

Value and Performance Scrutiny Committee Scrutiny

Work programme debate outcomes for 2012/2013

General Principles

After consultation with councillors the committee has agreed its programme. Topics will be considered both inside and outside of “formal committee” meetings and each topic will be led by a small group of councillors.

The focus will be on more detailed Panel work rather than formal committee meetings. The “Select Committee” principles will continue to be developed by councillors for at least one of the available committee meetings. Co-option around themes and issues for debate will be considered to enhance the expertise and views of the committee.

A Finance and Performance Panel has been set to bring together and encourage focus and expertise within the member group.

The programme remains flexible and open to reorganisation by committee. A complete review will be undertaken by the Chair and Vice-Chair in January 2013

The information that follows shows the programme divided between:

- Standing Panels
- Short Term Panels
- Detailed Review Topics
- Inquiries to be conducted at committee meetings including “select committee” style topics.

Each item is supported by interested members of the committee with one of this number taking a lead role.

Value and Performance Scrutiny Committee

Work Programme 2012/2013

Standing Panels

Topic	Area(s) for focus	Progress	Nominated councillors
Finance and Performance Panel	Corporate performance against target Service performance against target Budget spending and achievement of savings Medium Term Financial Strategy Treasury Management – strategy and delivery Business rate changes The Panel will become the budget Review Group	Agreed meeting dates: <ul style="list-style-type: none"> • 28th August at 6.00pm • 27th. November at 5.00pm • 31st. January at 6.00pm 	No substitutions allowed. Cllrs. Mills, Rowley and Simmons

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Short Term Panels

Topic	Area(s) for focus	Progress	Nominated councillors
Investment in	To consider the City's investment in youth services:	Panel to meet to agree their focus within	No substitutions

Youth Services – focus and outcomes	<ul style="list-style-type: none"> • Spending plans • Opportunities to increase investment through grants and partnership working • Targeted groups, areas and outcomes. • Measures and performance against these 	<p>the guide given by the committee.</p> <p>Report to CEB on 5th. September outlining service proposals.</p>	<p>allowed.</p> <p>Cllrs. Mills, Rowley and Canning</p>
Recycling rates - ambition	The Council's ambition is to increase recycling rates to 52% by 2015/16. Is this ambitious enough. What would be needed to improve on this.	Look at rates and services in other urban authorities and decide if our ambition is the right one for a “great Council”.	<p>No substitutions allowed.</p> <p>Councillor Fry</p>

Detailed Review Topic

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Topic	Area(s) for focus	Progress	Nominated councillors
Budget Review	To review the proposals and principles within the Medium Term Financial Strategy and budget for robustness and deliverability.	<p>Review to begin in December.</p> <p>Officer and Board Member interview dates set as:</p> <ul style="list-style-type: none"> • 9th. January 6.00pm • 14th. January 6.00pm • 15th. January 6.00pm 	<p>No substitutions allowed.</p> <p>All members of the Finance and Performance Panel plus Cllr. Fry.</p>

Committee Inquires

Topic	Area(s) for focus	Progress	Nominated councillors
Transition to Universal Credit	<p>Transition begins in October 2013.</p> <p>How are we planning for this in particular:</p> <ul style="list-style-type: none"> • Working assumptions and current plans. • Funding draw down and budgetary affects. • Customer Service provision – face to face inquiries and “sign posting”. • Partnerships with City Advice Agencies 	Scheduled for the September meeting.	All committee
Council Tax Benefit scheme development	<p>What will our local scheme look like.</p> <p>Who are the winners and losers.</p> <p>What effects will this have on our budgets and what are the administration costs likely to be.</p> <p>What are our neighbours proposals.</p>	Scheduled for the September meeting.	All committee
Covered Market – economic health and development	Select committee debate. To consider the “economic health” of the covered market and in particular the effects of rents on the diversity of traders.	Select committee scheduled for January meeting	Cllrs. Fookes and Van Nooijen to prepare and lead select committee debate.
HMO registration progress. Effects of the	<p>Progress on the implementation of the licensing scheme.</p> <p>Committee are particularly interested in:</p> <ul style="list-style-type: none"> • Any effects on the availability or cost of rented 	Scheduled for the November meeting.	All committee

scheme on the supply of rented accommodation	<p>accommodation.</p> <ul style="list-style-type: none"> • Improvements within the privately rented stock. 		
City Council's procurement process and their effects locally	To consider the Council's Procurement Strategy and its outcomes for spending with local companies.	Scheduled for the September meeting	All committee
Work force	<p>How representative is our work force across the equality strands and as a match to the local population.</p> <p>How do we train and promote employees across the equality strands.</p> <p>The committee is particularly interested in the current position, areas for improvement and plans to produce better outcomes.</p>	Scheduled for the November meeting	All committee

Value and Performance Scrutiny Committee Agenda Schedules

In addition to the items listed below each committee will have 3 standing items:

1. The work programme.
2. Report back on recommendations made.
3. Update by lead members on the work of their panels and reviews.

Dates	Slots and Items
19 th . September 2012	1. Local Council Tax Benefit Scheme development. 2. Transition to Universal Credit. 3. Procurement policies and practices and the effects on the local economy. Meeting full
5 th . November 2012	1. Workforce and representation. 2. HMO registration and effects 3. Vacant slot
28 th . January 2012	1. Finance and Performance Panel Budget Review Report 2. Covered Market – Select Committee debate Meeting full
25 th . March 2012	1. Panel Report – Investment in Youth Services 2. Recycling ambitions 3. Vacant slot

Finance and Performance Panel Agenda Schedules

Dates	Slots and Items
28 th . August 2012	<ol style="list-style-type: none"> 1. Qtr. 1 Performance against Service Targets. 2. Qtr. 1 Performance against Corporate Targets. 3. Qtr. 1 Treasury Management Performance. 4. Qtr. 1 Spending and savings 5. Business Rate Changes – likely budgetary effects
27 th . November 2012	<ol style="list-style-type: none"> 1. Qtr. 2 Performance against Service Targets. 2. Qtr. 2 Performance against Corporate Targets. 3. Qtr. 2 Treasury Management Performance 4. Qtr. 2 Spending and savings. 5. Budget prospects 13/14
31 st January 2013	<ol style="list-style-type: none"> 1. Qtr. 3 Performance against Service Targets. 2. Qtr. 3 Performance against Corporate Targets. 3. Qtr. 3 Treasury Management Performance 4. Draft Treasury Management Strategy 13/14 5. Qtr. 3 Spending and saving. 6. Final CEB budget proposals – consultation result

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