reduction, resulting in a zero bill. Not all young people in Oxford City's boundaries had a council tax charge as they were living with other adults in the home or there was no charge to be paid as the property was a house in multiple occupation of which the landlord is the liable party.
- 24 Currently any Section 13A discounts are funded fully by the Billing Authority. Under this scheme it is proposed that the 3 major preceptors accept liability for their share of the discount, in proportion to their precept percentage. The District Councils will be responsible for recovering the relevant share from the County Council and the Police and Crime Commissioner individually and all parties will sign a joint Memorandum of Understanding stating the joint commitment to the proposed scheme.

Interest Rates

- 25 Link Asset Management, the Councils Treasury advisors, have given their view on interest rate forecasts as shown below:

Table 1: Interest rate forecasts 2019 to 2022

Link Asset Services Interest Rate View										
	Dec-19	Mar-20	Jun-20	Sep-20	Dec-20	Mar-21	Jun-21	Sep-21	Dec-21	Mar-22
Bank Rate View	0.75	0.75	0.75	0.75	1.00	1.00	1.00	1.00	1.00	1.25
3 Month LIBID	0.70	0.70	0.70	0.80	0.90	1.00	1.00	1.00	1.10	1.20
6 Month LIBID	0.80	0.80	0.80	0.90	1.00	1.10	1.10	1.20	1.30	1.40
12 Month LIBID	1.00	1.00	1.00	1.10	1.20	1.30	1.30	1.40	1.50	1.60
5yr PWLB Rate	2.30	2.50	2.60	2.70	2.70	2.80	2.90	3.00	3.00	3.10
10yr PWLB Rate	2.60	2.80	2.90	3.00	3.00	3.10	3.20	3.30	3.30	3.40
25yr PWLB Rate	3.30	3.40	3.50	3.60	3.70	3.70	3.80	3.90	4.00	4.00
50yr PWLB Rate	3.20	3.30	3.40	3.50	3.60	3.60	3.70	3.80	3.90	3.90

- 26 The forecasts have been based on an assumption that a No Deal Brexit is avoided, both now and at the end of 2020. Given the current level of uncertainties, this is an uncertain assumption and so forecasts may need to be materially reassessed in the light of events over the coming months.
- 27 It has been little surprise that the Monetary Policy Committee (MPC) has left the Bank Rate unchanged at 0.75% so far in 2019 due to the ongoing uncertainty over Brexit. Brexit uncertainty has had a dampening effect on UK GDP growth in 2019, especially around mid-year. If there were a no deal Brexit, then it is likely that there will be a cut or cuts in the Bank Rate to help support economic growth. The September MPC meeting sounded even more concern about world growth and the effect that prolonged Brexit uncertainty is likely to have on growth. More recently on 7th November the MPC agreed to hold the base rate on a vote of 7 to 2.

Increase in PWLB Borrowing Rates

- 28 On 9 October 2019 HM Treasury announced that with immediate effect it was increasing its PWLB borrowing rates. In a statement it reported that “Some local authorities have substantially increased their use of the PWLB in recent months, as the cost of borrowing has fallen to record lows. HM Treasury is therefore restoring interest rates to levels available in 2018, by increasing the margin that applies to new loans from the PWLB by 100bps (one percentage point) on top of usual lending terms.” The Local Government Association estimate that this increase could cost councils an extra £70 million a year for borrowing to be undertaken in the next 12 months and present a real risk that capital schemes, including vital council house building projects, will cease to be affordable and may have to be cancelled as a result. The impact on the Council is varied, as set out in the paragraphs below.

General Fund

- 29 The Council currently has no General Fund external borrowing and is actually under borrowed against its Capital Financing Requirement in the order of £30million. Prudential borrowing to date and indeed for the next few years has been undertaken using internal borrowing relying on its reserves and balances as this is the cheapest form of borrowing. In the financial years 2019/20 to 2023/24, the General Fund is forecast to borrow £111.5 million and of this borrowing only £26.7 million relates to schemes other than the Housing Company loans. At some time in the near future the Council will seek to undertake external PWLB borrowing although given the predominance of loans to the Housing Company which are charged to the Housing Company plus a margin then an increase in the PWLB rate actually increases the return to the General Fund estimated to be around £270k per annum from 2020-21

HRA

- 30 External PWLB borrowing was undertaken in 2012 to fund self-financing in the order of £198 million. Interest on this debt was fixed over the 40 year period. Further debt in the order of £256 million over the next 10 years is planned to be taken out mainly to fund social housing purchases from Oxford City Housing Limited. In addition, capital expenditure will also be required to pay for energy efficiency retrofitting in existing council housing. The ongoing assessment of how the housing stock is performing for energy efficiency is expected to be completed in mid-2020, and decisions will need to be taken based on this information and on the balance between different priorities in the HRA. Estimated additional interest as a result of the increase in PWLB rates is around £6 million over the life of the 40 year business plan. Business planning estimates made some provision for interest increases and consequently this has partly mitigated the increased interest. Rescheduling of loan repayments over the period will ensure that the HRA can fund this additional cost and result in limited adjustment to the HRA Business plan priorities.

Housing Company

- 31 Within the business plan an allowance has been made for interest based on a borrowing rate of 4.88% made up of 1.86%, 2.20%, 0.82% in respect of the PWLB rate, a margin for the Council and an estimate for future increases in interest respectively. Consequently in the medium term there is limited effect on the Business Plan given that an allowance for increases in interest rates had already been assumed. Going forward the interest rate used for business planning purposes is 5.88% with a resultant additional interest charge to the Company Business Plan of approximately £10 million with debt repayment being pushed out from 25 years to 35 years.

Inflation

- 32 The annual inflation rate in the United Kingdom was at 1.7 percent in September 2019, unchanged from the previous month and slightly below market expectations of 1.8 percent. It remained the lowest inflation rate since December 2016, amid a slowdown in the cost of transport, as fuel prices dropped at the greatest rate since August 2016. Inflation Rate in the United Kingdom averaged 2.56 percent from 1989 until 2019, reaching an all-time high of 8.50 percent in April of 1991 and a record low of -0.10 percent in April of 2015. Post Brexit there is much uncertainty on the inflation impact going forward.

Retained Business Rates

- 33 Business rates income collected by Oxford City Council as billing authority is split 50/50 with central government with the billing authority's 50% share split 80/20 between Oxford City Council and Oxfordshire County Council respectively. From its 80% share the Council pays a tariff to central government and retains a baseline amount (set by the Government) together with 50% of the retained income above this baseline. The main components of the system with estimates of individual elements for Oxford City for 2020/2021 are shown below. The overall amount of retained business rates by the authority for 2020-21 represents around 8.4% of total business rates income.

Table 2 : Retained Business Rates 2020-21	
	£million
Estimated Business Rates Income	107.225
Billing Authority Share (50%)	53.612
Oxford City Share (80%)	42.890
Less Tariff paid to Government	30.771
Amount remaining after tariff	12.119
Baseline Business Rates (A)	6.292
Income above baseline (12.119-6.292)	5.827
50% of income above baseline (B)	2.914
S31 Grant adjustment (C)	(0.227)
Total retained business rate income (A+B+C)	8.979

Notes

- **Baseline Business Rates** – The Government's view of a fair starting point of business rates income for the billing authority based on formula grant distribution. Updated by RPI each year.
- **Tariff** – The amount paid to the Government each year by the Council as billing authority. Updated by the retail prices index (RPI) each year.
- **Section 31** – The Government's discretionary grant paying power under the Local Government Act 2003

- 34 The Medium Term Financial Strategy makes some allowance for the changes to be introduced by the Government from 2021-22 in respect of the business rates reset and fairer funding offset by any transitional grant. In reality how these changes will be introduced and the implications for the Council are unknown and the estimates therefore are a best guess. Projected retained Business Rates income is shown in the Table 3 below:

Table 3: Retained Business Rates		
	Total	Variation
	£million	%
2017/18***	6.817	53.40
2018/19	8.169	19.83
2019/20	9.163	12.17
2020/21	8.978	(2.02)
2021/22*	7.374	(17.87)
2022/23	7.471	1.32
2023/24	7.563	1.23

*** Westgate development completed

* Fairer funding introduced

Fairer Funding Review and 75% Retained Business Rates

- 35 The Government is still committed to its Fairer Funding review alongside the 75% Business Rates retention system which will be introduced with effect from 1st April 2020. Under the retained business rates system the Council will be able to retain 75% of all business rates above the baseline, instead of paying 50% to the Government. It is thought there will new burdens passed to local authorities in exchange for this change.
- 36 Although there is little information available it is understood that the 'fairer funding' review will seek to:
- Set new baseline funding allocations for local authorities,
 - Deliver an up-to-date assessment of the relative needs of local authorities,
 - Examine the relative resources of local authorities,
 - Focus initially on the services currently funded through the local government finance settlement

Oxfordshire Business Rates Pool Arrangements

- 37 For 2020-21 as in previous years the West Oxfordshire Business Rates Pool consisting of Oxfordshire County Council (OCC), Cherwell District Council (CDC) and West Oxfordshire District Council (WODC) will be formed.

- 38 Oxford City Council is not part of the current Business Rates Pool as the Council's inclusion does not optimise the financial return to Pool members given the interaction of levy payments to Government. In order that the Council itself is not financially disadvantaged it is part of a Business Rates Distribution Group (the Group) with South Oxfordshire District Council which receives a distribution of growth achieved from the Pool in exchange for taking some of the risk for business rates losses. This risk is deemed acceptable by the Council's Chief Financial Officer given the potential one off return to the Council. A recommendation to join the Group for 2020/21 is part of this report.

New Homes Bonus (NHB)

- 39 The current methodology for the allocation of New Homes Bonus allows for the award to be given for 4 years. In addition from 2017 a national baseline for housing growth has been set at 0.4%, below which no New Homes Bonus is payable. It is the Government's intention to look again at the New Homes Bonus and explore the most effective way to incentivise housing growth they have previously stated their intention to withdraw the bonus from 1st April 2020 in favour of incentivisation based on the Housing Delivery Test (the percentage measurement of the number of net homes delivered against the number of homes required, as set out in the relevant strategic policies). The Government will consult on such changes.
- 40 As part of the roll-forward settlement the Government proposes to retain the £900 million top-slice of Revenue Support Grant to fund New Homes Bonus payments in 2020-21. In addition to funding legacy payments associated with previous allocations, the Government is minded to make a new round of allocations for 2020-21 although there will be no repeat of the 4 year legacy payments that exist under the current system.
- 41 The Council uses New Homes Bonus to fund its Capital Programme in order to de-risk the Medium Term Financial Strategy. In the event that the grant is lower than estimated or ceases altogether then a mitigating action could be to reduce the Capital Programme.

	2020/21	2021/22	2022/23	2023/24
	£000's	£000's	£000's	£000's
New Homes Bonus	606	119	106	-
Percentage increase/(decrease)	(37.10)	(80.3)	(10.9)	(100)

Corporate Strategy

- 42 Elsewhere on the Cabinet Agenda the Council presents its Corporate Strategy for the period 2020 to 2024. The Medium Term Financial Strategy is an integral part of the Corporate Strategy providing the resources required to undertake the identified

key priorities of the Council in meeting its overall aim to 'Building a world-class city for everyone'. Key aims of the authority over the next few years are to:

- **Foster an inclusive economy**, key deliverables include:
 - o The Council's staff are skilled and confident in delivering services our residents want and the workforce as a whole better reflects Oxford's diverse population
 - o The Council's supply chain supports more local businesses, including social enterprises and cooperatives, promoting wider benefits to the local economy
- **Deliver more, affordable housing**, key deliverables include
 - o The Council have increased the supply of high quality, energy efficient housing with a balanced mix of homes for sale and to rent at different price points
 - o The Council's Blackbird Leys regeneration delivers high quality homes and a better use of space
 - o More Council and private sector tenants are supported to stay in their homes where they face the prospect of eviction
- **Support flourishing communities**, key deliverables include
 - o The Council's services, grants, community and leisure facilities, parks and cultural events have helped reduce inequality, increase cohesion and improve health and wellbeing across Oxford's communities
 - o Children and young people's resilience and confidence is increased through the educational and recreational activities we offer
 - o The Council's public spaces remain clean, safe, well maintained and are more accessible
- **Pursue a zero carbon Oxford** key deliverables include
 - o The City Council making significant progress on the journey to reduce its own carbon footprint to zero
 - o All new building by the Council progressing towards near or net-zero carbon standards
 - o The Council's existing council housing is being made more energy efficient

43 Two areas of significant new investment to support the Council's Corporate Strategy are:

- Homelessness prevention
- Climate Change prevention

Tackling Homelessness and Rough Sleeping

44 Councils and health partners across Oxfordshire have committed to working collaboratively to develop a countywide strategy to ensure an effective whole system approach focused on prevention, early intervention and moving people on from rough sleeping. The Council's plans are part of this transformational approach.

45 The centre piece of the transformational plan is the conversion of 1 Floyds Row into a new assessment centre and shelter for people sleeping rough or at risk of homelessness. The new facility will include a range of accommodation, a treatment room and intensive support to help people move on from a life on the streets.

- 46 On 7th October 2019 the Council agreed to increase its capital budget by £1.89 million to provide for a transformational plan for the conversion of premises at 1 Floyds Row into a new assessment centre and shelter for people sleeping rough or at risk of homelessness. In addition the Council agreed to make budget provision for the gross revenue costs of providing Floyds Row in the sum of £1.069 million in 2019-20 from a range grants and contributions.
- 47 Total spending on the homelessness service from 2020-21 onwards is estimated at £7.4 million per annum. This assumes:
- Full funding of Floyds Row identified above
 - Continuing payments to the County pooled homelessness fund
 - Welfare Reform Team funding
 - Grant support to homelessness prevention organisations
 - Funding of the rough sleeping team
 - Flexible Homelessness support grant continuing at £500k per annum. This has been confirmed for 2019-20 and although the Government has recently announced further funding for homelessness and rough sleeping in SR19 of £54 million for 2020-21 there is no confirmation of the amount that the Council will receive for this year or ongoing.
 - The provision of a rent guarantee scheme
- 48 The net cost of homelessness prevention is currently funded from an earmarked reserve which as at 1 April 2019 stood at £2.9 million. By mid-2022-23 this reserve will be exhausted and the Council has made provision in its base budget based on the above assumptions for an ongoing additional net cost of homelessness of approximately £1.2 million per annum for this point onwards.

Climate Change

- 49 In January 2019, the Council unanimously declared a climate emergency and agreed to create a Citizens' Assembly in Oxford to help consider new carbon targets and additional measures to reduce emissions. Oxford's Citizens' Assembly held in September and October 2019 was the first of its kind for a UK city involving local citizens in considering climate change and assisting the Council in its final decisions on adoption of carbon abatement measures and targets.
- 50 On 29th April 2019, Council set a vision to reduce the City Council's own emissions to net zero by 2030 at the latest, sooner than the Governments deadline of 2050 under the amended Climate Change Act 2008.
- 51 In the build up to the first Citizens' Assembly weekend on 28th and 29th September 2019 the Council commissioned research to develop options and timescales for carbon reduction in areas such as housing and transport, which were put to the Citizens' Assembly. The Assembly heard from a range of independent contributors.
- 52 The first of two days saw Assembly members introduced to the challenges in tackling climate change, hearing from 27 expert speakers who set out the scale of the issue and addressed the range of options to reduce emissions from buildings,

transport, waste, and energy production as well as the role of carbon offsetting and importance of protecting biodiversity.

53 The Citizens' Assembly concluded on the 19th and 20th October and its recommendations will be published on 22 November with the following headline findings :

- The majority of Assembly members felt that Oxford should aim to achieve 'net zero' sooner than 2050. However, even among those who agreed with this, there was little consensus on when 'net zero' should be achieved
- There was widespread belief that Oxford should be a leader in tackling the climate crisis
- Assembly Members found a great deal of encouragement in the examples of what is already being done across Oxford to address climate change and meet the goal of becoming 'net zero'
- Enhanced biodiversity was central to the overall 'net zero' vision of Oxford with increased flora and fauna in the city centre, along with more cycling, walking, and public transport, and far fewer cars
- The buildings sector should adopt improved building standards, widespread retrofitting, and more domestic and non-domestic energy needs being met by sustainable sources
- Around one in four to one in three Assembly Members rejected the most ambitious – and, therefore, challenging to achieve – visions of a future Oxford
- They were also perturbed by the extent to which the burden of change was – in their eyes – being placed on individuals
- There was, therefore, a sense that the council needs to communicate a shared vision and strategy to reaching 'net zero' that shows the roles played by local and national government, businesses, and individuals
- Specifically, Assembly Members wanted more information about how to recycle correctly
- There was a demand for more education and information provided for the wider public in Oxford to help them understand what they can personally do to help

Council's response to climate change to date

54 In response to the Citizens' Assembly the Council has initiated work in the following areas:

- **Zero Carbon Measure** - Included an additional £1.040 million of revenue spend over the next four years in addition to an existing £18 million of capital expenditure over the same period. This will enable the Council from October 2020 to procure all its gas requirements from certified renewable gas producers. A new contract will also be agreed for the provision of green electricity, and carbon offsets will be purchased to cover the Council's remaining emissions - most obviously arising from fuel for vehicles
- **Council Housing Stock** - Instigated an assessment of the Council's housing stock on the investment required to ensure that all dwellings are rated C in

their Energy Performance Certificate (EPC) rating. This will lead to the identification of additional capital funding to the £1.5 million on energy efficiency initiatives already provided for over the next four years.

- **New Build Housing** - Working with its wholly owned Housing Company Oxford City Housing Limited to develop a business plan which includes provision for progressing all new build housing to above Part L of Building Regulation standard and without gas heating.
- **Corporate Assets** - Instigated a wider review of the City Council's non-housing buildings, on which future investment will be agreed, which includes an appraisal of their energy efficiency.
- **City Council Vehicle Fleet** – Working with its wholly owned company Oxford Direct Services budget provision has been made to electrify 25% of the fleet by 2023. This will involve around £4.5 million of capital investment over the next four years.
- **Electric vehicle chargers and infrastructure** - Oxford City Council has secured funding for the implementation of around 400 electric vehicle charging points across the city, as well as trialling pop-up charger technology.
- **Zero Emissions Zone and Traffic Congestion Management** –Oxford City Council and Oxfordshire County Council are working in partnership to introduce a zero emission zone from 2020 in the city centre which aims to cover the whole city by 2035. The Council has included over £200k in its budget plans over the next four years to facilitate this.

These initiatives come on top of one of the most advanced and comprehensive environmental sustainability programmes of any local authority in the UK that has helped leverage around £84 million of ongoing investment in decarbonisation projects within Oxford and the wider county.

Section B General Fund Revenue Budget

- 55 In February 2019 Council agreed a balanced budget for the four years of the Medium Term Financial Strategy 2019/20 to 2022/23. The Strategy including all income and expenditure and planning assumptions have been reviewed and updated to produce the revised strategy covering the four year period to 2023-24.
- 56 The Budget Strategy included:
- 'New Ways of working' to be identified by Heads of Service which seek to make proposals for efficiency savings based on services working together, investment in ICT and use of assets. Such proposals are generally going to take longer to realise and may require resources funded from the Transformation Fund to achieve.
 - All Heads of Service to identify efficiency savings of 2% on gross spend over the four year planning period Service redesign to achieve efficiencies
 - Investment in ICT especially software security, mobile working and the electronic agenda
 - An examination of the base budget for every service to identify base budget savings
 - Analysing General Fund/ HRA recharges

- Continued income generation especially from planning, building control, town hall, Oxford Direct Services and Oxford City Housing Ltd

57 Details of all efficiencies, savings and increased income streams are shown in Appendix 3 with some of the more significant areas discussed in more details below

New Ways of Working

- 58 The Council has initiated a transformation programme of activity. Known as 'New Ways of Working' the Team which is currently being recruited to will be the interface between the Service Providers and the Service enablers such as ICT, Facilities, Human Resources and Finance seeking to identify opportunities to change the 'ways of working' of services in order to drive out organisational efficiency.
- 59 Whilst some work has already begun in Building Control, Environmental Health and Council Tax there is more to be done. The work of this team will assist in achieving some of the efficiency streams already identified under efficiencies within the Council's Medium Term Strategy and begin looking at other areas of business.
- 60 Efficiency in recruitment and examining the potential for joining up services in Corporate Services and Housing are initial areas of focus. Once established the team will report regularly to members on the progress of savings and efficiencies achieved to be included in future iterations of the MTFS.

Efficiencies

- 61 Efficiencies totalling £6 million are estimated for the 4 year period including :
- **Impact of Universal Credit Roll out** - £240k per annum from 2022-23
 - **ICT restructure** – removal of temporary posts - £140k per annum
 - **Robotic Process Automation** – automation of processing initially in Revenues and Benefits to achieve savings in external support - £50k per annum
 - **Mobile phones – reduction in number of renewals required** - £50k per annum
 - **ICT Storage costs** – reduction in data retained resulting in reduced storage costs - £75k per annum
 - **Homelessness grants** – Review of the homelessness and rough sleeping service following the opening of Floyds Row - £150k per annum
 - **Welfare Reform Team** – Reduction in management costs following more joined up working - £132k over 2 years
 - **Council Tax Reduction Scheme** – Changes in the scheme to achieve administrative savings in the Benefits Team and Customer Services Team while avoiding adverse impacts upon claimants - £120k per annum

Increased Income

62 Increased income totalling £9.2 million is estimated over the 4 year period

- **Town Hall** – A number of new initiatives to raise additional income of approximately £100k per annum including: Re-tendering the catering package which expires in March 2020, this will achieve £30k extra revenue through commission, attract higher yielding events, e.g. music concerts, this will achieve £30k extra revenue, letting of vacant space in the Town Hall for offices, this will achieve £10k. Implementing easy to access grants for community groups to reduce booking costs to replace the ad hoc discounted use that has built up over the years, this will provide a £30k saving
- **Commercial Property Income** – Initiatives to rebalance the Council's current portfolio of commercial property investments which are currently predominantly held in retail, as well as releasing and recycling capital in exchange for ongoing income streams. Funds of around £67million re-invested in properties will provide ongoing returns of around £500k per annum from 2023-24. A detailed report appears elsewhere on the Cabinet agenda.
- **Selective Licensing** - Oxford will propose a Selective Licensing Scheme for privately rented housing. The primary reason is to deal with poor property conditions. This route which would be subject to confirmation from the Secretary of State will be considered by the Council, and income from multi-year license fees would make a significant contribution towards overheads.
- **Planning income and planning performance agreements** – An increase in planning income arising from the growth agenda and the emerging local plan and changes to the National Planning Policy Framework (NPPF) which has brought about the need to progress the delivery of key housing sites. There are consequences if the Council does not deliver housing numbers over the next three years and thereafter. Taking this more proactive approach and with the employment of an additional 8 additional staff it is estimated the Council could drive additional net income of around £547k per annum from 2022-23 and a significant contribution to fixed overheads.
- **Investigation Services** - £70k increased trading income and council tax income from 2021-22 arising from increased data matching activity.
- **Museums Income** - £100k per annum. New income streams are proposed following the refurbishment of the museum which is currently taking place.

New Expenditure

63 Increased expenditure totalling £1.9 million is estimated over the 4 year period, including the following items:

- **Minimum Revenue Provision (MRP) and Interest** – within the Medium Term Financial Strategy provision has been made for the revenue costs associated with estimated additional borrowing of £10million per annum to allow for items within the capital programme pipeline
- **Marketing the Covered market** –Plans are in place on a business case to refurbish the indoor market. An additional input into marketing will be required for both the existing and future market offer - £50k per annum

- **Additional surveying resources in Property Services** in relation to the property strategy, compliance work and the driving of new property income- £560k over the 4 year period
- **Additional Executive assistant** – An additional Exec Assistant to service the requirements of new Director and Service Head posts - £30k per annum
- **Support post** –A new post to support the work in research and policy making for the Chief Executive £64k per annum
- **Climate change reduction** – Measures to de-carbonise both the city and the Council £150k per annum ongoing. An additional £110k for a significantly up weighted programme of stakeholder and public engagement is needed to provide the education/information the Citizens Assembly has asked for. £62k one off spend to assist in development of the zero Emission zone and a £125k one off spend on proposals to ease traffic congestion.
- **Toilet Attendants to city centre toilets**- An additional 2 full time equivalent cleaners to cover the two busiest toilets in the city centre to combat anti-social behaviour, improve cleanliness and reduce maintenance - £75k in 2020/21.
- **Additional Planning Lawyer and Commercial Property Lawyer** - £132k per annum. Following a review of the Law and Governance structure a number of additional posts to bolster the capacity of the team to meet the Council's priorities have been recommended
- **Data Manager (investigation Services)** – Following a review of the team an additional post to manage and initiate data matching exercises both on the Council's own data and other clients is proposed - £50k per annum
- **Creche at Ferry leisure centre**: following a successful pilot, this is proposed to be continued - £11k per annum.
- **Leisure access for homeless pathway clients** will be continued in the future - £5k per annum.
- **Green neighbourhood grants** will be expanded: £10k per annum.
- **Living wage promotion**: Further work to promote the Oxford Living Wage across the city will be undertaken next year - £30k in 2020/21.

Planning Assumptions

- 64 The following planning assumptions are included within the Medium Term Financial Strategy:
- a) **Base Budget** - The starting point for financial planning is the 2019-20 base budget position as agreed by Council in February 2019, adjusted for any one-off savings and growth.
 - b) **Council Tax Increase** – The current assumption is for a 1.99% rise in 2020-21 and beyond in line with the Spending Review proposals which will not be confirmed until after the General Election in December 2019. At this level under current proposals no referendum will be required.
 - c) **Investment Interest** – The Bank of England base rate is 0.75% with gradual limited rate rises predicted in the future. Forecasts of interest rates in the MTFS range from 1% to 1.3% for the next four years excluding property funds. The Council currently benefits from a number of property investments :

- **External Managed Property Investments** – The Council has £10 million invested in two funds. The Council makes a return of around 3.5% plus any increase in the capital value. Within the budget an additional amount of £10million has been assumed to be made in similar type funds and the Council is currently researching this.
 - **OxWed Development** – The Council has made loans of approximately £10.6 million into its 50/50 Joint venture with Nuffield College which attracts a return of 6.5% per annum.
 - **Housing Company** – The Council provides state aid compliant loans to its wholly owned company Oxford City Housing Ltd and makes a return above that which it borrows from PWLB. The marginal return is currently 2.20%. The Council has already made available approximately £4.3million of loans to the Company in respect of the acquisition of properties from the HRA and Barton for the period to the end of 2018/19. At the end of 2023/24 the housing company loan balance is estimated to be £126m, reflecting the proposed increase in planned activity. All loans will continue to be at state aid compliant rates and attract an uplift of 2.20% above the prevailing PWLB rate. The additional gross interest over the forthcoming MTFS period earned by the Council as a result of this housing company lending is estimated to not only meet but potentially exceed the required levels expected from OCHL embedded within the MTFS over the next four years.
- d) **Inflation** –Most budgets are cash limited. Over the period of the MTFS, CPI is expected to increase to 3% which could squeeze budgets harder. The base budget has been increased by an amount of £270k by 2023-24, mostly in ICT relating to software licence increases and materials and supplies within Oxford Direct Services
- e) **Pay Assumptions** – April 2020 is the final year of a three year pay agreement. The agreement allows for increases based on the higher of 1.25% or £500 in April of each year plus an incremental increase in October 2019. Inflationary increases have been allowed in the MTFS thereafter. There will be further negotiations with our trade unions in this area. The City Council remains committed to the Oxford Living Wage.
- f) **Pensions** - The Medium Term Financial Strategy includes an increase from the current contribution in line with pay inflation increases. The next triennial review will be with effect from 1ST April 2020. Provision has been made within the MTFS for a prepayment into the pension fund of £5million in 2020-21. The prepayment reduces the employer's contribution rate for all employees in the fund both within the City Council and ODS for a period of 5 years with the contribution rate reverting to the standard rate at the end of the period. The initiative reduces expenditure by approximately £2million over the 5 year period as well as returning £4million of the prepayment back to the Council for use in subsequent years.
- g) **Increases in Fees and Charges** –Fees and charge income is projected to increase by around £2.9 million per annum by 2023-24 inclusive of income from Oxford Direct Services. Details of specific fees and charges increases in 2020-21 are given in Appendix 8 with summary details below:

- ix. Garden waste bins - £2 per bin per year (4.08%)
- x. Leisure activities
 - Sports - 40p -£1.50 – (2.65% to 3%)
 - Summer activities – £0 - £50p- (0% -7.7%)
 - Casual Swimming – 10p (2.1%)
 - Adult gym – 30p (3.4%)
 - Adult Skating - 30p (3.5%)
- xi. Pest Control increases – no increase
- xii. Cemeteries adult right of burial £10 (1.01%)
- xiii. Off street Car Parking – No increase
- xiv. Garages – £0.27 -1.69%

h) Capital Financing - Capital financing for the draft Capital Programme is detailed in Section D. The four year Medium Term Financial Strategy assumes £8.2 million of revenue contributions will be made to finance vehicle replacements and ICT software and hardware over the period together with income arising from New Homes Bonus estimated at around £1.7 million over the 4 years. Any reduction in New Homes Bonus that is announced in the Finance Settlement will increase the pressure on the revenue account.

i) Planned Repairs and Maintenance – £2 million per annum for planned maintenance to Corporate Buildings. The Council is currently seeking to undertake condition surveys on all its properties which will result in the requirement for additional works.

j) Contingencies – The Council has had a good track record of delivering within budget over the past few years and contingencies held against high risk savings have usually been underspent. There are significant increases in income, especially arising from dividends from ODS and interest for OCHL. From 2019 onwards the amount of such contingencies is not prescriptive and is now made on judgement taking account of the risk and the levels of reserves and balances. The following amounts have been included in the MTFS:

Table 5 : Contingencies held against efficiencies, service reductions and fees and charge increases				
	2020/21	2021/22	2022/23	2023/24
	£000's	£000's	£000's	£000's
Total cumulative Savings and increased fees and charges in plan	2,033	4,463	5,471	5,915
Cumulative contingency in MTFS	190	410	510	510
% of total savings covered by contingency	9.3	9.2	9.3	8.6

65 The Council's General Fund Budget for Consultation is set out in Appendices 1, 2 and 3 attached and summarised below:

	2020/21	2021/22	2022/23	2023/24
	£	£	£	£
Base Budget	23,792,238	23,792,238	23,792,238	23,792,238
Efficiencies	(96,497)	(2,475,108)	(3,076,894)	(3,155,083)
Fees and Charges	(1,498,000)	(1,987,600)	(2,394,250)	(2,760,250)
New Investment	657,500	328,748	252,500	164,500
Inflation & other pressures	1,676,946	2,290,563	2,350,931	3,806,931
Revenue Contributions	2,881,254	2,148,987	2,239,861	2,600,000
Net interest	(9,148,866)	(9,629,257)	(10,000,306)	(10,184,696)
Corporate costs including MRP, pay	5,337,317	7,269,919	8,408,432	9,779,597
Contingencies	189,937	409,937	509,937	509,937
Transfers to/ (from) reserves and working balances	236,842	74,681	671,024	(1,353,230)
Net Budget Requirement	24,028,670	22,223,108	22,753,473	23,199,944
FUNDING				
Council Tax	(14,443,712)	(14,830,248)	(15,276,624)	(15,736,435)
Retained Business Rates	(8,978,705)	(7,273,874)	(7,370,988)	(7,463,509)
New Homes Bonus	(606,254)	(118,987)	(105,861)	0
Total	(24,028,671)	(22,223,109)	(22,753,473)	(23,199,944)
Surplus/ (Deficit)	(0)	(0)	(0)	0
GENERAL FUND WORKING BALANCE				
B/F	3,855,680	4,092,522	4,167,203	4,838,227
Transfers in/(out)	236,842	74,681	671,024	(1,353,230)
C/F	4,092,522	4,167,203	4,838,227	3,484,997

Key

- **MRP – Minimum Revenue Provision** – A charge made to revenue in respect of the cost of borrowing to fund the Capital Programme.

Use of Working Balances

66 The budget assumes transfers to and from the working balance which as at 1st April 2020 is forecast to be £3.855 million. Over the four year period of the MTFS assuming delivery as planned, the balances are returned to around £3.5 million, a level which is considered by the Council's Chief Financial Officer to be prudent, given the level of risk and the levels of reserves held by the authority. In the final year of the plan around £1.4 million is used to balance the plan which may lead to an increase ongoing pressure in future years which will need to be addressed.

Risk Implications

- 67 The main risks to the balanced position of the General Fund consultation budget (Appendix 8) are that:
- Adverse reaction of businesses and property to Brexit
 - Homelessness reserve is exhausted at a faster rate than anticipated
 - Failure of major partner for instance Leisure
 - Variations of actual income and expenditure against budget especially in volatile areas such as income and property investments
 - Pay negotiations are more than budgeted from April 2021 onwards
 - Trading companies do not perform as well leading to reduced income to Council
 - Business Rates income is lower than forecast
 - Interest rates are higher than projected
 - Company investments do not materialise
 - Slippage in the capital programme adversely affects revenue savings and additional income in the MTFS

Wholly Owned Companies and Joint Ventures

Oxford Direct Services Ltd

- 68 On 1st April 2016 the Council established a wholly owned local authority trading company for services provided by Direct Services at that time. The company takes the form of:
- A Teckal company (Oxford Direct Services Ltd)– providing all statutory services to the Council benefiting from a procurement exemption together with externally traded services for engineering, motor transport and building works
 - A Trading Company (Oxford Direct Services Trading Ltd) – providing externally traded commercial waste services
- 69 The company became operational from 1ST April 2018 and around 600 staff were TUPE transferred to ODSL. In the first year of trading the companies provided a dividend back to the Council of £1.3 million.
- 70 Increased dividend to the Council is estimated as shown below. No additional dividend is shown after 2022-23 which seems prudent given the scale of change which ODS is undergoing.

	£000s	£000s	£000s	£000s
	2020-21	2021-22	2022-23	2023-24
Dividends	1,557	1,907	2,407	2,873

- 71 The additional dividends require a commitment from the Council for Oxford Direct Services (ODS) of delivery of a significant part of the Council's capital programme over the 4 year planning period, together with increased investment from the

Council of £18 million to support infrastructure and transformation in the following areas:

- £1.6m transformation and restructuring costs – a report on the award of a capital grant to ODS from the Council is shown elsewhere on the Cabinet Agenda
- £1.8 million for 73 vehicles purchased to reduce the size of the grey fleet
- £1.2 million for ICT including Customer Relation Management (CRM) software, mobile working devices and applications, customer insight analytics and reporting and management information software.
- £13 million for modernisation of depot and office facilities- work is ongoing and a report will be presented to Cabinet shortly on the conclusion of this work and next steps

- 72 All assets are purchased by the Council and leased to the Company, which is repaid to the Council inclusive of 7% interest charge over the life of the assets. The majority of these costs are in turn recovered from the Council through the charges for statutory services via ODSL, the Teckal company.

Housing Company- Oxford City Housing Ltd.

- 73 In March 2016 the Council approved the establishment of a wholly owned Local Authority housing company that was incorporated in June 2016, Oxford City Housing Limited. The Company Business Plan approved at a City Executive Board meeting in December 2016 set out plans to undertake, the purchase and management of affordable rented homes at Barton, the development of new affordable and market housing, the purchase of 5 void properties per annum from the Council's HRA and estate re-generation in The Leys and Barton.
- 74 The OCHL Shareholder subsequently approved a development and acquisition programme and business plan to deliver 572 new homes over the period 2018 to 2026. This included the purchase by OCHL of the social rented homes being developed at Barton Park by Barton Oxford LLP (BOLLP). As part of the City's drive towards net zero carbon, OCHL is focussing on building sustainable, energy and thermally efficient homes that are resilient to climate change. The strategic approach of the company is currently fabric first – for energy and thermal efficiency with PV panels. However, this strategy alone will not currently achieve net zero carbon and alternative approaches will need to be considered, work on which has already been commissioned.
- 75 A key objective of the establishment of the Housing Company alongside the delivery of affordable housing is the delivery of returns to the Council's General Fund. In the initial years of the business plan this has been derived from margins on the borrowing undertaken by the Company from the Council.
- 76 The removal of the HRA borrowing cap in October 2018 necessitated an initial review of the approach previously adopted by the Council and OCHL with respect to affordable housing delivery and subsequent on-going management.

77 The revised 10 year business plan approved by the Shareholder in November allows for:

- The delivery of 1,891 new homes of which, in line with the current Draft Local Plan planning policy, the Housing Group would seek to deliver 57.2% as affordable housing – of which 40% would be Social Rent and 10% Shared Ownership or Intermediate affordable rent housing. This is in addition to the 354 social rented homes that will be purchased at Barton Park of which 47 have been completed. Together these programmes will deliver 2,245 homes. This is a significant expansion of the council’s previous development programme of 572 homes (including Barton Park) from 2018 to 2026.
- The sale of social housing and shared ownership housing from the Company to the Council’s HRA facilitated by additional borrowing within the HRA of around £239.5million over the next 10 years. The Council has indicated to the Company that the first 4 years housing developments will be purchased at an estimated cost of £136 million. At the end of this period the Council will need to review its programme in the context of new regeneration schemes and climate change related works.
- Returns from the Company to the Council in the next 3 years will be solely based on the margins of loans made from the Council based on the new programme. Whilst this will continue over the proceeding 7 years of the Business Plan the return will reduce as the Company, in line with its Business Plan, seeks to repay the outstanding loans. In order to ensure some minimum degree of return to the Council over the period the Company has provided for a minimum return of dividend from surpluses generated by the company between 2023-23 and 2029-30 of £2.5million per annum.

78 Returns from the Housing Company included in the Councils MTFS are as follows appropriately risk adjusted:

Table 8 : Revenue Returns to Council 2020/21 to 2023/24				
	2020/21	2021/22	2022/23	2023/24
	£000's	£000's	£000's	£000's
Loans outstanding at year end to Company	51,806	98,685	94,789	126,566
Revenue Returns to Council	1,416	2,856	3,419	4,306

Oxford West End Development Ltd (OXWED)

79 The Council has a 50/50 partnership with Nuffield College to undertake the development of the land at Oxpens. The Council approved loans totaling £10.6 million for its 50% share of:

- the cost of purchasing land from London Continental Railways in December 2017 totaling £6.4 million and

- the cost of land owned by the Council at Oxpens in November 2018 (for which the Council received £8million) totalling £4.1 million
- 80 The loan investment rate is 6.5% with accrued interest of approximately £900k per annum. In addition, loans have also been approved to fund working capital of £150k up to March 2018. Nuffield College has matched the loans given by the Council.
- 81 Oxwed is currently in negotiation with a Development Partner for the development of the site which should result in returns to both Nuffield and the Council in the future, the results of which will be known shortly. Given that an approach has yet to be agreed no return other than accrued loan interest has been included in the Councils MTFS.

Section C Housing Revenue Account Budget

Background

- 82 Up until October 2018 the HRA was subject to a debt cap which for the Council had been calculated as £240 million. Together with the self-financing loan of £198 million and other borrowing to finance capital spend this debt cap had already been reached effectively restricting the ability of the HRA to engage with the new house build agenda and resulting in the Council establishing its Housing Development Company.
- 83 In October 2018 the Government removed the debt cap enabling the HRA to borrow to finance capital expenditure providing it was affordable and prudent.
- 84 The recent acceleration of new build housing in the Housing Company agreed by the shareholder in November 2019 provides a steady stream of social and shared ownership housing for the HRA to buy 1,082 houses over the next 10 year period at an estimated gross cost of around £319 million.

Financial Viability and Debt Refinancing

- 85 The financial viability of housing scheme purchases has been set by the Council's Chief Financial Officer as:
- Net present value (NPV)– positive over a 70 year period
 - Payback – 70 years or under
 - Internal rate of return IRR -(the discount rate which equates the Net Present Value to zero) of 3%
- 86 These criteria are comparable to the Housing Company of a positive NPV over 40 years, 40 year payback and 4% IRR. The HRA criteria are less favourable to reflect the nature of the social dwellings being purchased.
- 87 The purchasing of the new build properties from OCHL over the next 10 years is estimated to cost around £319 million. Work has been undertaken to accommodate

- An increase in the level of HRA debt for the new build acquisitions by £256 million to cover all capital commitments including new affordable housing
 - provide around £48 million over the next 10 years for climate change initiatives to Council owned properties and other regeneration activity in the HRA
 - A £6 million increase in interest costs arising from the unwelcome announcement in October 2019 of a 1% increase in PWLB borrowing rates.
 - All debt self-financing and additional secondary debt to be repaid within a 40 year period
 - HRA working balance not to fall below £3.5 million
- 88 To accommodate this level of increased activity and cost the first 3 self-financing loans totalling £80 million have been refinanced by the Council with repayment being pushed out from 2031 to 2051.
- 89 The debt profile of the HRA together with the resulting HRA working balance over the next few years is shown as follows:

Table 9 HRA Outstanding loans and Working Balances		
	Closing Loan Balance	Working Balance
	£000's	£000's
2020/21	239,568	6,383
2021/22	247,490	8,711
2022/23	287,490	5,590
2023/24	332,690	4,619
2029/30 – Peak debt	496,665	11,858
2058/59	23,769	483,361

- 90 In the latter years of the 40 year Business Plan, HRA working balances begin to increase once again, enabling increased activity to be undertaken

Key assumptions made in preparing the HRA budget for 2020/21 – 2023/24

- 91 The following key assumptions have been used:
- **Rent setting** –Following a 4 year period of 1% rent reduction under the Welfare Reform and Work Bill, in 2017 the Government announced that from 1st April 2020 under the 2020 rent standard, rent would be increased by CPI +1% for a period of 5 years for local authority and housing association social rents. For 2020/21 the CPI rate is 1.7% and hence council house rents are estimated to increase by 2.7% from 2019-20 levels, with 3% increases estimated for future years. The effect on weekly rents is as follows.

Table 10 : Effect of Rent Changes on Average Rent 2020/21 to 2023/24				
	Actual Average Weekly Rent			Formula weekly rent
	Change	Change	Average weekly Rent	
	%	£	£	
2020/21	2.70	3.06	105.32	110.30
2021/22	3.00	3.15	108.47	113.62
2022/23	3.00	3.24	111.71	117.02
2023/24	3.00	3.34	115.05	120.53

Formula rent is based on a combination of individual property values and average earnings in each area. Approximately 4291 properties have reached convergence (where the actual weekly rent is the same as the formula rent), 3389 have not and will only move to formula now when they become void. Previous Government rent setting policy allowed the authority to converge towards formula rent although the latest Government policy does not allow for this. The potential income loss to the authority is estimated at £877k for 2020/21 which is compounded during the life of the business plan.

- **Right To Buy and other disposals**

Disposal of around 40 dwellings per year is assumed up until 2022/23 and then subsequently reduced to 20. Within the development programmes to be purchased from OCHL, there will be shared ownerships on most of the schemes. The Council will receive a capital receipt from the element purchased by the homeowner known as 'staircasing' enabling the homeowner to own a greater proportion of their home.

- **Inflation and pay assumptions**

All the assumptions for inflation are the same as for the Council's General Fund. The base budget has increased by a further £279k by 2022-23

- **Service Charges**

Service charges such as caretaking, cleaning, CCTV, communal areas etc. will be increased by RPI at 2.4%

Working Balance

- 92 The working balance levels allow sufficient monies for the funding of future years' Capital Programme, the repayment of the debt, as well as an amount of £3.5 million as being the minimum required to cover unexpected events such as falling investment income or increased costs. Pending the decision on new build as discussed above surpluses over the life of the Business Plan are predicted.

Variations to Budget

Variations to the HRA budget are shown in Appendix 3 with explanations shown below:

New Investment

93 Growth in the budget over the period is approximately £743k, the most significant of which is:

- **Marketing and dealing with shared ownership properties - £60k per annum** –to facilitate the sale of the shared ownership properties within the HRA
- **Resident parking team - £89k per annum.** These 1.5 posts are required as an addition to current establishment in order to manage permit and parking enforcement on HRA land. The Council has operated a number of resident parking permit schemes on housing revenue land for a number of years. These would generally be off-street parking bays, small car parks associated with flats or occasionally, small roads that the Council owns.
- **Tenancy Management Officer - £49k** to deal with extra tenancies as a result of the purchases from OCHL
- **Allocations team** -£50k per annum
- **Contributions to youth ambition team £20k per annum** specifically on Council estates, and an **additional £100k** per year from 2020/21 to support wider youth work on council estates
- **Investment in fire doors** -£100k per annum for 4 years
- **Great Estates programme** - £400k per annum
- **Executive Assistant** - £39k per annum to provide additional support for Director of Housing and other senior staff in Housing
- **Energy and environment team** - £97k per annum for 4 years. These posts are in addition to the 2 posts that are already in place

Efficiencies

94 Efficiencies of approximately £220k per annum have been included in the budget the most significant of which are:

- **Business rates and council tax** - £100k per annum
- **Rents team court costs and postage** - £35k per annum

Additional Income

95 Additional income of approximately £530k per annum is forecast, largely due to a rebasing of income estimates, with the most significant arising from:

- Service charges from tenants -£200k per annum
- Leaseholder services charges - £200k per annum
- Recharges to OCHL - £93k per annum

Housing Revenue Account Budget 2020/21 to 2023/24

96 Appendix 4 details the HRA Budget for the period 2020/21 to 2023/24 which is summarised below:

TABLE 11 HOUSING REVENUE ACCOUNT	2020/21 £000's	2021/22 £000's	2022/23 £000's	2023/24 £000's
Income	(44,447)	(46,595)	(49,043)	(51,752)
Expenditure	43,216	44,324	52,207	52,763
Net Operating Expenditure	(1,231)	(2,272)	3,164	1,011
Appropriations	0	0	0	0
Investment income	(72)	(57)	(43)	(41)
(Surplus)/Deficit for the Year	(1,303)	(2,329)	3,121	970
(Surplus)/Deficit b/fwd	(5,080)	(6,383)	(8,712)	(5,591)
(Surplus)/Deficit c/fwd	(6,383)	(8,712)	(5,591)	(4,621)

Risk Implications

97 The main risks to the balanced position of the HRA are summarised below and detailed in Appendix 8:

- Increased arrears due to benefit changes arising from the roll out of Universal Credit
- Non-achievement of assumed Right to Buy sales now required to fund increased capital spend commitments.
- Non-achievement of planned efficiencies.
- Variations in estimates causing cash flow problems

Section D Capital Programme

General Fund Capital Programme

98 In recent years the Council's Capital programme has been subject to additional internal scrutiny to increase the robustness of the estimates for schemes that have been included. Whilst there are a number of schemes in the pipeline robust business cases have yet to be prepared and consequently these have not yet been included in the capital budget. These will be brought forward for budget approval in year once the business case has been signed off by the Development Board.

99 The current General Fund Programme, shown in Appendix 6, amounts to around £222 million over the four year period. Significant items include loans to OCHL for new build housing £238 million, Seacourt Park and Ride extension £1.4 million, community centre improvements £4.7 million, Disabled Facility Grants £4.8 million, car parks resurfacing and improvements £1.1 million,

ongoing renewal of council vehicles £11.2 million, investment in ICT £2.0 million, investment in ODS £16.1 million, purchase of properties at Barton £23 million pending their onward sale to OCHL.

Table 12 : Provisional General Fund Variations to Capital Budget				
	2020/21	2021/22	2022/23	2023/24
	£000's	£000's	£000's	£000's
Approved budget	54,671	43,206	27,142	34,341
New				
Commercial Property (1)	42,000	25,000	-	-
Bullington Community Centre (2)	200	-	-	-
Feasibility studies (3)	850	450	250	250
Total General Fund New bids	97,721	68,656	27,392	34,591

Notes:

(1) Commercial Property purchases –see para 62 above

(2) Bullington Community Centre –The current Capital Programme makes provision for £1.2 million in respect of this project. Latest estimates indicate that the project will require an additional £200k and this is included in the consultation budget.

(3) Feasibility studies – The improvements made to capital processes to enhance the robustness and accuracy of project estimates before entry into the capital programme has increased the requirement for additional feasibility costs at the start of the process. Costs will include additional external resources but also capitalized costs from the Council's Project Management Office. As a result the existing Feasibility Budget will be increased by £250k per annum. An additional £800k has also been included in respect of feasibility studies on the Station Masterplan, Cowley Road Branch Line, Osney Bridge and West End Masterplan funded from Community Infrastructure Levy (CIL).

100 Funding of the Programme is by revenue £17.6 million (7.7%), Capital Receipts £34 million (14.8%) Community Infrastructure Levy and Section 106 £4.4 million (2.0%), borrowing £160 million (70.0%) Housing Infrastructure funding £6 million (2.6%) and Government Grants and third party contributions £6.9 million (2.9%). All revenue costs have been included in the General Fund revenue budget.

Housing Revenue Account Capital Programme

101 The draft HRA Capital Programme is intrinsically linked to the HRA Business Plan since the resources to fund the Programme are largely generated through housing rents. Appendix 6 shows the existing HRA capital programme over the

next 4 years totalling £199 million including significant items of spend such as disabled adaptations £2.9 million, improvements £6.2 million, kitchens, bathrooms, electrics and heating £22.9 million, estate improvements £10.4 million, HRA new build East Oxford £10.1 million, void repairs £2 million and energy works £1.34 million other acquisitions £2.7 million and Fire Doors £2.2 million. Additional capital bids include:

	2020/21	2021/22	2022/23	2023/24
	£000's	£000's	£000's	£000's
Approved budget	18,927	18,728	13,647	11,532
New				
Properties purchased from OCHL (1)	11,600	22,700	40,000	45,200
Purchase of properties by Retained RTB receipts (2)	13,268			
Use of Recycled Capital Grants for purchase of properties (3)	368			
Affordable Housing (4)	3,000			
Total	47,163	41,428	53,647	56,732

Notes

- 1) **Properties purchased from OCHL** – Council on 29th July 2019 approved a strategy to purchase social houses from OCHL. The cost of these developments over the next four years is estimated at around £120 million which will be financed from borrowing
- 2) **Purchase of properties by Retained Right To Buy Receipts** -Retained Right to Buy Receipts (RRTBRs) are the receipts that the Council are able to retain from Right to Buy sales over and above the number of units assumed by Government at the time of the HRA self-financing, in 2012. Receipts that are unspent after three years from the time of the sale must be returned to the Government, with interest (4% over base rate). Spend must be on new rented social housing supply, at up to 30% of the qualifying spend (i.e. £1m spend can be financed by using up to £300,000 of RRTBRs). This receipt/ spend profile is monitored quarterly. Budget provision is required in order of £13million to ensure that the council maximizes its usage of RRTBR's in 2020/21.
- 3) **Purchase of Properties using Recycled Capital grants** - The Council has recently received £111k of funds under this regime. The restrictions and requirements for use are broadly similar to RRTBRs and consequently in order to maximize usage of the £100k the Council requires eligible expenditure of £368k on affordable housing for which budget provision is required
- 4) **Affordable Housing Purchases** – The Council has received affordable housing section 106 receipts for which usage is restricted to affordable housing supply. Whilst there are a number of receipts in the capital programme which would be eligible for the use of the receipts, there is still a shortfall. A budget provision of £3million for the 'supply of affordable housing' would ensure that such receipts are used within the specified period.

- 102 The financing of the HRA Capital Programme is from capital receipts £39.1 million, (19.7%) arranged borrowing £108 million (54.5%), affordable housing section 106 receipts, £3 million (1.7%), revenue £30.4 million (15.3%) and Homes England Grant £17.9 million (8.8%)

Risk Implications impacting the Capital Programme

- 103 The main risks to the Capital Programme are set out in Appendix 8 and summarised below:
- Right to buy disposals as detailed in the assumptions are not as forecast causing a shortfall in funding of schemes
 - Slippage in Capital Programme and impact on delivery of priorities
 - Robustness of estimates

Budget next steps

- 104 The timetable for consultation and for Budget approval by Council is set out in the following table:

Table 14: Budget Consultation Timetable	
Consultation Budget Report to Cabinet	19th December 2019
Budget Consultation Period	20th December to January 2020
Final Budget Report to Cabinet including outcome of Consultation	12th February 2020
Budget approval and Council Tax Setting Council	13th February 2020

- 105 The Council will make use of its citizens' panel as well as an online survey. The survey will be publicised in local newspapers and the budget will be shared with other stakeholders, such as trade unions and local voluntary organisations and businesses for comment.
- 106 Tenants will be consulted on the HRA budget including rent and service charge changes with a special resident focus group(s) and the tenant newsletter 'Tenants in Touch'.

Financial Implications

- 107 These are covered within the main body of the report

Legal Implications

- 108 The Council is required to set a balanced budget taking account of working balances and any other available reserves before the commencement of the financial year to which it relates. Consultation will be undertaken with the General Public for a period of 6 weeks in accordance with CIPFA Guidance.
- 109 The Local Government Act 2000 states that it is the responsibility of the full council, on the recommendation of the executive to approve the budget and related council tax demand.
- 110 The Local Government Act 2003, section 25 requires the Council's Section 151 Officer to report to the council on the robustness of the estimates made and the adequacy of the proposed financial reserves assumed in the budget calculations. This will be done at Council in February 2020 when the Budget is approved.
- 111 Failure to set a legal budget may lead to intervention from the Secretary of State under section 15 of the Local Government Act 1999.

Risk Implications

- 112 Detailed risks are shown in Appendix 8 of the report.
- 113 The Oxford Model where the Council utilises returns from its wholly owned companies and other income streams to support the base budget and maintain council services has served the Council well, over the last few years. Income from the Council's wholly owned companies is estimated at £3million in 2020/21 rising to over £7 million at the end of the 4 year period representing one third of the Councils Net Budget Requirement.
- 114 Approximately 60% of the £7million income is derived from interest returns from loans to the Councils Housing Company OCHL and whilst the Company's 30 year business Plan to its shareholder gives a clear indication of significant housing development over the medium term, failure to deliver on these aspirations or to undertake future housing development will have significant financial implications for the Councils MTFs. It is important to note that reduced interest rates, which could potentially arise from a no deal Brexit could also have a significant adverse impact on the Council in the region of £3.6 million gross over the 4 years from a 1% interest rate reduction and all other factors remaining equal.
- 115 Oxford Direct Services Ltd has an ambitious Business Plan over the next few years, which seeks to transform services and relocate to a single depot. Transformation is currently underway and if the single depot is approved by Council then it has every chance of achieving the efficiencies that it is forecasting from savings and increased income streams.

Equalities Impact Assessment

116 These are shown in Appendix 9 of the report

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APPENDIX 1

OXFORD CITY COUNCILS GENERAL FUND REVENUE BUDGET 2020/21 FOR CONSULTATION AND FUTURE YEAR CONTROL TOTALS

	Recommended Budget 2020/21		Proposed Budget 2021/22		Proposed Budget 2022/23		Proposed Budget 2023/24	
	£000's	% of Total	£000's	% of Total	£000's	% of Total	£000's	% of Total
COMMUNITIES & CUSTOMERS	9,326	39%	8,742	39%	8,326	37%	8,371	36%
Business Improvement	620	3%	475	2%	290	1%	315	1%
Transformation Projects	2	%	2	%	2	%	2	%
Business Support	30	%	30	%	30	%	30	%
ICT	246	1%	201	1%	71	%	96	%
Customer Services	(32)	(%)	(132)	(1%)	(187)	(1%)	(187)	(1%)
HR & Organisational Development	375	2%	375	2%	375	2%	375	2%
Regulatory Services & Community Safety	2,099	9%	1,645	7%	1,599	7%	1,599	7%
Regulatory Services	1,065	4%	611	3%	565	2%	565	2%
Community Safety	1,034	4%	1,034	5%	1,034	5%	1,034	4%
Community Services	6,607	27%	6,622	28%	6,437	27%	6,457	27%
Leisure Management	2,064	9%	2,074	9%	2,034	9%	2,034	9%
Sports Development	224	1%	224	1%	224	1%	224	1%
Parks Development	521	2%	551	2%	551	2%	551	2%
Community Centres	997	4%	997	4%	997	4%	997	4%
Youth Ambition	439	2%	439	2%	439	2%	459	2%
Town Hall & Facilities	(107)	(%)	(132)	(1%)	(157)	(1%)	(157)	(1%)
Culture	605	3%	605	3%	485	2%	485	2%
Localities Team	1,864	8%	1,864	8%	1,864	8%	1,864	8%
DEVELOPMENT	(7,077)	(29%)	(8,147)	(37%)	(8,071)	(35%)	(8,069)	(35%)
Regeneration & Economy	(8,652)	(36%)	(9,712)	(40%)	(9,626)	(40%)	(9,624)	(40%)
Economic Development	518	2%	329	1%	320	1%	320	1%
Commercial Property	(9,603)	(40%)	(10,436)	(47%)	(10,281)	(45%)	(10,219)	(44%)
Property Support Services	(0)	(%)	(0)	(%)	(0)	(%)	(0)	(%)
Development Team & PMO	(38)	(%)	(38)	(%)	(38)	(%)	(38)	(%)
Regen & Major Projects	472	2%	434	2%	374	2%	314	1%
Planning	1,574	7%	1,564	7%	1,554	7%	1,554	7%
Development	194	1%	184	1%	174	1%	174	1%
Support Services	288	1%	288	1%	288	1%	288	1%
Information Services	1	%	1	%	1	%	1	%
Spatial Development	1,091	5%	1,091	5%	1,091	5%	1,091	5%
ASSISTANT CHIEF EXECUTIVE	5,449	23%	5,365	22%	5,127	21%	6,474	27%
Assistant Chief Executive	308	1%	261	1%	261	1%	261	1%
Assistant Chief Exec	257	1%	257	1%	257	1%	257	1%
Communications	(5)	(%)	(5)	(%)	(5)	(%)	(5)	(%)
Policy & Partnerships	57	%	10	%	10	%	10	%
Housing Services	5,141	21%	5,104	21%	4,866	20%	6,213	26%
Community Housing & Strategy	706	3%	656	3%	656	3%	656	3%
Housing Needs	3,732	16%	3,745	17%	3,507	15%	4,854	21%
Property Services	703	3%	703	3%	703	3%	703	3%
ODS DEVELOPMENT	12,175	51%	11,340	47%	10,796	45%	10,264	43%
Environmental Sustainability	1,493	6%	1,288	5%	1,288	5%	1,260	5%
Environmental Quality	448	2%	417	2%	417	2%	417	2%
Energy & Natural Resources	278	1%	278	1%	278	1%	278	1%
Smart, Sustainable Cities	767	3%	593	3%	593	3%	565	2%
ODS Client	10,682	44%	10,053	42%	9,509	40%	9,005	37%
Parking Management	(1,731)	(7%)	(1,796)	(8%)	(1,841)	(8%)	(1,886)	(8%)
Domestic Waste	5,983	25%	5,796	26%	5,636	25%	5,636	24%
Street Cleansing	6,054	25%	5,981	27%	5,983	26%	5,985	26%
Parks & Open Spaces	3,367	14%	3,422	15%	3,581	16%	3,586	15%
Pest Control	254	1%	254	1%	254	1%	254	1%
Engineering	9	%	9	%	9	%	9	%
Motor Transport	(1,483)	(6%)	(1,483)	(7%)	(1,483)	(7%)	(1,483)	(6%)
Overheads & Profit	(1,770)	(7%)	(2,130)	(10%)	(2,630)	(12%)	(3,096)	(13%)

OXFORD CITY COUNCILS GENERAL FUND REVENUE BUDGET 2020/21 FOR CONSULTATION AND FUTURE YEAR CONTROL TOTALS								
	Recommended Budget 2020/21		Proposed Budget 2021/22		Proposed Budget 2022/23		Proposed Budget 2023/24	
	£000's	% of Total	£000's	% of Total	£000's	% of Total	£000's	% of Total
CORPORATE SERVICES	4,088	17%	3,898	16%	3,943	16%	3,933	16%
Financial Services	3,596	15%	3,406	14%	3,451	14%	3,441	14%
Accountancy	(66)	(%)	(66)	(%)	(66)	(%)	(106)	(%)
Corporate Finance	29	%	29	%	29	%	29	%
Investigations	255	1%	238	1%	238	1%	238	1%
Procurement & Payments	0	%	0	%	0	%	0	%
Revenues & Benefits	3,199	13%	3,026	14%	3,005	13%	3,035	13%
Incomes	0	%	0	%	0	%	0	%
Welfare Reform Team	179	1%	179	1%	245	1%	245	1%
Law & Governance	491	2%	491	2%	491	2%	491	2%
Committees & Members Services	5	%	5	%	5	%	5	%
Election Services	483	2%	483	2%	483	2%	483	2%
Legal Services	33	%	33	%	33	%	33	%
Executive Support	(30)	(%)	(30)	(%)	(30)	(%)	(30)	(%)
Total Portfolio Budget	23,961	100%	21,198	95%	20,121	88%	20,973	90%
Below the line								
Corporate Accounts	(2,185)	(9%)	(2,623)	(12%)	(2,921)	(13%)	(2,764)	(12%)
Contingencies	2,017	8%	3,573	16%	4,882	21%	6,343	27%
Net Expenditure Budget	23,792	99%	22,148	100%	22,082	97%	24,553	106%
General Fund Working Balances								
Transfer to / (from) General Fund Working Balances	237	1%	75	%	671	3%	(1,353)	(6%)
Net Budget Requirement	24,029	100%	22,223	100%	22,753	100%	23,200	100%
Financed by	(24,029)	(100%)	(22,223)	(100%)	(22,753)	(100%)	(23,200)	(100%)
Revenue Support Grant	0	%	0	%	0	%	0	%
Business Rates retention	(8,979)	(37%)	(7,274)	(33%)	(7,371)	(32%)	(7,464)	(32%)
New Homes Bonus	(606)	(3%)	(119)	(1%)	(106)	(%)	0	%
Council tax	(14,704)	(61%)	(15,090)	(68%)	(15,537)	(68%)	(15,997)	(69%)
Less Parish Precept	260	1%	260	1%	260	1%	260	1%
Collection Fund Surplus	0	%	0	%	0	%	0	%
Business Rates Collection Fund (Surplus) / Deficit	0	%	0	%	0	%	0	%
Over / (Under) Allocated budget	0	%	(0)	(%)	(1)	(%)	(0)	(%)

Appendix 2

OXFORD CITY COUNCILS REVENUE BUDGET AT PORTFOLIO LEVEL 2020/21

APPENDIX 2

	Approved Budget 2019/20	Structural Changes in 2019/20	Approved Budget 2019/20	MTFP assumptions	Contractual Inflation	Pressures	Efficiency Savings	Invest to Save	Fees & Charges	Service Reductions	New Investment	Targeted Reviews	Recommended Budget 2020/21
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
COMMUNITIES & CUSTOMERS	9,451	110	9,561	175	72	(93)	(93)	(20)	(201)	0	(26)	(50)	9,326
Business Improvement	429	118	547	175	45	(140)	13	0	0	0	30	(50)	620
Transformation Projects	(173)		(173)	175									2
Business Support	0		0								30		30
ICT	244	95	339		45	(140)	52					(50)	246
Customer Services	(0)		(0)				(32)						(32)
Human Resources & Organisational Development	359	23	382				(7)						375
Regulatory Services & Community Safety	2,209	2	2,211	0	0	17	(66)	(20)	(53)	0	10	0	2,099
Regulatory Services	1,102		1,102			17	(11)		(53)		10		1,065
Community Safety	1,106	2	1,109				(55)	(20)					1,034
Community Services	6,813	(10)	6,803	0	27	30	(40)	0	(148)	0	(66)	0	6,607
Leisure Management	1,820	283	2,103			(20)					(19)		2,064
Sports Development	224		224										224
Parks Development	836	(324)	512			30					(21)		521
Community Centres	871	174	1,045						(48)				997
Youth Ambition	459		459						(20)				439
Town Hall & Facilities	105	(132)	(27)						(80)				(107)
Culture	665	(82)	584		27	20					(26)		605
Localities Team	1,834	70	1,904				(40)						1,864
DEVELOPMENT	(6,877)	7	(6,870)	0	0	232	(19)	557	(1,114)	0	162	(25)	(7,077)
Regeneration & Economy	(8,592)	7	(8,585)	0	0	50	(9)	557	(802)	0	162	(25)	(8,652)
Economic Development	513	18	531				(3)				15	(25)	518
Commercial Property	(9,366)	(12)	(9,378)			50	(30)	557	(802)				(9,603)
Property Support Services	(0)		(0)										(0)
Development Team & PMO	0		0								(38)		(38)
Regen & Major Projects	261	2	263								185		472
Planning	1,714	0	1,714	0	0	182	(10)	0	(312)	0	0	0	1,574
Development	293	31	324			182			(312)				194
Support Services	268	20	288										288
Information Services	1		1										1
Spatial Development	1,152	(51)	1,101				(10)						1,091
ASSISTANT CHIEF EXECUTIVE	5,342	93	5,436	0	0	172	(172)	0	0	0	64	(50)	5,449
Assistant Chief Executive	257	0	257	0	0	13	(25)	0	0	0	64	0	308
Assistant Chief Exec	257		257										257
Communications	0		0				(5)						(5)
Policy & Partnerships	0		0			13	(20)				64		57
Housing Services	5,086	93	5,179	0	0	159	(147)	0	0	0	0	(50)	5,141
Community Housing & Strategy	695		695			21	(10)						706
Housing Needs	3,688	93	3,781			138	(137)					(50)	3,732
Property Services	703		703										703

OXFORD CITY COUNCILS REVENUE BUDGET AT PORTFOLIO LEVEL 2020/21

APPENDIX 2

	Approved Budget 2019/20	Structural Changes in 2019/20	Approved Budget 2019/20	MTFP assumptions	Contractual Inflation	Pressures	Efficiency Savings	Invest to Save	Fees & Charges	Service Reductions	New Investment	Targeted Reviews	Recommended Budget 2020/21
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
ODS DEVELOPMENT	12,606	(1,112)	11,495	106	87	253	98	(148)	(146)	(17)	447	0	12,175
Environmental Sustainability	1,039	90	1,129	0	0	0	(2)	0	0	(1)	367	0	1,493
Environmental Quality	429	20	448										448
Energy & Natural Resources	280		280				(2)						278
Smart, Sustainable Cities	330	70	400							(1)	367		767
ODS Client	11,567	(1,202)	10,366	106	87	253	100	(148)	(146)	(16)	80	0	10,682
Parking Management	(1,977)	168	(1,809)	106		162		(145)	(45)				(1,731)
Domestic Waste	5,684	5	5,689				160		134				5,983
Street Cleansing	5,876	116	5,991		2	28	(40)	(3)			75		6,054
Parks & Open Spaces	3,604	(268)	3,335		5	63	(20)			(16)			3,367
Pest Control	254		254										254
Engineering	0	9	9										9
Motor Transport	(322)	(1,241)	(1,563)		80								(1,483)
Overheads & Profit Share	(1,551)	11	(1,540)						(235)		5		(1,770)
CORPORATE SERVICES	4,064	(0)	4,064	10	0	209	(208)	50	(37)	0	0	0	4,088
Financial Services	3,665	(1)	3,663	0	0	42	(138)	50	(21)	0	0	0	3,596
Accountancy	0	(29)	(29)				(27)		(10)				(66)
Corporate Finance	0	29	29										29
Investigations	216		216					50	(11)				255
Procurement & Payments	0		0										0
Revenues & Benefits	3,265	(88)	3,177			42	(20)						3,199
Incomes	0		0										0
Welfare Reform Team	183	86	270				(91)						179
Law & Governance	399	1	401	10	0	167	(70)	0	(16)	0	0	0	491
Committees & Members Services	0	1	1	10			(6)						5
Election Services	398		398			35			50				483
Legal Services	0		0			132	(33)		(66)				33
Executive Support	2		2				(31)						(30)
Total Budget at Portfolio Level	24,587	(901)	23,686	291	159	773	(395)	439	(1,498)	(17)	648	(125)	23,961

OXFORD CITY COUNCILS REVENUE BUDGET AT PORTFOLIO LEVEL 2021/22 APPENDIX 2

	Approved Budget 2020/21	MTFP assumptions	Contractual Inflation	Pressures	Efficiency Savings	Invest to Save	Fees & Charges	Service Reductions	New Investment	Targeted Reviews	Recommended Budget 2021/22
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
COMMUNITIES & CUSTOMERS	9,326	0	45	40	(559)	0	(80)	(12)	(18)	0	8,742
Business Improvement	620	0	45	0	(190)	0	0	0	0	0	475
Transformation Projects	2										2
Business Support	30										30
ICT	246		45		(90)						201
Customer Services	(32)				(100)						(132)
Human Resources & Organisational Development	375										375
Regulatory Services & Community Safety	2,099	0	0	0	(369)	0	(55)	(12)	(18)	0	1,645
Regulatory Services	1,065				(369)		(55)	(12)	(18)		611
Community Safety	1,034										1,034
Community Services	6,607	0	0	40	0	0	(25)	0	0	0	6,622
Leisure Management	2,064			10							2,074
Sports Development	224										224
Parks Development	521			30							551
Community Centres	997										997
Youth Activities	439										439
Town Halls & Facilities	(107)						(25)				(132)
Culture	605										605
Localities Team	1,864										1,864
DEVELOPMENT	(7,077)	0	0	215	(38)	(1,028)	(40)	0	(69)	(110)	(8,147)
Regeneration & Economy	(8,652)	0	0	0	(38)	(1,028)	185	0	(69)	(110)	(9,712)
Economic Development	518						(10)		(69)	(110)	329
Commercial Property	(9,603)					(1,028)	195				(10,436)
Property Support Services	(0)										(0)
Development Team & PMO	(38)										(38)
Regen & Major Projects	472										434
Planning	1,574	0	0	215	0	0	(225)	0	0	0	1,564
Development	194			215			(225)				184
Support Services	288										288
Information Services	1										1
Spatial Development	1,091										1,091
ASSISTANT CHIEF EXECUTIVE	5,449	0	0	63	(100)	0	0	0	(47)	0	5,365
Assistant Chief Executive	308	0	0	0	0	0	0	0	(47)	0	261
Assistant Chief Exec	257										257
Communications	(5)										(5)
Policy & Partnerships	57								(47)		10
Housing Services	5,141	0	0	63	(100)	0	0	0	0	0	5,104

OXFORD CITY COUNCILS REVENUE BUDGET AT PORTFOLIO LEVEL 2021/22 APPENDIX 2

	Approved Budget 2020/21	MTFP assumptions	Contractual Inflation	Pressures	Efficiency Savings	Invest to Save	Fees & Charges	Service Reductions	New Investment	Targeted Reviews	Recommended Budget 2021/22
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Community Housing & Strategy	706				(50)						656
Housing Needs	3,732			63	(50)						3,745
Property Services	703										703
ODS DEVELOPMENT	12,175	0	7	28	(210)	(82)	(363)	0	(195)	(20)	11,340
Environmental Sustainability	1,493	0	0	0	(31)	(34)	0	0	(120)	(20)	1,288
Environmental Quality	448				(31)						417
Energy & Natural Resources	278										278
Smart, Sustainable Cities	767					(34)			(120)	(20)	593
ODS Client	10,682	0	7	28	(179)	(48)	(363)	0	(75)	0	10,053
Parking Management	(1,731)			28		(48)	(45)				(1,796)
Domestic Waste	5,983				(179)		(8)				5,796
Street Cleansing	6,054		2						(75)		5,981
Parks & Open Spaces	3,367		5				50				3,422
Pest Control	254										254
Engineering	9										9
Motor Transport	(1,483)										(1,483)
Overheads & Profit Share	(1,770)						(360)				(2,130)
CORPORATE SERVICES	4,088	0	0	37	(210)	(10)	(7)	0	0	0	3,898
Financial Services	3,596	0	0	37	(210)	(10)	(7)	0	0	0	3,406
Accountancy	(66)										(66)
Corporate Finance	29										29
Investigations	255					(10)	(7)				238
Procurement & Payments	0										0
Revenues & Benefits	3,199			37	(210)						3,026
Incomes	0										0
Welfare Reform Team	179										179
Law & Governance	491	0	0	0	0	0	0	0	0	0	491
Committees & Members Services	5										5
Election Services	483										483
Legal Services	33										33
Executive Support	(30)										(30)
Total Budget at Portfolio Level	23,961	0	52	383	(1,117)	(1,120)	(490)	(12)	(329)	(130)	21,198

OXFORD CITY COUNCILS REVENUE BUDGET AT PORTFOLIO LEVEL 2022/23

APPENDIX 2

	Approved Budget 2021/22	MTFP assumptions	Contractual Inflation	Pressures	Efficiency Savings	Invest to Save	Fees & Charges	Service Reductions	New Investment	Targeted Reviews	Recommended Budget 2022/23
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
COMMUNITIES & CUSTOMERS	8,742	0	45	(40)	(230)	0	(181)	0	(10)	0	8,326
Business Improvement	475	0	45	0	(230)	0	0	0	0	0	290
Transformation Projects	2										2
Business Support	30										30
ICT	201		45		(175)						71
Customer Services	(132)				(55)						(187)
Human Resources & Organisational Development	375										375
Regulatory Services & Community Safety	1,645	0	0	0	0	0	(56)	0	10	0	1,599
Regulatory Services	611						(56)		10		565
Community Safety	1,034										1,034
Community Services	6,622	0	0	(40)	0	0	(125)	0	(20)	0	6,437
Leisure Management	2,074			(40)							2,034
Sports Development	224										224
Parks Development	551										551
Community Centres	997										997
Youth Activities	439										439
Town Hall & Facilities	(132)						(25)				(157)
Culture	605						(100)		(20)		485
Localities Team	1,864										1,864
DEVELOPMENT	(8,147)	0	0	(3)	0	(20)	165	0	(66)	0	(8,071)
Regeneration & Economy	(9,712)	0	0	(3)	0	(20)	175	0	(66)	0	(9,626)
Economic Development	329			(3)					(6)		320
Commercial Property	(10,436)					(20)	175				(10,281)
Property Support Services	(0)										(0)
Development Team & PMO	(38)										(38)
Regen & Major Projects	434								(60)		374
Planning	1,564	0	0	0	0	0	(10)	0	0	0	1,554
Development	184						(10)				174
Support Services	288										288
Information Services	1										1
Spatial Development	1,091										1,091
ASSISTANT CHIEF EXECUTIVE	5,365	0	0	(38)	(200)	0	0	0	0	0	5,127
Assistant Chief Executive	261	0	0	0	0	0	0	0	0	0	261
Assistant Chief Exec	257										257
Communications	(5)										(5)
Policy & Partnerships	10										10
Housing Services	5,104	0	0	(38)	(200)	0	0	0	0	0	4,866

OXFORD CITY COUNCILS REVENUE BUDGET AT PORTFOLIO LEVEL 2022/23 APPENDIX 2

	Approved Budget 2021/22	MTFP assumptions	Contractual Inflation	Pressures	Efficiency Savings	Invest to Save	Fees & Charges	Service Reductions	New Investment	Targeted Reviews	Recommended Budget 2022/23
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Community Housing & Strategy	656										656
Housing Needs	3,745			(38)	(200)						3,507
Property Services	703										703
ODS DEVELOPMENT	11,340	0	7	0	(160)	0	(391)	0	0	0	10,796
Environmental Sustainability	1,288	0	0	0	0	0	0	0	0	0	1,288
Environmental Quality	417										417
Energy & Natural Resources	278										278
Smart, Sustainable Cities	593										593
ODS Client	10,053	0	7	0	(160)	0	(391)	0	0	0	9,509
Parking Management	(1,796)						(45)				(1,841)
Domestic Waste	5,796				(160)						5,636
Street Cleansing	5,981		2								5,983
Parks & Open Spaces	3,422		5				154				3,581
Pest Control	254										254
Engineering	9										9
Motor Transport	(1,483)										(1,483)
Overheads & Profit Share	(2,130)						(500)				(2,630)
CORPORATE SERVICES	3,898	0	0	34	11	0	0	0	0	0	3,943
Financial Services	3,406	0	0	34	11	0	0	0	0	0	3,451
Accountancy	(66)										(66)
Corporate Finance	29										29
Investigations	238										238
Procurement & Payments	0										0
Revenues & Benefits	3,026			34	(55)						3,005
Incomes	0										0
Welfare Reform Team	179				66						245
Law & Governance	491	0	0	0	0	0	0	0	0	0	491
Committees & Members Services	5										5
Election Services	483										483
Legal Services	33										33
Executive Support	(30)										(30)
Total Budget at Portfolio Level	21,198	0	52	(47)	(579)	(20)	(407)	0	(76)	0	20,121

OXFORD CITY COUNCILS REVENUE BUDGET AT PORTFOLIO LEVEL 2023/24

APPENDIX 2

	Approved Budget 2022/23	MTFP assumptions	Contractual Inflation	Pressures	Efficiency Savings	Invest to Save	Fees & Charges	Service Reductions	New Investment	Targeted Reviews	Recommended Budget 2023/24
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
COMMUNITIES & CUSTOMERS	8,326	0	0	0	25	0	20	0	0	0	8,371
Business Improvement	290	0	0	0	25	0	0	0	0	0	315
Transformation Projects	2										2
Business Support	30										30
ICT	71				25						96
Customer Services	(187)										(187)
Human Resources & Organisational Development	375										375
Regulatory Services & Community Safety	1,599	0	0	0	0	0	0	0	0	0	1,599
Regulatory Services	565										565
Community Safety	1,034										1,034
Community Services	6,437	0	0	0	0	0	20	0	0	0	6,457
Leisure Management	2,034										2,034
Sports Development	224										224
Parks Development	551										551
Community Centres	997										997
Youth Activities	439						20				459
Town Hall & Facilities	(157)										(157)
Culture	485										485
Localities Team	1,864										1,864
DEVELOPMENT	(8,071)	0	0	0	0	(63)	125	0	(60)	0	(8,069)
Regeneration & Economy	(9,626)	0	0	0	0	(63)	125	0	(60)	0	(9,624)
Economic Development	320										320
Commercial Property	(10,281)					(63)	125				(10,219)
Property Support Services	(0)										(0)
Development Team & PMO	(38)										(38)
Regen & Major Projects	374								(60)		314
Planning	1,554	0	0	0	0	0	0	0	0	0	1,554
Development	174										174
Support Services	288										288
Information Services	1										1
Spatial Development	1,091										1,091
ASSISTANT CHIEF EXECUTIVE	5,127	0	0	1,347	0	0	0	0	0	0	6,474
Assistant Chief Executive	261	0	0	0	0	0	0	0	0	0	261
Assistant Chief Exec	257										257
Communications	(5)										(5)
Policy & Partnerships	10										10
Housing Services	4,866	0	0	1,347	0	0	0	0	0	0	6,213

OXFORD CITY COUNCILS REVENUE BUDGET AT PORTFOLIO LEVEL 2023/24

APPENDIX 2

	Approved Budget 2022/23	MTFP assumptions	Contractual Inflation	Pressures	Efficiency Savings	Invest to Save	Fees & Charges	Service Reductions	New Investment	Targeted Reviews	Recommended Budget 2023/24
	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Community Housing & Strategy	656										656
Housing Needs	3,507			1,347							4,854
Property Services	703										703
ODS DEVELOPMENT	10,796	0	7	0	0	0	(511)	0	(28)	0	10,264
Environmental Sustainability	1,288	0	0	0	0	0	0	0	(28)	0	1,260
Environmental Quality	417										417
Energy & Natural Resources	278										278
Smart, Sustainable Cities	593								(28)		565
ODS Client	9,509	0	7	0	0	0	(511)	0	0	0	9,005
Parking Management	(1,841)						(45)				(1,886)
Domestic Waste	5,636										5,636
Street Cleansing	5,983		2								5,985
Parks & Open Spaces	3,581		5								3,586
Pest Control	254										254
Engineering	9										9
Motor Transport	(1,483)										(1,483)
Overheads & Profit Share	(2,630)						(466)				(3,096)
CORPORATE SERVICES	3,943	0	0	30	(40)	0	0	0	0	0	3,933
Financial Services	3,451	0	0	30	(40)	0	0	0	0	0	3,441
Accountancy	(66)				(40)						(106)
Corporate Finance	29										29
Investigations	238										238
Procurement & Payments	0										0
Revenues & Benefits	3,005			30							3,035
Incomes	0										0
Welfare Reform Team	245										245
Law & Governance	491	0	0	0	0	0	0	0	0	0	491
Committees & Members Services	5										5
Election Services	483										483
Legal Services	33										33
Executive Support	(30)										(30)
Total Budget at Portfolio Level	20,121	0	7	1,377	(15)	(63)	(366)	0	(88)	0	20,973

Appendix 3

General Fund Budget Proposals Summary 2020-21 to 2023-24

2020/21																		
Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Business Improvement	45	(140)	(3.00)	13	(1.00)	0	0.00	0	0.00	0	0.00	30	1.00	(50)	0.00	0.00	0.00	(102)
Regulatory & Community Safety	0	17	0.00	(66)	0.19	(20)	0.00	(53)	0.00	0	0.00	10	0.00	0	0.00	0.00	0.00	(112)
Community Services	27	30	1.00	(40)	0.00	0	0.00	(148)	0.00	0	0.00	(66)	0.00	0	0.00	0.00	0.00	(196)
Regeneration & Economy	0	50	0.00	(9)	(0.40)	557	0.00	(802)	0.00	0	0.00	162	3.00	(25)	0.00	0.00	0.00	(67)
Planning	0	182	3.00	(10)	0.00	0	0.00	(312)	0.00	0	0.00	0	0.00	0	0.00	0.00	0.00	(140)
Assistant Chief Executive	0	13	0.00	(25)	0.00	0	0.00	0	0.00	0	0.00	64	1.00	0	0.00	0	0.00	52
Housing Services	0	159	2.00	(147)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(50)	0.00	0	0.00	(38)
Environmental Sustainability	0	0	0.00	(2)	0.00	0	0.00	0	0.00	(1)	0.00	367	(1.00)	0	0.00	0	0.00	364
Oxford Direct Services	87	253	0.00	100	(1.00)	(148)	0.00	(146)	0.00	(16)	0.00	80	1.50	0	0.00	0	0.00	210
Financial Services	0	42	0.00	(138)	(1.00)	50	1.00	(21)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(67)
Law & Governance	0	167	2.00	(70)	0.00	0	0.00	(16)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	81
Total	159	773	5.00	(394)	(3.21)	439	1.00	(1,498)	0.00	(17)	0.00	648	5.50	(125)	0.00	0	0.00	(15)

2021/22																		
Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Business Improvement	45	0	0.00	(190)	(2.25)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(145)
Regulatory & Community Safety	0	0	0.00	(369)	0.00	0	0.00	(55)	0.00	(12)	0.00	(18)	0.00	0	(2.00)	0	0.00	(454)
Community Services	0	40	1.00	0	0.00	0	0.00	(25)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	15
Regeneration & Economy	0	0	0.00	(38)	0.00	(1,028)	0.00	185	0.00	0	0.00	(69)	(1.00)	(110)	0.00	0	0.00	(1,060)
Planning	0	215	5.00	0	0.00	0	0.00	(225)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(10)
Assistant Chief Executive	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(47)	(1.00)	0	0.00	0	0.00	(47)
Housing Services	0	63	0.00	(100)	(2.00)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(37)
Environmental Sustainability	0	0	0.00	(31)	0.00	(34)	(0.75)	0	0.00	0	0.00	(120)	0.00	(20)	0.00	0	0.00	(205)
Oxford Direct Services	7	28	0.00	(179)	0.00	(48)	0.00	(363)	0.00	0	0.00	(75)	(1.50)	0	0.00	0	0.00	(629)
Financial Services	0	37	0.00	(210)	(2.00)	(10)	0.00	(7)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(190)
Law & Governance	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total	52	383	6.00	(1,117)	(6.25)	(1,120)	(0.75)	(490)	0.00	(12)	0.00	(329)	(3.50)	(130)	(2.00)	0	0.00	(2,762)

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**General Fund Budget Proposals Summary
2020-21 to 2023-24**

2022/23																		
Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Business Improvement	45	0	0.00	(230)	(2.25)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(185)
Regulatory & Community Safety	0	0	0.00	0	0.00	0	0.00	(56)	0.00	0	0.00	10	0.00	0	0.00	0	0.00	(46)
Community Services	0	(40)	0.00	0	0.00	0	0.00	(125)	0.00	0	0.00	(20)	0.00	0	0.00	0	0.00	(185)
Regeneration & Economy	0	0	0.00	(3)	0.00	(20)	0.00	175	0.00	0	0.00	(66)	(1.00)	0	0.00	0	0.00	86
Planning	0	0	0.00	0	0.00	0	0.00	(10)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(10)
Assistant Chief Executive	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Housing Services	0	(38)	(1.00)	(200)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(238)
Environmental Sustainability	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Oxford Direct Services	7	0	0.00	(160)	0.00	0	0.00	(391)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(544)
Financial Services	0	34	0.00	11	(0.50)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	45
Law & Governance	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total	52	(44)	(1.00)	(582)	(2.75)	(20)	0.00	(407)	0.00	0	0.00	(76)	(1.00)	0	0.00	0	0.00	(1,077)

2023/24																		
Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Business Improvement	0	0	0.00	25	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	25
Regulatory & Community Safety	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Community Services	0	0	0.00	0	0.00	0	0.00	20	0.00	0	0.00	0	0.00	0	0.00	0	0.00	20
Regeneration & Economy	0	0	0.00	0	0.00	(63)	0.00	125	0.00	0	0.00	(60)	(1.00)	0	0.00	0	0.00	2
Planning	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Assistant Chief Executive	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Housing Services	0	1,347	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1,347
Environmental Sustainability	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(28)	0.00	0	0.00	0	0.00	(28)
Oxford Direct Services	7	0	0.00	0	0.00	0	0.00	(511)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(504)
Financial Services	0	30	0.00	(40)	(1.00)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(10)
Law & Governance	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total	7	1,377	0.00	(15)	(1.00)	(63)	0.00	(366)	0.00	0	0.00	(88)	(1.00)	0	0.00	0	0.00	852

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**General Fund Budget Proposals Summary
2020-21 to 2023-24**

Total Summary

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Business Improvement	135	(140)	(3.00)	(382)	(5.50)	0	0.00	0	0.00	0	0.00	30	1.00	(50)	0.00	0	0.00	(407)
Regulatory & Community Safety	0	17	0.00	(435)	0.19	(20)	0.00	(164)	0.00	(12)	0.00	2	0.00	0	(2.00)	0	0.00	(612)
Community Services	27	30	2.00	(40)	0.00	0	0.00	(278)	0.00	0	0.00	(86)	0.00	0	0.00	0	0.00	(346)
Regeneration & Economy	0	50	0.00	(50)	(0.40)	(554)	0.00	(317)	0.00	0	0.00	(33)	0.00	(135)	0.00	0	0.00	(1,039)
Planning	0	397	8.00	(10)	0.00	0	0.00	(547)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(160)
Assistant Chief Executive	0	13	0.00	(25)	0.00	0	0.00	0	0.00	0	0.00	17	0.00	0	0.00	0	0.00	5
Housing Services	0	1,531	1.00	(447)	(2.00)	0	0.00	0	0.00	0	0.00	0	0.00	(50)	0.00	0	0.00	1,034
Environmental Sustainability	0	0	0.00	(34)	0.00	(34)	(0.75)	0	0.00	(1)	0.00	219	(1.00)	(20)	0.00	0	0.00	131
Oxford Direct Services	108	281	0.00	(239)	(1.00)	(196)	0.00	(1,410)	0.00	(16)	0.00	5	0.00	0	0.00	0	0.00	(1,467)
Financial Services	0	143	0.00	(377)	(4.50)	40	1.00	(28)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(222)
Law & Governance	0	167	2.00	(70)	0.00	0	0.00	(16)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	81
Total	270	2,489	10.00	(2,108)	(13.21)	(764)	0.25	(2,760)	0.00	(29)	0.00	155	0.00	(255)	(2.00)	0	0.00	(3,002)

Communities & Customers Budget Proposals Summary
2020-21 to 2023-24

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/ Bids		Targeted Reviews		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Business Improvement	45	(140)	(3.00)	13	(1.00)	0	0.00	0	0.00	0	0.00	30	1.00	(50)	0.00	0	0.00	(102)
Regulatory & Community Safety	0	17	0.00	(66)	0.19	(20)	0.00	(53)	0.00	0	0.00	10	0.00	0	0.00	0	0.00	(112)
Community Services	27	30	1.00	(40)	0.00	0	0.00	(148)	0.00	0	0.00	(66)	0.00	0	0.00	0	0.00	(196)
Total	72	(93)	(2.00)	(93)	(0.81)	(20)	0.00	(201)	0.00	0	0.00	(26)	1.00	(50.00)	0.00	0	0.00	(410)

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/ Bids		Targeted Reviews		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Business Improvement	45	0	0.00	(190)	(2.25)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(145)
Regulatory & Community Safety	0	0	0.00	(369)	0.00	0	0.00	(55)	0.00	(12)	0.00	(18)	0.00	0	(2.00)	0	0.00	(454)
Community Services	0	40	1.00	0	0.00	0	0.00	(25)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	15
Total	45	40	1.00	(559)	(2.25)	0	0.00	(80)	0.00	(12)	0.00	(18)	0.00	0	(2.00)	0	0.00	(584)

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/ Bids		Targeted Reviews		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Business Improvement	45	0	0.00	(230)	(2.25)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(185)
Regulatory & Community Safety	0	0	0.00	0	0.00	0	0.00	(56)	0.00	0	0.00	10	0.00	0	0.00	0	0.00	(46)
Community Services	0	(40)	0.00	0	0.00	0	0.00	(125)	0.00	0	0.00	(20)	0.00	0	0.00	0	0.00	(185)
Total	45	(40)	0.00	(230)	(2.25)	0	0.00	(181)	0.00	0	0.00	(10)	0.00	0.00	0.00	0	0.00	(416)

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/ Bids		Targeted Reviews		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Business Improvement	0	0	0.00	25	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	25
Regulatory & Community Safety	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Community Services	0	0	0.00	0	0.00	0	0.00	20	0.00	0	0.00	0	0.00	0	0.00	0	0.00	20
Total	0	0	0.00	25	0.00	0	0.00	20	0.00	0	0.00	0	0.00	0.00	0.00	0	0.00	45

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/ Bids		Targeted Reviews		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Business Improvement	135	(140)	(3.00)	(382)	(5.50)	0	0.00	0	0.00	0	0.00	30	1.00	(50)	0.00	0	0.00	(407)
Regulatory & Community Safety	0	17	0.00	(435)	0.19	(20)	0.00	(164)	0.00	(12)	0.00	2	0.00	0	(2.00)	0	0.00	(612)
Community Services	27	30	2.00	(40)	0.00	0	0.00	(278)	0.00	0	0.00	(86)	0.00	0	0.00	0	0.00	(346)
Total	162	(93)	(1.00)	(857)	(5.31)	(20)	0.00	(442)	0.00	(12)	0.00	(54)	1.00	(50.00)	(2.00)	0	0.00	(1,365)

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Business Improvement

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Proposal		H/M/L	2020-21 £000s	2021-22 £000s	2022-23 £000s	2023-24 £000s	FTE Impact				Total
							2020-21	2021-22	2022-23	2023-24	
Contractual Inflation											
1	Technology	ICT renewals contractual inflation - extended for further year	45	45	45						
Total Contractual Inflation			45	45	45						
Pressures											
2	Technology	ICT Restructure - removal of fixed term posts	(140)				(3.00)				(3.00)
Total Pressures			(140)				(3.00)				(3.00)
Efficiencies											
3	Customer Services	Impact of Universal Credit rollout on Contact Centre - savings pushed back		(55)	(55)			(2.25)	(2.25)		(4.50)
4	Customer Services	Closure of Templars Square		(32)			(1.00)				(1.00)
5	Technology	iTrent - Reversal of 2-year licence saving	52								0.00
6	Technology	Housing System rationalisation saving (ICT element)		(90)							0.00
7	HR	Reduce staff offers budget	(7)								0.00
8	Technology	Other mobile phone alternatives - BYOD			(50)						0.00
9	Technology	Implementing data retention policies to save on the existing SCC contract and avoid future increases in storage costs			(100)	25					0.00
10	Customer Services	Review Contact Centre quality and performance reporting requirements		(45)							0.00
11	Technology	Volume Printing - reduce number of printers, enforce volume printing from the Print Room			(25)						0.00
Total Efficiencies			13	(190)	(230)	25	(1.00)	(2.25)	(2.25)		(5.50)
Invest to Save											
12											
Total Invest to Save											
Fees and Charges											
13											
Total Fees and Charges											

Business Improvement

Proposal	H/M/L	2020-21	2021-22	2022-23	2023-24	FTE Impact				Total
		£000s	£000s	£000s	£000s	2020-21	2021-22	2022-23	2023-24	
Service Reduction										
14										
Total Service Reduction										

Business Improvement

Proposal	H/M/L	2020-21	2021-22	2022-23	2023-24	FTE Impact				Total																																	
		£000s	£000s	£000s	£000s	2020-21	2021-22	2022-23	2023-24																																		
New Investments / Bids																																											
15 Business Support Additional Executive Assistant		30				1.00				1.00																																	
Total New Investment/Bids		30				1.00				1.00																																	
Targeted reviews																																											
16 New initiative on process improvement. Savings subject to success of pilot and associated capital bids.	M	(50)																																									
Total Targeted Review		(50)																																									
Total Business Improvement Bids & Savings		(102)	(145)	(185)	25	(3.00)	(2.25)	(2.25)		(7.50)																																	
<table border="0" style="width: 100%;"> <tr> <td style="width: 10%;"></td> </tr> <tr> <td></td> <td>Amended Bids & Savings</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>New Bids & Savings</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>																							Amended Bids & Savings											New Bids & Savings									
	Amended Bids & Savings																																										
	New Bids & Savings																																										

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Regulatory & Community Safety

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Proposal	H/M/L	2020-21	2021-22	2022-23	2023-24	FTE Impact				
		£000s	£000s	£000s	£000s	2020-21	2021-22	2022-23	2023-24	Total
Contractual Inflation										
1										
Total Contractual Inflation										
Pressures										
2	Regulatory Services	Food hygiene training income shortfall	17							0.00
Total Pressures			17							
Efficiencies										
3	Community Safety	Reduce supplies & services budget in ASBIT	(10)							0.00
4	Community Safety	Reduce supplies and services budget in Community Response Team	(10)							0.00
5	Regulatory Services	Reduce hours in HIA Team Manager post	(11)				0.19			0.19
6	Community Safety	Recharge management costs to licensing	(15)							0.00
7	Regulatory Services	Selective Licensing		(369)						0.00
8	Community Safety	Focus out of hours service on weekends and use new technology for noise monitoring in the week	(20)							0.00
Total Efficiencies			(66)	(369)			0.19			0.19
Invest to Save										
9	Community Safety	Restorative Justice - Project to reduce demand across Council services through Community Volunteers and peer mentoring.	(20)							
Total Invest to Save			(20)							
Fees and Charges										
10	All	Fees will continue to be increased by 3% p.a.	(53)	(55)	(56)					
Total Fees and Charges			(53)	(55)	(56)					

Regulatory & Community Safety

Proposal	H/M/L	2020-21	2021-22	2022-23	2023-24	FTE Impact				
		£000s	£000s	£000s	£000s	2020-21	2021-22	2022-23	2023-24	Total
Service Reduction										
11 Community Safety	Delete UMBEG budget	L		(12)						0.00
Total Service Reduction			(12)							
New Investment / Bids										
12 Regulatory Services	Funding for new Building Control apprentice		10		10					0.00
13 Regulatory Services	Service redesign linked to implementation of mobile working and new ways of working			(18)						0.00
Total New Investment/Bids			10	(18)	10					
Targeted reviews										
14 Community Safety	Two year support from HRA for Community Safety and Anti-Social Behaviour due to increased demand	L		80						
15 Community Safety	Service redesign, linked to community safety and our work in estates	H		(80)			(2.00)			(2.00)
Total Targeted Review							(2.00)			(2.00)
Total Regulatory & Community Safety Bids & Savings			(112)	(454)	(46)	0.19	(2.00)			(1.81)

Amended Bids & Savings
New Bids & Savings

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Community Services

Proposal		H/M/L	2020-21 £000s	2021-22 £000s	2022-23 £000s	2023-24 £000s	FTE Impact				Total
							2020-21	2021-22	2022-23	2023-24	
Contractual Inflation											
1	Increased charges from ODS for St Giles Fair and for Pool Cars to facilities		27								0.00
Total Contractual Inflation			27								
Pressures											
2	Leisure Management	Reversal of a payment for Fusion Horspath Sports Park Management Fee contracted	(50)								0.00
3	Parks Management	Barton Park - maintenance & Operation of Pitches / Pavilions	30	30			1.00	1.00			2.00
4	Culture	Christmas Lighting scheme including associated infrastructure and CAD drawing costs	20								0.00
5		OVO Cycle tour	30	10	(40)						0.00
Total Pressures			30	40	(40)		1.00	1.00			2.00
Efficiencies											
6		Grants Monitoring to be undertaken in a different way.	(40)				(1.00)				(1.00)
Total Efficiencies			(40)								
Invest to Save											
7											
Total Invest to Save											
Fees and Charges											
8	Community Centres	Rose hill Health Hub Income	(48)								
9	Town Hall	Increase in Town Hall Income	(50)	(25)	(25)						
10	Town Hall	Direct management of Office Block - Town Hall	(30)								
11	Youth Ambition	HRA contribution towards Youth Ambition	(20)			20					0.00
12	Culture	Museum income generation			(100)						0.00
Total Fees and Charges			(148)	(25)	(125)	20					

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Community Services

59	Proposal	H/M/L	2020-21	2021-22	2022-23	2023-24	FTE Impact			
			£000s	£000s	£000s	£000s	2020-21	2021-22	2022-23	2023-24
Service Reduction										
13										
Total Service Reduction										
New Investment / Bids										
14	Culture	Reversal - Additional Twinning resource	(6)							
15	Culture	Reversal - Further funding for County seconded Archivist	(20)		(20)					
16	Culture	Reversal - Match Funding for ACE Applications (£20k); Cultural Educational Partnership (£10k); Service Level Agreements (£20k)								
17	Parks Management	Reversal - Install Drinking Fountains in 3 parks - cost £1,900 initial purchase and installation plus £1,500 on-going cost per fountain	(5)							
18	Parks Management	Reversal - Margaret Road Play Equipment	(16)							
19	Leisure	Reversal - Creche at Ferry Leisure Centre	(11)							
20	Leisure Management	Reversal - AccessAble App - include Oxford City in app based guide for disabled people	(34)							
21	Leisure Management	Continuation of access to leisure services fund for homeless pathway clients	5							0.00
22	Leisure	Expansion of green neighbourhood grant scheme	10							0.00
23	Leisure	Creche at Ferry Leisure Centre - extend previous years bid	11							0.00
Total New Investment/Bids			(66)		(20)					
Total Community Services Bids & Savings			(196)	15	(185)	20	1.00	1.00		2.00
Amended Bids & Savings										
New Bids & Savings										

Development Budget Proposals Summary
2020-21 to 2023-24

2020/21

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/ Bids		Targeted Reviews		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Regeneration & Economy	0	50	0.00	(9)	(0.40)	557	0.00	(802)	0.00	0	0.00	162	3.00	(25)	0.00	0	0.00	(67)
Planning	0	182	3.00	(10)	0.00	0	0.00	(312)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(140)
Total	0	232	3.00	(19)	(0.40)	557	0.00	(1,114)	0.00	0	0.00	162	3.00	(25)	0.00	0	0.00	(207)

2021/22

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/ Bids		Targeted Reviews		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Regeneration & Economy	0	0	0.00	(38)	0.00	(1,028)	0.00	185	0.00	0	0.00	(69)	(1.00)	(110)	0.00	0	0.00	(1,060)
Planning	0	215	5.00	0	0.00	0	0.00	(225)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(10)
Total	0	215	5.00	(38)	0.00	(1,028)	0.00	(40)	0.00	0	0.00	(69)	(1.00)	(110)	0.00	0	0.00	(1,070)

2022/23

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/ Bids		Targeted Reviews		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Regeneration & Economy	0	0	0.00	(3)	0.00	(20)	0.00	175	0.00	0	0.00	(66)	(1.00)	0	0.00	0	0.00	86
Planning	0	0	0.00	0	0.00	0	0.00	(10)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(10)
Total	0	0	0.00	(3)	0.00	(20)	0.00	165	0.00	0	0.00	(66)	(1.00)	0	0.00	0	0.00	76

2023/24

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/ Bids		Targeted Reviews		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Regeneration & Economy	0	0	0.00	0	0.00	(63)	0.00	125	0.00	0	0.00	(60)	(1.00)	0	0.00	0	0.00	2
Planning	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total	0	0	0.00	0	0.00	(63)	0.00	125	0.00	0	0.00	(60)	(1.00)	0	0.00	0	0.00	2

Total Summary

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/ Bids		Targeted Reviews		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Regeneration & Economy	0	50	0.00	(50)	(0.40)	(554)	0.00	(317)	0.00	0	0.00	(33)	0.00	(135)	0.00	0	0.00	(1,039)
Planning	0	397	8.00	(10)	0.00	0	0.00	(547)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(160)
Total	0	447	8.00	(60)	(0.40)	(554)	0.00	(864)	0.00	0	0.00	(33)	0.00	(135)	0.00	0	0.00	(1,199)

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Regeneration & Economy

Proposal	H/M/L	2020-21	2021-22	2022-23	2023-24	FTE Impact				Total
		£000s	£000s	£000s	£000s	2020-21	2021-22	2022-23	2023-24	
Contractual Inflation										
1										
Total Contractual Inflation										
Pressures										
2	Commercial Property	Covered Market - Marketing Comms	50							
Total Pressures			50							
Efficiencies										
3	R&MP	Savings on feasibility funds - reverse the addition back into the budget (New Investment line)	38	(38)						0.00
4	Commercial Property	Reduction BG11 B B1610 'Street Scene Internal Rechargeable Works' £24,000 reduce by £5K	(5)							0.00
5	Commercial Property	Recharges to OCHL for JW's time	(25)							0.00
6	R&MP (BN22)	1 x FTE post reduced hours semi retirement	(14)				(0.40)			(0.40)
7	Economic Development	Reduction on Supplies & Services (Subscriptions - to Retail Planet (software))	(3)		(3)					
Total Efficiencies			(9)	(38)	(3)		(0.40)			(0.40)
Invest to Save										
8	Commercial Property	£50m Property Investment - purchase additional commercial property financed from prudential borrowing (net position)	(89)	(139)	(13)	(56)				0.00
9	Commercial Property	£17.5 million income strip (net position)	646	(888)	(7)	(7)				
Total Invest to Save			557	(1,028)	(20)	(63)				

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Regeneration & Economy

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Proposal		H/M/L	2020-21 £000s	2021-22 £000s	2022-23 £000s	2023-24 £000s	FTE Impact				Total	
							2020-21	2021-22	2022-23	2023-24		
Fees and Charges												
10	Commercial Property	Commercial Property Income Review - Revised position for all Commercial & Residential Property (incl CMkt + Enterprise Ctr)	(802)	195	175	125					0.00	
11	Economic Development	Recharge Partners and internal projects for costs incurred on external funding attraction and management		(10)							0.00	
Total Fees and Charges			(802)	185	175	125						
Service Reduction												
12												
Total Service Reduction												
New Investments / Bids												
13	Partnerships Team	Reversal of City Centre Co-ordination post		(40)				(1.00)			(1.00)	
14	Development Team	Reversal - Establish a Development Team - 1 x Lead and 2 x Managers (interim Lead in year 1)	(38)									
#REF!		1 FTE to deliver Investment Property Strategy	60			(60)	1.00			(1.00)	0.00	
#REF!	R&MP	Compliance building surveyor x 1 fte 24 months contract	60		(60)		1.00		(1.00)		0.00	
#REF!		New Officer to deliver Commercial Property income	65				1.00				1.00	
#REF!	Economic Dev.	Oxford Living Wage - £10k extra staffing resource in addition to £20k for OLW in base budget. Total £30k investment removed in 2021/22	10	(30)							0.00	
#REF!	Economic Dev.	Join Co-operative Innovation Network (CCIN)	5	1	(6)						0.00	
Total New Investment/Bids			162	(69)	(66)	(60)	3.00	(1.00)	(1.00)	(1.00)		
Targeted reviews												
22	Partnerships Team	Reduction in support for Experience Oxfordshire	M	(25)	(110)							
Total Targeted Reviews				(25)	(110)							
Total Regeneration & Economy Bids & Savings				(67)	(1,060)	86	2	2.60	(1.00)	(1.00)	(1.00)	(0.40)
Amended Bids & Savings												
New Bids & Savings												

Planning

63

Proposal	H/M/L	2020-21	2021-22	2022-23	2023-24	FTE Impact				Total
		£000s	£000s	£000s	£000s	2020-21	2021-22	2022-23	2023-24	
Contractual Inflation										
1										
Total Contractual Inflation										
Pressures										
2	Planning	Staffing to deliver growth agenda and PPA (see line 6)	182	215			3.00	5.00		8.00
Total Pressures			182	215			3.00	5.00		8.00
Efficiencies										
3	Planning (HJ11)	Paperlite Saving	(10)							
Total Efficiencies			(10)							
Invest to Save										
4										
Total Invest to Save										
Fees and Charges										
5	Planning	Increase in Planning Income	M	(40)	(10)	(10)				0.00
6	Planning	PPA (Planning Performance Agreements) - to cover new and existing resource requirements	L	(272)	(215)					0.00
Total Fees and Charges			(312)	(225)	(10)					
Service Reduction										
7										
Total Service Reduction										

Planning

Proposal	H/M/L	2020-21	2021-22	2022-23	2023-24	FTE Impact				Total
		£000s	£000s	£000s	£000s	2020-21	2021-22	2022-23	2023-24	
New Investments / Bids										
8 Growth Deal		(260)	(765)							
9 Growth Deal		260	765							
Total New Investment/Bids		0	0							
Total Planning Bids & Savings		(140)	(10)	(10)		3.00	5.00			8.00

Amended Bids & Savings
 New Bids & Savings

Assistant Chief Executive Budget Proposals Summary
2020-21 to 2023-24

2020/21

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Assistant Chief Executive	0	13	0.00	(25)	0.00	0	0.00	0	0.00	0	0.00	64	1.00	0	0.00	0	0.00	52
Housing Services	0	159	2.00	(147)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(50)	0.00	0	0.00	(38)
Total	0	172	2.00	(172)	0.00	0	0.00	0	0.00	0	0.00	64	1.00	(50)	0.00	0	0.00	14

2021/22

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Assistant Chief Executive	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(47)	(1.00)	0	0.00	0	0.00	(47)
Housing Services	0	63	0.00	(100)	(2.00)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(37)
Total	0	63	0.00	(100)	(2.00)	0	0.00	0	0.00	0	0.00	(47)	(1.00)	0	0.00	0	0.00	(84)

2022/23

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Assistant Chief Executive	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Housing Services	0	(38)	(1.00)	(200)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(238)
Total	0	(38)	(1.00)	(200)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(238)

2023/24

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Assistant Chief Executive	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Housing Services	0	1,347	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1,347
Total	0	1,347	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	1,347

Total Summary

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Assistant Chief Executive	0	13	0.00	(25)	0.00	0	0.00	0	0.00	0	0.00	17	0.00	0	0.00	0	0.00	5
Housing Services	0	1,531	1.00	(447)	(2.00)	0	0.00	0	0.00	0	0.00	0	0.00	(50)	0.00	0	0.00	1,034
Total	0	1,544	1.00	(472)	(2.00)	0	0.00	0	0.00	0	0.00	17	0.00	(50)	0.00	0	0.00	1,039

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Assistant Chief Executive

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Proposal	H/M/L	2020-21	2021-22	2022-23	2023-24	FTE Impact				
		£000s	£000s	£000s	£000s	2020-21	2021-22	2022-23	2023-24	Total
Contractual Inflation										
1										
Total Contractual Inflation										
Pressures										
2	Policy and Comms	Impact of upgraded roles	12.5							0.00
Total Pressures			12.5							
Efficiencies										
3	Communications	Remove Vuelio (licensed media issues database)	(5)							0.00
4	Policy and Partnerships (KK02)	Remove unallocated grants budget	(5)							0.00
5	Policy and Partnerships (KW01)	Reduction in consultation budget through moving to Residents Panel model	(15)							0.00
Total Efficiencies			(25)							
Invest to Save										
6										
Total Invest to Save										
Fees and Charges										
7										
Total Fees and Charges										
Service Reduction										
8										
Total Service Reduction										

Housing Services

Proposal		H/W/L	2020-21 £000s	2021-22 £000s	2022-23 £000s	2023-24 £000s	FTE Impact				Total
							2020-21	2021-22	2022-23	2023-24	
Contractual Inflation											
1											
Total Contractual Inflation											
Pressures											
2	Housing Needs	Full cost of Rough Sleeping team expansion	76		(38)		2.00	(1.00)			1.00
3	Community Housing & Strategy	CRISIS Rent contribution increase due to rent review	9								0.00
4	Community Housing & Strategy	Oxford Homeless (Luther St) Rent contribution increase due to rent review	12								0.00
5	Housing Needs	Young Peoples Pathway Contribution (£125k p/a from 21/22)	62	63							0.00
6	Housing Needs	Floyds Row Homeless Shelter Provision Expenditure (linked to lines 7 & 8)	1,500								
7	Housing Needs	Countywide Partner Contributions to Floyds Row Homeless Provision (linked to line 6)	(221)		221						
8	Housing Needs	Grants and Reserves to fund Floyds Row Homeless Provision (linked to line 6)	(1,279)		(221)						
9	Housing Needs	Pressures on Homeless Provision excluding Floyds Row - £1.124m on going pressure (linked to line 10)	1,153	(142)	174	(61)					
10	Housing Needs	Grants and Reserves to fund Homeless Provision - depletes reserves, assume £500k Homelessness Support Grant and £450k Winter Provision Grant (linked to line 10)	(1,153)	142	(174)	1,408					
Total Pressures			159	63	(38)	1,347	2.00	(1.00)			1.00
Efficiencies											
11	Housing Needs	Cabis Contract	(15)								0.00
12	Housing Needs	CBL saving when Aaeron starts	(10)								0.00
13	Housing Needs	Housing Support Officer	(12)								0.00
14	Housing Needs	Increased HRA contribution to Allocation Team	(50)								0.00
15	Housing Needs	Re-charge PRS Officer to Global Resettlement Programme	(50)								0.00
16	Housing Needs	Reduce staffing costs through recruitment freeze / voluntary reductions in hours.		(50)				(1.00)			(1.00)
17	Housing Needs	Homelessness Grants Efficiencies			(150)						0.00
18	Community Housing & Strategy	Tenants in Touch - transfer publication to the HRA.	(10)								0.00
19	Housing Needs	Deliver housing advice internally.			(50)						0.00

Housing Services

20	Proposal	H/W/L	2020-21	2021-22	2022-23	2023-24	FTE Impact				
			£000s	£000s	£000s	£000s	2020-21	2021-22	2022-23	2023-24	Total
	Community Housing & Strategy	Review of Community Housing & Strategy Team		(50)				(1.00)			(1.00)
	Total Efficiencies		(147)	(100)	(200)			(2.00)			(2.00)
	Invest to Save										
	Total Invest to Save										
	Fees and Charges										
	Total Fees and Charges										
	Service Reductions										
	Total Service Reductions										
	New Investments / Bids										
	Total New Investment/Bids										
	Targeted reviews										
	Housing Needs	Reduced cost on temporary accommodation	M	(50)							
	Total Targeted Review			(50)							
	Total Housing Services Bids & Savings		(38)	(37)	(238)	1,347	2.00	(2.00)	(1.00)		(1.00)

Amended Bids & Savings
New Bids & Savings

ODS Development Budget Proposals Summary
2020-21 to 2023-24

2020/21

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Environmental Sustainability	0	0	0.00	(2)	0.00	0	0.00	0	0.00	(1)	0.00	367	(1.00)	0	0.00	0	0.00	364
Oxford Direct Services	87	253	0.00	100	(1.00)	(148)	0.00	(146)	0.00	(16)	0.00	80	1.50	0	0.00	0	0.00	210
Total	87	253	0.00	98	(1.00)	(148)	0.00	(146)	0.00	(17)	0.00	447	0.50	0	0.00	0	0.00	575

2021/22

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Environmental Sustainability	0	0	0.00	(31)	0.00	(34)	(0.75)	0	0.00	0	0.00	(120)	0.00	(20)	0.00	0	0.00	(205)
Oxford Direct Services	7	28	0.00	(179)	0.00	(48)	0.00	(363)	0.00	0	0.00	(75)	(1.50)	0	0.00	0	0.00	(629)
Total	7	28	0.00	(210)	0.00	(82)	(0.75)	(363)	0.00	0	0.00	(195)	(1.50)	(20)	0.00	0	0.00	(835)

2022/23

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Environmental Sustainability	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Oxford Direct Services	7	0	0.00	(160)	0.00	0	0.00	(391)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(544)
Total	7	0	0.00	(160)	0.00	0	0.00	(391)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(544)

2023/24

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Environmental Sustainability	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(28)	0.00	0	0.00	0	0.00	(28)
Direct Services	7	0	0.00	0	0.00	0	0.00	(511)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(504)
Total	7	0	0.00	0	0.00	0	0.00	(511)	0.00	0	0.00	(28)	0.00	0	0.00	0	0.00	(532)

Total Summary

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Environmental Sustainability	0	0	0.00	(34)	0.00	(34)	(0.75)	0	0.00	(1)	0.00	219	(1.00)	(20)	0.00	0	0.00	131
Oxford Direct Services	108	281	0.00	(239)	(1.00)	(196)	0.00	(1,410)	0.00	(16)	0.00	5	0.00	0	0.00	0	0.00	(1,467)
Total	108	281	0.00	(272)	(1.00)	(230)	(0.75)	(1,410)	0.00	(17)	0.00	224	(1.00)	(20)	0.00	0	0.00	(1,336)

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Environmental Sustainability

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Proposal	H/M/L	2020-21	2021-22	2022-23	2023-24	FTE Impact				
		£000s	£000s	£000s	£000s	2020-21	2021-22	2022-23	2023-24	Total
Contractual Inflation										
1										
Total Contractual Inflation										
Pressures										
2										
Total Pressures										
Efficiencies										
3	Carbon Management	Cancel Subscriptions for APSE Energy.	(2.3)							0.00
4	Environmental Sustainability	Efficiencies and process savings from across Environmental Sustainability		(31)						0.00
Total Efficiencies			(2.3)	(31)						
Invest to Save										
5	Environmental Sustainability	Slip back- Advice and procurement consultancy service - Sustainable City EV Infrastructure Officer (18mths, starting April 2020) connected to line 13 (In conjunction with ODS and linked to business plan and line 15)		(34)				(0.75)		(0.75)
Total Invest to Save				(34)				(0.75)		(0.75)
Fees and Charges										
6										
Total Fees and Charges										

Environmental Sustainability

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Proposal		H/M/L	2020-21 £000s	2021-22 £000s	2022-23 £000s	2023-24 £000s	FTE Impact				Total
							2020-21	2021-22	2022-23	2023-24	
Service Reduction											
7	Environmental Sustainability	Reduce extent of EV Business Breakfast engagement related to Low Carbon Oxford activity	(0.5)								0.00
Total Service Reduction			(0.5)								
New Investments / Bids											
8	Oxford Waterways	Reversal - Waterways Management working with stakeholders and partners to improve and develop the canal and river areas	(60)				(1.00)				(1.00)
9	Oxford Waterways	Extend project on Waterways Management working with stakeholders and partners to improve and develop the canal and river areas, for 12 months.	30	(6)							0.00
10	Environmental Sustainability	Low Carbon Oxford - measures to decarbonise city, pending citizens assembly outputs	50								
11	Environmental Sustainability	Low Carbon Oxford - measures to decarbonise Council, pending citizens assembly outputs	50	50							
12	Environmental Sustainability	Transport Congestion Management: 25% contribution to full business case for Traffic Congestion Management proposals being developed jointly with County Council. Public engagement launching on the 19 September on proposals.	125	(125)							
13	Environmental Sustainability	Development of Zero Emission Zone	62	(39)		(23)					
14	Environmental Sustainability	Implementation of response to Citizens Assembly on climate change	110			(5)					
Total New Investment/Bids			367	(120)		(28)	(1.00)				(1.00)
Targeted reviews											
15	Environmental Sustainability	Slip back - Advice and procurement consultancy service (linked to line 5)	M	(20)							0.00
Total Targeted Review				(20)							

Environmental Sustainability

Proposal	H/M/L	2020-21	2021-22	2022-23	2023-24	FTE Impact				
		£000s	£000s	£000s	£000s	2020-21	2021-22	2022-23	2023-24	Total
Total Environmental Sustainability Bids & Savings		364.2	(205)		(28)	(1.00)	(0.75)			(1.75)
 Amended Bids & Savings										
 New Bids & Savings										

Oxford Direct Services Client

Proposal	H/M/L	2020-21	2021-22	2022-23	2023-24	FTE Impact				Total	
		£000s	£000s	£000s	£000s	2020-21	2021-22	2022-23	2023-24		
Contractual Inflation											
1 Parks - DS		Materials @ 2.8% - Non Trading Service Area	5	5	5	5					0.00
2 Street Scenes		Materials @ 2.8% - Non Trading Service Area	2	2	2	2					
3 MT		Parts inflation @ 5% in relation to the Statutory Services Provided	80								
Total Contractual Inflation			87	7	7	7					
Pressures											
4 Off Street Parking		Oxpens Car Park loss of contribution due to transfer to Oxwed and closure of car park in 2021-22	158	24							0.00
5 Off Street Parking		Increased Rent pressure due to a 50% profit share agreement with the landlords of the Peartree P&R	4	4							
6 Parks - DS		3 FTE required for statutory grounds maintenance in public parks and highways.	63								
7 Streetscenes		Statutory street cleansing on highway maintainable land, requirement of two additional Streetscene Operatives - Barton Park. From October 19	28								
8											
Total Pressures			253	28							
Efficiencies											
9 Waste & Recycling Domestic	M	Reversal of £160k saving in 19/20 for the recycling transfer station to be replaced by an alternative approach to disposal of Dry Recyclate, when current disposal contract expires in Sept 2021	160	(160)	(160)						0.00
10 Waste & Recycling Domestic		Deleting of blue bin recycling league costs		(19)							0.00
11 Streetscene	H	Operational savings in cleansing of suburban toilets	(40)				(1.00)				(1.00)
12 Parks	H	Withdrawal from Green Flag Scheme for the Councils Public parks	(20)								0.00
Total Efficiencies			100	(179)	(160)		(1.00)				(1.00)
Invest to Save											
13 Off Street Parking	L	Increase income from Seacourt Park & Ride Extension. (Projected opening date slipped from Oct 17 to April 20). Slipped again from April 20 - July 20	(145)	(48)							0.00
14 Streetscene		Cutteslowe compactor for more efficient waste disposal (connected to Invest to Save)	(3)								
Total Invest to Save			(148)	(48)							

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Oxford Direct Services Client

Proposal	H/M/L	2020-21	2021-22	2022-23	2023-24	FTE Impact				Total
		£000s	£000s	£000s	£000s	2020-21	2021-22	2022-23	2023-24	
Fees and Charges										
15 Off Street Parking	M	(45)	(45)	(45)	(45)					0.00
16 Waste & Recycling Domestic	L	(16)	(8)							
17 Direct Services	L	(35)	(10)							
18 Direct Services	H	(200)	(350)	(500)	(466)					
19 Waste & Recycling Domestic	L	150								
20 Parks - DS			50	154						
Total Fees and Charges		(146)	(363)	(391)	(511)					
Service Reductions										
21 Parks & Cemeteries	M	(16)								0.00
Total Service Reductions		(16)								
New Investments / Bids										
22 Local Overheads		5								
23 Streetscene		75	(75)			1.50	(1.50)			0.00
Total New Investment/Bids		80	(75)			2	(2)			

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Oxford Direct Services Client

Proposal	2020-21	2021-22	2022-23	2023-24	FTE Impact				Total
	H/M/L £000s	£000s	£000s	£000s	2020-21	2021-22	2022-23	2023-24	
Total Oxford Direct Services Bids & Savings	210	(629)	(544)	(504)	0.50	(1.50)			(1.00)
Amended Bids & Savings									
New Bids & Savings									

Corporate Services Budget Proposals Summary
2020-21 to 2023-24

2020/21

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Financial Services	0	42	0.00	(138)	(1.00)	50	1.00	(21)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(67)
Law & Governance	0	167	2.00	(70)	0.00	0	0.00	(16)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	81
Total	0	209	2.00	(208)	(1.00)	50	1.00	(37)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	14

2021/22

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Financial Services	0	37	0.00	(210)	(2.00)	(10)	0.00	(7)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(190)
Law & Governance	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total	0	37	0.00	(210)	(2.00)	(10)	0.00	(7)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(190)

2022/23

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Financial Services	0	34	0.00	11	(0.50)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	45
Law & Governance	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total	0	34	0.00	11	(0.50)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	45

2023/24

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Financial Services	0	30	0.00	(40)	(1.00)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(10)
Law & Governance	0	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0
Total	0	30	0.00	(40)	(1.00)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(10)

Total Summary

Service Area:	Contractual Inflation	Pressures		Efficiency Savings		Invest to Save		Fees & Charges		Service Reductions		New Investment/Bids		Targeted Reviews		Political Choices		Total Variation
	£000's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's	FTE's	£000's
Financial Services	0	143	0.00	(377)	(4.50)	40	1.00	(28)	0.00	0	0.00	0	0.00	0	0	0	0	(222)
Law & Governance	0	167	2.00	(70)	0.00	0	0.00	(16)	0.00	0	0.00	0	0.00	0	0	0	0	81
Total	0	310	2.00	(447)	(4.50)	40	1.00	(44)	0.00	0	0.00	0	0.00	0	0.00	0	0.00	(141)

Financial Services

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Proposal		H/M/L	2020-21 £000s	2021-22 £000s	2022-23 £000s	2023-24 £000s	FTE Impact				Total
							2020-21	2021-22	2022-23	2023-24	
Contractual Inflation											
1											
Total Contractual Inflation											
Pressures											
2	Revenues & Benefits	Housing Benefit Admin Grant reduction of 10% each year, current amount £420k	42	37	34	30					0.00
Total Pressures			42	37	34	30					
Efficiencies											
3	Revenues & Benefits	Impact of Universal Credit Rollout savings pushed back a further two years. Awaiting date of managed migration but likely to do tax credits before housing costs - due to be completed by 2023/2025		(75)	(55)			(2.00)	(1.50)		(3.50)
4	Welfare Reform	Continued savings from internal restructure of Welfare Reform team, following Secondment of Manager	(66)		66		(1.00)		1.00		0.00
5	Revenues & Benefits	2% savings Reduction in postage and printing costs(central budget) as a result of moving customers from paper notifications to the online portal. Landlord portal £5k Customer portal £30k potential	(20)	(15)							
6	Accountancy	Reduce internal audit days by 10%	(8)								0.00
7	Accountancy	Saving in Management Accounting team	(13)								0.00
8	Accountancy	Structural savings within Finance Team				(40)				(1.00)	(1.00)
9	Accountancy	Reduction in External Audit fees	(6)								0.00
10	Welfare Reform	Welfare Reform - remove unspent budget line	(25)								0.00
11	Revenues	Council Tax Reduction admin savings following review of scheme and implementation of new software		(120)							
Total Efficiencies			(138)	(210)	11	(40)	(1.00)	(2.00)	(0.50)	(1.00)	(4.50)
Invest to Save											
12	Investigation	Data Manager Post - tackling fraud via data matching and enhancing the use of data by OCC	50				1.00				1.00
13	Investigation	External trading income. Balance of income in council tax and business rates	0	(10)							0.00
Total Invest to Save			50	(10)			1.00				1.00

Financial Services

Proposal	H/M/L	2020-21	2021-22	2022-23	2023-24	FTE Impact				Total
		£000s	£000s	£000s	£000s	2020-21	2021-22	2022-23	2023-24	
Fees and Charges										
14 Investigations	M	(11)	(7)							0.00
15 Accountancy	L	(10)								(1.00)
Total Fees and Charges		(21)	(7)							
Service Reduction										
16										
Total Service Reduction										
New Investments / Bids										
17										
Total New Investment/Bids										
Total Financial Services Bids & Savings		(67)	(190)	45	(10)	(2.00)	(0.50)	(1.00)	(3.50)	
Amended Bids & Savings										
New Bids & Savings										

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Law & Governance

08

Proposal	H/M/L	2020-21	2021-22	2022-23	2023-24	FTE Impact				Total
		£000s	£000s	£000s	£000s	2020-21	2021-22	2022-23	2023-24	
Contractual Inflation										
1										
Total Contractual Inflation										
Pressures										
2	Electoral Services	City Elections - inflationary pressures on printing and postage	15							0.00
3	Electoral Services	Electoral Registration - inflationary pressures on printing and postage	20							0.00
4	Legal Services	Additional Planning Lawyer and Commercial Property Lawyer posts identified in structure review	132				2.00			2.00
Total Pressures			167				2.00			2.00
Efficiencies										
5	Legal Services	Reduction in Court Fees	(10)							0.00
6	Committee & Member Services	Reduction in Member training in line with recent spending levels	(3)							0.00
7	Committee & Member Services	Move Disabled Adaptations budget to reserves	(3)							0.00
8	Senior Management Team	Remove Emergency Planning budget having repurposed Flood Alleviation reserve for wider emergency planning and response	(1)							0.00
9	Legal Services	Review of Legal Services management arrangements	(23)							0.00
10		Merging two team to deliver staff savings, especially around GDPR and FOI	(30)							0.00
Total Efficiencies			(70)							
Invest to Save										
11										
Total Invest to Save										

Law & Governance

Proposal	H/M/L	2020-21	2021-22	2022-23	2023-24	FTE Impact				Total
		£000s	£000s	£000s	£000s	2020-21	2021-22	2022-23	2023-24	
Fees & Charges										
12 Electoral Services		50								
Cabinet Office Grant to support additional costs of IER in Oxford - anticipated removal of grant										
13 Legal Services	L	(66)								(16)
Housing Company SLA income										
Total Fees & Charges		(16)								
Service Reduction										
14										
Total Service Reduction										
New Investments / Bids										
15										
Total New Investment/Bids										
Total Law & Governance Bids & Savings		81				2.00				2.00

Amended Bids & Savings
 New Bids & Savings

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HRA

Proposal		2020-21	2021-22	2022-23	2023-24					
		H/M/L	£000s	£000s	£000s	£000s				
						2020-21	2021-22	2022-23	2023-24	
									Total	
Contractual Inflation										
1	HRA	Pay Inflation	49	54	55	56				0.00
2	HRA	Contractual employee inflationary uplifts for the Improvement to communal area management and cleaning team	2	2	2	2				0.00
3	HRA	Contractual employee inflationary uplifts associated with works undertaken by ODS covering areas of activity including Caretaking Services, the Garden Scheme, Grounds Maintenance and Planned Maintenance	4	4	4	4				0.00
Total Contractual Inflation			55	60	61	62				
Pressures										
4	HRA	Reversal - Strengthen tenant involvement	(5)							0.00
5	HRA	Reversal - Increase to support Community Safety and Anti-Social Behaviour		(80)						0.00
6	HRA	New ICT Housing System Support Team: The first year (2019/20) shows the net adjustment relating to the reversal of a previous approved bid, together with the permanent introduction of the new support team post implementation	41							
7	HRA	Marketing and Dealing with Shared Ownership Properties	60				1.00			1.00
8	HRA	Resident Parking Team	89				2.50			2.50
9	HRA	Tenancy Management Officer	49				1.00			1.00
10	HRA	Contributions to Allocations team	50							0.00
11	HRA	Contributions to Youth Ambition Team on council estates		100		(100)				0.00
12	HRA	Reversal - Revenue funding of Lifts (£143k) 19/20 Project and (£100k) from Kitchen and Bathrooms into Fire Doors.	(243)	(2)	(6)					
13	HRA	Investment in fire doors	100			(100)				0.00
14	HRA	Reversal - Revenue funding of a targeted stock condition survey	(250)							
15	HRA	Great Estates Programme	400							0.00
16	HRA	CCTV upgrades	180	(180)						0.00

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HRA

Proposal	H/M/L	2020-21	2021-22	2022-23	2023-24	2020-21	2021-22	2022-23	2023-24	Total
		£000s	£000s	£000s	£000s					
17 HRA Pressures on Structural Capital Programme		150			(150)					0.00
18 HRA Tenants in Touch - transfer of costs from General Fund Housing		15								0.00
19 HRA Executive Assistant		39				1.00				1.00
20 HRA Energy and Environment Team		103			(103)	2.00			(2.00)	0.00
21 HRA Fencing Work		250		(250)						0.00
Total Pressures		1,028	(162)	(256)	(453)	7.50			(2.00)	5.50
Efficiency Savings										
22 HRA FSR fencing replacement reductions	L									0.00
23 HRA Mobisoft (rent sense)		(42)								0.00
24 HRA Sheltered Accommodation		(1)								0.00
25 HRA Communal area utilities		(30)								0.00
26 HRA Warden control (singletree)		(6)								0.00
27 HRA Business Rates/Council Tax		(100)								0.00
28 HRA TM supplies and services		(6)								0.00
29 HRA Rents Team court costs and postage		(35)								0.00
Total Efficiency Savings		(220)								
Fees & Charges										
30 HRA Sheltered Housing rents to be increased in line with actuals		(27)								0.00
31 HRA Service charges from Tenants		(200)								0.00
32 HRA Leaseholder Service Charges		(200)								0.00
33 HRA Property rents		(10)								0.00
34 HRA Recharge to OCHL		(93)								0.00
Total Fees & Charges		(530)								

HRA

Proposal	H/M/L	2020-21	2021-22	2022-23	2023-24	2020-21	2021-22	2022-23	2023-24	Total
		£000s	£000s	£000s	£000s					
Service Reductions										
35 HRA	L									0.00
Decants and Homeloss costs - Associated with Regeneration & Development schemes.										
Total Service Reductions										
New Investment										
36 HRA										
Reversal - Costs of bringing forward new housing development schemes										
37 HRA		250								
Feasibility works for new development sites										
Total New Investment		250								
Total HRA		583	(102)	(195)	(391)	7.50			(2.00)	5.50

Footnote:

HRA	Rent (currently 1% reduction ending 19/20 then assuming CPI (1.7%+1%) 20/21 and 3% thereafter)	(243)	(1,729)	(1,498)	(1,885)					
HRA	Service Charges	(9)	(31)	(32)	(32)					
HRA	Repairs Inflation (increase 2.5% decrease 1.5% until 20/21 then decrease is 1% as 15% reduction achieved)	298	313	294	84					

Amended Bids & Savings
New Bids & Savings

HRA Business Plan | Oxford City Council
Operating Account - Traditional View

	2020/21	2021/22	2022/23	2023/24
	£'000	£'000	£'000	£'000
Dwelling Rent	(41,622)	(43,731)	(46,139)	(48,804)
Service Charges	(1,814)	(1,850)	(1,887)	(1,926)
Garage Income	(218)	(221)	(225)	(228)
Miscellaneous Income	(793)	(793)	(793)	(793)
Net Income	(44,447)	(46,595)	(49,043)	(51,752)
Management & Services (Stock Related)	9,583	9,629	9,707	9,775
Other Revenue Spend (Stock Related)	1,806	1,851	1,897	1,945
Misc Expenditure (Not Stock Related)	721	609	624	639
Bad Debt Provision	741	763	785	808
Responsive & Cyclical Repairs	13,019	13,358	13,676	13,783
Interest Paid	8,453	8,989	16,083	16,083
Depreciation	8,892	9,125	9,436	9,730
Total expenditure	43,216	44,324	52,207	52,763
Net Operating Expenditure/(Income)	(1,231)	(2,272)	3,164	1,012
Investment Income	(72)	(57)	(43)	(41)
Revenue Contribution to Capital	0	0	0	0
Total Appropriations	(72)	(57)	(43)	(41)
Total HRA (Surplus)/Deficit for the year	(1,303)	(2,328)	3,121	971

Appendix 5

Row Labels	Average of 2020.21 Formula Rent	Average of 2020.21 Actual Rent	Average of 2020.21 Actual Rent Increase %
Abingdon Abbey & Barton Ward	129.56	119.15	2.70%
Abingdon Ward	124.77	124.77	2.70%
Barton And Sandhills Ward	112.04	107.76	2.70%
Blackbird Leys Ward	107.44	103.70	2.70%
Carfax Ward	128.98	113.55	2.70%
Churchill Ward	108.12	104.61	2.70%
Cowley	98.63	96.37	2.70%
Cowley Marsh Ward	106.37	103.74	2.70%
DIDCOT	98.25	98.12	2.70%
Headington Hill And Northway Ward	108.62	105.18	2.70%
Headington Ward	109.37	106.14	2.70%
Hinksey Park Ward	120.27	105.31	2.70%
Holywell Ward	104.97	102.45	2.70%
Iffley Fields	106.95	103.86	2.70%
Jericho And Osney Ward	121.06	109.51	2.70%
Kidlington Ward	109.18	107.65	2.70%
Littlemore Ward	106.33	109.30	2.70%
Lye Valley Ward	107.59	103.77	2.70%
Marston Ward	119.41	110.21	2.70%
North Ward	121.11	114.12	2.70%
Northfield Brook	106.61	102.75	2.70%
Quarry And Risinghurst Ward	109.73	106.40	2.70%
Rosehill And Iffley Ward	113.48	108.65	2.67%
St Clements	114.69	109.65	2.70%
St Mary'S Ward	113.65	108.42	2.70%
Summertown Ward	111.07	104.49	2.70%
Wolvercote Ward	104.44	99.91	2.70%
Grand Total	110.30	105.75	2.70%

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CAPITAL BUDGET 2020/21-2023/24

	2020-21	2021-22	2022-23	2023-24
	£	£	£	£
General Fund Capital Programme				
New Bids				
Commercial Property	42,000,000	25,000,000		
Bullingdon Community Centre	200,000			
Feasibility studies	250,000	250,000	250,000	250,000
New Bids	42,450,000	25,250,000	250,000	250,000
C3044 - Software Licences	220,000	220,000	220,000	220,000
C3058 - CRM Application	200,000			
C3060 - ICT End Point Devices	-	150,000	150,000	150,000
C3066 - Telephony Device refresh	-	60,000	60,000	60,000
Paris Payment System, Replacement / PCI DSS	36,970			
Windows 2008 Server Replacement	209,200			
Netcall	60,450			
Business Improvement	726,620	430,000	430,000	430,000
Cycling Infrastructure Matched Funding	30,000	70,000	60,000	60,000
B0100 - Gloucester Green Car Park (H&S)	76,350			
B0101 - Major capital works at Oxford Covered Market	918,000	400,000		
B0106 - Capitalised Planned Maintenance	325,000	325,000	325,000	325,000
Covered Market Vacant Unit Works	116,000			
Regeneration & Economy	1,465,350	795,000	385,000	385,000
A4845 - CCTV Suite Upgrade	80,000			
E3511 - Renovation Grants	15,000	15,000	15,000	15,000
E3521 - Disabled Facilities Grants	1,200,000	1,200,000	1,200,000	1,200,000
Bodycams for Community Safety team		60,450		
Osney Mead Innovation Quarter	1,086,250	5,001,750		
Regulatory & Community Safety	2,381,250	6,277,200	1,215,000	1,215,000
E3558 - Go Ultra Low Oxford	530,021			
E3560 - Go Ultra Low Oxford - Taxis	106,968			
Environmental Sustainability	636,989	-	-	-
F7007 - Woodfarm / Headington Community Centre - Improvement of facilities	20,000			
F7024 - St Clements Environmental Improvements	50,000			
Planning Services	70,000	-	-	-
B0108 - Floyds Row Refurbishment	47,300			
Loan to Housing Company	9,869,000	6,574,000	6,750,000	6,950,000
M5026 - Housing Company Loan	16,595,316	16,096,270		12,351,336
Barton Park - Purchase by Council	9,869,000	6,574,000	6,750,000	6,950,000
Housing Services	36,380,616	29,244,270	13,500,000	26,251,336
A4820 - Upgrade Tennis Courts	35,000			
A4833 - Horspath Athletics Ground	46,600			
A4848 - Barton Fit Trail	7,085			
B0075 - Stage 2 Museum of Oxford Development	665,000	64,312		
B0083 - East Oxford Project	1,500,000	2,148,309		
B0084 - Jericho Community Centre	-	200,000		
B0096 - Bullingdon Community Centre	1,073,777	50,000		
Community Services	3,327,462	2,462,621	-	-
B0081 - Oxpens and Redbridge Car Parking Project	243,000			
B0086 - Extension to Seacourt Park & Ride	1,426,933			
R0005 - MT Vehicles/Plant Replacement Prog.	3,265,350	1,973,250	1,851,000	2,698,000
Electric Vehicles	507,650	424,000	575,350	
Grey Fleet	1,800,000			
T2273 - Car Parks Resurfacing	212,400	300,000	300,000	300,000
Depot Rationalisation		750,000	8,736,000	2,911,387
Parks Paths	77,670			

Mobile Working and hand helds	15,000			
Transformation Funding	400,000	400,000		
Additional Technology Requirements	1,200,000			
Oxford Direct Services	9,148,003	3,847,250	11,462,350	5,909,387
R & D Feasibility Fund	534,648	150,000	150,000	150,000
Feasibilities funded from CIL	600,000	200,000		
Financial Services	1,134,648	350,000	150,000	150,000
Total General Fund Schemes	97,720,938	68,656,341	27,392,350	34,590,723
<u>Housing Revenue Account Capital Programme</u>				
<u>New Bids</u>				
Properties purchased from OCHL	11,600,000	22,700,000	40,000,000	45,200,000
Use of RRTB	13,298,000			
Use of Recycled Capital Grants	368,000			
<u>Planned Major Repairs</u>				
Adaptations for disabled	687,000	704,000	756,000	810,000
<u>Improvements</u>				
Structural	636,000	636,000	666,000	232,000
Controlled entry	345,000	80,000	83,000	87,000
Damp-proof works (K&B)	117,000	119,000	122,000	137,000
Doors and Windows	312,000	212,000	222,000	232,000
Extensions & Major Adaptions	265,000	265,000	278,000	290,000
Communal Areas	194,000	198,000	213,000	229,000
Lift replacements		254,000		
<u>Regulatory</u>				
Kitchens & Bathrooms	2,538,000	2,318,000	2,695,000	2,905,000
Heating	2,487,000	2,123,000	2,265,000	2,306,000
Roofing	194,000	198,000	213,000	229,000
Electrics	629,000	586,000	625,000	653,000
Fire doors	424,000	530,000	666,000	580,000
<u>Estate Improvement</u>				
Great Estates: Estate Enhancements and Regeneration	1,414,000	1,058,000	1,109,000	1,163,000
Barton Regeneration	886,000			
<u>Future Programme</u>				
BBL Regeneration	515,000	1,590,000	2,886,000	771,000
East Oxford Development	3,533,000	7,067,000		
Additional units	2,700,000			
Affordable housing supply	3,000,000			
<u>Empty Properties</u>				
Major Voids	453,000	472,000	515,000	560,000
<u>Energy Efficiency Initiatives</u>				
Energy Efficiency Initiatives	568,000	318,000	333,000	348,000
Total Housing Revenue Account Schemes	47,163,000	41,428,000	53,647,000	56,732,000
Total Capital Programme (GF & HRA)	144,883,938	110,084,341	81,039,350	91,322,723
FINANCING				
Financing - General Fund				
Government Grants zero omissions vehicles	507,650	424,000	302,000	-
Capital Receipts	3,514,300	361,013	423,139	364,000
Direct Revenue Funding	506,254	318,987	239,861	200,000
Capital Financing Reserve		1,020,450	248,350	376,000
Vehicles Repairs and Renewals Fund	3,265,350	1,973,250	1,851,000	2,698,000
ICT Renewals fund - revenue funding	573,114	594,312	530,000	530,000
Developer Contributions -S106	800,000	200,000		
Community Infrastructure Levy	3,006,221	320,000	60,000	60,000
Government Funding (DFG)	1,200,000	1,200,000	1,200,000	1,200,000
Government Grants	507,650	100,000	302,000	
Dry Recycling Reserve	1,400,000			
Housing Infrastructure funds	1,086,250	5,001,750		

Prudential Borrowing	71,485,149	50,568,579	15,486,000	22,212,723
Capital receipts re Barton	9,869,000	6,574,000	6,750,000	6,950,000
Total Financing - General Fund	97,720,938	68,656,341	27,392,350	34,590,723
General Fund Over / (Under) Financing	0	0	0	0
Financing - HRA				
Homes England Grant	2,685,000	5,100,000	5,240,000	4,900,000
MRR	3,673,563	20,914,584	4,079,303	1,759,970
RRTB Receipts	3,980,000			
Other RTB Receipts	2,904,994	2,883,883	2,202,697	777,030
Other Capital receipts	15,543,443	4,607,533	2,125,000	4,095,000
Revenue				
Borrowing	15,376,000	7,922,000	40,000,000	45,200,000
Affordable housing section 106 receipts	3,000,000			
Total Financing - HRA	47,163,000	41,428,000	53,647,000	56,732,000
HRA Over / (Under) Financing	0	0	0	0
TOTAL FINANCING	144,883,938	110,084,341	81,039,350	91,322,723

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Fees & Charges

2020/21

Housing Services Fees & Charges 2020/21

	2019/20 Charge	2020/21 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Rent				
<u>Exempt from VAT</u>				
Weekly Charges				
Temporary Accommodation [Heat,Light,Cook] - 1 bed	15.50	16.50	1.00	6.45
Temporary Accommodation [Heat,Light,Cook] - 2 bed	16.00	17.50	1.50	9.38
Temporary Accommodation [Heat,Light,Cook] - 3 bed	19.00	18.00	(1.00)	(5.26)
Temporary Accommodation [Heat,Light,Cook] - 4 bed	25.00	22.00	(3.00)	(12.00)
Temporary Accommodation Rent - 1 bed	144.34	144.34	0.00	0.00
Temporary Accommodation Rent - 2 bed	176.54	176.54	0.00	0.00
Bicester 2 Beds	176.54	162.29	(14.25)	(8.07)
Temporary Accommodation Rent - 3 bed	206.66	206.66	0.00	0.00
Bicester 3 Beds	206.66	193.51	(13.15)	(6.36)
Temporary Accommodation Rent - 4 bed	275.19	275.19	0.00	0.00
Temporary Accommodation [Water & Sewerage] - 1 bed	5.30	5.30	0.00	0.00
Temporary Accommodation [Water & Sewerage] - 2 bed	6.00	6.00	0.00	0.00
Temporary Accommodation [Water & Sewerage] - 3 bed	8.50	8.50	0.00	0.00
Temporary Accommodation [Water & Sewerage] - 4 bed	11.00	11.00	0.00	0.00
Nightly Charge Rent - Any unit size with no kitchen	160.38	160.38	0.00	0.00
<u>Garages</u>				
<u>Exempt from VAT (before discounts)</u>				
Council tenant	16.00	16.27	0.27	1.69
Council tenant Premium	18.16	18.47	0.31	1.71
Blue badge council	16.00	16.27	0.27	1.69
Blue badge council Premium	18.16	18.47	0.31	1.71
Mobility council	16.00	16.27	0.27	1.69
Mobility council Premium	18.16	18.47	0.31	1.71
<u>VATable (before discounts)</u>				
Private tenant	16.00	16.27	0.27	1.69
Private tenant Premium	18.16	18.47	0.31	1.71
Blue badge private	16.00	16.27	0.27	1.69
Blue badge private Premium	18.16	18.47	0.31	1.71
Mobility private	16.00	16.27	0.27	1.69
Mobility private Premium	18.16	18.47	0.31	1.71
<u>Exempt from VAT (before discounts)</u>				
Parking spaces	15.48	15.74	0.26	1.68
Parking spaces (Blue Badge)	15.48	15.74	0.26	1.68
<u>VATable (before discounts)</u>				
Parking spaces Private	15.48	15.74	0.26	1.68

Regeneration & Economy Fees & Charges 2020/21

	2019/20 Charge	2020/21 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Estate Management Fees and Charges				
Acquisition or Leasing of Leasehold property				
Rent up to £9,999 per annum	2,250.00	2,250.00	0.00	0.00
Rent between £10,000 and £49,999 p.a.	2,750.00	2,750.00	0.00	0.00
Rent between £50,000 and £99,999 p.a.	4,000.00	4,000.00	0.00	0.00
Rent over £100,000 p.a.	8,500.00	8,500.00	0.00	0.00
Settlement of Rent Reviews and Lease Renewals of Leasehold property				
Rent up to £9,000 per annum	1,000.00	1,000.00	0.00	0.00
Plus additional %age:				
On the rent between £10,000 and £49,999 p.a.	1,250.00	1,250.00	0.00	0.00
On the rent between £50,000 and £149,999 p.a.	1,250.00	1,500.00	250.00	20.00
On the rent over £150,000 p.a.	1,250.00	1,750.00	500.00	40.00
Acquisition or Disposal of Freehold property				
Capital value up to £99,999	2,750.00	2,750.00	0.00	0.00
Capital value between £100,000 and £499,999	4,500.00	4,500.00	0.00	0.00
Capital value between £500,000 and £2 million	10,000.00	10,000.00	0.00	0.00
Capital value over £2 million	12,500.00	12,500.00	0.00	0.00
Valuation of Leasehold and Freehold property				
Rental value up to £9,999 per annum	1,000.00	1,000.00	0.00	0.00
Rental value between £10,000 and £49,999 p.a.	1,000.00	1,000.00	0.00	0.00
Rental value between £50,000 and £99,999 p.a.	1,000.00	1,000.00	0.00	0.00
Rental value over £100,000 p.a.	1,000.00	1,000.00	0.00	0.00
Capital value up to £99,999	1,000.00	1,000.00	0.00	0.00
Capital value between £100,000 and £499,999	1,550.00	1,550.00	0.00	0.00
Capital value between £500,000 and £2 million	2,650.00	2,650.00	0.00	0.00
Capital value over £2 million	5,250.00	5,250.00	0.00	0.00
Consents				
To Assignments and Subletting	800.00	800.00	0.00	0.00
Alteration of Lease terms or consent for alterations	800.00	800.00	0.00	0.00
If both an alteration and alienation	1,300.00	1,300.00	0.00	0.00
Administration fee for consent (in relation to restrictive covenants)	275.00	275.00	0.00	0.00
Administration fee for preparation of access licences and similar agreements (Minimum charge)	200.00	300.00	100.00	50.00
For work based on a time charge: Hourly Rate £100 / hour				

Law & Governance Fees & Charges 2020/21

	2019/20 Charge	2020/21 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Legal Services				
Copies of legal documents	Reasonable charges (minimum 25.00) to be set by Head of Law and Governance £175 an hour	Reasonable charges (minimum 25.00) to be set by Head of Law and Governance £175 an hour		
All legal transactions subject to the exceptions/ qualifications set out below:-				
Legal Hub Transactions				
Standard hourly rate	£85 an hour excluding VAT	£85 an hour excluding VAT		
Third party hourly rate	£175 an hour excluding VAT	£175 an hour excluding VAT		
Fixed fee	The rate agreed by the Head of Law and Governance for the particular transaction.	The rate agreed by the Head of Law and Governance for the particular transaction.		
Other Public Body or Charitable Organisation Transactions				
Standard hourly rate	£100 an hour excluding VAT	£100 an hour excluding VAT		
Fixed fee	The rate agreed by the Head of Law and Governance for the particular transaction.	The rate agreed by the Head of Law and Governance for the particular transaction.		
Property Transactions				
Lease	£1,500 minimum charge	£1,500 minimum charge		
Agreement for lease/building agreement	£800 minimum charge	£800 minimum charge		
Licence to assign/underlet/change of use/alter -	£800	£800	0.00	0.00
Deed of variation/release	£800	£800	0.00	0.00
Deed of grant/easement	£800	£800	0.00	0.00
Rent deposit/AGA/guarantee	£400	£400	0.00	0.00
Right of way licence	£400	£400	0.00	0.00
Licence to occupy	£400	£400	0.00	0.00
Registration(commercial)	£90	£90	0.00	0.00
Registration (commercial unit in housing estate)	£60	£60	0.00	0.00
Registration (residential)	£50	£50	0.00	0.00
Registration (residential) 2 notices	£75	£75	0.00	0.00
Registration (residential) 3 notices	£100	£100	0.00	0.00
Sale	0.25% of property price with a minimum charge of £625	0.25% of property price with a minimum charge of £625		
Acquisition	The rate agreed by the Head of Law and Governance for the particular transaction.	The rate agreed by the Head of Law and Governance for the particular transaction.		
Committee and Members' Services				
Copies of the Constitution	25.00	25.00	0.00	0.00
Copies of agenda	Reasonable charges to be set by Head of Law and Governance	Reasonable charges to be set by Head of Law and Governance		
Inspection of background papers	Reasonable charges to be set by Head of Law and Governance	Reasonable charges to be set by Head of Law and Governance		
Research of non electronically archived minutes	Reasonable charges to be set by Head of Law and Governance	Reasonable charges to be set by Head of Law and Governance		
Electoral Services				
Hire of ballot boxes	18.00	18.00	0.00	0.00
Hire of polling screens	18.00	18.00	0.00	0.00
Certificates of Registration (for current register)	10.00	10.00	0.00	0.00
Certificates of Registration (for historic registers at same address)	20.00	20.00	0.00	0.00

Certificates of Registration (for historic registers at different addresses)	30.00	30.00	0.00	0.00
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Planning Fees & Charges 2020/21

	2019/20 Charge	2020/21 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Items 1-24 are set nationally				
Planning				
Standard rated & exclusive of VAT				
Operations				
1. New Dwellings				
a) Outline (site area not exceed 2.5 ha) - charge per 0.1 hectare	462.00	462.00	0.00	0.00
a) Outline (sites of 2.5 ha or more) - plus £138 per 0.1 hectare in excess of 2.5 hectare	11,432.00	11,432.00	0.00	0.00
b) Where the application is for permission in principle - charge per 0.1 hectare	402.00	402.00	0.00	0.00
c) Others (50 or less) - charge per dwelling	462.00	462.00	0.00	0.00
c) Others (51 or more) - plus £138 per dwelling in excess of 50	22,859.00	22,859.00	0.00	0.00
2. New buildings or extensions (except dwellings, agricultural buildings or plant):				
a) Outline (site area not exceed 2.5 ha) - charge per 0.1 hectare	462.00	462.00	0.00	0.00
a) Outline (sites of 2.5 ha or more) - plus £138 per 0.1 ha in excess of 2.5 hectare	11,432.00	11,432.00	0.00	0.00
b) Where the application is for permission in principle - charge per 0.1 hectare	402.00	402.00	0.00	0.00
b) Others:				
(i) where no floor area is created	234.00	234.00	0.00	0.00
(ii) where floor area created is below 40 sq.m.	234.00	234.00	0.00	0.00
(iii) where floor area is between 40 and 75 sq.m.	462.00	462.00	0.00	0.00
(iv) where floor area is between 75 and 3,750 sq. m - charge per 75 sq. m	462.00	462.00	0.00	0.00
(v) where floor area exceeds 3,750 sq.m - plus £138 per 75 sq. m in excess of 3,750 sq m	22,859.00	22,859.00	0.00	0.00
3. Erection, alteration or replacement of plant or machinery				
(a) Site area not exceed 5 ha - charge per 0.1 hectare	462.00	462.00	0.00	0.00
(b) Site area exceeds 5 ha - plus £138 per 0.1 ha in excess of 5 hectare	22,859.00	22,859.00	0.00	0.00
4. Extensions or alterations to existing dwellings				
(a) one dwelling	206.00	206.00	0.00	0.00
(b) 2 or more dwellings	407.00	407.00	0.00	0.00
5. Curtilage, parking and vehicular access				
Operations within the curtilage of a dwelling house for domestic purposes (including gates, fences, etc)	206.00	206.00	0.00	0.00
6. Car park, road and access to serve single undertaking				
The construction of car parks, service roads and other means of access on land used for the purposes of a single undertaking, where the development is required for a purpose incidental to the existing use of the land.	234.00	234.00	0.00	0.00
Uses				
7. Change of use of a building: dwellings				
(a) from existing dwelling to two or more dwellings for 50 or fewer - charge per extra dwelling	462.00	462.00	0.00	0.00
(b) from existing dwelling to two or more dwellings over 50 dwellings - plus £138 per dwelling in excess of 50	22,859.00	22,859.00	0.00	0.00
(c) from other building to one or more dwellings for 50 or fewer - charge per extra dwelling	462.00	462.00	0.00	0.00
(d) from other building to one or more dwellings over 50 dwellings - plus £138 per dwelling in excess of 50	22,859.00	22,859.00	0.00	0.00
8. Use of disposal of refuse or waste materials and open mineral storage				
(a) Site area not exceed 15 ha - charge per 0.1 hectare	234.00	234.00	0.00	0.00
(b) Site area exceeds 15 ha - plus £138 per 0.1 ha in excess of 15 hectare	34,934.00	34,934.00	0.00	0.00
9. Material change of use other than above				
	462.00	462.00	0.00	0.00
Plant and machinery				
10. Wind Turbines				
a) Site area not exceeding 5 ha - charge per 0.1 hectare	462.00	462.00	0.00	0.00
b) Site area exceeds 5 ha - plus £138 per 0.1 ha in excess of 50 hectare	22,859.00	22,859.00	0.00	0.00
Advertisements				
11. Advertising relating to business and displayed on the premises				
	132.00	132.00	0.00	0.00
12. Advance directions signs				
	132.00	132.00	0.00	0.00
13. All other advertisements, e.g. banners				
	462.00	462.00	0.00	0.00
14. Any other operation not within any of above categories				
a) Where the site area does not exceed 15ha - charge per 0.1 hectare	234.00	234.00	0.00	0.00
b) Where site area exceeds 15ha - £138 per 0.1ha in excess of 15 hectare	34,934.00	34,934.00	0.00	0.00
c) In any other case - £234 for each 0.1ha of the site				

Planning Fees & Charges 2020/21

	2019/20 Charge £	2020/21 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Compliance with Conditions				
15. Confirmation of compliance with condition attached to planning permission				
a) Householder application - charge per request	34.00	34.00	0.00	0.00
b) Any other type of application - charge per request	116.00	116.00	0.00	0.00
Any fee paid will be refundable if the LPA fails to give written confirmation within a period of 12 weeks				
Non-material amendments				
Application for a Non-material Amendment Following a Grant of Planning Permission (Fees for applications for non-material changes to planning permission: England Regulation 11E of The Town and Country Planning (Fees for Applications and Deemed applications) Regulations 1989) as amended)				
16. Non-Material Amendment				
(a) if the application is a householder application	34.00	34.00	0.00	0.00
(b) in any other case	234.00	234.00	0.00	0.00
Other Permission				
17. Variation of conditions:				
Application for removal or variation of a condition following grant of planning permission	234.00	234.00	0.00	0.00
Lawful Development Certificates				
18. Certificate of Existing Lawful Use				
a) Existing use or development	234.00	234.00	0.00	0.00
b) lawful not to comply with particular condition	234.00	234.00	0.00	0.00
19. Proposed use or development				
	Half the normal planning fee	Half the normal planning fee		
Change of Use to House in Multiple Occupation				
20. HMO Application				
a) C3 dwellinghouse to C4 HMO (6 or less people)	462.00	462.00	0.00	0.00
b) C3 dwellinghouse to Sui Generis HMO (more than 6 people)	462.00	462.00	0.00	0.00
c) C4 dwellinghouse to Sui Generis HMO	462.00	462.00	0.00	0.00
Article 4 Direction				
21. No Exemption – Article 4 Direction				
Works that require planning permission only by virtue of an Article 4 Direction.	Fees now payable as per a normal application.	Fees now payable as per a normal application.		
Removal of Permitted Development Rights by Condition				
22. No Exemption – PD Rights Removed				
Works that require planning permission only by virtue of removal of permitted development rights by condition.	Fees now payable as per normal application.	Fees now payable as per normal application.		
Concessions				
23. Applications made by:				
a) or on behalf of Parish and Community Councils	Half the normal fee	Half the normal fee		
b) Non-profit making clubs or organisations relating to playing fields, for their own use	462.00	462.00		0.00

Planning Fees & Charges 2020/21

	2019/20 Charge £	2020/21 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Determination				
24. Whether the prior approval of the Council is required for				
Installation of a radio mast, antennae over 4m above roof of building, radio equipment housing over 2.5 cubic metres, development ancillary to equipment housing or public callbox.	462.00	462.00	0.00	0.00
Agricultural & Forestry buildings and operations, Non-domestic extensions and alterations, Demolition, and installation of renewable energy	96.00	96.00	0.00	0.00
Temporary Buildings and Structures	96.00	96.00	0.00	0.00
Proposed Change of Use to State Funded School or Registered Nursery	96.00	96.00	0.00	0.00
Proposed Change of Use of Agricultural Building to a State-Funded School or Registered Nursery	96.00	96.00	0.00	0.00
Proposed Change of Use of Agricultural Building to a flexible use within Shops, Financial and Professional Services, Restaurants and Cafes, Business, Storage or Distribution, Hotels, or Assembly or Leisure	96.00	96.00	0.00	0.00
Proposed Change of Use of building from Office (Use Class B1) to a use falling within Use Class C3 (Dwellinghouse)	96.00	96.00	0.00	0.00
Proposed Change of Use of Agricultural Building to a Dwellinghouse (Use Class C3), where there are no Associated Building Operations	96.00	96.00	0.00	0.00
Proposed Change of Use of Agricultural Building to a Dwellinghouse (Use Class C3), and Associated Building Operations	206.00	206.00	0.00	0.00
Proposed Change of Use of a building from Retail (Use Class A1 or A2) or a Mixed Retail and Residential Use, to a use falling within Use Class C3 (Dwellinghouse), where there are no Associated Building Operations	96.00	96.00	0.00	0.00
Proposed Change of Use of a building from Retail (Use Class A1 or A2) or a Mixed Retail and Residential Use, to a use falling within Use Class C3 (Dwellinghouse), and Associated Building Operations	206.00	206.00	0.00	0.00
Notification for Prior Approval for a Change of Use from Storage and Distribution Buildings (Use Class B8) and any land within its curtilage to Dwellinghouses (Use Class C3)	96.00	96.00	0.00	0.00
Notification for Prior Approval for a Change of Use from Amusement Arcades/Centres and Casinos (Sui Generis) and any land within its curtilage to Dwellinghouses (Use Class C3), and no Associated Building Operations	96.00	96.00	0.00	0.00
Notification for Prior Approval for a Change of Use from Amusement Arcades/Centres and Casinos (Sui Generis) and any land within its curtilage to Dwellinghouses (Use Class C3), and Associated Building Operations	206.00	206.00	0.00	0.00
Notification for Prior Approval for a Change of Use from Shops (Use Class A1), Financial and Professional Services (Use Class A2), betting Offices, Pay Day Loan Shops and Casinos (Sui Generis) to Restaurants and Cafes (Use Class A3) and no Associated Building Operations	96.00	96.00	0.00	0.00
Notification for Prior Approval for a Change of Use from Shops (Use Class A1), Financial and Professional Services (Use Class A2), betting Offices, Pay Day Loan Shops and Casinos (Sui Generis) to Restaurants and Cafes (Use Class A3) and Associated Building Operations	206.00	206.00	0.00	0.00
Notification for Prior Approval for Change of Use from Shops (Use Class A1) and Financial and Professional Services (Use Class A2), Betting Offices, Pay Day Loan Shops (Sui Generis) to Assembly and Leisure (Use Class D2).	96.00	96.00	0.00	0.00
Application for a New Planning Permission to replace an Extant Planning Permission.				
SCHEDULE 1 - (PART SUBSTITUTED FOR PART 1 OF SCHEDULE 1 TO THE 1989 REGULATIONS)				
PART 1 - Fee for applications for a grant of replacement planning permission subject to a new time limit: England Schedule 1 Part 1 New 7B of The Town and Country Planning (Fees for Applications and Deemed applications) Regulations 1989 as amended)				
7B(1) Where an application of the description contained in article 10B(1)(b) of the Town and Country Planning (General Development Procedure Order 1995 is made (consultations before grant of a replacement planning permission subject to a new time limit) the following fees shall be paid to the local planning authority -				
(a) if the application is a householder application	68.00	68.00	0.00	0.00
(b) if the application is an application for major development	690.00	690.00	0.00	0.00
(c) in any other case	234.00	234.00	0.00	0.00
Exempt from VAT				
Documents & Publications				
1st Decision notice	17.70	17.70	0.00	0.00
Subsequent notice	17.70	17.70	0.00	0.00
TPO's	23.40	23.40	0.00	0.00
Legal Agreements	23.40	23.40	0.00	0.00
Plans stamped Approved or Refused	7.30	7.30	0.00	0.00
Local Development Framework Policies Map	27.10	27.10	0.00	0.00
Oxford Core Strategy 2026	32.50	32.50	0.00	0.00
Oxford Local Plan 2001-2016	81.00 (Oxford residents 53.00)	81.00 (Oxford residents 53.00)		
West End Area Action Plan 2007-2016	32.50	32.50	0.00	0.00
Adopted Supplementary Planning Documents Sites and Housing Plan	8.30	8.30	0.00	0.00
	27.00 plus 3.00 p&p	27.00 plus 3.00 p&p		
Barton Area Action Plan	32.50	32.50	0.00	0.00
Northern Gateway Area Action Plan	32.50	32.50	0.00	0.00
Provision of above documents and publications on the internet				
Provision of above documents and publications on the internet				

Planning Fees & Charges 2020/21

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2019/20 Charge	2020/21 Charge	Increase/ (Decrease)	Increase/ (Decrease)
£	£	£	%

Planning Fees & Charges 2020/21

	2019/20 Charge	2020/21 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Subsequent plans according to size:				
AO plan	5.80	5.80	0.00	0.00
A1 plan	5.80	5.80	0.00	0.00
A2 plan	5.80	5.80	0.00	0.00
A3 plan				
A4 plan				
Provision of above plans on the internet				
Other				
A4 Miscellaneous copies				
Subsequent copy				
<u>Design Review</u>				
Design Review Panel Meeting (Ex VAT)	POA	POA		
<u>Standard rated & exclusive of VAT</u>				
Weekly schedule of applications				
By Post				
Commercial	193.00	193.00	0.00	0.00
	160.00	160.00	0.00	0.00
Local groups/residents	44.80	44.80	0.00	0.00
	37.50	37.50	0.00	0.00
Via email				
Commercial	49.00	49.00	0.00	0.00
	41.00	41.00	0.00	0.00
Local groups/residents	FREE	FREE		
<u>Planning - Other charges</u>				
<u>Standard rated & exclusive of VAT</u>				
Planning pre-application advice				
Large scale proposals (over 25 units or 2000m2)				
Charge per hour	780.00	780.00	0.00	0.00
Charge per written report	388.00	388.00	0.00	0.00
Medium scale proposals (6-25 units or 500-2000m2)				
Charge per hour	593.00	593.00	0.00	0.00
Charge per written report	294.00	294.00	0.00	0.00
Small scale proposals (up to 5 units or 499m2)				
Charge per hour	372.00	372.00	0.00	0.00
Charge per written report	184.00	184.00	0.00	0.00
Householder Developments				
Charge per hour	92.00	92.00	0.00	0.00
Charge per written report	46.00	46.00	0.00	0.00
Listed Buildings - Non Householder				
Charge per hour	361.00	361.00	0.00	0.00
Charge per written report	184.00	184.00	0.00	0.00
Listed Buildings - Householder				
Charge per hour	92.00	92.00	0.00	0.00
Charge per written report	46.00	46.00	0.00	0.00
<i>However, where a whole series of planning pre-application meetings is necessary, bespoke charges may be negotiated if appropriate and to offer an enhanced service provision.</i>				
Additional specialist advice (e.g. conservation, listed buildings, archaeology, trees, landscaping, housing, environmental protection, highways, etc) required by the developer at pre-application stage to be charged extra on hourly rate basis.				
	74.00	74.00	0.00	0%
Specialist consultant advice (eg. conservation, archaeology, trees, etc) to be provided on an hourly rate basis.				
	74.00	74.00	0.00	0.00
<i>However, bespoke one-off charges may be negotiated for production of substantial specialist documents, studies, reports etc.</i>				
Requests for informal Permitted Development (PD) checks - To be introduced following availability of on-line expert advice system, including at planning reception. However submission of formal applications for Certificate of Lawful Use or Development is normally encouraged instead.				
	63.00	63.00	0.00	0.00
<u>Exempt from VAT</u>				
Written requests for planning history and planning constraints searches	63.00	63.00	0.00	0.00
Requests of hard copies of plans stamped approved or refused	7.00	7.00	0.00	0.00
Application checking service per application	63.00	63.00	0.00	0.00

Planning Fees & Charges 2020/21

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2019/20 Charge	2020/21 Charge	Increase/ (Decrease)	Increase/ (Decrease)
£	£	£	%

Planning Fees & Charges 2020/21

	2019/20 Charge	2020/21 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Local Land Charges				
LLC1 form	35.19	37.00	1.81	5.14
LLC1 Additional Parcel	1.27	1.50	0.24	18.58
Additional Enquiries	25.88	28.00	2.13	8.21
Standard rated & exclusive of VAT				
Local Land Charges				
CON29R form	126.68	133.00	6.32	4.99
CON29R Additional Parcel	22.63	24.00	1.37	6.04
CON29O Optional Enquiries 4 to 21 (Additional parcel fees on application)	15.60	17.00	1.40	8.97
CON29O Optional Enquiry 22 only	40.00	42.00	2.00	5.00
Electronic				
Land Charges Register	5.87	7.00	1.14	19.35
Compiled official answers combination of Qu. 1.1k, 3.4, 3.6, 3.7 and 3.8	17.60	19.00	1.41	7.99
All other CON29R questions other than the above				
Official Answers for Component Data (CON29R)				
Qu 1.1 a-e	9.94	11.00	1.06	10.71
Qu 1.1 f-l	5.66	6.00	0.34	6.04
Qu 1.2	7.04	8.00	0.96	13.67
2.1-2.5	5.66	6.00	0.34	6.04
Qu 3.1	4.28	5.00	0.72	16.88
Qu 3.2	4.28	5.00	0.72	16.88
Qu 3.3				
Qu 3.4 a-f	8.56	9.00	0.44	5.19
Qu 3.5	4.28	5.00	0.72	16.88
Qu 3.6 a-l	14.08	15.00	0.92	6.56
Qu 3.7a-g	8.56	9.00	0.44	5.19
Qu 3.8	5.66	6.00	0.34	6.04
Qu 3.9a-n	28.15	30.00	1.85	6.56
Qu 3.10 a-h	5.66	6.00	0.34	6.04
Qu 3.11 a-b	5.66	6.00	0.34	6.04
Qu 3.12	4.28	5.00	0.72	16.88
Qu 3.13	4.28	5.00	0.72	16.88
Q3.14	5.66	6.00	0.34	6.04
Qu 3.15	5.66	6.00	0.34	6.04

Planning Fees & Charges 2020/21

	2019/20 Charge	2020/21 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
<u>Street Naming and Numbering Charges</u>				
<u>Exempt from VAT</u>				
Numbering of new developments (including sub-division of existing properties)				
1 plot	40.00	50.00	10.00	25.00
2 plots	70.00	80.00	10.00	14.29
3 plots	100.00	110.00	10.00	10.00
4 - 20 plots	60.00 plus 15.00 per plot	70.00 plus 20.00 per plot	0.00	
21- 50 plots	155.00 plus 10.00 per plot	165.00 plus 15.00 per plot	0.00	
50+ plots	300.00 plus 5.00 per plot	310 plus 13.00 per plot	0.00	
New street name	100.00	110.00	10.00	10.00
New building name (eg for blocks of flats / offices)	40.00	50.00	10.00	25.00
Changes to new addresses caused by changes to development after issue of numbering scheme. Cost per plot	5.00	10.00	5.00	100.00
Reissue of address following demolition and reconstruction	25.00	30.00	5.00	20.00
Change of house name	40.00	45.00	5.00	12.50
Addition of house name to numbered property	40.00	45.00	5.00	12.50

Environmental Sustainability Fees & Charges 2020/21

	2019/20 Charge	2020/21 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Contaminated Land Enquiries (not Land Charges)				
Location enquires - fixed price	77.25	82.00	4.75	6.15
Locational enquires- additional questions	24.00	25.00	1.00	4.17
Air Quality Enquiries				
Provision of data and written advice	Value of time spent based on hourly rate decided by Service Manager	Value of time spent based on hourly rate decided by Service Manager		
Environmental Sustainability Enquiries				
Provision of advice (e.g. air quality, contaminated land, ecology, flood risk, energy management, renewable energy, etc)	Value of time spent based on hourly rate decided by Service Manager	Value of time spent based on hourly rate decided by Service Manager		
Planning pre-application advice (Standard rated & exclusive of VAT)-renewable energy compliance, contaminated land, air quality, ecology, flood risk				
Additional specialist advice required by the developer at pre-application stage to be charged extra on hourly rate basis.	77.00	77.00	0.00	0.00
Miscellaneous				
Air Quality Reports	27.00	27.00	0.00	0.00
Contaminated Land Strategy document	27.00	27.00	0.00	0.00

Regulatory & Community Safety Fees and Charges 2020/21

	2019/20 Charge £	2020/21 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Building Control				
Schedule 1				
Charges for the creation of or conversion to new dwellings - inclusive of VAT				
Number of Dwellings				
1	870.00	900.00	30.00	3.45
2	1,160.00	1,195.00	35.00	3.02
3	Please contact for quotation	Please contact for quotation		
Regularisation applications made in respect of unauthorised Schedule 1 work (i.e. where an application was not made at the time that the work was done) that has been undertaken since 1985, will be charged at an additional 50% of the standard fee, excluding VAT.				
Schedule 2				
Extension including controllable conservatories, not including basements (for more than one extension, use the total sum of internal floor area) - inclusive of VAT				
Extension up to 10m2	515.00	530.00	15.00	2.91
10m2 – 40m2	660.00	680.00	20.00	3.03
40m2 – 60m2	800.00	825.00	25.00	3.13
60m2 – 100m2	870.00	900.00	30.00	3.45
Over 100m2	Please contact for quotation	Please contact for quotation		
Basement or part basement	Please contact for quotation	Please contact for quotation		
Small domestic garages and carports and stores (Detached garages less than 30m2 may be exempt) - inclusive of VAT				
Up to 40m2	310.00	320.00	10.00	3.23
40m2 – 60m2	410.00	425.00	15.00	3.66
Over 100m2	Please contact for quotation	Please contact for quotation		
Erection or non-habitable extension of detached building not used solely as a garage/carport/store - inclusive of VAT				
30m2 – 60m2	800.00	825.00	25.00	3.13
60m2 – 100m2	870.00	900.00	30.00	3.45
Over 100m2	Please contact for quotation	Please contact for quotation		
Loft conversion - inclusive of VAT				
Up to 100m2	600.00	620.00	20.00	3.33
Over 100m2	Please contact for quotation	Please contact for quotation		
Conversion of garage to habitable space - inclusive of VAT				
Up to 10m2	515.00	530.00	15.00	2.91
Up to 40m2	660.00	680.00	20.00	3.03
40m2 – 60m2	800.00	825.00	25.00	3.13
Over 60m2	Please contact for quotation	Please contact for quotation		
Controllable work (Not Competent Person Schemes) - inclusive of VAT				
Rewire/partial rewire of a single dwelling	Please contact for quotation	Please contact for quotation		
Any other controllable electrical work	Please contact for quotation	Please contact for quotation		
Multiple work (eg extension & basement/loft conversion/works) - inclusive of VAT				
up to £100,000	1,053.00	1,085.00	32.00	3.04
Underpinning	Please contact for quotation	Please contact for quotation		
Energy efficiency improvements (Not Competent Person Scheme) - inclusive of VAT				
New and replacement windows and doors (Up to 7 windows and 2 doors to be installed at the same time).	200.00	210.00	10.00	5.00
Removal/renovation of a thermal element	250.00	260.00	10.00	4.00
Installation of a woodburner	380.00	395.00		
Installation of solar panel/s	257.00	265.00	8.00	3.11
Regularisation applications made in respect of unauthorised Schedule 2 work (i.e. where an application was not made at the time that the work was done) that has been undertaken since 1985, will be charged at an additional 50% of the standard fee, excluding VAT.				
Schedule 3				
Works not listed in schedules 1 or 2 e.g. Structural alterations, refurbishments, internal alterations - inclusive of VAT				
Estimated cost of works				
£0 - £5000	307.00	320.00	13.00	4.23
£5001 - £10,000	381.00	395.00	14.00	3.67
£10,001 - £20,000	555.00	575.00	20.00	3.60
£20,001 - £50,000	730.00	755.00	25.00	3.42
£50,001 - £75,000	1045.00	1080.00	35.00	3.35
£75,001 - £100,000	1390.00	1435.00	45.00	3.24

Regulatory & Community Safety Fees and Charges 2020/21

	2019/20 Charge	2020/21 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
>£100,000	Please contact for quotation	Please contact for quotation		
Regularisation applications made in respect of unauthorised Schedule 3 work (i.e. where an application was not made at the time that the work was done) that has been undertaken since 1985, will be charged at an additional 50% of the standard fee, excluding VAT.				
Schedule 4				
All general costs such as chargeable advice, requests for viewing documentation, dealing with previously deposited applications etc will be based on the hourly rate	61.00	65.00	4.00	6.56
Inspection and Provision of a Fire Risk Assessment Report	310.00	320.00	10.00	3.23
Miscellaneous Fees - VAT needs to be added				
Copy of Approval Notice	30.50	32.00	1.50	4.92
Copy of Completion Certificate	30.50	32.00	1.50	4.92
Hourly charge for responding to enquiries regarding house sales	61.00	65.00		
Food Hygiene Training				
Exempt from VAT				
Programmed Certificated Courses (charges are per person)				
Level 2 Award in Food Safety in Catering	75.00	75.00	0.00	0.00
Level 3 Award in Supervising Food Safety in Catering	270.00	280.00	10.00	3.70
Exam resit charge- Level 2 award in Food Safety in Catering	POA	POA		
Exam resit charge- Level 3 award in Supervising Food Safety in Catering	POA	POA		
Group Certificated Courses (for businesses requesting own on-site training)				
Level 2 Awards in Food Safety or Health & Safety - charge per candidate (minimum 10 delegates)	POA	POA		
Level 3 Award in Supervising Food Safety (3 day course, plus ½ day revision) - charge per candidate (minimum 10 delegates)	POA	POA		
Other non certificated part day and day courses				
Other non specified training courses (minimum 10 delegates)	POA	POA		
Other Bespoke courses across Planning & Regulatory Services				
Charges for bespoke training courses will be calculated to take into account market rates	POA	POA		
Sustainable Food Advice				
Charging for business advice (e.g noise, pre planning application advice, odour etc) - per hour	60.00	65.00	5.00	8.33
Food Business set up and advice consultation- per hour	60.00	65.00	5.00	8.33
Food hygiene rating rescore visit	175.00	185.00		
Primary Authority Hourly Fee	POA	POA		
Miscellaneous				
Accommodation assessments for UK entry clearance - charge per report	370.00	380.00	10.00	2.70
Request for confirmation of registration in support of work permit application	54.00	56.00	2.00	3.70
Food Condemnation Certificate (e.g. insurance claim for freezer breakdown, damaged food)- minimum 1 hour	92.00	95.00	3.00	3.26
Works in default across Planning and Regulatory Services	Value of time spent based on hourly rates + costs incurred	Value of time spent based on hourly rates + costs incurred		
Provision of factual statements etc across Planning and Regulatory Services	Value of time spent based on hourly rates + costs incurred	Value of time spent based on hourly rates + costs incurred		
Copy of Legal Notice	24.50	25.50	1.00	4.08
Copy of Premises/Person Entry in Licensing Register	23.00	24.00	1.00	4.35
Confirmation of Food Business Registration	27.50	28.50	1.00	3.64
Plans under copyright	9.00	9.30	0.30	3.33
Plans: A0, A1 & A2 size	5.00	5.20	0.20	4.00
Plans: A3 & A4 size	1.00	1.05	0.05	5.00
Photocopying per A4 sheet	0.50	0.52	0.02	4.00
Invoice request	24.50	25.50	1.00	4.08
Recovery Fee - Dishonoured Cheque	32.50	33.50	1.00	3.08

Regulatory & Community Safety Fees and Charges 2020/21

	2019/20 Charge £	2020/21 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Home Improvement Agency				
HIA fee rate for professional services as an agent for a client in receipt of a disabled facilities grant or other building work	15% of the value of works plus ancillary costs	15% of the value of works plus ancillary costs	0.00	0.00
Acting as an agent for a client who is privately funding building works:	Fee of 15% of the builders quotation plus ancillary costs	Fee of 15% of the builders quotation plus ancillary costs	0.00	0.00
HIA fee rate for administrative services in support of a private sector housing grant application or privately funding building works	£245 plus VAT per application	£255 plus VAT per application	10.00	4.08
HIA fee rate for the management of HRA funded adaptations schemes	15% flat fee per scheme	15% flat fee per scheme	0.00	0.00
Small Repairs Service	£20 per hour, including VAT, plus the cost of materials used	£20 per hour, including VAT, plus the cost of materials used	0.00	0.00
Any works carried out by the Handyperson that is not part of the Small Repairs Service	42.00	44.00	2.00	4.76
Supply and Fit Alert Keysafe (Within 1 working day)	62.00	64.00	2.00	3.23
Street Trading Consents - subject to approval by General Purposes Licensing Committee				
City Centre & Late Night Traders				
Application Fee	335.00	345.00	10.00	2.99
Annual consent (Pro Rata for period of Consent)	8,400.00	8,400.00	0.00	0.00
Weekly Consent (Weekly Rota)	188.00	188.00	0.00	0.00
All other traders				
Application Fee	335.00	345.00	10.00	2.99
Annual consent (Pro Rata for period of Consent)	2,850.00	2,850.00	0.00	0.00
Peripatetic traders (mobile traders- e.g. icecream vans, sandwich vans)				
Application fee	110.00	115.00	5.00	4.55
Annual consent (Pro Rata for period of Consent)	1,485.00	1,485.00	0.00	0.00
General Charges				
Replacement Consent	33.50	34.50	1.00	2.99
Identification badge (per badge)	33.50	34.50	1.00	2.99
Events				
Street Trading at event for commercial benefit (up to 5 days) - per stall	28.50	29.50	1.00	3.51
Street Trading at event for commercial benefit (6-14 days) - per stall	46.00	47.50	1.50	3.26
Street Trading at event for community / charity benefit	No Fee	No Fee		
Street Café Licences - subject to approval by General Purposes Licensing Committee				
Annual Fee	790.00	815.00	25.00	3.16
Annual Neighbourhood Shopping Centre Fee based on location as per Local Plan	360.00	370.00	10.00	2.78
Miscellaneous Licensing - subject to approval by General Purposes Licensing Committee				
Acupuncture, ear piercing, electrolysis & tattooing (only payable on first registration - person)	122.00	126.00	4.00	3.28
Acupuncture, ear piercing, electrolysis & tattooing (only payable on first registration - premises)	245.00	253.00	8.00	3.27
Boarding for cats and/or dogs	297 + vet fee	306 + vet fee	9.00	3.03
Hiring out horses	297 + vet fee	306 + vet fee	9.00	3.03
Breeding dogs	297 + vet fee	306 + vet fee	9.00	3.03
Selling animals as pets	297 + vet fee	306 + vet fee	9.00	3.03
Keeping or training animals for exhibition	280 + vet fee	285 + vet fee	5.00	1.79
Request for variation	128.00	132.00	4.00	3.13
Request for re-inspection	128 + vet fee	132 + vet fee	4.00	3.13
Dangerous Wild Animals	440 + vet fee	455 + vet fee	15.00	3.41
Zoo	440 + vet fee	455 + vet fee	15.00	3.41

Regulatory & Community Safety Fees and Charges 2020/21

	2019/20 Charge £	2020/21 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
HMO Licensing				
Applications				
A Higher Rate New Application - New application for a one-year licence where the HMO has been operating unlicensed for more than 12 weeks	Stage 1 £1100 Stage 2 £840 Total £1940	Stage 1 £1133 Stage 2 £865 Total £1998	Stage 1 £33 Stage 2 £25 Total £58	3.00
B Standard New Application - New application for a one-year* licence where: i) The HMO was acquired and/or began operating as an HMO within the previous 12 weeks; or ii) The licence expired before a valid renewal application was completed; or iii) Change of existing licence holder. *May be eligible for longer licence in cases of i) or iii) if Licence Holder holds other HMO licences with us and all relevant criteria are met at time of application	Stage 1 £305 Stage 2 £220 Total £525	Stage 1 £314 Stage 2 £227 Total £541	Stage 1 £9 Stage 2 £7 Total £16	3.00
C Standard Renewal - Annual renewal where there are no management concerns or outstanding conditions and the licence holder is not a Oxford City Council Accredited Landlord	Stage 1 £190 Stage 2 £60 Total £250	Stage 1 £196 Stage 2 £62 Total £258	Stage 1 £6 Stage 2 £2 Total £8	3.20
D Higher Rate Renewal - Annual renewal where there are management concerns, non-compliance issues or other reasons that re-inspection or audit is required	Stage 1 £260 Stage 2 £215 Total £475	Stage 1 £268 Stage 2 £222 Total £490	Stage 1 £8 Stage 2 £7 Total £15	3.20
E Two-year Renewal -Licence renewal for 2 years where all two-year licence criteria are met	Stage 1 £190 Stage 2 £85 Total £275	Stage 1 £196 Stage 2 £88 Total £284	Stage 1 £6 Stage 2 £3 Total £9	3.30
F Five year licence - Oxford City Council Accredited Landlords only - licence for five or more tenants(falls under the mandatory licence national legal requirement) - must meet all eligibility criteria	Stage 1 £190 Stage 2 £205 Total £395	Stage 1 £196 Stage 2 £211 Total £407	Stage 1 £6 Stage 2 £6 Total £12	3.00
Inspection to advise on requirements before property is licensed.	163.00	167.00	4.00	2.45
Housing Act charges				
Charging for the service of Improvement Notices, Prohibition Orders or Hazard Awareness Notices under the Housing Act 2004.	Value of time spent based on hourly rates + costs incurred	Value of time spent based on hourly rates + costs incurred		
Charging for taking Emergency Remedial Action or serving an Emergency Prohibition Order under the Housing Act 2004.	Value of time spent based on hourly rates + costs incurred	Value of time spent based on hourly rates + costs incurred		
Charging for review of Suspended Improvement Notices or Suspended Prohibition Orders served under the Housing Act 2004.	Value of time spent based on hourly rates + costs incurred	Value of time spent based on hourly rates + costs incurred		
Other charges incurred in the determining of whether to serve a notice/make an order	Value of time spent based on hourly rates + costs incurred	Value of time spent based on hourly rates + costs incurred		
Rent repayment order service for tenants	Fee of 10% of the rent repaid to the tenant	Fee of 10% of the rent repaid to the tenant		
Integrated Pollution Prevention & Control Permits				
LAPPC Charges - Industrial processes covered by Environmental Permitting Regulations	The fee for each application and renewal will be calculated in accordance with DEFRA guidance	The fee for each application and renewal will be calculated in accordance with DEFRA guidance		
Mobile Homes Act 2013				
New application	353.50	365.00	11.50	3.25
Licence alterations application	324.00	335.00	11.00	3.40
Depositing of site rules fee	119.00	123.00	4.00	3.36
Transfer of licence application	353.50	365.00	11.50	3.25
Copy of licence	27.50	28.50	1.00	3.64
Exiting operator annual licence				
Large (51+)				
Site inspections every 12 months (Cat A risk rating)	414.00	427.00	13.00	3.14
Site inspections every 18 months (Cat B risk rating)	276.00	285.00	9.00	3.26
Site inspections every 24 months (Cat C risk rating)	207.00	214.00	7.00	3.38
Site inspections every 36 months (Cat D risk rating)	137.50	142.00	4.50	3.27
Medium (11-50)				
Site inspections every 12 months (Cat A risk rating)	324.00	334.00	10.00	3.09
Site inspections every 18 months (Cat B risk rating)	216.00	223.00	7.00	3.24
Site inspections every 24 months (Cat C risk rating)	162.00	167.00	5.00	3.09
Site inspections every 36 months (Cat D risk rating)	108.00	112.00	4.00	3.70
Small (10 or less)				
Site inspections every 12 months (Cat A risk rating)	235.50	243.00	7.50	3.18
Site inspections every 18 months (Cat B risk rating)	157.00	162.00	5.00	3.18
Site inspections every 24 months (Cat C risk rating)	118.00	122.00	4.00	3.39
Site inspections every 36 months (Cat D risk rating)	78.50	81.00	2.50	3.18
Transferring/Replacing Licences & Certificates				
Other replacement licence	29.50	30.50	1.00	3.39

Regulatory & Community Safety Fees and Charges 2020/21

	2019/20 Charge £	2020/21 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Taxi Licensing				
Vehicles				
Hackney Carriage	400.00	400.00	0.00	0.00
Hackney Carriage (Low Emission Vehicle)	300.00	300.00	0.00	0.00
Hackney Carriage (ULEV Early Adopter Discount)	0.00	0.00	0.00	0.00
Hackney Transfer of Ownership	100.00	100.00	0.00	0.00
Hackney Change of Vehicle	100.00	100.00	0.00	0.00
Hackney Plate Deposit	50.00	50.00	0.00	0.00
Hackney Temporary Vehicle	75.00	75.00	0.00	0.00
Private Hire	262.00	262.00	0.00	0.00
Private Hire (Low Emission Vehicle)	162.00	162.00	0.00	0.00
Private Hire (ULEV Early Adopter Discount)	0.00	0.00	0.00	0.00
Private Hire Transfer	100.00	100.00	0.00	0.00
Private Hire Change of Vehicle	100.00	100.00	0.00	0.00
Private Hire Temporary Vehicle	75.00	75.00	0.00	0.00
Drivers				
Hackney Combined (1 yr licence)	115.00	115.00	0.00	0.00
Hackney Combined (3 yr licence)	345.00	345.00	0.00	0.00
Hackney Combined for Oxfordshire Licensed drivers with 1 full year on current licence (3 yr licence only)	230.00	230.00	0.00	0.00
Hackney Combined for Oxfordshire Licensed drivers with 2 full years on current licence (3 yr licence only)	115.00	115.00	0.00	0.00
Private Hire (1 yr licence)	101.00	101.00	0.00	0.00
Private Hire (3 yr licence)	303.00	303.00	0.00	0.00
Private Hire for Oxfordshire Licensed drivers with 1 full year on their current licence (3 yr OCC licence only)	202.00	202.00	0.00	0.00
Private Hire for Oxfordshire Licensed drivers with 2 full years on their current licence(3 yr OCC licence only)	101.00	101.00	0.00	0.00
Additional Charges				
NEW: Mandatory Safeguarding and Disability Awareness Training - provided by Oxfordshire County Council	N/A	50.00	0.00	0.00
Local Knowledge & Safeguarding Test	75.00	75.00	0.00	0.00
Local Knowledge & Safeguarding Re-Test	75.00	75.00	0.00	0.00
DBS check - all driver only, at cost	50.00	50.00	0.00	0.00
DVLA check - for new applicants only, at cost	7.00	7.00	0.00	0.00
Licence badge/replacement badge	10.00	10.00	0.00	0.00
Internal PHV Licence Plate	15.00	15.00	0.00	0.00
Internal HC Licence Plate	15.00	15.00	0.00	0.00
Replacement external plate	25.00	25.00	0.00	0.00
Private Hire Vehicle Door Stickers (pair)	35.00	35.00	0.00	0.00
Exempt badge/replacement badge	25.00	25.00	0.00	0.00
Replacement approved fare chart	2.00	2.00	0.00	0.00
Replacement approved no smoking signs (includes VAT)	1.00	1.00	0.00	0.00
Duplicate paper licence (replacement)	5.00	5.00	0.00	0.00
Unpaid Cheque Charge	30.00	30.00	0.00	0.00
Amendments to Private Hire Operator Licence	100.00	100.00	0.00	0.00
Charge for Exemption Notice	50.00	50.00	0.00	0.00
Operator's Licence				
Vehicle 3 & under (1 YEAR LICENCE)	490.00	490.00	0.00	0.00
Vehicle 4 & over (1 YEAR LICENCE)	980.00	980.00	0.00	0.00
Vehicle 3 & under (5 YEAR LICENCE)	2,450.00	2,450.00	0.00	0.00
Vehicle 4 & over (5 YEAR LICENCE)	4,900.00	4,900.00	0.00	0.00
Motor Salvage Operators				
Scrap Metal Dealers (replaces Motor Salvage Operators)				
New Site Licence	1,220.00	1,220.00	0.00	0.00
Renewal Site Licence	1,220.00	1,220.00	0.00	0.00
Variation Site Licence	300.00	300.00	0.00	0.00
New Mobile Collector Licence	605.00	605.00	0.00	0.00
Renewal Mobile Collector Licence	605.00	605.00	0.00	0.00
Variation Mobile Collector Licence	300.00	300.00	0.00	0.00
Sex Establishments				
Sex establishment (Sex Shop or Sex Cinema)- New	2,508.00	2,508.00	0.00	0.00
Sex establishment (Sex Shop or Sex Cinema)- Renewal	2,508.00	2,508.00	0.00	0.00
Sex establishment (Sex Shop or Sex Cinema)- Variation/ transfer	1,175.00	1,175.00	0.00	0.00
Sexual entertainment venues new	5,880.00	5,880.00	0.00	0.00
Sexual entertainment venues renewal	5,880.00	5,880.00	0.00	0.00
Sexual entertainment variation/ transfer	1,175.00	1,175.00	0.00	0.00
* Reasonable charges to be determined by the Head of Financial Services and Head of Law and Governance				

Regulatory & Community Safety Fees and Charges 2020/21

	2019/20 Charge	2020/21 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Licensing Act 2003				
Application fee				
Application and Variation Fees - Premises Licenses and Club Premises Certificates - Minimum	100.00	100.00	0.00	0.00
Application and Variation Fees - Premises Licenses and Club Premises Certificates - Maximum	635.00	635.00	0.00	0.00
Enhanced fee for some premises with rateable value above £87,001 - Minimum	900.00	900.00	0.00	0.00
Enhanced fee for some premises with rateable value above £87,001 - Maximum	1,905.00	1,905.00	0.00	0.00
Additional fee for capacity of more than 5,000 people - Minimum	1,000.00	1,000.00	0.00	0.00
Additional fee for capacity of more than 5,000 people - Maximum	64,000.00	64,000.00	0.00	0.00
Annual fee				
Premises Licenses and Club Premises Certificates - Minimum	70.00	70.00	0.00	0.00
Premises Licenses and Club Premises Certificates - Maximum	350.00	350.00	0.00	0.00
Enhanced fee for some premises with rateable value above £87,001 - Minimum	640.00	640.00	0.00	0.00
Enhanced fee for some premises with rateable value above £87,001 - Maximum	1,050.00	1,050.00	0.00	0.00
Additional fee for capacity of more than 5,000 people - Minimum	500.00	500.00	0.00	0.00
Additional fee for capacity of more than 5,000 people - Maximum	32,000.00	32,000.00	0.00	0.00
Other Application Fees				
Personal License	37.00	37.00	0.00	0.00
Transfer of Premises Licence	23.00	23.00	0.00	0.00
Change of address	10.50	10.50	0.00	0.00
Copy of licence	10.50	10.50	0.00	0.00
Temporary Event Notice	21.00	21.00	0.00	0.00
Provisional Statement	315.00	315.00	0.00	0.00
Gambling Act 2005 - Premises				
Bingo Premises				
Application (3500 max permitted)	930.00	930.00	0.00	0.00
Annual fee (1000 max permitted)	610.00	610.00	0.00	0.00
Variation application (1750 max permitted)	1,330.00	1,330.00	0.00	0.00
Transfer application (1200 max permitted)	430.00	430.00	0.00	0.00
Reinstatement application (1200 max permitted)	555.00	555.00	0.00	0.00
Provisional statement application (3500 max permitted)	805.00	805.00	0.00	0.00
Copy of licence	25.00	25.00	0.00	0.00
Notification of a change	50.00	50.00	0.00	0.00
Family Entertainment Centre				
Application (2000 max permitted)	750.00	750.00	0.00	0.00
Annual fee (750 max permitted)	680.00	680.00	0.00	0.00
Variation application (1000 max permitted)	1,000.00	1,000.00	0.00	0.00
Transfer application (950 max permitted)	400.00	400.00	0.00	0.00
Reinstatement application (950 max permitted)	485.00	485.00	0.00	0.00
Provisional statement application (2000 max permitted)	660.00	660.00	0.00	0.00
Copy of licence	25.00	25.00	0.00	0.00
Notification of a change	50.00	50.00	0.00	0.00
Adult Gaming Centre				
Application (2000 max permitted)	750.00	750.00	0.00	0.00
Annual fee (1000 max permitted)	680.00	680.00	0.00	0.00
Variation application (2000 max permitted)	1,030.00	1,030.00	0.00	0.00
Transfer application (1200 max permitted)	400.00	400.00	0.00	0.00
Reinstatement application (1200 max permitted)	485.00	485.00	0.00	0.00
Provisional statement application (2000 max permitted)	660.00	660.00	0.00	0.00
Copy of licence	25.00	25.00	0.00	0.00
Notification of a change	50.00	50.00	0.00	0.00
Betting Premises (Track)				
Application (2500 max permitted)	890.00	890.00	0.00	0.00
Annual fee (1000 max permitted)	805.00	805.00	0.00	0.00
Variation application (1250 max permitted)	1,250.00	1,250.00	0.00	0.00
Transfer application (950 max permitted)	420.00	420.00	0.00	0.00
Reinstatement application (950 max permitted)	520.00	520.00	0.00	0.00
Provisional statement application (2500 max permitted)	730.00	730.00	0.00	0.00
Copy of licence	25.00	25.00	0.00	0.00
Notification of a change	50.00	50.00	0.00	0.00
Betting Premises (Other)				
Application (3000 max permitted)	835.00	835.00	0.00	0.00
Annual fee (600 max permitted)	600.00	600.00	0.00	0.00
Variation application (1500 max permitted)	1,160.00	1,160.00	0.00	0.00
Transfer application (1200 max permitted)	420.00	420.00	0.00	0.00
Reinstatement application (1200 max permitted)	520.00	520.00	0.00	0.00
Provisional statement application (3000 max permitted)	730.00	730.00	0.00	0.00
Copy of licence	25.00	25.00	0.00	0.00
Notification of a change	50.00	50.00	0.00	0.00

Regulatory & Community Safety Fees and Charges 2020/21

	2019/20 Charge	2020/21 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Gambling Act 2005 - Permits				
Alcohol Premises Gaming Machine Permits				
Application	150.00	150.00	0.00	0.00
Existing operator application	100.00	100.00	0.00	0.00
Annual fee	50.00	50.00	0.00	0.00
Permit variation fee	100.00	100.00	0.00	0.00
Transfer of permit	25.00	25.00	0.00	0.00
Change of name on permit	25.00	25.00	0.00	0.00
Copy of permit	15.00	15.00	0.00	0.00
Notification of 2 machines	50.00	50.00	0.00	0.00
Club Gaming Permits and Club Gaming Machine Permits				
Application	200.00	200.00	0.00	0.00
Application (Club Premises Certificate holder)	100.00	100.00	0.00	0.00
Annual fee	50.00	50.00	0.00	0.00
Permit variation fee	100.00	100.00	0.00	0.00
Renewal	200.00	200.00	0.00	0.00
Renewal (Club Premises Certificate holder)	100.00	100.00	0.00	0.00
Permit variation fee	100.00	100.00	0.00	0.00
Copy of permit	15.00	15.00	0.00	0.00
Family Entertainment Centre Gaming Machine Permits				
Application	300.00	300.00	0.00	0.00
Existing operator application	100.00	100.00	0.00	0.00
Renewal	300.00	300.00	0.00	0.00
Change of name on permit	25.00	25.00	0.00	0.00
Copy of permit	15.00	15.00	0.00	0.00
Gambling Act 2005 Temporary Use Notice				
Submission of Notice	500.00	500.00	0.00	0.00
Copy of Notice	25.00	25.00	0.00	0.00
Road Closures				
Commercial Event Road Closures- Events (under 500 people)	100.00	105.00	5.00	5.00
Commercial Event Road Closures- Market and Street Fairs	250.00	255.00	5.00	2.00
Commercial Event Road Closures- Events (500 or more people)	300.00	305.00	5.00	1.67
Road Closure with no commercial element inc Street Parties	15.00	16.00	1.00	6.67
Miscellaneous Charges				
Copy of Premises/Person Entry in Licensing Register	21.00	22.00	1.00	4.76
Statement of Licensing Policy document	41.00	43.00	2.00	4.88
Statement of Gambling Policy document	41.00	43.00	2.00	4.88
Copy of Licensing Decision Notice	21.00	22.00	1.00	4.76
Current list of licensing applications	10.50	11.00	0.50	4.76
Viewing of Films requiring Certification - Per 15 Minutes	7.50	8.00	0.50	6.67
Issue of Film Certification	7.50	8.00	0.50	6.67
Fixed Penalty Notice Fines				
Full standard charge				
Depositing litter	150.00	150.00	0.00	0.00
Littering from a vehicle - penalty charge	300.00	300.00	0.00	0.00
Community Protection Notice	100.00	100.00	0.00	0.00
Public Space Protection Order	100.00	100.00	0.00	0.00
Failure to produce waste documents	300.00	300.00	0.00	0.00
Failure to produce authority to transport waste	300.00	300.00	0.00	0.00
Unauthorised distribution of free printed matter	150.00	150.00	0.00	0.00
Failure to comply with a waste receptacles notice (S46-domestic waste)	60.00	60.00	0.00	0.00
Failure to comply with a waste receptacles notice (S47- commercial waste)	110.00	110.00	0.00	0.00
Failure to comply with Household Waste Duty of Care	250.00	250.00	0.00	0.00
Parking of vehicles exposed for sale on a road	100.00	100.00	0.00	0.00
Repairing vehicles in a road by a business	100.00	100.00	0.00	0.00
Failure to comply with a request to turn off an idling engine on a stationary vehicle	20.00	20.00	0.00	0.00
Failure to comply with a request to turn off an idling engine on a stationary vehicle (if not paid within 28 days)	40.00	40.00	0.00	0.00
Graffiti/Flyposting	150.00	150.00	0.00	0.00
Failure to nominate key holder within alarm notification area	75.00	75.00	0.00	0.00
Noise Act FPN (residential)	110.00	110.00	0.00	0.00
Noise from licensed premises	500.00	500.00	0.00	0.00
Fly-tipping	400.00	400.00	0.00	0.00
Reduced charge if paid within 10 days				
Depositing litter	75.00	75.00	0.00	0.00
Littering from a vehicle - penalty charge	75.00	75.00	0.00	0.00
Community Protection Notice	75.00	75.00	0.00	0.00
Public Space Protection Order	75.00	75.00	0.00	0.00
Unauthorised distribution of free printed matter	75.00	75.00	0.00	0.00
Failure to comply with a waste receptacles notice (S46- domestic waste)	40.00	40.00	0.00	0.00
Failure to comply with a waste receptacles notice (S47- commercial waste)	75.00	75.00	0.00	0.00
Failure to comply with Household Waste Duty of Care	150.00	150.00	0.00	0.00
Graffiti/Flyposting	75.00	75.00	0.00	0.00
Failure to nominate key holder within alarm notification area	55.00	55.00	0.00	0.00

Regulatory & Community Safety Fees and Charges 2020/21

	2019/20 Charge	2020/21 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Fly-tipping	200.00	200.00	0.00	0.00

Community Services Fees & Charges 2020/21

	2019/20 Charge	2020/21 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Leisure Centres				
Standard rated & inclusive of VAT				
ALL THE FOLLOWING ACTIVITIES ARE INCLUSIVE TO ACTIVE AND CHOICE MEMBERSHIP CARD HOLDERS				
Adult				
Casual Swimming	4.80	4.90	0.10	2.08
Family Swim Ticket	12.40	12.70	0.30	2.42
Hinksey Swimming	6.50	6.70	0.20	3.08
Hinksey Family Swim Ticket	19.30	19.90	0.60	3.11
Hinksey (early/late)	4.80	4.90	0.10	2.08
Hinksey Family Swim Ticket (early/late)	12.40	12.70	0.30	2.42
Sauna & Swim (LPLC)	8.20	8.40	0.20	2.44
Water Workout	6.80	7.00	0.20	2.94
Badminton (per person)	3.90	4.00	0.10	2.56
Squash (per person)	4.40	4.50	0.10	2.27
U17/Over 60s/ Student				
Casual Swimming	3.10	3.20	0.10	3.23
Hinksey Swimming	4.30	4.40	0.10	2.33
Hinksey (early/late)	3.10	3.20	0.10	3.23
Sauna & Swim (LPLC)	5.10	5.30	0.20	3.92
Water Workout	4.50	4.60	0.10	2.22
Badminton (per person)	3.00	3.10	0.10	3.33
Squash (per person)	3.00	3.10	0.10	3.33
Bonus Concessionary*				
Casual Swimming (Off peak)	2.00	2.00	0.00	0.00
Casual Swimming (Peak)	2.50	2.50	0.00	0.00
Hinksey Swimming (Off peak)	1.60	1.60	0.00	0.00
Hinksey Swimming (Peak)	2.10	2.10	0.00	0.00
Hinksey (Off Peak early/late)	1.60	1.60	0.00	0.00
Hinksey (Peak early/late)	2.10	2.10	0.00	0.00
Sauna & Swim @ LPLC	2.60	2.60	0.00	0.00
Water Workout (Off peak)	2.00	2.00	0.00	0.00
Water Workout (Peak)	2.50	2.50	0.00	0.00
Badminton (Off peak per person)	2.00	2.00	0.00	0.00
Badminton (Peak per person)	2.50	2.50	0.00	0.00
Squash (Off peak per person)	2.00	2.00	0.00	0.00
Squash (Peak per person)	2.50	2.50	0.00	0.00
ALL THE FOLLOWING ACTIVITIES ARE INCLUSIVE TO ACTIVE AND CHOICE MEMBERSHIP CARD HOLDERS				
Adult				
Gyms	8.90	9.20	0.30	3.37
Express Induction – Proficient user	21.50	22.10	0.60	2.79
Beginner Induction	23.60	24.30	0.70	2.97
Fitness programme	14.30	14.70	0.40	2.80
Programme & Health Review	9.80	10.10	0.30	3.06
Fitness Classes	7.00	7.20	0.20	2.86
Table Tennis	3.70	3.80	0.10	2.70
Racket Hire	2.00	2.00	0.00	0.00
U17/Over 60s/ Student				
Gyms	4.60	4.70	0.10	2.17
Aspires Academy	3.50	3.60	0.10	2.86
Express Induction – Proficient user	10.70	11.00	0.30	2.80
Beginner Induction	11.30	11.60	0.30	2.65
Fitness programme	7.80	8.00	0.20	2.56
Programme & Health Review	6.80	7.00	0.20	2.94
Aspires Academy Induction	12.00	12.30	0.30	2.50
Fitness Classes	4.50	4.60	0.10	2.22
Table Tennis	2.90	3.00	0.10	3.45
Racket Hire	1.60	1.60	0.00	0.00
Bonus Concessionary*				
Gyms (Off peak)	2.00	2.00	0.00	0.00
Gyms (Peak)	2.50	2.50	0.00	0.00
Aspires Academy (Off peak)	2.00	2.00	0.00	0.00
Aspires Academy (Peak)	2.50	2.50	0.00	0.00
Express Induction – Proficient user	5.20	5.20	0.00	0.00
Beginner Induction	5.20	5.20	0.00	0.00
Fitness programme	5.20	5.20	0.00	0.00
Programme & Health Review	5.20	5.20	0.00	0.00
Aspires Academy Induction	5.20	5.20	0.00	0.00
Fitness Classes (Off peak)	1.60	1.60	0.00	0.00

Community Services Fees & Charges 2020/21

Fitness Classes (Peak)	2.50	2.50	0.00	0.00
Table Tennis (Off peak per person)	1.60	1.60	0.00	0.00
Table Tennis (Peak per person)	2.50	2.50	0.00	0.00
Racket Hire	1.00	1.00	0.00	0.00
ALL THE FOLLOWING ACTIVITIES ARE INCLUSIVE TO CHOICE MEMBERSHIP CARD HOLDERS				
Adult				
Skate general session	8.60	8.90	0.30	3.49
Tea time skate (Family Skate/Twilight)	5.50	5.70	0.20	3.64
Skate Disco Session	8.60	8.90	0.30	3.49
Family Skate Ticket (for 5)	30.30	31.30	1.00	3.30
Family Skate Ticket (for 4)	25.20	26.00	0.80	3.17
After School or Family Skate (5)	24.60	25.40	0.80	3.25
After School or Family Skate (4)	19.40	20.00	0.60	3.09
Disco family Skate (for 5)	36.50	37.60	1.10	3.01
Disco family Skate (for 4)	28.90	29.80	0.90	3.11
Skate Training 1	7.60	7.80	0.20	2.63
Skate Training 2	3.30	3.40	0.10	3.03
Guardian Fee (spectators who are supervising children)	1.30	1.30	0.00	0.00
Adult Group Lesson	41.00	42.20	1.20	2.93
U17/Over 60s/ Student				
Skate general session	6.75	6.95	0.20	2.96
Tea Time Skate (Family/ Twilight)	5.60	5.80	0.20	3.57
Skate Disco Session	8.60	8.90	0.30	3.49
Thursday evening Student Disco	5.20	5.40	0.20	3.85
Skate Training 1	5.00	5.20	0.20	4.00
Skate Training 2	2.80	2.90	0.10	3.57
Golden Blades (over 50)	4.60	4.70	0.10	2.17
Guardian Fee (spectators who are supervising children)	1.50	1.50	0.00	0.00
Junior Group Lesson	35.80	36.90	1.10	3.07
Bonus Concessionary				
Skate general session (off peak)	2.25	2.25	0.00	0.00
Skate general session (Peak)	2.50	2.50	0.00	0.00
Tea Time Skate (Off peak)	2.25	2.25	0.00	0.00
Tea Time Skate (Peak)	2.50	2.50	0.00	0.00
Skate Disco Session (Off peak)	2.25	2.25	0.00	0.00
Skate Disco Session (Peak)	2.50	2.50	0.00	0.00
Skate Training 1	2.10	2.10	0.00	0.00
Skate Training 2	2.10	2.10	0.00	0.00
Golden Blades (over 50)	2.10	2.10	0.00	0.00
Guardian Fee (spectators who are supervising children)	2.10	2.10	0.00	0.00
OTHER CHARGES (per session)				
Adult				
Aqua Natal	9.60	9.90	0.30	3.13
Physical Assessment	23.60	24.30	0.70	2.97
Body Fat Analysis	13.50	13.90	0.40	2.96
Aerobic Capacity Analysis	13.50	13.90	0.40	2.96
Fi-tech cholesterol test	13.50	13.90	0.40	2.96
GP Referral Sessions	2.10	2.20	0.10	4.76
GP Referral Sessions (Consultation 1)	6.70	6.90	0.20	2.99
Choice & Active				
Aqua Natal	8.40	8.70	0.30	3.57
Physical Assessment	12.90	13.30	0.40	3.10
Body Fat Analysis	7.00	7.20	0.20	2.86
Aerobic Capacity Analysis	7.00	7.20	0.20	2.86
Fi-tech cholesterol test	6.00	6.20	0.20	3.33
GP Referral Sessions	1.40	1.40	0.00	0.00
GP Referral Sessions (Consultation 1)	6.00	6.20	0.20	3.33
U17/Over 60s/ Student				
Aqua Natal	8.40	8.70	0.30	3.57
Physical Assessment	13.20	13.60	0.40	3.03
Body Fat Analysis	7.70	7.90	0.20	2.60
Aerobic Capacity Analysis	7.70	7.90	0.20	2.60
Fi-tech cholesterol test	6.00	6.20	0.20	3.33
GP Referral Sessions	1.40	1.40	0.00	0.00
GP Referral Sessions (Consultation 1)	6.00	6.20	0.20	3.33
Bonus Concessionary Membership				
Aqua Natal	4.50	4.60	0.10	2.22
Physical Assessment	7.00	7.20	0.20	2.86
Body Fat Analysis	3.80	3.90	0.10	2.63

Community Services Fees & Charges 2020/21

Aerobic Capacity Analysis	3.80	3.90	0.10	2.63
Fi-tech cholesterol test	3.80	3.90	0.10	2.63
GP Referral Sessions	1.40	1.40	0.00	0.00
GP Referral Sessions (Consultation 1)	6.00	6.20	0.20	3.33
SWIMMING LESSONS				
Adult				
Adult Swim Lessons (Per hour)	13.20	13.60	0.40	3.03
Adult Private Swim Lessons (Per half hour 1:1)	23.00	23.70	0.70	3.04
Adult Private Swim Lessons (Per half hour 1:2)	36.50	37.60	1.10	3.01
Choice, Active & Aqua				
Junior Swim Lessons (Per half hour)	6.50	6.70	0.20	3.08
Adult Swim Lessons (Per hour)	12.00	12.40	0.40	3.33
U17/Over 60s/ Student Slice				
Junior Swim Lessons (Per half hour)	6.50	6.70	0.20	3.08
Private Swim Lessons (Per half hour 1:1)	22.00	22.70	0.70	3.18
Private Swim Lessons (Per half hour 1:2)	22.00	22.70	0.70	3.18
Adult Swim Lessons (Per hour)	9.70	10.00	0.30	3.09
Bonus Slice				
Junior Swim Lessons (Per half hour)	3.80	3.90	0.10	2.63
Adult Swim Lessons (Per hour)	7.80	8.00	0.20	2.56
Standard rated & inclusive of VAT				
Direct Debit Membership				
Choice Card				
Adult	47.00	48.40	1.40	2.98
Adult Corporate -10%	44.30	45.60	1.30	2.93
Concession	31.00	31.90	0.90	2.90
Couple	84.00	86.50	2.50	2.98
Family	113.00	116.40	3.40	3.01
Family Corporate	101.50	104.80	3.30	3.25
Family Flex 1+3	92.00	94.80	2.80	3.04
Family Flex 1+3 Corporate -10%	83.00	85.50	2.50	3.01
Choice Additional Child	20.50	21.10	0.60	2.93
Student Peak	37.00	38.10	1.10	2.97
Student Off Peak	31.00	31.90	0.90	2.90
Bonus Concessionary	19.50	20.10	0.60	3.08
Centre Only Adult	35.00	36.10	1.10	3.14
Active Family Corp - 10%	88.20	90.80	2.60	2.95
Swim Only				
Adult	35.00	36.10	1.10	3.14
Over 60	20.50	21.10	0.60	2.93
Under 17	20.50	21.10	0.60	2.93
Family	71.00	73.10	2.10	2.96
Adult Rink				
Skate Training	57.00	58.70	1.70	2.98
Choice plus skate training	82.35	84.85	2.50	3.04
Junior Rink				
Skate Training	43.00	44.30	1.30	3.02
Choice plus skate training	55.05	56.70	1.65	3.00
Annual Card				
Choice Card				
Adult 12 months for 11	539.00	555.20	16.20	3.01
Couple 12 months for 11	924.00	951.70	27.70	3.00
Family 12 months (2 adults + 2 children)	1243.00	1283.30	40.30	3.24
Family 12 months for 11 (1 adult + 3 children)	1012.00	1042.40	30.40	3.00
Concession 12 months for 11	341.00	351.20	10.20	2.99
Student 9 months for 8 - Peak	296.00	304.90	8.90	3.01
Student 9 months for 8 - Off Peak	248.00	255.40	7.40	2.98
Swim Only				
Adult 12 months for 11	385.00	396.60	11.60	3.01
Over 60 12 months for 11	225.50	232.60	7.10	3.15
Under 17 12 months for 11	225.50	232.60	7.10	3.15
Family 12 months for 11	781.00	804.40	23.40	3.00
Adult (Hinksey)	199.00	205.00	6.00	3.02
Over 60 / under 17(Hinksey)	102.50	105.90	3.40	3.32
Family (Hinksey)	385.00	396.60	11.60	3.01

Community Services Fees & Charges 2020/21

Skate				
Adult Choice Plus 12 months for 11	885.50	912.10	26.60	3.00
Junior Rink Plus Annual 12 months for 11	587.40	605.00	17.60	3.00
Other Cards				
Adult Centre only	35.00	36.10	1.10	3.14
Choice				
Bolt on Adult	31.50	32.50	1.00	3.17
Bolt on Child	22.40	23.10	0.70	3.13
Student	12.00	12.40	0.40	3.33
Bonus				
Adult	3.00	3.00	0.00	0.00
Dependent	1.00	1.00	0.00	0.00
Skate Training				
Adult	57.00	58.70	1.70	2.98
Child	43.00	44.30	1.30	3.02
Elite Skate Training DD Junior	87.00	89.60	2.60	2.99
Adult Choice plus Skate Training	82.35	84.80	2.45	2.98
Junior Rink plus Skate Training	55.05	56.70	1.65	3.00
Staff				
Family	50.00	51.50	1.50	3.00
Individual wet & dry	35.00	36.10	1.10	3.14
Individual dry	25.00	25.80	0.80	3.20
Swim School Direct Debit	55.50	57.20	1.70	3.06
Adult	30.00	31.00	1.00	3.33
Child	40.00	41.20	1.20	3.00
60+	21.00	21.70	0.70	3.33
Bonus				
Reward (booking card)				
Offered as a free loyalty card by Fusion	0.00	0.00	0.00	0.00
Sport Pitches (per match unless other wise stated)				
Cricket				
Grass wicket - weekend & bank holidays (Cutteslowe & Horspath 1)	62.00	63.80	1.80	2.90
Grass wicket - weekdays (Cutteslowe & Horspath 1)	47.50	49.00	1.50	3.16
Football				
Adults				
Full Size Pitch weekend & Bank holidays	43.50	44.80	1.30	2.99
Full Size Pitch weekend & Bank holidays 10 game booking - No VAT *	362.50	373.30	10.80	2.98
Full Size Pitch weekdays	33.50	34.50	1.00	2.99
Full Size Pitch weekdays 10 game - No VAT	279.20	287.50	8.30	2.97
Under 17's				
Full Size Pitch weekend & Bank holidays	22.30	23.00	0.70	3.14
Full Size Pitch weekend 10 game booking - No VAT	186.00	191.70	5.70	3.06
Full Size Pitch weekdays	17.20	17.70	0.50	2.91
Full Size Pitch weekdays 10 game - No VAT	143.30	147.50	4.20	2.93
Under 11's				
Mini football	15.10	15.50	0.40	2.65
Mini football 10 game - No VAT	125.90	129.00	3.10	2.46
Court Place Farm Stadium inc changing rooms	126.00	130.00	4.00	3.17
Court Place Farm Stadium floodlights	42.50	43.80	1.30	3.06
Floodlit 5 a side (East Oxford) per hour	42.50	43.80	1.30	3.06
Other Charges				
Baseball	51.80	53.30	1.50	2.90
Rugby	43.20	44.50	1.30	3.01
Horspath Floodlights per hour	42.50	N/A	(42.50)	(100.00)
Athletics Adult				
	Set by Oxford City			
	Athletics Club			
	(OCAC)			
OCAC Member Athletics Adult	Set by OCAC			
OCAC Member Athletics Adult - 12 week pass	Set by OCAC			
Athletics Junior	Set by OCAC			
OCAC Member Athletics Junior	Set by OCAC			

Community Services Fees & Charges 2020/21

OCAC Member Athletics Junior - 12 week pass				
Athletics Match (senior)				
Athletics Match (junior)				
Athletics track centre with lights				
Pavilions/Changing rooms				
Standard rate (whole building) per hour	50.00	52.00	2.00	4.00
Standard rate (whole building) Day Rate for up to 10 hours	400.00	410.00	10.00	2.50
Changing Rooms Community rate (sports clubs, charities, community and resident associations)			(0.60)	(2.67)
Concessionary Rate (including U17's)	22.50	21.90		
Under 11's	11.30	11.60	0.30	2.65
Adults 10 game booking - No VAT *	5.50	5.70	0.20	3.64
Concessionary Rate (including U17's) 10 game booking - No VAT *	187.50	182.50	(5.00)	(2.67)
Under 11's 10 game booking - No VAT *	94.20	96.70	2.50	2.65
	45.85	47.50	1.65	3.60
Summer Activities				
Peak Charges				
Tennis Court Hire - Adult	7.00	7.00	0.00	0.00
Tennis Court Hire - U17's concessionary rate	3.50	3.50	0.00	0.00
Off Peak Charges				
Tennis Court Hire - Adult	5.00	5.00	0.00	0.00
Tennis Court Hire - U17's concessionary rate	3.00	3.00	0.00	0.00
Floodlit Courts				
Tennis Court Hire Floodlit - Adult	8.00	8.00	0.00	0.00
Tennis Court Hire Floodlit - Concessions	5.00	5.00	0.00	0.00
Bowls				
Bowls Adult	2.80	2.80	0.00	0.00
Bowls Conc.	1.45	1.45	0.00	0.00
Bowls Bonus Slice	1.35	1.35	0.00	0.00
Putting Adult	2.80	2.80	0.00	0.00
Putting Conc.	1.45	1.45	0.00	0.00
Putting Bonus	1.45	1.45	0.00	0.00
Putting Family Rate	5.90	5.90	0.00	0.00
Equipment Hire Bowls	1.35	1.35	0.00	0.00
Equipment Hire Tennis	1.35	1.35	0.00	0.00
Equipment Hire Putting	1.35	1.35	0.00	0.00
Sales lost tennis ball	1.35	1.35	0.00	0.00
Sales lost golf ball	1.35	1.35	0.00	0.00
Crazy Golf (Cutteslow)				
Family Ticket including golf club hire	15.80	15.80	0.00	0.00
Single Adult	6.30	6.30	0.00	0.00
Single Child	4.20	4.20	0.00	0.00
Club and ball hire	1.30	1.30	0.00	0.00
Mini Golf (Florence Park and Bury Knowle)				
Family Ticket including hire of clubs and balls	8.10	8.10	0.00	0.00
Single Adult	4.10	4.10	0.00	0.00
Single Child	2.00	2.00	0.00	0.00
Club and ball hire	1.30	1.30	0.00	0.00
Annual Club Charges				
Bowls				
Per Green (7 days a week) per season	2,735.00	2,735.00	0.00	0.00
Tennis				
Hard Court per season	2,315.00	2,315.00	0.00	0.00
Grass Court per season	2,625.00	2,625.00	0.00	0.00
Hard Court (floodlit) per season	2,735.00	2,735.00	0.00	0.00
Equipment Provided and Prices				
Goal Nets (set)	78.30	78.30	0.00	0.00
Corner Posts (each)	11.40	11.40	0.00	0.00
Corner Flags (each)	6.20	6.20	0.00	0.00
Net Pegs (each)	1.00	1.00	0.00	0.00
Soft Broom	13.40	13.40	0.00	0.00
Dust Pan & Brush	13.40	13.40	0.00	0.00
Dust Bin (each)	22.30	22.30	0.00	0.00

Community Services Fees & Charges 2020/21

Other Charges				
Use of wrong pitch	50.00	50.00	0.00	0.00
Cost for over running per 10 minutes	8.30	8.30	0.00	0.00
Community Centres Fees and Charges				
Charges per hour session unless stated				
Tier 1 is Standard rate				
Tier 2 is Discounted community rate				
East Oxford Games Hall - hire of games hall	17.40	18.00	0.60	3.45
East Oxford Games Hall - hire of 10 sessions in advance (per session)	14.50	15.50	1.00	6.90
East Oxford Games Hall - Badminton court hire (new arrangement)	7.90	8.00	0.10	1.27
Rose Hill Community Centre - Bill Buckingham Ballroom tier 1 (standard)	42.00	42.00	0.00	0.00
Rose Hill Community Centre - Bill Buckingham Ballroom tier 2 (community)	27.00	27.00	0.00	0.00
Rose Hill Community Centre - Norman Brown 1 tier 1 (standard)	21.00	21.40	0.40	1.90
Rose Hill Community Centre - Norman Brown 1 tier 2 (community)	16.00	16.50	0.50	3.13
Rose Hill Community Centre - Norman Brown 2 tier 1 (standard)	16.00	17.00	1.00	6.25
Rose Hill Community Centre - Norman Brown 2 tier 2 (community)	10.80	11.20	0.40	3.70
Rose Hill Community Centre - Norman Brown 1&2 tier 1 (standard)	37.00	38.50	1.50	4.05
Rose Hill Community Centre - Norman Brown 1&2 tier 2 (community)	26.80	27.80	1.00	3.73
Rose Hill Community Centre - Youth 1 (hall) tier 1 (standard)	22.40	24.00	1.60	7.14
Rose Hill Community Centre - Youth 1 (hall) tier 2 (community)	17.40	18.00	0.60	3.45
Rose Hill Community Centre - Youth 2 (chill out) tier 1 (standard)	15.00	15.20	0.20	1.33
Rose Hill Community Centre - Youth 2 (chill out) tier 2 (community)	10.20	10.40	0.20	1.96
Pavilion Hire (3hours- 2x changing rooms only)	18.00	18.00		
Rose Hill Community Centre - Gym - CASH MONTH adult + Classes	25.00	30.00		
Rose Hill Community Centre - Gym - monthly DD adult + Classes	24.00	24.00	0.00	0.00
Rose Hill Community Centre - Gym and classes - CASH MONTH DD junior/65+	16.00	20.00		
Rose Hill Community Centre - Gym only- monthly DD adult	15.00	15.00	0.00	0.00
Rose Hill Community Centre - Gym and classes - CASH MONTH DD junior/65+ (NEW MEMBERSHIP TYPE)	16.00	20.00		
Rose Hill Community Centre - Gym and classes - monthly DD junior/65+	15.00	15.00	0.00	0.00
Rose Hill Community Centre - Gym only - CASH MONTH junior/65+ concession	11.00	15.00		
Rose Hill Community Centre - Gym only - monthly DD junior/65+ concession	10.00	10.00	0.00	0.00
Rose Hill Community Centre - Gym and classes - Family - CASH MONTH	62.00	66.00		
Rose Hill Community Centre - Gym and classes - Family - monthly DD	61.00	61.00	0.00	0.00
NEW: Rose Hill Community Centre - Gym only- Family - CASH MONTH concession	N/A	46.00	0.00	0.00
Rose Hill Community Centre - Gym only- Family - monthly DD concession	41.00	40.00	(1.00)	(2.44)
Rose Hill Community Centre - Gym - Adult casual	6.00	6.00	0.00	0.00
Rose Hill Community Centre - Gym Junior	3.70	3.70	0.00	0.00
Blackbird Leys Community Centre - Jack Argent Room tier 1 (standard)	16.00	16.40	0.40	2.50
Blackbird Leys Community Centre - Jack Argent tier 2 (community)	10.00	10.20	0.20	2.00
Blackbird Leys Community Centre - Meeting room tier 1 (standard)	10.60	10.60	0.00	0.00
Blackbird Leys Community Centre - Meeting room tier 2 (community)	5.80	6.00	0.20	3.45
Blackbird Leys Community Centre - Sports Hall tier 1 (standard)	20.00	20.00	0.00	0.00
Blackbird Leys Community Centre - Sports Hall tier 2 (community)	10.50	10.60	0.10	0.95
Blackbird Leys Community Centre - IT Suite (3hr Session)	11.00	11.40	0.40	3.64
Blackbird Leys Community Centre - Reception (Standard)	10.20	10.20	0.00	0.00
Blackbird Leys Community Centre - Reception (Community)	5.40	5.60	0.20	3.70
Jubilee Hall - Hall, meeting room, kitchen (Standard)	20.00	20.50	0.50	2.50
Jubilee Hall - Hall, meeting room, kitchen - (Community)	16.00	16.40	0.40	2.50
East Oxford Community Centre - Upstairs Hall weekdays - tier 2 (community)	10.40	10.60	0.20	1.92
East Oxford Community Centre - Upstairs Hall weekdays - tier 1 (standard)	11.60	11.80	0.20	1.72
East Oxford Community Centre - Upstairs Hall Eve & Wkd - tier 2 (community)	12.60	12.60	0.00	0.00
East Oxford Community Centre - Upstairs Hall Eve & Wkd - tier 1 (standard)	13.60	13.80	0.20	1.47
East Oxford Community Centre - downstairs Hall weekdays - tier 2 (community)	10.40	10.60	0.20	1.92
East Oxford Community Centre - downstairs Hall weekdays - tier 1 (standard)	11.60	11.80	0.20	1.72
East Oxford Community Centre - downstairs Hall Eve & Wkd - tier 2 (community)	12.60	12.80	0.20	1.59
East Oxford Community Centre - downstairs Hall Eve & Wkd - tier 1 (standard)	13.60	13.80	0.20	1.47
East Oxford Community Centre - Lounge weekdays - tier 2 (community)	9.40	9.60	0.20	2.13
East Oxford Community Centre - Lounge weekdays - tier 1 (standard)	10.40	10.60	0.20	1.92
East Oxford Community Centre - Lounge Eve & Wkd - tier 2 (community)	11.60	11.80	0.20	1.72
East Oxford Community Centre - Lounge Eve & Wkd - tier 1 (standard)	12.60	12.80	0.20	1.59
East Oxford Community Centre - Kitchen weekdays -	10.60	10.80	0.20	1.89
East Oxford Community Centre - Kitchen weekdays - over 3 hours	25.00	26.00	1.00	4.00
East Oxford Community Centre - Kitchen weekdays - over 5 hours	36.00	37.50	1.50	4.17
East Oxford Community Centre - Kitchen Eve & Wkd -	12.80	13.00	0.20	1.56
East Oxford Community Centre - Kitchen Eve & Wkd - over 3 hrs	30.00	31.00	1.00	3.33
East Oxford Community Centre - Kitchen Eve & Wkd - over 5 hrs	48.00	49.00	1.00	2.08
East Oxford Community Centre - Hall, Kitchen & Lounge (tier 2) evening events fri /	85.00	87.00	2.00	2.35
East Oxford Community Centre - Hall, Kitchen & Lounge (tier 2) evening events fri /	105.00	107.00	2.00	1.90

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East Oxford Community Centre - Hall, Kitchen & Lounge (tier 1) evening events fri / sat 5 hrs	135.00	138.00	3.00	2.22
East Oxford Community Centre - Hall, Kitchen & Lounge (tier 1) evening events fri / sat 5 hrs	165.00	167.00	2.00	1.21
Barton Neighbourhood Centre - tier 1	19.60	19.60	0.00	0.00
Barton Neighbourhood Centre - tier 2	17.60	17.60	0.00	0.00
Events Charges				
Application fee (none refundable)				
All Event Applications	20.00	20.00		
1. City Centre				
Oxford based Charity and/or Community Events (per day)				
Small	250.00	250.00	0.00	0.00
Medium	500.00	500.00	0.00	0.00
Large	1,000.00	1,500.00	500.00	50.00
Extra-Large	2,000.00	4,000.00	2,000.00	100.00
Bond Payable £250 - £1,500				
National Charity Events (per day)				
Small	250.00	500.00	250.00	100.00
Medium	500.00	1,000.00	500.00	100.00
Large	1,000.00	1,500.00	500.00	50.00
Extra-Large	2,000.00	4,000.00	2,000.00	100.00
Bond Payable £250 - £1,500				
Bonn Square - use of power/electricity per day				
Refundable Bond for key for using power in Bonn Square £500	25-50	25 - 75	0.00	0.00
Commercial Events				
1. City Centre - Bonn Sq, Broad St, Gloucester Green & other city locations (per day)				
Small	1,000.00	1,000.00	0.00	0.00
Medium	1,500.00	2,000.00	500.00	33.33
Large	2,000.00	4,000.00	2,000.00	100.00
Extra Large	4,000.00	6,000.00	2,000.00	50.00
Bond Payable £250 - £1,500				
2. City Centre Markets				
weekday	750.00	750.00	0.00	0.00
weekend	1,000.00	1,000.00	0.00	0.00
Bond Payable £500 - £1,500				
Parks and Green Spaces				
Premium parks - South Park, Cutteslowe Park, Oxpens Meadow				
Local Charity & Local Community Events (per day)				
Small	250.00	500.00	250.00	100.00
Medium	500.00	1,000.00	500.00	100.00
Large	1,000.00	1,500.00	500.00	50.00
Extra-Large	2,000.00	4,000.00	2,000.00	100.00
Bond Payable £250 - £1,500				
National Charity Event (per day)				
Small	250.00	500.00	250.00	100.00
Medium	500.00	1,000.00	500.00	100.00
Large	1,000.00	1,500.00	500.00	50.00
Extra-Large	2,000.00	4,000.00	2,000.00	100.00
Bond Payable £250 - £1,500				
Commercial Events (per day)				
Small	1,000.00	1,000.00	0.00	0.00
Medium	1,500.00	2,000.00	500.00	33.33
Large	2,000.00	4,000.00	2,000.00	100.00
Extra-Large	4,000.00	6,000.00	2,000.00	50.00
Bond Payable £500 - £2,500				
City Parks (per day)				
Local Charity & Local Community Events (per day)				
Small	100.00	250.00	150.00	150.00
Medium	250.00	500.00	250.00	100.00
Large	400.00	1,500.00	1,100.00	275.00
Extra-Large	750.00	2,000.00	1,250.00	166.67
Bond Payable £250 - £1,500				
National Charity Event (per day)				
Small	250.00	500.00	250.00	100.00
Medium	500.00	100.00	(400.00)	(80.00)
Large	1,000.00	1,500.00	500.00	50.00
Extra-Large	1,500.00	2,000.00	500.00	33.33
Bond Payable £250 - £1,500				
Commercial Events (per day)				
Small	1,000.00	1,000.00	0.00	0.00
Medium	1,500.00	1,500.00	0.00	0.00
Large	2,000.00	2,000.00	0.00	0.00

Community Services Fees & Charges 2020/21

Extra-Large	4,000.00	4,000.00	0.00	0.00
Bond Payable £500 - £2,500				
Neighbourhood Parks (per day)				
Local Charity & Local Community Events (per day)				
Small	100.00	250.00	150.00	150.00
Medium	250.00	500.00	250.00	100.00
Large	400.00	750.00	350.00	87.50
Extra-Large	750.00	1,000.00	250.00	33.33
Bond Payable £250 - £1,500				
National Charity Event (per day)				
Small	250.00	250.00	0.00	0.00
Medium	500.00	500.00	0.00	0.00
Large	1,000.00	750.00	(250.00)	(25.00)
Extra-Large	1,500.00	1,000.00	(500.00)	(33.33)
Bond Payable £250 - £1,500				
Commercial Events (per day)				
Small	1,000.00	1,000.00	0.00	0.00
Medium	1,500.00	1,500.00	0.00	0.00
Large	2,000.00	2,500.00	500.00	25.00
Extra-Large	4,000.00	4,000.00	0.00	0.00
Bond Payable £250 - £1,500				
Local Parks (per day)				
Local Charity & Local Community Events (per day)				
Small	100.00	250.00	150.00	150.00
Medium	250.00	500.00	250.00	100.00
Large	400.00	750.00	350.00	87.50
Bond Payable £250 - £1,500				
National Charity Event (per day)				
Small	250.00	400.00	150.00	60.00
Medium	500.00	750.00	250.00	50.00
Large	1,000.00	1,200.00	200.00	20.00
Bond Payable £250 - £1,500				
Commercial Events (per day)				
Small	500.00	1,000.00	500.00	100.00
Medium	750.00	1,500.00	750.00	100.00
Large	1,000.00	2,000.00	1,000.00	100.00
Bond Payable £500 - £1,500				
Other events / Activities taking place in Parks & Green Spaces				
Sports Tournaments & associated events				
Bond Payable £250 - £1,500	50-500	100 - 5000		
Funfairs & Circuses				
up to 10 rides/units	750.00	1,000.00	250.00	33.33
10 to 20 rides/units	1,000.00	1,500.00	500.00	50.00
Bond Payable £1,000 - £2,500				
Promotions/Marketing in the city				
Full Day	1000 - 4000	1000 - 4000	0.00	0.00
Bond Payable £250 - £1,500				
Site visits - Park Rangers				
	75 per hour	75.00	0.00	0.00
Use of existing Premises Licence (500-4999 people)				
Commercial	250.00	250.00	0.00	0.00
Local Charity & Community	50.00	50.00	0.00	0.00
Late application/submission fee if timescales/deadlines not met				
	Up to 75 per document	75 - 500		

Community Services Fees & Charges 2020/21

Late Application Fee - fewer than 8 weeks before the event for a small event or 3 months before the event for a medium size event or 6 months before the event for a large or extra large event	double hire fee	double hire fee		
Some events that are deemed to have significant cultural and communal benefit that take place in regeneration areas may be eligible for our policy for free use of parks in those regeneration areas for priority groups				
South Park - Large Sized Events (over 499 people)				
Application Fee: non-refundable - Commercial	100.00	100.00	0.00	0.00
Application Fee: non-refundable - Local Community & Local Charity	100.00	100.00	0.00	0.00
Application Fee: National Charity	100.00	100.00	0.00	0.00
Non-operational days on site - e.g. for set up/set down - 50% of the venue hire day rate per day				
Fee for vehicle to remain on site during the event and/or after set up				
Per Car/Small vehicle	50.00	50.00		
Van/Luton	100.00	100.00		
Per 7.5 tonne truck/cherry picker	150.00	150.00		
Cancellation fee				
	50-100% of hire fee	50-100% of hire fee		
Filming - Commercial				
Application Processing Fee				
	50 - 100	75 - 250		
1. Half Day (4 hours or less)				
Small	375.00	375.00	0.00	0.00
Medium	625.00	625.00	0.00	0.00
Large	1,250.00	1,250.00	0.00	0.00
Bond Payable £250 - £1,500				
2. Full Day				
Small	750.00	750.00	0.00	0.00
Medium	1,250.00	1,250.00	0.00	0.00
Large	2,500.00	2,500.00	0.00	0.00
Bond Payable £250 - £1,500				
Photography / GV's				
half day	375.00	500.00	125.00	33.33
full day	750.00	1,000.00	250.00	33.33
Filming - Promotion / Marketing				
1. Half Day				
Small	175.00	375.00	200.00	114.29
Medium	315.00	625.00	310.00	98.41
Large	500.00	1,250.00	750.00	150.00
Bond Payable £250 - £1,000				
2. Full Day				
Small	350.00	750.00	400.00	114.29
Medium	625.00	1,250.00	625.00	100.00
Large	1,000.00	2,500.00	1,500.00	150.00
Bond Payable £250 - £1,500				
Photography / GV's				
half day	175.00	500.00	325.00	185.71
full day	350.00	1,000.00	650.00	185.71
Filming - Education/Documentary/Non Commercial				
1. Half Day				
Small	100.00	100.00	0.00	0.00
Medium	175.00	250.00	75.00	42.86
Large	315.00	500.00	185.00	58.73
Bond Payable £250 - £1,000				
2. Full Day				
Small	200.00	250.00	50.00	25.00
Medium	350.00	500.00	150.00	42.86
Large	625.00	750.00	125.00	20.00
Bond Payable £250 - £1,500				
Photography / GV's				
half day	100.00	250.00	150.00	150.00
full day	200.00	500.00	300.00	150.00
Filming - Student				
1. Half Day				
Small	50.00	100.00	50.00	100.00
Medium	100.00	250.00	150.00	150.00
Bond Payable £250 - £500				
2. Full Day				
Small	100.00	250.00	150.00	150.00
Medium	200.00	500.00	300.00	150.00

Community Services Fees & Charges 2020/21

Bond Payable £250 - £500				
Photography / GV's				
half day	50.00	250.00	200.00	400.00
full day	100.00	500.00	400.00	400.00
Additional charges for filming				
Vehicle Fee				
Car / Small vehicle - each	50.00	50.00		
Van / Luton - each	100.00	100.00		
7.5 ton Truck - each	150.00	150.00		
Cherry Pucker - each	150.00	150.00		
Site visits - per hour	75.00	75.00		
Cancellation fee	50 - 100% of filming fee	50 - 100% of filming fee		
Late Application Fee	double filming fee	double filming fee		
Road Closures				
Commercial Event Road Closures- Events (under 500 people)	100.00	105.00	5.00	5.00
Commercial Event Road Closures- Market and Street Fairs	250.00	255.00	5.00	2.00
Commercial Event Road Closures- Events (500 or more people)	300.00	305.00	5.00	1.67
Road closure with no commercial element inc street parties	15.00	16.00	1.00	6.67
St Giles Fair Tolls - reasonable charges to be set by Head of Community Services				
			Increase all by 5%	
Events & Culture notes:				
For Filming requests with less than 7 days notice, all charges will be doubled				
Some filming activities which are deemed to have a significant benefit to the city may be eligible for a discount, which will be discussed with the Events Officer in advance				
Small Event: 0-100 people				
Medium Event: 100-499 people				
Large Event: 500-4999 people				
Extra Large Event: 5000+ people				
Extra-Extra Large Event: 20,000+ people				
Filming (small): crew size 1-5 people				
Filming (medium): crew size 6-11 people				
Filming (large): crew size 12 + people				
Town Hall Charges				
Room Charges - Commercial Rates				
<i>(Hourly rate shown. Bookings must be for a minimum of 2 hours)</i>				
Main Hall	260.00	260.00	0.00	0.00
Assembly Room	160.00	160.00	0.00	0.00
Old Library	160.00	160.00	0.00	0.00
Long Room	90.00	90.00	0.00	0.00
Meeting Rooms	75.00	75.00	0.00	0.00
Room Charges - Community/Charity Rates				
<i>(Hourly rate shown. Bookings must be for a minimum of 2 hours)</i>				
Main Hall	130.00	130.00	0.00	0.00
Assembly Room	80.00	80.00	0.00	0.00
Old Library	80.00	80.00	0.00	0.00
Long Room	45.00	45.00	0.00	0.00
Meeting Rooms	37.50	37.50	0.00	0.00
Social Events Packages				
Civil Ceremonies (Inclusive of VAT)				
<i>(Based on 2 hours room hire, with one hour prior to the ceremony start time and one hour after)</i>				
Main Hall	780.00	780.00	0.00	0.00
Assembly Room/Old Library	630.00	630.00	0.00	0.00
Court Room	510.00	510.00	0.00	0.00
St Aldate's Room	330.00	330.00	0.00	0.00
Wedding Receptions (per hour inclusive of VAT)				
Main Hall	300.00	300.00	0.00	0.00
Assembly Room/Old Library	180.00	180.00	0.00	0.00
St Aldate's Room	180.00	180.00	0.00	0.00
	90.00	90.00	0.00	0.00
Discounts				
Social Event Off - Peak Monday/Tuesday only				

Community Services Fees & Charges 2020/21

Concessionary Meetings Preparation, Clearance or Rehearsal 6 hours or more consecutive at the standard price Agency Commission room hire fees (maximum)	15%	15%	0.00	0.00
Royalties - based on total box office sales,				
Classical Concerts	4.80%	4.80%	0.00	0.00
Pop Concerts	3%	3%	0.00	0.00
Variety Performances	2%	2%	0.00	0.00
All other events including music, films, video, DVD films or promotional events	9%	9%	0.00	0.00
Box Office				
Minimum fee of £25 or 10% of sales (whichever is greater)	13%	13%	0.00	0.00
Technical Facilities				
Data Projector	50.00	50.00	0.00	0.00
Main Hall Projector & Screen	150.00	150.00	0.00	0.00
Flipchart, pad & pens (inc. in DDR)	15.00	15.00	0.00	0.00
Laptop computer (internal use only)	55.00	55.00	0.00	0.00
Lectern – table	FOC	FOC		
Lectern – free standing	FOC	FOC		
Long Room - AV Equipment	55.00	55.00	0.00	0.00
PA system (Main Hall)	100.00	100.00	0.00	0.00
Large Screen	55.00	55.00	0.00	0.00
Small pop up screen	27.50	27.50	0.00	0.00
Stage extension - Small	400.00	400.00	0.00	0.00
Stage extension - Large	400.00	400.00	0.00	0.00
Musical Equipment				
Organ – Events	110.00	110.00	0.00	0.00
Organ – rehearsal/practice (<i>per hour</i>)	13.50	13.50	0.00	0.00
Piano – events	75.00	75.00	0.00	0.00
Piano – rehearsal/practice (<i>per hour</i>)	13.50	13.50	0.00	0.00
License Holders & Door Supervisors				
Door Supervisors (<i>per hr per Supervisor</i>)	At Cost	At Cost		
Internal Charges				
Small meeting room hire Mon-Fri (8am-5pm extended to 10pm on selected weekdays)	FOC	FOC		
Cancellation less than 72 hrs before	50%	50%	0.00	0.00
Catering Charges				
Kitchen Hire per head (minimum 100)	4.00	4.00	0.00	0.00
Servery Hire Only (per day)	65.00	65.00	0.00	0.00
Distribution of Free Printed Matter				
Non Static - Annual Consent	400.00	400.00	0.00	0.00
Non Static - Monthly consent	100.00	100.00	0.00	0.00

Oxford Direct Services Fees & Charges 2020/21

	2019/20 Charge	2020/21 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
Garden Waste Charges				
Outside Scope for VAT				
Garden Waste Bags Pack 10	34.50	35.50	1.00	2.90
Garden Waste Bags Pack 20 (additional £3 if not by direct debit)	49.00	51.00	2.00	4.08
Garden Waste Bins (additional £3 if not by direct debit)	49.00	51.00	2.00	4.08
Car Parks Charges				
Standard rated & inclusive of VAT				
City Centre Car Parks				
Oxpens Car Park				
Monday to Friday, & Sundays (08:00 - 20:00)				
0 - 1 Hours	3.00	3.00	0.00	0.00
1 to 2 Hours	4.00	4.00	0.00	0.00
2 to 3 Hours	5.00	5.00	0.00	0.00
3 to 4 Hours	7.00	7.00	0.00	0.00
4 to 6 Hours	9.00	9.00	0.00	0.00
6 to 8 Hours	18.00	18.00	0.00	0.00
8+ Hours	25.00	25.00	0.00	0.00
All other times	3.00	3.00	0.00	0.00
Saturdays (08:00 - 20:00)				
0 - 1 Hours	3.10	3.10	0.00	0.00
1 to 2 Hours	5.20	5.20	0.00	0.00
2 to 3 Hours	8.00	8.00	0.00	0.00
3 to 4 Hours	10.00	10.00	0.00	0.00
4 to 6 Hours	15.00	15.00	0.00	0.00
6 to 8 Hours	22.50	22.50	0.00	0.00
8+ Hours	28.60	28.60	0.00	0.00
All other times	3.00	3.00	0.00	0.00
Worcester Street Car Park				
Monday to Friday, & Sundays (08:00 - 20:00)				
0 - 1 Hours	4.00	4.00	0.00	0.00
1 to 2 Hours	6.00	6.00	0.00	0.00
2 to 3 Hours	9.00	9.00	0.00	0.00
3 to 4 Hours	11.50	11.50	0.00	0.00
4 to 6 Hours	18.00	18.00	0.00	0.00
6 to 8 Hours	28.00	28.00	0.00	0.00
8+ Hours	35.00	35.00	0.00	0.00
All other times	4.00	4.00	0.00	0.00
Saturdays (08:00 - 20:00)				
0 - 1 Hours	4.50	4.50	0.00	0.00
1 to 2 Hours	7.30	7.30	0.00	0.00
2 to 3 Hours	10.00	10.00	0.00	0.00
3 to 4 Hours	12.50	12.50	0.00	0.00
4 to 6 Hours	20.00	20.00	0.00	0.00
6 to 8 Hours	30.00	30.00	0.00	0.00
8+ Hours	35.00	35.00	0.00	0.00
All other times	4.50	4.50	0.00	0.00
Gloucester Green Car Park				
Monday to Friday, & Sundays (08:00 - 20:00)				
0 - 1 Hours	4.00	4.00	0.00	0.00
1 to 2 Hours	6.00	6.00	0.00	0.00
2 to 3 Hours	9.00	9.00	0.00	0.00
3 to 4 Hours	11.50	11.50	0.00	0.00
4 to 6 Hours	18.00	18.00	0.00	0.00
6 to 8 Hours	28.00	28.00	0.00	0.00
8+ Hours	35.00	35.00	0.00	0.00
All other times	4.00	4.00	0.00	0.00
Saturdays (08:00 - 20:00)				
0 - 1 Hours	4.50	4.50	0.00	0.00
1 to 2 Hours	7.30	7.30	0.00	0.00
2 to 3 Hours	10.00	10.00	0.00	0.00
3 to 4 Hours	12.50	12.50	0.00	0.00
4 to 6 Hours	20.00	20.00	0.00	0.00
6 to 8 Hours	30.00	30.00	0.00	0.00
8+ Hours	35.00	35.00	0.00	0.00
All other times	4.50	4.50	0.00	0.00

Oxford Direct Services Fees & Charges 2020/21

	2019/20 Charge £	2020/21 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Other Off Street Car Parks				
St Clements Car Park				
Monday to Sunday (08:00 - 20:00)				
0 - 1 Hours	2.00	2.00	0.00	0.00
1 to 2 Hours	2.50	2.50	0.00	0.00
2 to 3 Hours	4.00	4.00	0.00	0.00
3 to 4 Hours	7.50	7.50	0.00	0.00
4 to 6 Hours	10.50	10.50	0.00	0.00
6 to 8 Hours	15.00	15.00	0.00	0.00
8+ Hours	20.00	20.00	0.00	0.00
All other times	2.00	2.00	0.00	0.00
Headington Car Park				
Monday to Sunday (08:00 - 20:00)				
0 to 1 hour	2.00	2.00	0.00	0.00
1 to 2 Hours	2.50	2.50	0.00	0.00
2 to 3 Hours	3.50	3.50	0.00	0.00
3 to 4 Hours	6.00	6.00	0.00	0.00
4 to 6 Hours	15.00	15.00	0.00	0.00
6 to 8 Hours	15.00	15.00	0.00	0.00
8+ Hours	15.00	15.00	0.00	0.00
All other times	2.00	2.00	0.00	0.00
Local resident/business permit - Day charge	6.50	6.50	0.00	0.00
Note: permits will be sold in blocks of 4 weeks minimum				
Union Street Car Park				
Monday to Sunday (08:00 - 20:00)				
0 - 1 Hours	2.00	2.00	0.00	0.00
1 to 2 Hours	2.50	2.50	0.00	0.00
2 to 3 Hours	3.50	3.50	0.00	0.00
3 to 4 Hours	6.00	6.00	0.00	0.00
4 to 6 Hours	15.00	15.00	0.00	0.00
6 to 8 Hours	15.00	15.00	0.00	0.00
8+ Hours	15.00	15.00	0.00	0.00
All other times	2.00	2.00	0.00	0.00
Ferrv Pool Car Park				
Monday to Sunday (08:00 - 20:00)				
0 - 1 Hours	2.00	2.00	0.00	0.00
1 to 2 Hours	2.50	2.50	0.00	0.00
2 to 3 Hours	3.50	3.50	0.00	0.00
3 to 4 Hours	6.00	6.00	0.00	0.00
4 to 6 Hours	15.00	15.00	0.00	0.00
6 to 8 Hours	15.00	15.00	0.00	0.00
8+ Hours	15.00	15.00	0.00	0.00
All other times	2.00	2.00	0.00	0.00
Annual Permit (20:00-08:00)	120.00	120.00	0.00	0.00
St Leonards				
Monday to Sunday (08:00 - 20:00)				
0 to 1 hour	2.00	2.00	0.00	0.00
1 to 2 Hours	2.50	2.50	0.00	0.00
2 to 3 Hours	3.50	3.50	0.00	0.00
3 to 4 Hours	6.00	6.00	0.00	0.00
4 to 6 Hours	15.00	15.00	0.00	0.00
6 to 8 Hours	15.00	15.00	0.00	0.00
8+ Hours	15.00	15.00	0.00	0.00
All other times	2.00	2.00	0.00	0.00
Local resident/business permit - Day charge	6.50	6.50	0.00	0.00
Note: permits will be sold in blocks of 4 weeks minimum				
Summertown Car Park				
Monday to Sunday (08:00 - 20:00)				
0 - 1 Hours	2.00	2.00	0.00	0.00
1 to 2 Hours	2.50	2.50	0.00	0.00
2 to 3 Hours	3.50	3.50	0.00	0.00
3 to 4 Hours	6.00	6.00	0.00	0.00
4 to 6 Hours	15.00	15.00	0.00	0.00
6 to 8 Hours	15.00	15.00	0.00	0.00
8+ Hours	15.00	15.00	0.00	0.00
All other times	2.00	2.00	0.00	0.00
Chargeable Parking in Selected Park Areas				
Cotteslowe Park - Harbord Road				
Monday to Sunday				
0 - 1 hour	0.80	0.80	0.00	0.00
1 - 3 hours	2.00	2.00	0.00	0.00
3 - 24 hours	3.00	3.00	0.00	0.00

Oxford Direct Services Fees & Charges 2020/21

Annual Permit
Note: for Park visit use only

2019/20 Charge £	2020/21 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
50.00	50.00	0.00	0.00

Oxford Direct Services Fees & Charges 2020/21

	2019/20 Charge £	2020/21 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Alexandra Courts - Woodstock Road				
Monday to Sunday				
0 - 1 hours	1.00	1.00	0.00	0.00
1 - 3 hours	2.00	2.00	0.00	0.00
3 - 5 hours	4.00	4.00	0.00	0.00
5 - 24 hours	15.00	15.00	0.00	0.00
Annual Permit	50.00	50.00	0.00	0.00
Note: for Park visit use only				
Cutteslowe Park - A40				
Monday to Sunday				
0 - 1 hour	0.80	0.80	0.00	0.00
1 - 3 hours	2.00	2.00	0.00	0.00
3 - 24 hours	3.00	3.00	0.00	0.00
Annual Permit	50.00	50.00	0.00	0.00
Note: for Park visit use only				
Port Meadow - Walton Well Road				
Monday to Sunday				
0 - 1 hours	0.80	0.80	0.00	0.00
1 - 3 hours	2.00	2.00	0.00	0.00
3 - 5 hours	4.00	4.00	0.00	0.00
5 - 24 hours	15.00	15.00	0.00	0.00
Annual Permit	50.00	50.00	0.00	0.00
Note: for Park visit use only				
Hinksey Park - Abingdon Road				
Monday to Sunday				
0 - 1 hours	0.80	0.80	0.00	0.00
1 - 3 hours	2.00	2.00	0.00	0.00
3 - 5 hours	4.00	4.00	0.00	0.00
5 - 24 hours	15.00	15.00	0.00	0.00
Annual Permit	50.00	50.00	0.00	0.00
Note: for Park visit use only				
Park & Ride				
Redbridge, Seacourt & Peartree				
0-1 hour free	0.00	0.00	0.00	
1-11 hours	2.00	2.00	0.00	0.00
11-24 hours	4.00	4.00	0.00	0.00
24-48 hours	8.00	8.00	0.00	0.00
48-72 hours	12.00	12.00	0.00	0.00
Monthly Permit	30.00	30.00	0.00	0.00
Quarterly Permit	85.00	85.00	0.00	0.00
Annual Permit	300.00	300.00	0.00	0.00
Redbridge Coach & Lorry Park				
Coach for up to 4 hours	5.00	5.00	0.00	0.00
Coach for 24 hours	10.00	10.00	0.00	0.00
Minibuses for up to 4 hours	5.00	5.00	0.00	0.00
Minibuses 4-24 Hours	12.50	12.50	0.00	0.00
Lorries for up to 4 hours	5.00	5.00	0.00	0.00
Lorries for 24 hours	10.00	10.00	0.00	0.00
Motorhomes for 24 hours	8.00	8.00	0.00	0.00
<u>Parking Penalty Charges</u>				
<u>Outside Scope for VAT</u>				
For Off-Street Parking, Gloucester Green Bus Station and loading area				
Failure to display a current, valid ticket	100.00	100.00	0.00	0.00
Overstaying the expiry time of the ticket purchased	100.00	100.00	0.00	0.00
Parking in an area which is closed or not available for use	100.00	100.00	0.00	0.00
Causing an obstruction or nuisance	100.00	100.00	0.00	0.00
Parking in a manner in which the whole or part of the vehicle is outside of a marked bay	100.00	100.00	0.00	0.00
Unauthorised class of vehicle	100.00	100.00	0.00	0.00
Parking in a parking bay reserved for a specific class of vehicle	100.00	100.00	0.00	0.00
Causing a vehicle to remain in a car park when it is closed	100.00	100.00	0.00	0.00
Bus overstay layover bay in excess of 30 minutes	100.00	100.00	0.00	0.00
Bus overstay layover bay in excess of 60 minutes	100.00	100.00	0.00	0.00
Return to car park to park within 3 hours of expiry of a ticket for that car park	100.00	100.00	0.00	0.00
Recovery of a removed vehicle from any offence position	150.00	150.00	0.00	0.00

Oxford Direct Services Fees & Charges 2020/21

	2019/20 Charge £	2020/21 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Cemeteries Fees & Charges				
Purchase of Exclusive Rights of Burial:				
Exclusive Right of Burial for 50 years in an adult grave (Resident)	990.00	1,000.00	10.00	1.01
Exclusive Right of Burial for 50 years in an adult grave (Non-Resident)	2,970.00	3,000.00	30.00	1.01
Exclusive Right of Burial for 50 years in a child grave (Resident)	0.00	0.00		
Exclusive Right of Burial for 50 years in a child grave (Non-Resident)	565.00	570.00	5.00	0.88
Exclusive Right of Burial for 50 years in a cremated remains plot (Resident)	418.00	420.00	2.00	0.48
Exclusive Right of Burial for 50 years in a cremated remains plot (Non-Resident)	1,254.00	1,260.00	6.00	0.48
Fee to purchase additional 25 years Exclusive Rights of Burial:				
Fee to purchase additional 25 years Exclusive Right of Burial in an adult grave	480.00	480.00	0.00	0.00
Fee to purchase additional 25 years Exclusive Right of Burial in an child's grave	142.00	145.00	3.00	2.11
Fee to purchase additional 25 years Exclusive Right of Burial in a cremated remains plot	202.00	205.00	3.00	1.49
Fee for the transfer of a Deed or Grant	80.00	80.00	0.00	0.00
Fee for Arrangement of Cremated Remains Interment	35.00	35.00	0.00	0.00
Fee for Attending Cremated Remains Interment	50.00	50.00	0.00	0.00
Search Fee:				
Search Fee: General Enquiry (1-2 searches)	Nil	Nil		
Search Fee: Family History (3-5 searches)	10.00	10.00	0.00	0.00
Search Fee: Family History (5-10 searches)	20.00	20.00	0.00	0.00
To verify Deed Holder prior to burial where no Deed produced	50.00	50.00	0.00	0.00
Interments (to include boards, straps, soil disposal and removal of flowers):				
A child whose age at the time of death was less than one month (Resident)	0.00	0.00	0.00	0.00
A child whose age at the time of death was less than one month (Non-Resident)	70.00	70.00	0.00	0.00
Interment of child at time of death was prior to 12th birthday (Resident)	0.00	0.00	0.00	0.00
Interment of child at time of death was prior to 12th birthday (Non-Resident)	205.00	205.00	0.00	0.00
Interment of person at time of death was beyond 12th birthday in single depth grave (Resident)	680.00	700.00	20.00	2.94
Interment of person at time of death was beyond 12th birthday in single depth grave (Non-Resident)	2,040.00	2,100.00	60.00	2.94
Interment of person at time of death was beyond 12th birthday in double depth grave or to re-open grave (Resident)	580.00	600.00	20.00	3.45
Interment of person at time of death was beyond 12th birthday in double depth grave or to re-open grave (Non-Resident)	1,740.00	1,800.00	60.00	3.45
Interment of ashes in grave where Exclusive Right of Burial has been purchased (Resident)	240.00	245.00	5.00	2.08
Interment of ashes in grave where Exclusive Right of Burial has been purchased (Non-Resident)	720.00	735.00	15.00	2.08
For the interment of a foetus (less than 24 weeks gestation) in a communal grave through hospital contract (Resident)	0.00	0.00		
For the interment of a foetus (less than 24 weeks gestation) in a communal grave through hospital contract (Non-Resident)	20.00	20.00	0.00	0.00
Body parts	20.00	40.00		
Timber shoring for backfilling	190.00	190.00	0.00	0.00
Timber for use as wooden top covering	90.00	90.00	0.00	0.00
Casket - not metal (Resident)	1,175.00	1,200.00	25.00	2.13
Casket - not metal (Non-Resident)	3,525.00	3,600.00	75.00	2.13
Exhumation of an Adult	5,000.00	5,000.00	0.00	0.00
Exhumation of a Child	2,000.00	2,000.00	0.00	0.00

Oxford Direct Services Fees & Charges 2020/21

	2019/20 Charge £	2020/21 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Memorials:				
The Council does not maintain or restore memorials nor is the Council responsible for the removal or replacement after an interment.				
The following rates include the description of name(s) of those interred at the time the memorial is placed.				
For the right to erect or place on a grave in respect of which the Exclusive Rights of Burial has been purchased:				
A headstone or other memorial more than 2 feet 6 inches in height up to a maximum of 3 feet 6 inches in height	230.00	235.00	5.00	2.17
A headstone, book or other memorial up to and including 2 feet 6 inches in height (including cremated remains memorials up to a maximum of 18 inches)	195.00	200.00	5.00	2.56
A headstone, flat stone, tablet book, inscribed vase or other memorial on any plot up to and including 12 inches in height	135.00	140.00	5.00	3.70
A headstone or other memorial on a child's grave not exceeding 18 inches in height	50.00	50.00		
Flat cover slab 6 feet x 3 feet approximately on an adult's grave	195.00	200.00	5.00	2.56
Flat cover slab 3 feet x 1.5 feet approximately on a child's grave	100.00	100.00	0.00	0.00
Any additional inscription after the first on any memorial	115.00	120.00	5.00	4.35
Memorial Plaques 10" x 5"	40.00	40.00	0.00	0.00
Miscellaneous:				
Chapel - Use of Cemetery Chapel and organ per 30 minute period	120.00	125.00	5.00	4.17
Penalty for late arrival	60.00	60.00	0.00	0.00
Penalty for extended during	80.00	80.00	0.00	0.00
Commercial photography (per hour or part hour)	160.00	160.00	0.00	0.00
Minor filming or video recording (per hour or part hour)	280.00	280.00	0.00	0.00
Major filming (per hour or part hour)	400.00	400.00	0.00	0.00
Photocopies of Grave Section Maps (A4 per sheet)	0.50	0.50	0.00	0.00
Photocopies of Registers (A3 per sheet)	1.00	1.00	0.00	0.00
Copy of Deed document	10.00	10.00	0.00	0.00
Provision of wooden frame surround on a grave	75.00	80.00	5.00	6.67
Dog Warden Services				
Return of impounded stray dog	130.00	130.00	0.00	0.00
Return of impounded stray where owner in receipt of prescribed benefits	70.00	70.00	0.00	0.00
Stray Returned Direct to Owner (without going to kennels)	27.00	27.00	0.00	0.00
Stray Returned Direct to Owner (without going to kennels) where the owner in receipt of prescribed benefits	25.75	25.75	0.00	0.00
Pest Control Services (Treatments in Domestic Premises)				
For people not in receipt of prescribed benefits:				
Rats - charge per treatment	85.00	85.00	0.00	0.00
Mice - charge per treatment	85.00	85.00	0.00	0.00
Wasps	75.00	75.00	0.00	0.00
Garden Ants (other than Pharaohs Ants)	105.00	105.00	0.00	0.00
Bedbugs - initial survey and up to 2 treatment visits (Up to standard 3 bedroom property)	360.00	360.00	0.00	0.00
Bedbugs - additional rooms	90.00	90.00	0.00	0.00
Bedbugs - additional treatment visits (Up to standard 3 bedroom property)	145.00	145.00	0.00	0.00
Moths - initial survey and 1 treatment visit (Up to standard 3 bedroom property)	105.00	105.00	0.00	0.00
Moths - additional rooms	45.00	45.00	0.00	0.00
Moths - additional treatment visits (Up to standard 3 bedroom property)	90.00	90.00	0.00	0.00
Coachroache Survey	40.00	40.00	0.00	0.00
Cockroaches - Initial treatment visit and 1 revisit	150.00	150.00	0.00	0.00
Cockroaches - additional revisits	90.00	90.00	0.00	0.00
Pharaoh ants Survey	40.00	40.00	0.00	0.00
Pharaoh ants - Initial treatment visit and 1 revisit	165.00	165.00	0.00	0.00
Pharaoh antss - additional revisits	90.00	90.00	0.00	0.00
Fleas - initial survey and 1 treatment visit (Up to standard 3 bedroom property)	105.00	105.00	0.00	0.00
Fleas - additional rooms	45.00	45.00	0.00	0.00
Fleas - additional treatment visits (Up to standard 3 bedroom property)	90.00	90.00	0.00	0.00
Squirrels - call out and treatment charge for up to three visits	2,000.00	2,000.00	0.00	0.00
Other pests where there is a public health significance - initial survey and 1 treatment visit (Up to standard 3 bedroom property)	200.00	200.00	0.00	0.00
Other pests where there is a public health significance - additional rooms	40.00	40.00	0.00	0.00
Other pests where there is a public health significance - additional treatment visits (Up to standard 3 bedroom property)	90.00	90.00	0.00	0.00
Site survey & advice	40.00	40.00	0.00	0.00
Preparation work for spray treatments (bedbugs, moths & fleas) per hour based on quotation	75.00	75.00	0.00	0.00
Heat treatment for Bed Bugs, minimum charge dependant on area	350.00	350.00	0.00	

Oxford Direct Services Fees & Charges 2020/21

	2019/20 Charge £	2020/21 Charge £	Increase/ (Decrease) £	Increase/ (Decrease) %
Premium Rate for a premium service				
For people in receipt of prescribed benefits:				
Rats - charge per treatment	0.00	0.00	0.00	0.00
Mice - charge per treatment	0.00	0.00	0.00	0.00
Wasps	36.00	36.00	0.00	0.00
Garden Ants (other than Pharaohs Ants)	41.00	41.00	0.00	0.00
Bedbugs - initial survey and up to 1 treatment visit	216.00	216.00	0.00	0.00
Bedbugs - additional treatment visits	165.00	165.00	0.00	0.00
Moths - initial survey and 1 treatment visit (Up to standard 3 bedroom property)	46.00	46.00	0.00	0.00
Moths - additional treatment visits (Up to standard 3 bedroom property)	46.00	46.00	0.00	0.00
Pharaoh ants - Initial treatment visit and 3 revisit - NOTE added extra 2 revisits	82.00	82.00	0.00	0.00
Cockroaches - Initial survey, treatment visit and 1 revisit - NOTE Added additional survey visit	62.00	62.00	0.00	0.00
Fleas - initial survey and 1 treatment visit	46.00	46.00	0.00	0.00
Fleas - additional treatment visits (Up to standard 3 bedroom property)	46.00	46.00	0.00	0.00
Squirrels - call out and treatment charge for up to three visits	82.00	82.00	0.00	0.00
Other pests where there is a public health significance - initial survey and 1 treatment visit	46.35	46.35	0.00	0.00
Other pests where there is a public health significance - additional treatment visits (Up to standard 3 bedroom property)	46.00	46.00	0.00	0.00
Site survey & advice	36.00	36.00	0.00	0.00
Preparation work for spray treatments (bedbugs, moths & fleas) per hour based on quotation	72.00	72.00	0.00	0.00
Heat treatment for Bed Bugs, minimum charge dependant on area	300.00	300.00	0.00	0.00
Pest Control Services (Commercial Premises)				
Rats & mice - call out and treatment charge for up to first hour	Quotation following survey	Quotation following survey	0.00	0.00
Pharaoh ants & cockroaches - call out and treatment charge for up to first hour	Quotation following survey	Quotation following survey	0.00	0.00
Bedbugs - call out and treatment charge for up to first hour	Quotation following survey	Quotation following survey	0.00	0.00
Fleas - call out and treatment charge for up to first hour	Quotation following survey	Quotation following survey	0.00	0.00
Foxes - we do not carry out treatment for foxes. A call out fee will be made for a visit by a pest control surveyor for site-specific advice	Quotation following survey	Quotation following survey	0.00	0.00
Pigeons - call out and treatment charge for up to first hour	Quotation following survey	Quotation following survey	0.00	0.00
Squirrels - call out and treatment charge for up to three visits	Quotation following survey	Quotation following survey	0.00	0.00
Wasps - call out and treatment charge	95.00	95.00	0.00	0.00
Garden Ants (other than Pharaohs Ants) - call out and treatment charge for up to first hour	Quotation following survey	Quotation following survey	0.00	0.00

Housing Revenue Account Fees & Charges 2020/21

	2019/20 Charge	2020/21 Charge	Increase/ (Decrease)	Increase/ (Decrease)
	£	£	£	%
<u>Exempt from VAT</u>				
Other charges				
Sheltered Guest Room Hire per night	10.00	15.00	5.00	50.00
<u>Standard rated & exclusive of VAT</u>				
Other charges				
ASSA Key	25.00	27.00	2.00	8.00
Controlled Entry Key Fob	25.00	27.00	2.00	8.00
Residential Leasehold Solicitor Questionnaire Fee	275.00	275.00	0.00	0.00
Futher Requests beyond standard Leasehold Property Forms	110.00	110.00	0.00	0.00
<u>Exempt from VAT (before discounts)</u>				
Garage with in curtiledge	16.00	16.27	0.27	1.69
Replacement lost/damaged resident parking permit	16.15	18.00	1.85	11.46

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BUDGET REPORT RISK IMPLICATIONS 2020/21 to 2023/24

Risk ID	Risk						Gross Risk		Current Risk		Residual Risk		Risk Mitigation
	Risk Title	Opportunity/Threat	Risk Description	Risk Cause	Consequence	Date raised	I	P	I	P	I	P	
B1	Brexit	Threat	Brexit deal or no deal adversely effects business in Oxford or the city council directly	Brexit	Less business rates, loss of commercial property rental income, loss of property capital values, reduced interest rates leading to reduced investment	1-Dec-19	4	3	4	3	4	2	Monitor monthly
B2	Reduced return from companies	Threat	Reduction in interest and dividend from OCHL or dividend from ODS	Reduced development activity in OCHL or reduced income and efficiencies in ODS	Severe impact on Councils MTFP.	1-Dec-19	4	3	4	3	4	2	Monitor monthly
B2	Homelessness spend	Threat	Homelessness spend exceeds budget and has bigger draw on reserves	Escalating homelessness costs caused by migration of claimants to UC	Overspending or reduced service	1-Dec-19	3	3	3	3	3	2	Monitor monthly, reduce spend either in homelessness or other areas of the budget
B3	Partner failure	Threat	Major partner fails financially causing disruption or ceasing of key council services e.g leisure	Financial failure of partner	Overpends or service reduction in other service areas	1-Dec-19	4	3	4	3	4	2	Monitor, prepare contingency plans to re-tender service
B4	Pay negotiations	Threat	Cant agree pay settlement for new pay deal starting 1-4-2021	Inability to set affordable pay deal	Unaffordable pay deal unless service reductions in other areas of the budget	1-Dec-19	4	3	4	3	4	2	Early negotiations
B5	Business Rates Income	Threat	Business rates income less than expected	Volatility in business premises closing or being developed; Business Rates appeals being higher than anticipated	Less council funding	1-Dec-19	4	3	4	3	4	2	Monitor monthly
B7	Investment interest	Threat	Actual interest rates and investment returns being lower than projected	Economic climate. Spend in Companies is less than expected reducing the margin to the Council	Reduced investment income	1-Dec-19	3	2	4	2	4	2	Interest rates are already low therefore only moderate impact. Monitor and ensure placing investments in high credit rated agencies. There is a higher level of risk associated with property investment funds which is mitigated through the use of earmarked reserves.
B8	Efficiencies	Threat	Any further slippage in the delivery of savings and efficiencies, especially around trading or additional pressures on the 2018-19 budget that could impact on 2019-20	Changes in circumstances make savings unattainable	Reduced efficiencies increased overspend on net budget	1-Dec-19	3	3	3	3	3	2	Monitor monthly, take corrective action if problem identified. Use contingencies within the budget to cover high and medium risks

Risk ID	Risk						Gross Risk		Current Risk		Residual Risk		Risk Mitigation
	Risk Title	Opportunity/Threat	Risk Description	Risk Cause	Consequence	Date raised	I	P	I	P	I	P	
B10	Increased Right to Buy sales	Threat	Variations in numbers of RTB's adversely affects HRA	More houses sold	A decrease in the numbers of RTB's will lead to less capital receipts to fund the Capital Programme. Conversely an increase the numbers of RTBs would lead to a revenue pressure from reduced rental income	1-Dec-19	4	3	4	2	4	2	Track situation and either re-prioritise spend or use additional borrowing headroom
B11	Robustness of Estimates	Threat	The revenue and capital estimates vary from estimated and planned. The implications of Government policy impact more adversely than anticipated.	Fluctuations in prices and reduced income	Potential overspend	1-Dec-19	4	3	3	2	3	2	Robust monthly budget monitoring to detect variations and put in mitigating action. Adequate reserves, balances and contingencies within the budget to cover where mitigation is insufficient.
B12	Capital Receipts	Threat	Asset disposals are not secured or fall short of target amount	Economic climate or inability to negotiate deals	Insufficient resources to fund capital programme	1-Dec-19	4	3	4	3	4	2	Robust monthly monitoring, consider prudential borrowing to fund shortfall or defer projects
B13	Savings not achieved	Threat	Savings in budget may not be achieved	Service pressures	Potential overspend	1-Dec-19	3	3	3	3	3	2	Monitoring
B14	Slippage in Capital Programme	Threat	Schemes in Capital Programme do not start or finish on time	Contract delays or increased variations	Impact on delivery of Council priorities	1-Dec-19	3	3	3	3	3	2	Robust monthly monitoring of programme, introduction of Capital Gateway Process and flexible treasury management strategy

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APPENDIX 9

Oxford City Council Budget Medium Term Financial Strategy 2021-22 to 2023-2024 and 2020-21 Budget for Consultation (Equality Assessment)

The following assessment gives more details from an equality and diversity perspective on the Council’s various on-going budget proposals. It provides an initial commentary, incorporating input from Heads of Service and specialist officers, to indicate the potential risks and actual mitigating actions already in place or planned to support the investment proposals before the wider public consultation period from December 2019 to January 2020.

The draft budget has been structured so that it is in balance for the next four years, and although post Brexit national economic pressures on local government are ever present, it recommends revisions, efficiencies and small reductions in service but aims to protect frontline services as far as possible, particularly for the most vulnerable. In addition it includes additional expenditure on work on the prevention of homelessness including the opening of new accommodation and assessment centre for rough sleepers at 1 Floyds Row. It also outlines proposals to facilitate capital investment for large scale regeneration projects which will bring economic growth, jobs, more social and affordable housing and wider interventions to ensure social inclusive communities and opportunities: underpinning the Council’s vision of “Building a World Class City for Everyone”. In addition it assumes additional investment of £14.8 million in infrastructure and transformation in Oxford Direct Services Ltd to drive additional surpluses back to the council of around £3 million per annum by the end of the 4 year plan.

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Budget Proposal	Increase Council Tax by an expected 1.99% for 2020/21 followed by subsequent annual increases of 1.99%, and maintain the existing Council Tax Support Scheme
Is this proposal new or subject to an annual review?	This is an annual consideration. This assumes no new changes in the The Provisional Finance Settlement in December 2019 to those already announced by the Government. Currently District authorities are able to increase council tax by up to 2% or £5 whichever is the higher. For district councils the referendum level is exceeded if council tax is to be increased by 2% or more and more than £5.00 on a Band D property – i.e. an increase of more than 2% is permitted as long as it does not exceed £5.00 on a Band D property. The Council is proposing an increase of 1.99% since the increase at that level is £6.13 per annum
What are the likely risks?	<ul style="list-style-type: none"> • Council Tax rises are likely to have the hardest impact on the most economically disadvantaged groups such as part time and low paid workers (although these are mitigated

	<p>by the council tax support scheme, which is being maintained in full).</p> <ul style="list-style-type: none"> Increased arrears due Council tax increases 												
What public consultation has been planned/ taken place?	There will be further opportunities for comment on the level of council tax increase as part of the public consultation during the period December 2019 to January 2020. The Council has already consulted on changes to the Council Tax Support Scheme which are minimal. The Council is one of only 35 councils in the country that has retained the parameters of the existing scheme introduced in April 2013.												
What mitigating actions will the Council implement to offset any negative impacts?	The Council is currently consulting on minor changes to the CTR scheme for 2020-21 and these minor changes are expected to be approved at Cabinet in January 2020.												
Overall assessment of the equality risks	<ul style="list-style-type: none"> It is difficult to estimate the dimensions of equalities risks around CT increases. The Council has put in place proportionate mitigating actions such as the CT Support Scheme and the work of the Welfare Reform Team to protect the most vulnerable and economically challenged communities across Oxford. Currently the total net caseload is 9619 receiving Council Tax Benefit & Housing Benefit, with 5,000 of those receiving CTR discount on full and therefore the 1.99% increase will have no effect. <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr> <td style="text-align: center;">Race</td> <td style="text-align: center;">Disability</td> <td style="text-align: center;">Age</td> </tr> <tr> <td style="text-align: center;">Neutral</td> <td style="text-align: center;">Neutral</td> <td style="text-align: center;">Neutral</td> </tr> <tr> <td style="text-align: center;">Gender reassignment</td> <td style="text-align: center;">Religion or Belief</td> <td style="text-align: center;">Sexual Orientation</td> </tr> <tr> <td style="text-align: center;">Neutral</td> <td style="text-align: center;">Neutral</td> <td style="text-align: center;">Neutral</td> </tr> </table>	Race	Disability	Age	Neutral	Neutral	Neutral	Gender reassignment	Religion or Belief	Sexual Orientation	Neutral	Neutral	Neutral
Race	Disability	Age											
Neutral	Neutral	Neutral											
Gender reassignment	Religion or Belief	Sexual Orientation											
Neutral	Neutral	Neutral											

	Sex Neutral	Pregnancy and Maternity Neutral	Marriage & Civil Partnership Neutral												
Budget Proposal	Rent setting: Decrease in council house rents by 2.70% per annum for 2020/21.														
Is this proposal new or subject to an annual review?	Following a 4 year period of 1% rent reduction under the Welfare Reform and Work Bill, in 2017 the Government announced that from 1 st April 2020 under the 2020 rent standard, rent would be increased by CPI +1% for a period of 5 years for local authority and housing association social rents. For 2021/21 the CPI rate is 1.7% and hence council house rents are estimated to increase by 2.7% from 2019-20 levels, with 3% increases estimated for future years.														
What are the likely risks?	The increase for 2020-21 represents an average of £3.06 per week. There is a risk of increased rents arrears which could arise as a result of the increase. Issues may arise from the implementation of universal credit which is being monitored by the Council														
What public consultation has been planned/ taken place?	Agree to consult on an increase in council rents and service charges through special focus groups of council tenants/ leaseholders														
What mitigating actions will the Council implement to offset any negative impacts?	Additional staffing in rent collection should assist in providing an early warning mechanism of arrears increasing and a resource to help tackle the potential increased rent arrears. Currently around 70% of council tenants are in receipt of housing benefit														
Overall assessment of the equality risks	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Race</th> <th>Disability</th> <th>Age</th> </tr> </thead> <tbody> <tr> <td>Neutral</td> <td>Neutral</td> <td>Neutral</td> </tr> <tr> <th>Gender reassignment</th> <th>Religion or Belief</th> <th>Sexual Orientation</th> </tr> <tr> <td>Neutral</td> <td>Neutral</td> <td>Neutral</td> </tr> </tbody> </table>			Race	Disability	Age	Neutral	Neutral	Neutral	Gender reassignment	Religion or Belief	Sexual Orientation	Neutral	Neutral	Neutral
Race	Disability	Age													
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	Sex Neutral	Pregnancy and Maternity Neutral	Marriage & Civil Partnership Neutral
Budget Proposal	Roll out of Universal Credit		
Is this proposal new or subject to an annual review?	The roll out of universal credit commenced in Oxford on 18 th October 2017 for all working age claimants replacing a number of existing benefits and tax credits. Full roll out to all claimants is has been delayed by the Government to 2024 .Within the Council budget, provision has been made for changes arising from Universal Credit which will impact on staffing. Staffing reductions will only be made from 2022-23, to allow for dealing with any adverse workloads.		
What are the likely risks?	Risk to the Council in terms of increased rent and council tax arrears arising from claimants moved onto Universal Credit. Risk in terms of increased homelessness.		
What public consultation has been planned/ taken place?	There is no further public consultation on the roll out of Universal Credit		
What mitigating actions will the Council implement to offset any negative impacts?	The Council has slipped savings in its MTFP in The Housing Benefit and Customer Services areas to future years to mitigate against increased workloads. In addition it has increased staffing in the Incomes Team to deal with increased arrears.		
Overall assessment of the equality risks	Strong governance and review will mitigate against any adverse impacts, although none have been flagged		
	Race Neutral	Disability Neutral	Age Neutral
	Gender reassignment Neutral	Religion or Belief Neutral	Sexual Orientation Neutral
	Sex	Pregnancy and Maternity	Marriage & Civil Partnership

	Neutral	Neutral	Neutral
Budget Proposal	Increases in Fees and Charges across Council services		
Is this proposal new or subject to an annual review?	<p>The Medium Term Financial Strategy for the next four years allows for fees and charges to increase over the medium term resulting in increased income of around £2.7 million by 2023-24. In 2020-21 there are increases in the areas shown below</p> <p>Increases in Fees and Charges –Fees and charge income is projected to increase by around £2.9 million per annum by 2023-24 inclusive of income from Oxford Direct Services. Details of specific fees and charges increases in 2020-21 are given in Appendix 8 with summary details below:</p> <ul style="list-style-type: none"> i. Garden waste bins - £2 per bin per year (4.08%) ii. Leisure activities <ul style="list-style-type: none"> • Sports - 40p -£1.50 – (2.65% to 3%) • Summer activities – £0 - £50p- (0% -7.7%) • Casual Swimming – 10p (2.1%) • Adult gym – 30p (3.4%) • Adult Skating - 30p (3.5%) iii. Pest Control increases – no increase iv. Cemeteries adult right of burial £10 (1.01%) v. Off street Car Parking – No increase Garages – £0.27 -1.69% 		
What are the likely risks?	That customers will be unable to afford to purchase council services		
What public consultation has been planned/ taken place?	Budget consultation annually (December 2019/ January 2020).		
What mitigating actions will the Council implement to offset any negative	Concessions are given to users of the services who are in receipt of housing benefit, Council Tax Reduction and the housing element of universal credit re in receipt of Housing Benefit in		

impacts?	<p>the following areas:</p> <p>Leisure Services – The concession is given for various leisure activities including free swimming for children under 17 at various sessions during the week -</p> <p>Garden Maintenance for housing tenants</p> <p>Pest Control</p> <p>Garden waste There are approximately 19,000 garden waste customers and 3,000 (16%) that are provided the service for free of charge.</p>									
Overall assessment of the equality risks	<p>There may be groups adversely affected by specific service fees, however, consultation and monitoring will take place with these groups once identified.</p> <table border="1" data-bbox="611 805 2018 1201"> <tr> <td data-bbox="611 805 1120 901">Race Neutral</td> <td data-bbox="1120 805 1568 901">Disability Neutral</td> <td data-bbox="1568 805 2018 901">Age Neutral</td> </tr> <tr> <td data-bbox="611 997 1120 1093">Gender reassignment Neutral</td> <td data-bbox="1120 997 1568 1093">Religion or Belief Neutral</td> <td data-bbox="1568 997 2018 1093">Sexual Orientation Neutral</td> </tr> <tr> <td data-bbox="611 1109 1120 1201">Sex Neutral</td> <td data-bbox="1120 1109 1568 1201">Pregnancy and Maternity Neutral</td> <td data-bbox="1568 1109 2018 1201">Marriage & Civil Partnership Neutral</td> </tr> </table>	Race Neutral	Disability Neutral	Age Neutral	Gender reassignment Neutral	Religion or Belief Neutral	Sexual Orientation Neutral	Sex Neutral	Pregnancy and Maternity Neutral	Marriage & Civil Partnership Neutral
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