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Application for a Street Trading Consent
Local Government (Miscellaneous Provisions) Act 1982

All data contained in this form will be handled in accordance with the Data Protection Act 1998.
 Information about how Oxford City Council will handle this data can be found at www.ico.gov.uk and
 also on www.oxford.gov.uk.

Note: Please refer to the checklist attached before you send in your application form.

Full Name	DAN BETTERTON
Trading Name (if any)	CULTIVATE OXFORD / THE VEGVAN
Home Address	
Postcode	
Telephone Numbers	Home: Mobile:
Email address	
Date of Birth	
Country of Birth	
Applicants National Insurance number	
Description of articles to be sold	FRESH FRUIT + VEGETABLES LOCALLY GROWN / ORGANIC SOME ADDITIONAL ITEMS E.G. JAMS, BREAD, EGGS

If you intend to sell food & drink what is the address where the vehicle/trailer will be stored when not in use	
Is this an existing site? If Yes please state site No. If the answer is No please provide a map in accordance with the checklist (see attached)	Yes or No PLEASE SEE ATTACHED MAP. PROPOSED SITE IS THE PARKING BAYS IN FRONT OF THE UNIVERSITY OFFICES, OPPOSITE 'BLUE AMIGO' AT NO 20 LITTLE CLARENCE STREET, OX1 2HP
Proposed days and times of trading	Days: FRIDAY Times: 11 AM - 2 PM
Vehicle registration number, make and model - if applicable	LT 08 WVZ
Will you be the sole operator of the vehicle or stall? If the answer is No please complete an employee form for each member of staff (see attached)	Yes or No
Please read page 4, paragraphs 5.4 and 5.5 of the Street Trading Policy and describe how you are going to meet the following factors in boxes (a)-(h) below	
Public Safety	(a) A RISK ASSESSMENT HAS BEEN CARRIED OUT AND STEPS TAKEN TO MINIMISE RISKS E.G. NON-SLIP FLOOR / GRAB HANDLES - REGISTERED WITH FOOD HYGIENE, NO MEAT / DAIRY PRODUCTS
Public Order	(b) NO KNOWN ISSUES
The avoidance of public nuisance	(c) NO KNOWN ISSUES. THE VEHICLE HAS BEEN TRADING IN SIMILAR AREAS FOR 15 MONTHS WITHOUT COMPLAINT. NO GENERATOR = NO NOISE

Appearance of the stall or vehicle	(d) DIMENSIONS LENGTH 5.9m WIDTH 2m HEIGHT 2.7m VAN EXTERIOR COMMISSIONED AND HAND PAINTED BY LOCAL ARTIST
Needs of the area	(e) DEMAND FOR LOCAL FOOD IS GROWING, AND HIGHER THAN CURRENT SUPPLY WE HAVE A STRONG CUSTOMER BASE POTENTIAL IN JERICHO
Environmental Credentials	(f) POWER USAGE VERY LOW. THE VAN REDUCES CARBON FOOTPRINT OF FOOD - MATURITY OF PRODUCE IS GROWN WITHIN 20 MILES AND PROMOTES ECOLOGICAL FARMING. PACKAGING IS MINIMAL. FOOD WASTE IS COMPOSTED WE ARE A LOW CARBON OXFORD PATHFINDER
Food Traders	(g) 5 STAR 'SCORES ON DOORS' RATING- STAFF RECEIVED FOOD HYGIENE TRAINING
Highway	(h) PROPOSE TO USE VALEANT PARKING BAY THERE ARE 16 SPACES ON LITTLE CLARENDOON STREET. WE HAVE VISITED THE STREET ON 2 CONSECUTIVE FRIDAYS AT PROPOSED TIMES AND OVER 50% OF 30 MINUTE BAYS WERE EMPTY
What is your Premises Licence reference number? Note: If you are providing hot food or drink between 23:00 and 05:00 this will apply.	N/A
Do you agree to comply with the Street Trading policy?	Yes or No

Any additional information to add to this application form - please write here.

PLEASE SEE ATTACHED LETTER


DECLARATION

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information, see <http://www.oxford.gov.uk/websitetools/privacy.cfm>.

The data you provide will assist in preventing crime and ensuring public safety. When you sign this application you are consenting to the sharing of this data with other Government Agencies in their efforts to combat crime.

I am aware that if any person knowingly or recklessly makes a false statement or omits any material, particular in giving information on this form, that person shall be guilty of an offence.

This means that if you as the applicant or anyone else gives false information or leaves out any information to help you get a Street Trading Consent, you and/or they can be prosecuted in court.

Signed  (The declaration must be signed by the applicant)

CULTIVATE OXFORDSHIRE LTD
14 Southdale Rd
Oxford OX2 7SD
01865 420624
www.cultivateoxford.org



Supplementary information on about Cultivate to support our street trading application

Cultivate Oxford (www.cultivateoxford.org) is a not-for-profit social enterprise owned by the community. Cultivate was set up to support local, sustainable food growing and to make local food more readily available to people in Oxfordshire. We currently do this in two ways:

1. We run a growing project on 5 acres at the Earth Trust in Little Wittenham, where we host volunteer days and are developing educational programmes.
2. We run the VegVan mobile shop, which currently has stops in Summertown, East Oxford, Oxford railway station and South Oxford Farmers' Market. The VegVan sells fresh produce from the Cultivate market garden project and up to 10 other small growers, providing a range of local produce unavailable anywhere apart from farmers markets.

Our street trading license has led to great success in Summertown. Local residents are very happy to see us there, we add diversity to the area, and we generate income to further the goals of our social enterprise (keeping money in the local food economy, reducing the environmental impact of our food system and engaging the public in our work). We do however need to expand our trading to reach financial sustainability – this is where a new trading spot in Jericho comes in.

We would be grateful if the committee would take into account when considering this application that Cultivate is a non-profit organisation – all profits are re-invested towards its social aims; the unique nature of the project – there are only a handful of similar projects in the country; the need for local food; and the small number of trading hours requested.

In gauging whether the VegVan should be eligible for this kind of support, it may be worthy of note that Cultivate is currently supported by Oxfordshire County Council through the Community Action Group (CAG) Network, and South Oxfordshire District Council through the LEADER programme. We were recipients of Oxfordshire Community and Voluntary Action's Best Fundraising Award 2012 for our community-owned structure.



The Veg Van
Converted Vauxhall Movano LT08 WVZ

(width 2m)

5.9M

The Veg Van

Mobile Shop

from Cultivate local fruit & veg co-op



Shop
oxford.oi §

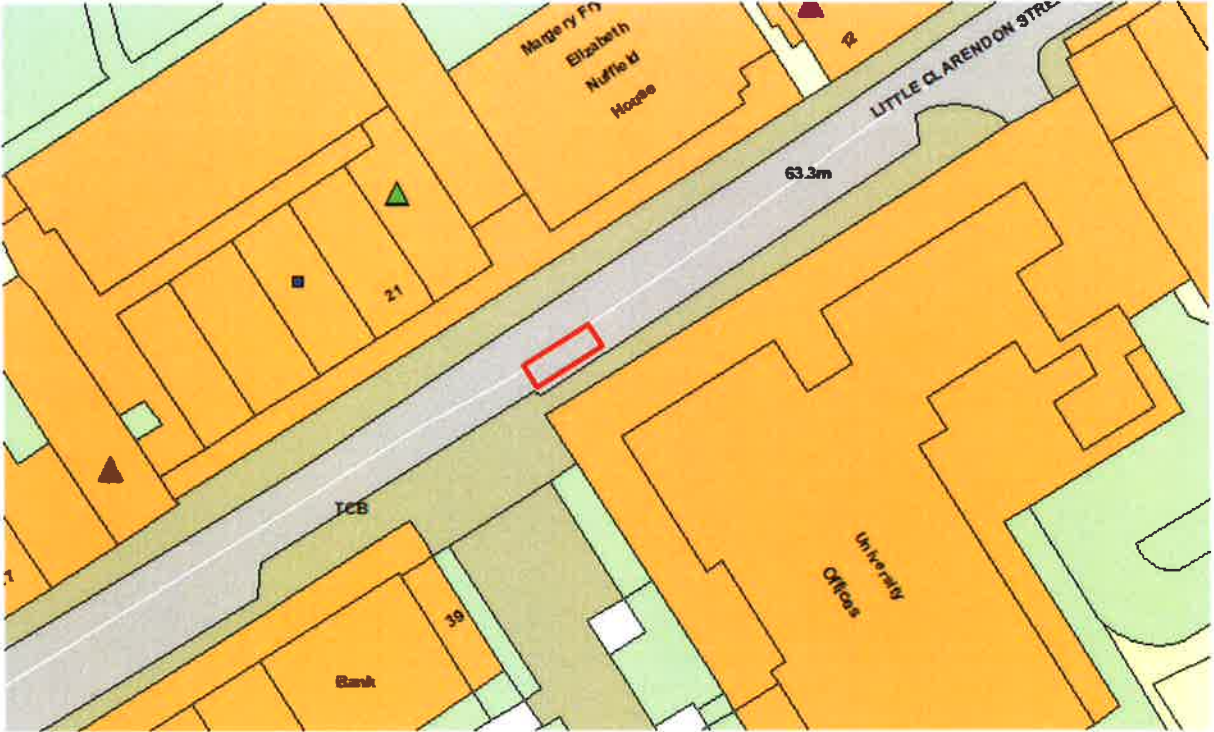
201



T: 07879 965374

2.7M

www.cultivateoxford.org



Environmental Development

St. Aldate's Chambers, 109 St. Aldate's, Oxford OX1 1DS
Switchboard: 01865 249811
Fax: 01865 252344

www.oxford.gov.uk



LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982 CERTIFICATE OF STREET TRADING CONSENT

Oxford City Council grant a Street Trading Consent to:

Licence Holder: Dan Betterton

Consent Number: 13/02937/STREET

Consent Issued: 20th September 2014

Valid From: 26th September 2014

Valid To: 19th December 2014

Fee: £43.74

Vehicle/Stall Details: Registration number: LT08 WVZ

Area/Site: Parking bays in front of the University offices (opposite 20 Little Clarendon Street, Oxford OX1 2HP)

Permitted Trading Days and Hours: Trading only on Fridays from 12:00 to 15:30

Articles Sold: Cultivate Oxfordshire Veg Van

This certificate of Street Trading Consent is issued subject to the standard street trading conditions and any other additional conditions attached to this certificate.

Possession of this document does not guarantee that the consent is in force. Its validity may be established by referring to the Councils Licensing Department.

Conditions of Consent are attached to this certificate.

Authorised Officer


Head of Environmental Development

STCONS

General Conditions for Annual Street Trading Consents

1. No trading to which the attached consent relates shall take place except between the dates of 26th September to 19th December 2014.
2. The operational hours shall be:
Between the hours of 12:00 and 15:30 on Mondays
Between the hours of 12:00 and 15:30 on Tuesdays
Between the hours of 12:00 and 15:30 on Wednesdays
Between the hours of 12:00 and 15:30 on Thursdays
Between the hours of 12:00 and 15:30 on Fridays
Between the hours of 12:00 and 15:30 on Saturdays
Between the hours of 12:00 and 15:30 on Sundays
3. The street trading consent relates to the following area/site only: Parking bays in front of the University Offices opposite 20 Little Clarendon Street.
4. The street trading consent relates to the following vehicle/stall only: LT08 WVZ
5. Street trading can only be carried out from the stall or vehicle authorised under the conditions of the consent. Any changes to or replacement of the stall or vehicle must be approved by the Head of Environmental Development.
6. The Consent Holder shall comply with all statutes, statutory instruments and byelaws currently in force. Consent Holders must pay particular attention to the requirements of the Health & Safety at Work Act, 1974, the Food Safety (General Food Hygiene) Regulations 1995. Advice on these requirements is available from the Environmental Health Department. The Consent Holder shall not drive or park a vehicle on any part of a footway. (It is an offence to drive other than on a road)
7. The Consent Holder shall not be the cause of any nuisance or annoyance to any other user of the highway, the occupier of any land or building or the Oxford City Council. Consent Holders shall have special regard to and must take positive action to prevent excessive noise.
8. The Environmental Protection Act 1990 places a duty of care on businesses to dispose of waste originating from their trade in a certain manner. The Consent Holder shall ensure refuse originating from their trade is disposed of by a licensed waste carrier and shall leave the site clear of refuse at the completion of trading. No water or waste material shall be discharged on to the highway or any adjacent property. The Consent Holder shall ensure that the area in the vicinity of the stall/vehicle is kept clear of all refuse at all times.
9. Consent Holder's vehicle/stall shall be kept in a clean, safe and well maintained condition and be of a presentable appearance. The Street Trading Consent bearing the name of the consent Holder shall be

displayed conspicuously on the stall/vehicle so that members of the public can clearly see it during hours of business.

10. The Consent Holder's vehicle shall be maintained in a roadworthy condition, taxed, insured and with a current MOT Certificate.
11. The Consent Holder shall ensure that the stall/vehicle is positioned only in the allocated space (which may be marked on the ground) in the Consent Street for which the Street Trading Consent is issued. All goods shall be displayed on the stall and no freestanding racks or displays are permitted. If a Consent Holder or operator/assistant is requested to move the vehicle/stall by an authorised Council Officer or Police Officer they shall immediately comply with that request.
12. The Consent Holder's stall shall not exceed 2.3 metres in height nor occupy an area greater than 2 metres x 1 metre.
13. The Consent Holder must take adequate precautions to prevent the risk of fire at the stall or vehicle. All hot food vans/trailers are required to comply with current legislation on fire safety. Where gas cylinders are used an annual gas safety certificate is required to ensure the safety of all gas cooking and heating equipment. A serviceable fire blanket and a foam fire extinguisher shall be provided in all vehicles selling hot food.
14. All hot food vans/trailers are required to carry a basic first aid kit. The Consent Holder and others operators should know how to give first aid to treat victims of burns and cuts. All hot food vans should have access to a minimum of one mobile phone that must be serviceable at all times.
15. All staff involved in the preparation of food shall hold a current Level 2 food safety certificate that is accredited by the Chartered Institute of Environmental Health, or the Royal Society of Health, or the Royal institute of Public Health and Hygiene.
16. A Street Trading Consent cannot be transferred or sold to another person except that the Consent may be transferred to a member of the Consent Holder's immediate family in the event of the Consent Holder's death or incapacity on payment of a fee. The sub letting of a pitch is prohibited.
17. The Consent Holder must be the principal operator and have day to day control of the stall/vehicle. The Consent Holder may employ any other person to assist in operating the stall/vehicle and shall notify the Head of Environmental Development of the name and address of that person. An administration fee will be payable.
18. Anyone who operates a stall/vehicle other than the Consent Holder must be authorised by the Head of Environmental Development.
19. A Consent Holder may terminate a Street Trading Consent by written notice to the Head of Environmental Development. A refund of the portion of the fee equal to the remaining full months will be payable, less £50 which the Council will retain to cover administrative costs.
20. Consent Holders shall ensure that disabled people and wheelchair users can be adequately served. This may involve serving persons from outside the vehicle.

21. A copy of the Consent shall be carried by the operator when trading and must be produced on demand to a Council Officer or Police Officer.
22. Consent Holders shall have and maintain a proper insurance policy against public liability and third party risks. The minimum insurance cover shall be £10,000,000 and shall cover the operator's vehicle, or stall and any additional equipment under their control. If food is sold the insurance shall specifically include cover against food poisoning to the same amount. The insurance certificate or cover note shall be produced to the City Environmental Health Officer before the Street Trading Consent is issued. Proof of cover must be produced to an officer of Oxford City Council as required.
23. These general conditions, which apply to all Street Trading in Oxford, may be varied, having regard to a particular location. They are termed Special Conditions and listed on the Consent Certificate. These Special Conditions must also be complied with.
24. Instalments are required quarterly, in advance. On or before the following dates: 1st April, 1st July, 1st October and 2nd January. Annual fees may be paid in advance.

Failure to comply with these conditions

If a Consent Holder fails to comply with any of the conditions attached to a Street Trading Consent, the Consent may be suspended for an indefinite period or revoked. The Consent Holder may also be prosecuted.